

Public Works (189) Department.

G.O., No. 2335 W

DATED 5 September 88.

W/c

[Despatch Abstract.]

Cheque books. Govt of India Circular
regarding the custody of — and the use
and accounting for service labels, comm.
to officers of the P.W.D. for information
& guidance.

280
14

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ESTABLISHMENT.

Government {1899} of Madras.
PUBLIC WORKS.

Recd.

Regd.

} 1899.

Enclosures

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G.O., No. 2335 W., 5th September 1899.

SEPTEMBER.

Cheque Books

Government of India circular regarding the custody of — and the use and accounting for service labels, communicated to officers of the Public Works Department for information and guidance.

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Establishment.

READ—the following paper:—

From A. R. BECHER, Esq., Deputy Secretary to the Government of India, Public Works Department (General), to the Secretary to the Government of Madras, Public Works Department, dated Simla, 1st August 1899, Circular No. 11, Public Works.

[Custody of Cheque books and the use and accounting for service labels (postage).]

It having come to the notice of the Government of India that the rules in Public Works Code, Volume II, Chapter I, paragraphs 87 and 87-A, which require that cheque books shall be kept in the personal custody of disbursing officers, are not as generally observed as they should be, I am directed to bring the matter to your notice, and to request that the importance of these rules being strictly followed may be impressed on all disbursing officers.

2. I am also to observe that the use and accounting for service labels (postage) is another matter which it appears from a recent case of fraud in the Punjab does not receive the attention it needs.

The rules on this subject will shortly be revised by Standing Orders.

ORDER—No. 2335 W., dated 5th September 1899.

Communicated to officers of the Public Works Department, for information and guidance.

2. The importance of a strict observance of the rules in Public Works Code, Volume II, Chapter I, paragraphs 87 and 87-A, will be impressed on all disbursing officers.

(True Extract.)

Under Secretary to Government.

To Superintending Engineers.
" the Consulting Architect to Government.
" the Superintendent of Works, Lighthouse Division.
" the Examiner, Public Works Accounts.
" the Chief Engineer for Irrigation.

Exd. T. K. Narayana Aiyangar.

Public Works (1899) Department.

CURRENT No. 6855

From

The Govt of India

Order

Communicated to

Officers of the P.W. Dept.
for information & guidance.

2. The importance of a
strict observance of the
rules in P.W. Code, Vol. II, chap I
paras 87 & 87 A ^{will be} impressed
on all disbursing officers.

Dated 1-8-99
Received at Bootlacanand 18-8-99
Registered at Madras 22-8-99
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SUBJECT.

Regarding the Custody of
Cheque books & the use
and accounting for service
labels.

To Supts. Engrs.

The C.A. to Govt.

" Suptt. of Works, L.H. Divn
" Examiner, P.W. Accts
" Chief Engr. for Irrigation

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No.	Date.
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[General Distribution.]

Circular No. 11 Public Works.

GOVERNMENT OF INDIA.

PUