Public Works (~~190~~ 1011) Department.

G.O., No. 3226 W.

DATED 12 Decr ~~190~~ 1899.

[Despatch Abstract.]

Establishment

Sanctioning the entertainment from 1st January 1900, of a permanent additional clerk, 5th Class, 1st Grade, for certain sub-divisions

~~HC~~ / E / B

270 / 16

P. W. 26.
1,200—18-7-02.

J574/

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

GENERAL.
ESTABLISHMENT.

Government {1899} of Madras.

PUBLIC WORKS.

Recd.	1899.	*Enclosures*
Regd.		*Spare copies*

G.O., No. 3226 W., 12th December 1899.

DECEMBER.

Establishment

Sanctioning the entertainment, from 1st January 1900, of a permanent additional clerk, V class, 1st grade, for certain sub-divisions.

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Establishment.

Read—the following papers:—

From the Superintending Engineer,	I Circle,	dated	3rd May	1899,	No. 414 Gl.
,, ,, ,,	II ,,	,,	25th Mar.	,,	,, 183 W.
,, ,, ,,	III ,,	,,	15th April	,,	,, 1484 W.
,, ,, ,,	IV ,,	,,	2nd Mar.	,,	,, 118 W.
,, ,, ,,	III ,,	,,	12th June	,,	,, 2214 W.
,, ,, ,,	V ,,	,,	26th Mar.	,,	,, 202 W.
,, ,, ,,	VI ,,	,,	16th June	,,	,, 1014 T.C.
,, ,, ,,	III ,,	,,	3rd ,,	,,	,, 2089 W.
,, Supdt. of Works, Lighthouse Divn.,		,,	30th ,,	,,	,, 769.
,, Consulting Architect to Government,		,,	10th Jan.	,,	,, 3169.
,, Superintending Engineer, III Circle		,,	5th Dec.	,,	,, 4404 W.

Order—No. 3226 W., dated 12th December 1899.

In G.O., No. 2792 W., dated 1st November 1898, information was called for as to the sub-divisions in the presidency, the clerical establishment of which needed strengthening. The papers recorded above furnish the required information. After a careful consideration of the facts adduced in these papers, His Excellency the Governor in Council is of opinion that, of the thirty-one sub-divisions in whose behalf recommendations for an additional clerk have been made, the following four sub-divisions may be left out of account:—

(1) Rajahmundry sub-division,		Gódávari Eastern division.
(2) Nandyal	,,	Kurnool division.
(3) Kurnool	,,	,, ,,
(4) Nilgiri	,,	Coimbatore division.

2. The entertainment, from 1st January 1900, of a permanent additional clerk, V class, 1st grade, for each of the following sub-divisions is sanctioned:—

(1) No. II sub-division,		Gódávari Central division.	
(2) Head Works sub-division,		Gódávari Eastern division.	
(3) Sangam	,,	Nellore	division.
(4) Gudur	,,	,,	,,
(5) Canal, Upper	,,	Kurnool	,,
(6) Canal, Lower	,,	,,	,,
(7) Anantapur	,,	Bellary	,,
(8) Hospet	,,	,,	,,
(9) Cuddapah	,,	Cuddapah	,,
(10) Calicut	,,	West Coast	,,
(11) Coimbatore	,,	Coimbatore	,,
(12) Tiruvallúr	,,	Chingleput	,,
(13) Mount	,,	,,	,,
(14) Chingleput	,,	,,	,,
(15) South Buckingham Canal sub-division, Chingleput division.			

(16) Chidambaram sub-division, South Arcot division.			
(17) Tindivanam	,,	,,	,,
(18) Tirutturaippúndi	,,	Negapatam	,,
(19) Mannárgudi	,,	,,	,,
(20) Head-quarters	,,	Tanjore	,,
(21) Tanjore	,,	,,	,,
(22) Máyavaram	,,	,,	,,
(23) North	,,	Trichinopoly	,,
(24) Tirumangalam	,,	Madura	,,
(25) Dindigul	,,	,,	,,
(26) Srívaikuntam	,,	Tinnevelly	,,
(27) Sérmádévi	,,	,,	,,

3. The sanction accorded in paragraph 2 of these proceedings has been registered as Provincial No. 72 W. of 1899-1900 and classified as Establishment—Permanent.

(True Extract.)

Under Secretary to Government.

To Superintending Engineers.
,, the Chief Engineer for Irrigation.
,, the Examiner, Public Works Accounts.
,, the Superintendent of Works, Lighthouse Division.
,, the Consulting Architect to Government.

Exd. T. K. Narayana Aiyangar.

10,000—14-

CURRENT FILE.

PAPERS PUT UP WITH CURRENT No.

Papers of the Department to which the current belongs.

Back papers.

Number	Date	Original (= O.) or spare copy (= S. C.)	Remarks. (*Note.*—When an original is removed from this file the fact should be noted against the paper and its destination mentioned.)

Further papers.

Papers of other departments to be returned.

Department.	Number.	Date.	Original (= O.) or spare copy (= S. C.)	Date of return.

Public Works (1899) Department.

CURRENT No. 316

Order

From

The Consulting Architect
to the Government
of Madras

No. 3169

Dated 10th January 1899.

Received
Registered } 11. 1. 99

Enclosures

Spare copies

SUBJECT.

Informing that no additional sub Divisional clerk is required for any of the Sub Divisions of Consg: Archt: Dn.

Complete
Rur
11.1.99
SKW

BACK PAPERS.

No.	Date.

FURTHER PAPERS.

No.	Date.

C. A./1 500-11-6-97.

Office of the Consulting Architect to Govt.,
Chepauk, Madras,
10th January 1899.

No. 3169

From
G. S. T. Harris, Esq.,
Consulting Architect
to the Government of Madras,

To
The Chief Engineer
Public Works Department

Sir,

Enclosures.

With reference to G. O. No. 2792W dated 1st November 1898, I have the honour to inform you that no additional Sub Divisional clerk is required for any of the Sub Divisions, as the Sub Divisional Officers are merely Imprest holders, the ? payment of all bills are made in the Divisional Office, as also the preparation of the Work abstract.

2. No reduction of establishment can be made as regard the Divisional Office.

I have the honour to be
Sir
Your Most Obedient Servant

Consulting Archi

Public Works (189 9) Department.

CURRENT No. 1899

From A. H. Garrett Esq
Supg Engineer 4 Circle

Order

No. 118/W

Dated 2d March 1899
Received
Registered } 3.3.99
Enclosures
Spare copies.

SUBJECT.

Correspondence and Expenditure

Forwards statement showing the amount of — in the Sub. Divisions during 5 years called for in G. O No 2792 W dated 1st November 1898

Compile
Rw
3.3.99

0L8597 W/10

BACK PAPERS.

No.	Date.

FURTHER PAPERS.

No.	Date.

No. 118/W

Office of the Superintending Engineer,
FOURTH CIRCLE,
Coimbatore 2 March 1899.

From A. H. Garrett Esq:
Superintending Engineer,
Fourth Circle, Coimbatore.

To
The Chief Engineer
P. W. D.

Enclosures. 1

Sir,

I have the honour to forward the statement called for in para 3 of the G. O No. 2792 W. of 1st November 1898.

I have the honour to be,
Sir,
Your most obedient servant,

Superintending Engineer

dP
1.3.99

Statement showing the amount of correspondence and expenditure in Sub-Divisions during 5 years.

Division	Sub-Division	Period	Expenditure			No of letters received	No of letters dispatched	Remarks
West Coast	Calicut	1893-94	69780	13	3	1598	1,623	About 100 estimates sent up annually which have to be copied and checked. Most works measured once a month and measurements and calculations have to be checked. Correspondence heavy owing to military works and those under Barrack Department. An additional clerk is undoubtedly necessary, and as there is difficulty in getting men for the West Coast his pay should be Rs 20-30. No reduction possible in Division Office Establishment.
		1894-95	55,383	2	6	2084	1,389	
		1895-96	54,583	13	10	2898	1,547	
		1896-97	90,597	4	7	2,253	1500	
		1897-98	75,685	7	10	1933	1634	
		Total	346,030	10	0	10,566	7693	
		Average	69206	2	0	2113	1539	
	Coimbatore	1893-94	38,870	"	"	1050	846	The Executive Engineer reports that an extra clerk on Rs 15-20 is absolutely necessary to relieve the Division Office of work which ought to be done in the Sub-Divisional office. The Division Office is known to be in bad order and is quite unable to dispose of all the work now thrown upon it. Naturally no reduction of establishment is possible
		1894-95	61,624	"	"	1392	895	
		1895-96	59,101	"	"	1548	939	
		1896-97	68,420	"	"	1392	704	
		1897-98	53,035	"	"	2334	1558	
		Total	281050	"	"	7716	4942	
		Average	56210	"	"	1543	988	
	Erode	1893-94	70471	"	"	6118	1760	This Sub-Division already possesses two clerks
		1894-95	124,625	"	"	3146	1360	
		1895-96	114,843	"	"	2760	2100	
		1896-97	90,695	"	"	4808	3065	
		1897-98	75,852	"	"	4200	3400	
		Total	476,486	"	"	21032	11685	
		Average	95,297	"	"	4206	2337	
	Nilgiri	1893-94	99,226	"	"	2431	2251	Vide remarks against Coimbatore Sub-Division. An assistant clerk in the Rs 15-20 grade is required. On the Hills he would draw the pay of the next higher grade.
		1894-95	124,039	"	"	2115	2327	
		1895-96	191,715	"	"	1680	2090	
		1896-97	154,298	"	"	1575	2054	
		1897-98	99,615	"	"	1596	2029	
			668,893	"	"	9397	10751	
			133778	"	"	1880	2150	
	Tripatur	1893-94	42583	5	11	3966	2660	There is already an extra clerk in this Sub-Division whose services will not be required when the T.R.S works are completed.
		1894-95	40474	2	1	3831	3070	
		1895-96	68904	14	10	3606	3419	
		1896-97	56052	10	7	2766	2145	
		1897-98	43822	2	11	3060	3460	
			251837	4	4	17229	14754	
			50367	7	3	3446	2951	

Superintending Engineer
N Circle

This Clerk Division already possess

P.W. 3.1
1891/99

Public Works (1899) Department.

CURRENT No. 2660

From The Superintending Engineer II Circle

Order

No. 183 W

Dated 25th March 1899.

Received } 28.3.99
Registered }

Enclosures

Spare copies

SUBJECT.

Gudur and Sangam Sub Dns of Nellore Dn — Recommends provision of Assistant clerks to — under the circumstances related

Compile
29.3.99

SAW/

0 23597 R/RW

BACK PAPERS.		FURTHER PAPERS.	
No.	Date.	No.	Date.

This Sub Division already

Superintending Engineer's Office, II Circle,
Bezwada, Dated 25th March 1899.

No. 183 W.

From
J. Hannan Esquire
Superintending Engineer,
II Circle,

To
The Chief Engineer
Public Works Department

Sir,

Enclosures.

With reference to G.O. No. 2792 W dated 1st November/98, I have the honor to inform you that additional clerks have already been sanctioned to all the sub Divisions in the Kistna District except the River Conservancy sub Division of Kistna Western Division. Application for an additional clerk for this sub Division will be submitted later on if necessary.

2. Additional clerks are absolutely necessary for Sangam and Gudur sub Divisions in Nellore Division. Each of these sub Divisions has a Delta besides works in upland Taluks. The average expenditure during the last five years in these sub Divisions is shown below.

Total ?

Sangam sub Division Rs ——— 383910
Gudur ——— " ——— Rs ——— 457998

3. No work which should be done in the Divisi

will

offices is being done in sub Divisions and no reduction in Divisional office Establishment is therefore feasible.

4. I would propose that the pay of Assistant clerks in the sub Division offices should be fixed at Rs 20 to secure the services of competent men.

I have the honour to be
Sir,
Your most obedient servant,

Harman
Superintending Engineer II circle.

S.D.

Public Works (1899) Department.

CURRENT No. 2746

From The Supdg Engineer
5th Circle

Order

No. 202 W

Dated 26th/28 March 1899
Received } 29. 3. 99
Registered }
Enclosures 2
Spare copies

SUBJECT.

Sub Divisions —

Submits 2 statements shewing the amount of correspondence and expenditure during the preceding 5 years in the — in the 5th Circle

9

Compile
Per
29.3.99

v L 5597 R/20

BACK PAPERS.

No.	Date.

FURTHER PAPERS.

No.	Date.

No. 2024 W

SUPERINTENDING ENGINEER'S OFFICE,
V Circle, Madras,
Chepâk, 26th March 1899.

From
Colonel C. C. Rawson R.E.
SUPERINTENDING ENGINEER,
V CIRCLE.

To
THE Chief Engineer,
P. W. D.
Madras

SIR,

Enclosures. 2
2 statements.

With reference to para 3 of G.O. No: 2792 W of 1st Nov. 1898, I have the honour to forward herewith the list of sub-divisions in the V. Circle, in which an additional clerk is considered necessary.

2. Statements shewing the amount of correspondence and expenditure in each sub-division during the preceding 5 years are enclosed.

3. I do not think that any work that should be done in the Divisional Office is being thrown on the sub-division staff and that it is not possible to make any reduction in the existing divisional Office Establishments.

4. In regard to your Memo. No. 190C dated 9th January 1899, I consider that the pay of the additional clerk should be Rs 15 to 20, as any pay less is not likely to secure competent men to conduct the duties of an Assistant to the sub-divisional clerk.

I have the honour to be,
Sir,
Your Most Obedt. Servant.

C. Lamm Colonel R.E.
26/2/99
Supdg. Engineer, V-Circle.

V - Circle.

Statement shewing the amount of correspondence by sub-divisions in each of the four divisions in the Circle during the 5 years 1893-94 to 1897-98, in which an additional clerk is considered necessary, called for in para 3 of G.O. No: 2792 W of 1st November 1898.

Divisions	Sub-divisions	1893-94		1894-95		1895-96		1896-97		1897-98		Average		Remarks
		Receipts	Issues	Receipts	Issues	Receipts	Issues	Receipts	Issues	Receipts	Issues	Receipts	Issues	
Chingleput	Trivellore	2299	1725	2571	2294	2246	2170	2246	2179	2678	2659	2408	2205	
	Mount	2939	1855	2906	2032	2917	2300	2345	1738	1877	1172	2597	1819	(a) In this Sub-Dn papers returned to Subordinates with endorsements are not numbered
	Chingleput	3053	3174	2108	1806	3481	1740	2059	1534	1396	1103	2419	1871	
	South B. Canal	2688	616	2882	708	3244	815	3644	816	2331	592	2958	709 (a)	
South Arcot	Chidambaram	1904	3887	2061	4520	2865	7085	2826	6678	2726	5788	2476	5591	
	Tindivanam	1896	1881	1892	1786	2376	2099	2765	2087	1609	1352	2107	1841	
Negapatam	Tiruturaipundi	1700	1820	1883	1920	2627	2720	2227	2227	3427	3453	2373	2428	
	Mannargudi	2673	2482	3237	3817	3473	3242	3878	3712	2015	1707	3055	2992	
Tanjore	Mayavaram	3735	3229	3345	2900	3694	3451	3788	3052	3333	2800	3579	3086	
	Tanjore	3438	3465	3066	3014	3552	3315	3367	3084	3338	3140	3352	3203	
	Head Quarters	2286	1872	2018	1768	2151	1723	3611	2779	4248	3477	2863	2324	

Office of the Supdg: Engineer,
V - Circle,
Chepauk. 26th March 1899

Colonel R.E.
26/3/99
Supdg: Engineer, V - Circle

V - Circle

Statement shewing the expenditure incurred by Sub-divisions in each of the four divisions in the Circle during the 5 years 1893-94 to 1897-98, in which an additional clerk is considered necessary, called for in para 3 of G. O. No: 2792 W of 1st November 1898.

Divisions	Sub-divisions	Expenditure.						Remarks.
		For 1893-94	For 1894-95	For 1895-96	For 1896-97	For 1897-98	Average	
Chingleput	Trivellore	85601	43792	44780	119293	76296	73952	(x) In future the expenditure is not likely to exceed Rs 50000 per annum.
	Mount	79518	96586	71035	46318	37290	66150	
	Chingleput	79829	45037	36082	50141	40293	50256	
	South B-Canal	156260	130539	142899	164519	50035	(x) 128850	
South Arcot	Chidambaram	64865	69002	71127	101391	71408	75558	
	Tindivanam	76299	90447	64059	80960	62772	74907	
Negapatam	Tirutturaipundi	138775	107003	80461	86870	89189	100460	
	Mannargudi	59132	116115	110771	99470	43522	85802	
Tanjore	Head Quarters Tanjore Mayaveram	190670	217861	278845	458634	455177	320237	The figures for each sub-division have not been furnished by the Ex: Engineer Tanjore Dn.

Office of the Supdg: Engineer,
V - Circle,
Chepauk, 26th March 1899.

Colonel R.E.
26/3/99
Supdg: Engineer, V - Circle.

O.W.S.
274

Ow.5.2
2746/88

Public Works (1899) Department.

CURRENT No. ~~3167~~

3197

Order

From The Superintg: Enginee
Circle
Bellar

No. 1484 W

Dated 15—4—99.

Received
Registered } 17·4·99

Enclosures ~~5~~ 6

Spare copies

SUBJECT.

Sub Divisions requiring an additional Clerk to each:—

Forwards copies of correspondence from the Executive Engineers regarding—

No 190 C 9/99 Genl. w/o with C No. 2181 Recd. to Offg 12.4.99

Compile

840

255 97/1840

cl 5/1/99

BACK PAPERS.

No.	Date.

FURTHER PAPERS.

No.	Date.

No. 1484 W

Superintending Engineer's Office,
3RD CIRCLE.
Bellary 15th April 1899.

FROM

Lieut. Col. W. L. C. Baddeley R.E.
SUPERINTENDING ENGINEER,
3RD CIRCLE,
BELLARY.

To

THE Chief Engineer
Public Works Department
Madras.

Cw 2181 dt [illegible]

Sir,

5 Enclosures.

1 Copy of letter No. 38/4.1.99 from E E Bellary
1 Do 396/16.1.99 Do
1 Do 4299/8.2.99 from E E Cuddapah
1 Do 5727/1.2.99 from E.E. Kurnool
1 Do 7565/9.3.99 Do with one copy of statement.
5

With reference to C.O. No 2792 W, dated 1st November 98, and your memo No 190 C dated 9th January 99, I have the honour to enclose copies of letters received from the Executive Engineers of this circle as regards giving a 2nd clerk to all important Sub divisions, and to state that Rs 15 to 20 is in my opinion ~~||||~~ suitable pay for the 2nd clerk.

2. As the initial accounts of a division office are prepared in the Sub divisional office, it should be considered whether this office should not have a better class of men than at present.

3. If each important Sub division is provided with one clerk on Rs 30-40 and one on Rs 15-20, I feel sure that the extra expense will be fully met by increased

efficiency. I cannot recommend at present any decrease in Divisional offices. The plain fact is that in the majority of cases the combined establishments of the Divisional and Sub Divisional offices are not equal to the very large amount of work that is now the rule in Executive Engineers' offices.

4. In para 9 of G.O. No 388W of 8th February 99, the Examiner points out "that the vast bulk of the work is carried out by and under the direct supervision of the Sub Divisional officers and that as independent disbursers with (in the majority of cases) separate drawing accounts their difficulties and responsibilities entail liability to errors and irregularities which are correspondingly great." I agree with this but at the same time the work and responsibility of Executive Engineers have increased enormously of late years, and there appears to be every probability of ~~the~~ their still further increasing.

I have the honour to be,
Sir,
Your most obedient Servant
W. B. Baddeley
Lieut. Col. R.E.
Superintending Engineer
IV Circle

13/4/99.

From
The Superintending Engineer,
3rd Circle,
Bellary.

To

The

Dated
Receive l } 189 .

Enclosures.

No.

Subject.

Letter from H. E. Clark Esquire, Executive Engineer, Bellary Division, to the Superintending Engineer, III circle, Bellary, No. 38 of 4th January 1899.

With reference to your endorsement No. 3091 of 22nd November 98, on G.O. No. 2792 W, dated 1st November 98, I have the honour to make the following recommendations regarding the increase of clerical establishment for the sub divisions in this division.

2. I may begin by saying that I am careful to see that no work which can be done in the division office is thrown upon sub division officers, and they are relieved of the preparation of work abstracts which are at present prepared in my office. If, however, work is carried out by departmental agency, the work abstracts for such works will have to be prepared by Sub division officers in future.

3. Anantapur sub division.

The area of this is very large and comprising as it does, no less than 8 Taluks, there is a great deal of correspondence. Even under ordinary circumstances I consider that the appointment of a second clerk would be advisable, and the fact that the execution of Tanks Restoration estimates has just been started renders this increase absolutely necessary.

Hospett Sub division. A very large proportion of the irrigation works in the Division are situated in this Sub Division. There are 8 channels from the Tungabadra, the maintenance and repair of which, need a large number of estimates and give rise to a good deal of correspondence. The large group of tanks in the Kudligi Taluk which have been a good deal neglected in past years give a great deal of work, and generally, the area and importance of the Sub Division fully warrant the appointment of a Second clerk.

Bellary Sub division. The works in this are not of sufficient importance to necessitate any increase to the clerical staff at present.

4. I append a statement showing the expenditure and correspondence in the two Sub Divisions for which I have recommended an extra clerk.

Harpanahalli Sub division.

Year	No of letters received	No of letters issued	Year	No of Sanctions	Expenditure
1894	3,128	2,711	1893·94	541	Rs 65,000
1895	3,182	3,011	1894·95	603	" – 83,000
1896	4,530	4,594	1895·96	676	" – 1,54,000
1897	3,322	2,559	1896·97	1,129	" – 1,20,000
1898 to end of November 98	3,890	4,050	1897·98	1,008	" – 49,000

Hospett Sub division

Year	No of letters Received	No of letters issued	Year	No of Sanctions	Expenditure
1894	1,668	984	1893·94	686	Rs 84,000
1895	2,610	2,517	1894·95	578	" – 68,000
1896	4,101	2,939	1895·96	572	" – 79,000
1897	2,841	3,868	1896·97	1,369	" – 86,000
1898 to end of November 98	2872	2,730	1897·98	977	" – 76,000
	5)14092(2818	5)13038(2607		5)4181(836	5)393000(78,600

True copy

W. Buckley Lieut. Col. R.E.

Superintending Engineer

15-4-99 III circle

13/4/99

OWE.1
3167/55

Letter from H.E. Clerke Esquire, Executive Engineer, Bellary Division, to the Superintending Engineer, III circle, Bellary, No. 396, dated 16th January 1899.

With reference to your endorsement No 217 D/ 14th Instant, I have the honour to state that in the proposition statement submitted with this office No. 281 D/ 12th Idem, I have proposed Rs 20 and this may be adopted. The same rate of pay was allowed to the late 2nd clerk of Anantapur Sub Division.

True copy

Lieut. Col. R.E.

Superintending Engineer

15-4-99 III circle

13/4/99.

No. 5.2
3167/5

Letter from A. H. Morin Esquire, Executive Engineer, Cuddapah division, to the Superintending Engineer III circle, Bellary, No. 4299 dated 8th February 1899.

With reference to G.O. No. 2792 W. dated 1st November 98, communicated with your Endorsement No. 3091 of 22nd idem, I have the honour to report that considering the multifarious work that has to be done in a Sub Division office, one clerk is hardly able to cope with it and in my opinion two clerks for each Sub Division are absolutely necessary to carry out the work efficiently and promptly, more especially since the Sub Divisional Officers are to be made personally responsible for the arithmetical accuracy of Estimates. I do not think that any work that should be done in the Divisional office is being thrown on the Sub Division offices.

2. This Division consists of two Sub Divisions viz Cuddapah and Chepaud Project. There are two clerks sanctioned for the latter Sub Division and nothing need be said regarding it. As regards the former, the work done is sufficiently heavy to justify an additional clerk and I request that sanction may be obtained for the entertainment of the extra clerk.

The statistical information required in regard to the sub divisions is as follows.

Years.	No. of letters received	No. of letters issued		Expenditure
1893-94	1,516	1,197	1894-95	Rs 39,321
1894-95	1,098	1,031	1895-96	" - 59,550
1895-96	1,565	1,674	1896-97	" - 62,454
1896-97	1,697	1,687	1897-98	" - 44,660
1897-98	2,275	2,268	1898-99 } approximate	" - 60,000
	8,151	7,857		2,65,985
average	1,630	1,572		" 53,197

3. The pay of the additional clerk may be Rs 15 per mensem.

(True copy)

W. Buckley
Lieut. Col. R. E.
Superintending Engineer
15-4-99 III circle

G.O. 3/3627/5

Letter from John O. Johnston Esquire, Executive Engineer, Kurnool Division, to the Superintending Engineer, III circle, Bellary, No. 572 dated 1st February 1899.

With reference to your endorsement No. 217 dated 14-1-99 on chief Engineer's memo No. 190 C dated 9-1-99, I have the honour to inform you that if the additional clerk referred to in para 3 of G.O. No. 2792 W dated 1-11-98 is merely intended to reduce the clerical labour of the sub division clerk without reference to qualification, any salary from Rs 10/upwards will do.

The majority of clerks employed under overseers, have had no previous training and being fresh to the work, are of very little service to them, save in copying letters and estimates. The work in the Sub Division and especially in the Division offices is in consequence multiplied. It is therefore highly desirable that they should first receive training in the Sub Division offices. With a view to secure men who should not only do work but also be able to learn in order to serve in higher capacities, it is necessary to secure passed men whose services however cannot be obtained, specially in these parts for any salary less than Rs 15/-

per

[illegible] therefore of opinion that [illegible] the assistant clerk may be one of the class 1st grade [illegible]

Reply to your reference No. 3091 dated 22. 11. 98, is delayed for want of information called for in para 3 of G.O. No. 2792 W dated 1. 11. 98, which is still awaited from Sub divisional officers, who have again been reminded on the subject.

(True copy)

Lieut. Col. R.E.

Superintending Engineer

15-4-99 III circle

13/4/99.

P.W.S.C. 3067/39

Letter from John. C. Johnston Esquire, Executive Engineer, Kurnool Division, to the Superintending Engineer, III circle, Bellary, No. 7565 D/9? March

Enclosure 1

In forwarding herewith the statement called for in para 3 of G.O. No. 2792 W dated 1st November 98, received with your endorsement, No. 3091 dated 22nd November 98, I have the honour to inform you that if no steps are taken for the reduction of work in the several offices in some way or other as suggested in my No. 7201 D of 21st February 99, I am of opinion that the two canal sub division offices especially require an assistant clerk. The work of the Lower Sub Division office cannot be managed by one clerk with any degree of efficiency.

(True Copy)

Lieut. Col. R.E.

Superintending Engineer

15-4-99 III circle

13/4/99.

Dws.6
3169/99

Public Works (1899) Department.

CURRENT No. 3830

From The Supg: Engineer
First Circle

Order

No. 414 G.L.

Dated 3/9. 5. 99.
Received
Registered 12. 5. 99
Enclosures One
Spare copies

Compile
Pur 13.5.99
Sum 13/5/99

SUBJECT.

List of Sub-Divisions which additional clerks are reqd
— Submits a —

0L8 597 R18/10

BACK PAPERS.

No.	Date.
2792 W	1-11-98
3612 C	29-8-99
3790 C	30-8-98
1199 W	12-5-98
78 W	9-1-96
	4 file

} Remove

FURTHER PAPERS.

No.	Date.

S. E. I. / 2. 500—15-1-98.

No. 414 G.L.

FROM

W. C. De Morgan Esquire, M. I. C. E.
~~SUPERINTENDING~~ Executive ENGINEER, Incharge
FIRST CIRCLE.

Enclosures. One

To

THE CHIEF ENGINEER
PUBLIC WORKS DEPARTMENT.

WALTAIR, 3rd May 1899.
Camp.

SIR,

Referring to para 3 of G.O. No 2792W dated 1-11-98, I have the honor to submit, herewith a list of Sub-Divisions to which additional clerks are required. Full reasons for the necessity in each case are given in the list.

I have the honor to be,
Sir,
Your most obedient servant.

W De Morgan
7.5
Executive Engineer, Incharge
I Circle

Km
6/5

Encls: 1 to SE I No 4149

3/9 5-99

Godavari Eastern Division

Head Works Sub divisional office	1893-94	2750	1632	74,263
	1894-95	2825	1736	64,034
	1895-96	2878	1805	77,509
	1896-97	2349	2550	70,603
	1897-98	2777	2316	66,662
Total –		13,579	10,639	353,071
Rajahmundry Sub-Divnl Office	1893-94	1270	1305	23,976
	1894-95	1275	1336	27,035
	1895-96	1587	1830	17,184
	1896-97	1640	1990	27,710
	1897-98	2165	2690	44,876
Total		7937	9151	140,781

5 The entertainment of an additional clerk for the short period of 5 months has been already sanctioned in G.O. No 3079 W dated 1-12-98,

The reasons for the entertainment of an additional clerk in the Head works & Rajahmundry sub divisional offices are given below:—

Taking into full consideration, the amount of account work to be done in each Subdivision, the Examiner P.W Accts, has recognized the real & urgent necessity for an additional clerk for each sub division. Vide para 4 of the Chief Engineer's note printed in G.O. No. 2792 W dated 1-11-98.

From the number of references received & disposed of in each of these two Subdivisions, during the past 5 years, it is obvious that the work gone through is far beyond what can be expected of a single clerk in addition to his account work. No additional work is thrown on the Sub divisional offices; but the work, that could be done in the divisional office is always done there, from data furnished by the Sub-divisional officers. In fact the Estimates for new buildings, and about 50% of the sanctioned Estimates for other works are prepared in the Divisional office. The clerical staff is solely engaged in correspondence, and keeping the accounts together with vouchers & other documents connected therewith, and fair copying certain rough Estimates submitted by Subordinates.

In the Delta Divisions the office work is admitted to be heavy, especially in Godavari Eastern Division, where all building material, including sand is to be kept in stock for supply to works in the three Delta Divisions, and the accounting of receipts and issues, according to the Code rules in force, and keeping the correspondence thereof, forms a considerable portion of the work devolving on the clerical staff of the Division. On a recent inspection of the Divisional office, I recognized that work was heavy, and that any reduction in the clerical staff of the Division was out of the question. Under these circumstances it is recommended that the temporary assistant clerks sanctioned year by year for these two Sub divisions be made permanent. Work increases every year, and there is no prospect of any reduction.

W Morgan

Executive Engineer, Incharge
I Circle

Km 1/5

O25.1 / 3830/99

Public Works (1899) Department.

CURRENT No. 4436.

From The Superintg Engineer 9 Circle Bellary

Order

No. 2089W

Dated 3—6—99

Received
Registered } 5.6.99

Enclosures

Spare copies

SUBJECT.

Additional Clerk to Sub Divisions:—

States that a reply to G O No 2792W d/1—11—98 regarding — was sent with No 1481W d/15—4—99

025597/88

BACK PAPERS. FURTHER PAPERS.

No.	Date.	No.	Date.

No. 2089 W

Superintending Engineer's Office,
3rd Circle.
Bellary 3rd June 1899.

From Lieut. Col. W. L. C. Baddeley R.E.
SUPERINTENDING ENGINEER,
3rd CIRCLE,

To

THE Chief Engineer,
P. W. Department,
Madras.

Sir,

Enclosures.

With reference to your reminder No. 2792W dated 31st May 1899, I have the honour to state that a reply to G. O. No. 2792W dated 1st November 1898 regarding an additional clerk to Sub Divisions was sent to you with this Office No. 1484 W dated 15th April 1899.

I have the honour to be,
Sir,
Your most obedient servant,
W L C Baddeley Lieut. Col. R.E.
Supdg: Engineer, III Circle.

[illegible]
3/6/99

From
The Superintending Engineer,
3rd Circle,

To

The

Dated
Received } 189 .

Enclosures.

No.

Subject.

Public Works (1899) Department.

CURRENT No. 4727

Order

From The Superintdg Engineer
3rd Circle
Bellary

No. 2214 W

Dated 12 — 6 — 99

Received } 14-6-99
Registered }

Enclosures 1

Spare copies

SUBJECT.

Additional clerk to Anantapur Sub Division Bellary Dn

Reporting the circumstances under which sanction is sought for the entertainment of an ——

025977

BACK PAPERS.		FURTHER PAPERS.	
No.	Date.	No.	Date.

No. 2214 W

Superintending Engineer's Office,
3RD CIRCLE.
Bellary 12th June 1899.

FROM Lieut. Col. W. L. C. Baddeley R.E.
SUPERINTENDING ENGINEER,
3RD CIRCLE,

To

THE Chief Engineer,
P. W. Department.
Madras

Sir,

1 Enclosures.

In forwarding a copy of the Anantapur Sub Divisional Officer's letter No 563 dated 25th May 1899 with Executive Engineer's endorsement No 3574 dated 6th June 1899, I have the honour to state that I have already in my letter No 1484 W dated 15th April 1899, strongly recommended an extra clerk for important Sub Divisions.

Cir 3167 sent to SDW on 20/6/99

Subject.

Subdivisions requiring an additional clerk — Fwg copies of correspondence from the Executive Engineers re —

2. The Anantapur Sub Division is a very heavy one, and it is impossible for one clerk to do the work properly. I strongly recommend the appointment of a second clerk on Rs 15 to 20 for this Sub Division.

I have the honour to be,
Sir,
Your most obedient servant,
W L C Baddeley Lieut. Col. R.E.
Supty: Engineer, III Circle.

10/6/99

From
The Superintending Engineer,
3rd Circle,

To

The

Dated
Received } 189 .

Enclosures.

No.

Subject.

No. 563 of 25-5-99.

From

The Sub Divisional Officer,
Anantapur.

To

The Executive Engineer,
Bellary Division.

Ref: G. O. No. 1027 Wdy 10th April 1899.

Sir,

With reference to the above I beg to bring to your notice that the question as to the advisibility or otherwise of the entertaining an additional clerk to help the Sub Divisional Clerk has already been discussed at length by my predecessors and a repetition of the same by me seems superfluous. Consider-ing the heaviness of the Sub Division I am of opinion that the entertainment of Addl. clerk is by all means necessary and the same could be seen from the details hereunder mentioned.

(1) T. R. S. works in Hindupur Taluq in No. about 20; all these are now under execution.

(2) Ordinary Irrigation works in No.

about 20.

(3) Ordinary Building repairs in No. about 15.

(4) Construction of the new Taluq Cutcherry at Kalyandroog ordered to be carried on departmentally and hence involving more than ordinary clerical labour. Special orders have been issued to me to inspect and check accounts every 6 weeks. This is an other source of increase of clerical labour. If proper check is not exercised in time it would be very diffecult to determine how the work is being done whether several sub heads are being worked out within or without the sanctioned schedule rates &c. What all this means is increase of clerical labour is well known to you and I leave it you to judge if one clerk is competant to do all without in some shape or other proving prejudical to ordinary work.

Apart from this special work, the Sub Divisional Clerk is almost overburdened with his work - Such as the daily correspondence, checking bills, estimates, imprest accounts, nominal muster rolls, despatching and registering

registering &c. Ordinarily a maistry is entertained to help in writing, charging his pay to works. This is plausibly to show that an Asst has not been given to the Sub Divl Clerk when a matter of fact one is given; Knowing that the Sub Divisional clerk is overburdened with work I fail to understand how far I can blame him for short work or failing to despatch papers in time. Though the Sub Divisional Clerk is being assisted in some degree or other by the maistries it was not possible for him as I presumably found out to despatch unanswered reference list, material &c statements due in March till early part of May. If work must be done in right good interest of Government it will be so only when competant additional clerk is sanctioned; otherwise much good cannot be expected from one clerk and several delays occur in the ~~despatch~~ disposal of papers as being due to want of help cannot but be overlooked. Under these circumstances I think a Sub Divisional Clerk must be given an assistant and from previous papers

papers you will see I am following in the wake of my predecessors and this is no new thing at all. I solicit the favour of your obtaining Government sanction for entertaining an assistant and feel it my duty to move you upon this subject as often as I can till I convince you of the necessity which I hope you are already aware of.

I have the honor to be,

Sir,

Your most obedient servant,

(Signed) A. V. Runga Row

Sub Divisional Officer

24-5-99.

No. 3574 d/6-6-99.

Forwarded in original to the Supdtg: Engineer for favour of Orders.

The grant for I.R.S. works is Rs 15,000 or on average about 75 extra bills in the year besides extra nominal rolls &c requiring check; when to this is added the large amount of clerical work which will be necessitated in this Sub Division by the building of the Kalyandroog taluq Cutcherry departmentally (Grant for the year Rs 10,000),

it

it seems to me absolutely impracticable to go on in this sub-division any longer with only one clerk. The very least that is required is a clerk for despatching, registering and copying letters say on Rs 12 at a minimum leaving the other clerk to check bills, vouchers and prepare returns &c. The matter has become so urgent now that it is hopeless to expect to get on solely with the existing establishment. Please see also this Office Nos $\frac{38}{4\text{-}1\text{-}99}$ & $\frac{396}{16\text{-}1\text{-}99}$.

(Signed) C. S. Mullings
5/6

Offg: Executive Engineer.

(True copy)

Lieut. Col. R.E.

Supdtg: Engineer, III Circle.

10/6/99

Rs 1
4727/99

Public Works (1899) Department.

CURRENT No. 4900

From
The Supg Engineer
VI Circle

No. 1014 T.C.

Dated 16 June 1899
Received
Registered 20.6.99
Enclosures 1
Spare copies.

Order

Compile
Rsr 20/6/99
20/6/99

SUBJECT.

Sub Divisions for which additional Clerks are considered necessary. Forwarding with remarks a list of

0 28597

BACK PAPERS.

No.	Date.

FURTHER PAPERS.

No.	Date.

No. 1014 T.C.

OFFICE OF THE SUPERINTENDING ENGINEER,
6TH CIRCLE,
Periyakulam ~~Trichinopoly.~~ 16 June 1899.
9/9.

From
Lieutt: Col. O.V. Boddy R.E.
Superintending Engineer,
6th Circle.

To
The Chief Engineer,
P.W.D.

SIR,

ENCLOSURES.

With reference to G.O. No 2792 W dated 1-11-98 and to your memo No 190-C. dated 9-1-99, I have the honor to submit herewith a list of Sub Divisions for which an additional clerk is considered necessary.

2. Temporary additional clerks have already been sanctioned for the north Sub-Division of the Trichinopoly Division and for the Srivaikuntham Sub-Division of the Tinnevelly Division and it is desirable that permanent 2nd clerks be sanctioned for these sub divisions.

3. The Clerk in the Dindigul Sub-Division is a very good man, but he finds

it impossible to do his work properly without assistance.

4. In the Tirumangalam Sub Division the work has been very heavy. This may be lightened as Tank Restoration Scheme works are worked out, but I consider that a 2nd Clerk is necessary.

5. In the Shermadevi Sub Division there will be an increase of work as Tank Restoration Scheme works are proceeded with.

6. I consider that a 2nd Clerk should be provided for all these Sub Divisions as the work of registering and despatching letters, disposal of routine papers, the preparation of periodical and monthly returns, writing up the Cash book and taking extracts therefrom for submission to the Division Offices, the checking of bills before payment and other miscellaneous duties, is more than one man can efficiently perform.

7. In the case of a 2nd clerk being allowed, the Sub Division officer would be able to take one with him on circuit which would facilitate the disposal of business. The pay of the 2nd Clerk I recommend to be Rs 15-20.

8. I consider that no reduction could be effected in the Division Office establishment by the appointment of the additional clerks proposed. It is reported that no office work which should be legitimately done in the Division Offices, is being carried out by the Sub Division staff.

I have the honor to be
Sir
your most obdt. servt.

J. J. Bodley Lieutt. Col. R.E.
Supg. engineer, 6: circle.

13/6/94

VI. Circle.

List of Sub Divisions for which an additional clerk is considered necessary.

Name of Division	Name of Sub Division for which additional clerk is required.	Grade and pay of the clerk proposed.	Remarks showing necessity &c
Trichinopoly.	North Sub-Division.	V. class 1st Grade Rs 15-20.	A temporary additional clerk on Rs 15 has been sanctioned for this Sub-Division since 1891-92. The work in the Sub-Division is heavy. The average expenditure during the past 5 years has been Rs 80,000. The number of letters received and despatched is respectively 3615 & 3353.
Madura	Tirumangalam Sub Division.	Do.	The Sub Divisional clerk has usually more work than one man can with efficiency accomplish. The average expenditure during the past 5 years has been Rs 76812. The number of letters received and despatched is respectively 2507 & 2200.
	Dindigul Sub Division.	Do.	The Sub Divisional clerk has usually more work

than

			than one man can with efficiency accomplish. The average expenditure during the past 5 years has been Rs 56,426. The number of letters received and despatched is respectively 3225 + 2730.
	Srivaikuntham Sub-Division.	V. Class. 1st Grade. Rs 15-20.	A temporary additional clerk on Rs 15 has been sanctioned for this Sub-Division for the past 10 years. The work in the Sub-Division is increasing year by year. The average annual expenditure is about Rs 60,000 during the past 5 years, and about 2000 letters are annually despatched besides accounts.
Tinnevelly	Shermadevi Sub Division.	—Do—	It is reported that the present clerk is doing very hard, steady and quick work and still there is much that is left in arrears. The average expenditure during the past 5 years has been Rs 35,300, and it will be more in future owing to execution of I. R. S. works for which estimates are now being received. The number of letters received and despatched is respectively 2200 + 1650. The Sub Division is an extensive one comprising about 3½ taluqs and there are 3 subordinates. A 2nd clerk is therefore considered necessary for this Sub-Division as well.

J. V. Bosilly Lieutt. Col. R.E.
Supg. Engineer, 6th Circle.
16. 6. 99.

17/6/99

Ows. 1 / 4900/58

Public Works (1899) Department.

CURRENT No. 5286

From The Superintendent of Works Light-House Dn.

Order

No. 769.

Dated 30th June 1899.

Received
Registered } 1.7.99

Enclosures

Spare copies

SUBJECT.

Additional Clerk

Informing that no ______ is Considered necessary for any of the Sub. Dns of the Light House Division

0 25597

BACK PAPERS.

No.	Date.

FURTHER PAPERS.

No.	Date.

OFFICE OF THE SUPT. OF WORKS, LIGHT-HOUSE DIVN.,
Egmore, Madras,

Dated 30th June 1899

No. 769.

From

F. W. ASHPITEL, Esq.,
SUPERINTENDENT OF WORKS,
LIGHT-HOUSE DIVISION,
Madras,

To

THE Secretary to Government,
P. W. Department
Madras.

SIR,

With reference to G. O. No. 2792 W dated 1st November 1898, I have the honour to state that no additional Clerk is considered necessary for any of the sub Divisions of this Division.

I have the honour to be,
Sir,
Your most obedt Servant,

FWAshpitel
Superintendent of Works
Light House Division

Copied Sf
Compd C. 30.6.99

Public Works (1899) Department.

CURRENT No. 9972

From The Superintg: Engineer
3rd Circle
Bellary

No. 4404 W

Order

Dated 5—12—99

Received
&
Registered } 6-12-99

Enclosures

Spare copies.

SUBJECT

2nd Clerk for Anantapur
sub Dn: ———
Requesting reply
to S.E. 3rd No 2214 W d/12-6-99
regarding ———

BACK PAPERS.

No.	Date.

FURTHER PAPERS.

No.	Date.

No. 4404 W.

Superintending Engineer's Office,
3RD CIRCLE.
Bellary 5 December 1899.

FROM Lieut. Colonel W. L. C. Baddeley R.E.
SUPERINTENDING ENGINEER,
3RD CIRCLE,

To

THE Chief Engineer
P.W. Department
Madras.

Sir,

Enclosures.

I have the honour to request that you will be good enough to favour me with a reply to this Office letter No. 2214 W dated 12th June 1899.

Nos 4727 sent to SAW on 26/12/99

2. As many I.R.S works are under rapid execution a 2nd Clerk for the Anantapur sub Division is urgently required.

I have the honour to be
Sir
Your most obedient servant
W L C Baddeley
Lt. Colonel R.E.
Superintending Engineer
III Circle Bellary.

4.12.99.

From
The Superintending Engineer,
3rd Circle,

To

The

Dated
Received 189 .

Enclosures.

No.

Subject.

No. 3830, 2660, 3167, 4727, 1829, 2746,
4200. 4436. 5286. 316. 9972

1

P.W.D.

[G./183]
500—7-4-04

3

NOTES.

It was also stated in the Chief Engineer's recommendation that until the financial horizon brightened, no action was proposed to be taken. Govt. accepted the Chief Engineer's recommendation and called for the necessary information from Supdg. Engineers. The Currents noted on the top of this note furnish the required information and they have been tabulated in Statement marked A. Expenditure and Correspondence being the two items which determine work in a subdivisional office, information as to the maximum & the minimum amount of Expenditure and Correspondence during any single year during a period of five years and the average for a single year for the same period is given in that Statement. There is a uniform declaration made by all the officers concerned, with

Vide G.O. 2792 W 71. 11. 98, Flag D

3 reference to the increases to the Establishment now proposed, that no work that ought to be done in a Divisional Office is being thrown on the Subdivisional staff and that no reductions can be made in the Divisional Office Establishment.

The Subdivisions requiring increases of Establishment will now be individually taken up and the necessity for the increase dwelt on:-

Godavari Central Dn.

1. No. II Subdivision (formed in September 95).

Average expenditure ~~Rs.~~
for 1 year (for 4 years) Rs. 43719.

Average No. of letters
received for 1 year ———— 3343

Average No. of letters
despatched for 1 year ———— 2769.

Besides the usual routine work of a Subdivisional Offi the preparation of work abstracts which now devolves on the Subdivision and the considerable increase in Correspondence & accounts that has taken place (The S.D.O. has a drawing accounts)

—these are too much for a single clerk to manage without falling into arrears.

Godavari Eastern Dn.

2. Hd Works Subdn.
Average annual Expenditure Rs. 70,614
— Do — Receipts 2716
— Do — Issues 2008.

3. Rajahmundry Subdn.
Average annual Expenditure Rs. 28,156
— Do — Receipts — 1587
— Do — Issues — 1830.

It is represented that Office work in Delta Division is heavy; the case is especially so in the Godavari Eastern Dn. Two Assistant Clerks are sanctioned year by year for these two Sub Divisions. The Supdg. Engineer recommends that these two appointments be made permanent.

An addl. clerk not required — vide W's note at end — page 15

Nellore Dn

4. Sangam Subdivision
average annual Expenditure — Rs 76782

5. Endur Subdivision
Average annual Expenditure Rs. 91,599

Each of the Subdivisions is represented to have a delta

besides works in upland taluks. An Additional clerk ~~Do Addl~~ is absolutely necessary according to the Supdg. Engineer — He would recommend a pay of Rs. 20 for each clerk.

Kurnool Dn

6. Nandyal Subdn. Kurnool Dn
average Annual Expendn Rs. 27421
— Do — Receipts 1202
— Do — Issues 1041.

Not required

7. Hd Quarters Subdn Kurnool Dn
Average annual Expendn Rs. 14,824
— Do — Receipts. 1084
— Do — Issues. 716

Not required

8. Upper Subdivision, Kurnool Dn
Average annual Expendn Rs. 43737
— Do — Receipts 1745
— Do — Issues 1062

9. Lower Subdivision, Kurnool Dn
Average annual Expendn Rs. 48564
— Do — Receipts 2926
— Do — Issues 1623.

Statistics of work for these 4 Subdivisions of the Kurnool Dn have been furnished, but no other information by way of proving the necessity for addl. Clerical Assistance is furnished

In a letter* of the Ex Engineer Kurnool he expresses the opinion "that the two Canal Subdivision Offices especially require an Assistant clerk." The amount of work as shown by the Expenditure and the Correspondence in the other& Subdivisions is not perhaps heavy and the additional Subdivisional Clerks may, it is submitted, be confined to two for the two Canal Subdivisions.

*that forms an enclosure to the S.E.'s reply

& Nandyal & Kurnool Hd Quarters.

Bellary Dn

10. Anantapur Subdivision

Average annual Expenditure	Rs. 94,200
do Receipts	3610
do Issues	3388

The area of this Subdivision is very large, comprising no less than 8 Taluks. Under ordinary circumstances, the entertainment of an addl clerk is considered advisable; the execution of tank Restoration estimates that has just been started renders the increase absolutely necessary. The execution of work by departmental agency entails the preparation of Work abstracts in the Subdl Office. As there are

some works so executed, the Subdivision Office requires strengthening.

Bellary Dn

11. Hospett Subdivision

Average annual Expendre	Rs. 78,600
do Receipts	2818
do Issues	2607

A very large proportion of Irrigation works in the Bellary Dn are situated in this Subdivision. There are 8 channels from the Tungabhadra the maintenance and repair of which give rise to a good deal of correspondence. The large groups of tanks in the Kudligi taluk - neglected in past years - give a ~~good~~ great deal of work; besides these, the area and importance of the Subdivision fully warrant the appointment of a second Clerk.

Cuddapah Dn

12. Cuddapah Subdivision

Average annual Expenditure	Rs. 53197
do Receipts	1630
do Issues	1572

The work done in this

Subdivision is represented to be "sufficiently heavy to justify an additional clerk."

West Coast Dn

13. Calicut Subdivision

Average annual Expenditure	Rs. 69206
Do Receipts	2113
Do Issues	1539

About 600 estimates have to be sent up annually. Measurements and Calculations have to be checked. Correspondence is also heavy owing to Military Works and those under the Barrack Department. An addl. clerk is represented to be "undoubtedly necessary" and "as there is difficulty in getting men for the West Coast" his pay should it is recommended be Rs 20 to (*) 30.

(*) The conditions in the West Coast Dn are not such as obtain in the Nilgiris where the pay of the next higher grade is given to a clerk on grade pay in the plains. Submitted that no grounds have been adduced for treating this Subdivision on a special footing.

Coimbatore Dn

14. Coimbatore Subdivision

Average annual Expenditure	Rs. 56210
Average annual Receipts	1543.
Do Issues	988.

It is reported that an extra clerk is absolutely necessary to relieve the division office of work which ought to

be done in the subdivisional office. The Division office is known to be in bad order and is quite unable to dispose of all the work now thrown on it. No reduction is ~~require~~ possible, it is represented in the Establishment.

Coimbatore Dn

Erode Subdivision

Average Annual Expendre	Rs 95297
Do Receipts	4206
Do Issues	2337.

This Subdivision has already two clerks.

15 Nilgiri Subdivision

Average annual Expendre	Rs. 133778
Do Receipts	1880
Do Issues	2150.

The State of work in the Coimbatore Dn Office has already been dwelt on. An addl. clerk on Rs 15-20 is required for this Subdivision; On the hills the man would draw the pay of the next higher grade.

Addl. clerk not required.

This subdivision will have much lighter work in future an extra clerk not necessary

Salem Dn Tirupatur Subdn.

Average annual Expendre	Rs. 50367
Do Receipts	3446
Do Issues	2981.

This Subdivision has an extra clerk who will not be wanted when the T.R.S. works have been Completed.

Chingleput Dn

16. Tiruvallur Subdivision

Average annual Expenditure Rs. 73,952
— Do — Receipts — 2408
— Do — Issues — 2205.

17. Mount Subdivision

Average annual Expenditure — Rs. 66,150
— Do — Receipts 2597
— Do — Issues 1819.

18. Chingleput Subdivision

Average annual Expenditure — Rs. 50,256
— Do — Receipts — 2419
— Do — Issues — 1871

19. South Buckingham Canal

Average annual Expenditure Rs. 1,28,850. — In future the expenditure is not likely to exceed Rs. 60,000 per annum.
— Do — Receipts — 2958.
— Do — Issues — 709 — In this Subdivision papers returned to Subordinates with Endorsements are not numbered.

20. South Arcot Dn
Chidambaram Subdivision

Average annual Expenditure — Rs 75,558
— Do — Receipts — 2,426
— Do — Issues — 5,591

21. Tindivanam Subdn.

Average annual Expenditure — Rs. 74,907.
— Do — Receipts — 2107
— Do — Issues — 1841.

Negapatam Dn

22. Tiruthuraippundi Subdivision

Average annual Expendre Rs. 1,00,460
— Do — Receipts — 2373
— Do — Issues — 2428.

Negapatam Dn

23 Mannargudi Subdn

Average annual Expendre Rs. 85,802
— Do — Receipts 3055
— Do — Issues 2992.

Tanjore Dn.

24. Hd Quarters Subdn

Average annual Expendre — Rs 1,06,746 (a)

(a) The S. E. gives the average for the 3 Subdivisions together. One third of that average is ~~given~~ taken as average Expendre for each subdivision.

— Do — Receipts — 2,563.
— Do — Issues — 2,324

25 Tanjore Subdn.

Average annual Expendre — Rs 1,06,746 (a)
— Do — Receipts 3352
— Do — Issues 3203.

26 Mayavaram Subdn

Average annual Expendre Rs. 1,06,746.
— Do — Receipts — 3379
— Do — Issues — 3086.

The Supdg: Engineer [illegible] does not vouchsafe more information than statistics of work in the Subdivisions of the circle which need strengthening, in his opinion.

Occasionally more than Rs. 50,000 on an average are being spent in the subdivisions. ~~and~~ ~~average~~ The tracts comprised are largely deltaic and the office work in those subdivisions will perhaps be correspondingly heavy.

Trichinopoly Dn

27 North Subdivision

Average annual Expenditure — Rs. 80,000
— Do — Receipts — 3615
— Do — Issues — 3353.

A temporary additional clerk on Rs. 15 has been sanctioned for this subdivision since 1881-82. The work in the Subdivision is heavy, and a permanent additional clerk is proposed.

Temp'y clerk on Rs 15.

Madura Dn

28. Tirumangalam Subdivision

Average annual Expenditure Rs. 76,812
— Do — Receipts — 2507
— Do — Issues — 2200.

The Subdivisional Clerk has usually more work than one man can with efficiency accomplish. An addl. clerk is accordingly proposed —

Madura Dt

29. Dindigul Subdivision

Average annual Expenditure — Rs. 56426
— Do — Receipts — 3225
— Do — Issues — 2730.

The case of this Subdivision is similar to that of the Tirumangalam subdivision.

Tinnevelly Dn

30. Srivaikuntham Subdivision

Average annual Expendre — Rs. 60000.
— Do — Issues (— 2000. besides accounts).

A temporary additional clerk on Rs. 15 has been sanctioned for this subdivision for the past 16 years. The work is increasing year by year. A permanent additional clerk is accordingly proposed.

Temp'y clerk on Rs 15.

31. Shermadevi Subdivision

Average annual Expendre Rs. 35300.
— Do — Receipts 2200
— Do — Issues 1650.

Expenditure in this Subdivision will increase in future as Tank Restoration works are to be executed. The Subdivision is an extensive one comprising about 3½ taluks; and there are 3 subordinates. Despite the hard steady and quick work turned out by the present clerk, there is much that is left in arrears; and a second clerk is considered necessary—

There are thus 31× subdivisions for which the entertainment of a second clerk is proposed. If out of these, the ~~two~~ ×3 subdivisions ~~besides the Canal Subdivision~~ in Kurnool Dn be left out ~~of account~~ as requiring no strengthening, there will be ~~29~~ 28 subdivisions.

The Scale of pay recommended for the extra clerk is generally that of Clerk D Class 1st grade Rs 15-1-20. This scale may, perhaps

× The Subdivisions in the Consg: Architect's and Lighthouse Dns are reported to need no strengthening—

×3 Nandyal & Kurnool Hd Quarters

I would also omit Nilgiri

+

be accepted—

Of the ~~29~~ 28 subdivisions for which additional clerks are proposed, 4& subdivisions have temporary clerks each on Rs. 15; & if the addl. clerks are sanctioned, these temporary appointments will cease.

Assuming that the Clerkships will be of the D Class 1st grade (15-1-20), the increased cost to the State by the proposed revision of Establishment for these 29 subdivisions, will be Rs 6,525× per annum—

It has now to be decided whether application shall be made to Govt. for the proposed increases of staff to the ~~29~~ 28 subdivisions above detailed— The increase is within the competence of the Local Government—

& Hd Works Subdivision } Godavari
Rajahmundry — do — } Eastern Dn.
North Subdn — Trichinopoly Dn
Srivaikuntham Subdn — Tinnevelly Dn
(from the Budget).

× Increased value of the appt. of Clerk D Class 1st grade } Rs 18¾.
per mensem

do per annum 225

do ~~29~~ 28 clerks — 225 × ~~29~~ 28
= 6525
6300

+

Leave out Rajahmundry subdn. also =27. Has no application been made from Kistna&? Send up for sanction

1.11.91

Cel

W. application for 28 additional clerks may be made

Hl

& W— The S.E. says that addl. clerks have been sanctioned to all the Subdivisions in that district except for the River Conservancy Subdivision of the K. W. Dn. For this application will be made if necessary. Cel

Statement showing amount of work in the Subdivisions for which additional Establishment is proposed —

Divisions	Subdivisions	Expenditure during a period of 5 years			No. of letters received during a period of 5 years			No. of letters despatched during a period of 5 years						Remarks
		Maximum for a year	Minimum for a year	Average for a year	Maximum for a year	Minimum for a year	Average for a year	Maximum for a year	Minimum for a year	Average for a year				
Godavari Central Dn	1. No. II Subdivision	58,714	12,131	43,719	4060	1730	3343	3550	737	2769	✓			
Godavari Eastern Dn.	2. Hd. Works Subdivision	77,509	64,034	70,614	2878	2349	2716	2550	1632	2008	✓			
	3. Rajahmundry Sub Dn.	44,876	17,184	28,156	2165	1270	1587	2690	1305	1830	✗			
Nellore Dn.	4. Sangam Subdivision	.		$\frac{383{,}910^{(a)}}{5} = 76{,}782$							✓			(a) These are the figures given by the S.E. They seem however to be the totals for 5 years & not the average for a year.
	5. Gudur Subdivision	.		$\frac{457{,}998^{(a)}}{5} = 91{,}599$							✓			
Kurnool Division	6. Nandyal Subdivision	39,680	19,129	27,421	1864	835	1202	1771	418	1041	✗			
	7. Hd. Quarter Sub Dn.	28,820	6,518	14,824	2531	493	1084	1207	450	716	✗			
	8. Upper Subdivision	55,404	34,382	43,737	2107	1252	1745	1285	862	1062	✓			
	9. Lower Subdivision	54,778	39,972	48,564	3526	2222	2926	2594	1195	1623	✓			
Bellary Dn.	10. Anantapur Sub Dn.	154,000	49,000	94,200	4,530	3128	3610	4594	2559	3385	✓			
	11. Hospet Sub Dn.	86,000	68,000	78,600	4101	1668	2818	3868	984	2607	✓			
Cuddapah Dn.	12. Cuddapah Sub Dn.	62,454	39,321	53,197	2275	1098	1630	2268	1031	1572	✓			
W. Coast Dn.	13. Calicut Sub Dn.	90,597	54,583	69,206	2898	1598	2113	1634	1389	1539	✓			
Coimbatore Dn.	14. Coimbatore Sub Dn.	68,420	38,870	56,210	2334	1050	1543	1558	704	988	✓			
	15. Erode Sub Dn.	124,625	70,471	95,297	6118	2760	4206	3400	1360	2337				This has 2 clerks already.
	16. Nilgiri Sub Dn.	191,715	99,226	133,778	2431	1575	1880	2327	2029	2150	✗			

Statement showing amount of work in the Subdivisions for which additional Establishment is proposed —

Subdivisions	Expenditure during a period of 5 years			No. of letters received during a period of 5 years			No. of letters despatched during a period of 5 years						Remarks
	Maximum for a year	Minimum for a year	Average for a year	Maximum for a year	Minimum for a year	Average for a year	Maximum for a year	Minimum for a year	Average for a year				
17. Tirupatur Subdn	68,904	40,474	50,367	3,966	2766	3446	3460	2145	~~2915~~ 2951				There is already an extra clerk for this Subdn
18. Tiruvallur Subdn	1,19,293	43,792	73,952	2678	2299	2408	2659	1725	2205	✓			
19. Mount Subdn	96,586	37,290	66150	2939	1877	2597	2300	1172	1819	✓			
20. Chingleput Subdn	79829	36,082	50256	3,481	1396	2419	3,174	1103	1871	✓			
21. South Buckingham Canal	1,64,519	50,035	1,28,850	3,644	2331	2958	816	592	709	✓			The future expenditure in this Subdn will not exceed Rs. 50,000 per annum
22. Chidambaram Subdn	1,01,391	64,865	75,558	2,865	1904	2,476	7085	3,887	5,591	✓			
23. Tindivanam Subdn	90,447	62772	74,907	2765	1609	2107	2099	1,352	1841	✓			
24. Tiruttoraipundi Subdn	1,38,775	80,461	1,00,460	3,427	1,700	2,373	3453	1820	2,428	✓			
25. Mannargudi Subdn	1,16,115	43,522	85,502	3,878	2015	3055	3,817	1,707	2,992	✓			
26. Hd Quarters Subdn				4248	2,018	2,863	3477	1,768	2324	✓			
27. Tanjore Sub Dn	4,58,634	1,90,670	3,20,237	3,552	3,066	3352	3,465	3,014	3,203	✓			
28. Mayavaram Subdn	~~2788~~			3,788	3333	3,579	3,451	2900	3,086	✓			
29. North Sub Division	.	.	80,000	.	.	3615	.	.	3353	✓			
30. Tirumangalam Subdn	.	.	76,812	.	.	2507	.	.	2,200	✓			
Dindigul Subdn	.	.	56426	.	.	3228	.	.	2730	✓			

Statement showing amount of work in the Subdivisions for which additional Establishment is proposed —

Divisions	Subdivisions	Expenditure during a period of 5 years			No. of letters received during a period of 5 years			No. of letters despatched during a period of 5 years						Remarks
		Maximum for a year	Minimum for a year	Average for a year	Maximum for a year	Minimum for a year	Average for a year	Maximum for a year	Minimum for a year	Average for a year				
Tinnevelly	Srivaikuntham Sub Dn	.	.	60,000	.	.	.	.	.	2000	✓			
	Shermadevi Sub Dn	.	.	35300	.	.	2200	.	.	1650	✓			

READ the following :—

From the Supdg. Engr I Circle	No	414 G.O.	3.5.99.
.. .. II ..	..	183 W ..	25.3.99.
.. .. III ..	..	1484 W ..	15.4.99
.. .. IV ..	..	118 W ..	2.3.99
.. .. VII ..	..	2214 W ..	12.6.99
.. .. V ..	..	202 W ..	26.3.99
.. .. VI ..	..	1014 G.O.	16.6.99
.. .. III ..	..	2089 W ..	3.6.99
.. Supdt of Works Light House Dn	..	269	.. 30.6.99.
.. Cons. Architect to Govt.	..	3169	.. 10.1.99.

Circulated to

H.E. the Governor

FOR ORDERS.

Llas[?] D

Before passing this, I should like to know whether the C.E. himself is fully satisfied that in view of this increase of Clerks in the sub-divisional offices, the Clerks in the Divisional offices might not be increased in number. I see by the W Note of the C.E. at D, that this was originally contemplated.

A.E.H.
27.11.99

In G.O. 2792 W of 1st Nov-98, information was called for as to the Subdivisions in the Presidency, the Clerical establi ment of which needed strengthening. The papers read above furnish the required information. The statement marked A exhibits the amount of Correspondence and the expenditure incurred in those subdivisions; the Note below summarizes the facts adduced in favour of the recommendation for additio Clerks. Of the 31 Subdivision in whose behalf, such recommendations were made, the undersigned is of opini that the following 4 may

to DW
For perusal
7/12/99

Proposals apd.

A.E.H.
7.12.99

~~D.W.~~
W ✓

[P. W. 43. / 500—20-10-99.]

H.S. 27/11 H.S. again 5/12 R. 8/12

be left out of account:—

(1) Rajahmundry^x Subdn.
(2) Nandyal — " —
(3) Kurnool — " —
(4) ~~Xo~~ Nilgiri — " —.

The remaining 27 Subdivisions, for each of which, the undersigned recommends an additional Clerk, are as follow:—

(1), No II Subdn, Godav: Central Dn
(2) Hd Works Subdn, Godav: Eastern Dn
(3) Sangam Subdn, Nellore Dn
(4) Gudur Subdn, — do —
(5) Upper Subdn, Kurnool Dn
(6) Lower Subdn, — do —
(7) Anantapur Subdn, Bellary Dn
(8) Hospett — do — do —
(9) Cuddapah — do — Cuddapah Dn
(10) Calicut ~~+~~ — do — West Coast Dn
(11) Coimbatore ~~do~~ — do — Coimbatore Dn
(12) Tiruvallur — do —, Chingleput Dn
(13) Mount — do — — do —
(14) Chingleput — do — do —
(15) South Buckingham Canal — do — do —
(16) Chidambaram — do — South Arcot Dn
(17) Tindivanam — do — do —
(18) Tiruttiraippundi — do — ~~[illegible]~~ Negapatam Dn
(19) Mannargudi — do — do —.

x Note for W. Rajahmundry has at times a temporary add.l clerk. The proposed recommendation will have the effect of taking away this temporary clerk, apparently.
W

[illegible]
15/11/99

(20) Hd Quarters Subdn, Tanjore Dn
(21) Tanjore Subdn — do —
(22) Mayavaram Subdn — do —
(23) North Subdn, Trichinopoly Dn
(24) Tirumangalam Subdn, Madura Dn
(25) Dindigul do — do —
(26) Srivaikuntham do — Tinnevelly Dn
(27) Shermadevi — do — do —

The rate of pay proposed for this establishment is that of clerk V class 1st grade (Rs 15-1-20). The increased cost to the state will be Rs. 6075^x per annum. The increase is within the powers of sanction of the Local Government.

Financial value of a clerkship V class 1st grade per mensem	Rs 18-12-0.
— do — per annum	225-0-0
For 27 clerks	225×27 = Rs 6,075^x

The additional clerks may be entertained from 1 Jany. 1900.

Note for W. The date from which to entertain the add.l clerks may be specified here.—
W

L Bell
18-11-99

Hll
15/11/99

W

C. No. 3830 ?

W

With reference to HE's remarks it is suggested that as in the majority of divns work abstracts are now written up in the divn office it will be possible to have them compiled in the subdivn office when the extra clerk is sanctioned. This should certainly admit of one clerk being dispensed with in the Divn office. It is however likely to lead to difficulty if this were done throughout and it would be well to inform SE's that it is proposed to make this reduction in all divns where ~~an increase of the~~ say 2 out of 3 subdivns will have 2 Clerks unless special reason can be shown why this should not be done.

HLL
28/11/99

I think reduction in Dn offices wd leave us pretty much as we are, & strongly deprecate it – vide note

1.12.99

To Drft for permission 99
6/12/99

HLL
6/12/99

N.B.

SE's should at the same time be informed which subdivns it is proposed to strengthen

W.15-11-99.

Circulated to
His Excellency the Governor
—
3226

△ × Draft Order regarding Clerical Establishment of Sub Divisions.

I accept Mr. de Winton's amendments, and pass the proposals made in the Note for orders initialled by him, on 18.11.99.

A.E.H.
7.12.99

Public Works Department

Note.

With reference to His Excellency's remarks dated 27-11-99, I beg to point out that the object of the proposal to give an additional clerk to certain Sub-divisional offices is to remedy the very great delay which now takes place in those offices in submitting accounts & answering references, and to improve the accuracy of the estimates submitted. My experience of Division Office Clerks is that they come early & stay late, & have uniformly heavy work to do. The only way to reduce their numbers is to reduce their work, and this can only be done by increasing the work of Subdivisional office clerks; but this course would, I submit, defeat the object of this proposal and leave matters pretty much as they are at present. I am very unwilling to increase the establishment without the most urgent need, but I am fully satisfied that the subdn offices included in the list need strengthening and that it is impossible to reduce the establishment of Division offices pari passu without a sacrifice of efficiency which would do harm. In the former case my opinion is supported by the Examiner of P.W. Accounts, and in the latter by all Supdg & Executive Officers, the authorities who are in daily contact with the work to be done in Division & Subdivision offices, and therefore, best qualified to judge of the necessities of the case. I anticipate great improvement in the working of the P.W. machine from the proposed addition

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Finance. Quote. Urgent

Public Works DEPARTMENT.

READ the following :—

Letter from the Supdg. Engr I Circle No 414 W d/ 3.5.99
do — II .. 183 W d/ 25.3.99
do — III .. 1484 W d/ 15.4.99
do — IV .. 118 W d/ 2.3.99
do — III .. 2214 W d/ 12.6.99
do — V .. 202 W d/ 26.3.99
do — VI .. 1014 W d/ 16.6.99
do — III .. 2089 W d/ 3.6.99
do — the Supdt of Works Lt House Dn .. 769 d/ 30.6.99
do — Consg. Architect to Govt .. 3169 d/ 10.1.99
do — Supdg. Engr III Circle — 4404 W d/ 5.12.99

~~Circulated to~~

No: 3226 W d/ 12.12.99

ORDER. ~~No. 3219 W d/ 11.12.99~~

18

D/

In G.O. 2792 W d/ 1st November 1898, information was called for as to the subdivisions in the Presidency, the clerical establishment of which needed strengthening. The papers recorded above furnish the required information. After a careful consideration of the facts adduced in these papers, H.E. the Governor in Council is of opinion that, of the 31 subdivisions in whose behalf recommendations for an additional clerk have been made, the following 4 subdivisions

H.C./ E.H.A./ B.P.B./ D.W./ W/

Special Indt.

may be left out of account:—

(1) Rajahmundry Subdivision Godavari Eastern Dn.
(2) Nandyal Subdivision }
(3) Kurnool Subdivision } Kurnool Dn.
(4) Nilgiri Subdivision, Coimbatore Dn.

2. The entertainment, from 1st January 1900, of a permanent additional clerk of class 1st grade for each of the following subdivisions is sanctioned:—

(1) No. II Subdivision, Godavari Central Dn.
(2) Hd. Works Subdivision, Godavari Eastern Dn.
(3) Sangam Subdivision, Nellore Dn.
(4) Gudur Subdivision — Do —
(5) Canal Upper Subdivision, Kurnool Dn.
(6) Canal Lower — Do — Do —
(7) Anantapur — Do — Bellary Dn.
(8) Hospett — Do — Do —
(9) Cuddapah — Do — Cuddapah Dn.
(10) Calicut — Do — West Coast Dn.
(11) Coimbatore — Do — Coimbatore Dn.
(12) Tiruvallur — Do — Chingleput Dn.
(13) Mount — Do — Do —
(14) Chingleput — Do — Do —
(15) South Buckingham Canal Do — Do —

2 D

(16) Chidambaram Subdivision, S. Arcot Dn.
(17) Tindivanam — Do — Do —
(18) Tiruttauraippundi — Do — Negapatam Dn.
(19) Mannargudi — Do — Do —
(20) Hd. quarters — Do — Tanjore Dn.
(21) Tanjore — Do — Do —
(22) Mayavaram — Do — Do —
(23) North — Do — Trichinopoly Dn.
(24) Tirumangalam — Do — Madura Dn.
(25) Dindigul — Do — Madura Dn.
(26) Srivaikuntam — Do — Tinnevelly Dn.
(27) Shermadevi — Do — Do —

3. The Sanction accorded in para 2 of these Proceedings has been registered as Provincial No. 72 W of 1899-1900 and classified as Establishment, Permanent.

To the Supdg. Engineers ✓
" Chief Engr. for Irrign. ✓
" Exr. P.W. Accts. ✓
" Supdt. of Works Lt House Dn. ✓
" Cons. Architect to Govt. ✓

D 23/12/99

11/12/99

11.12.99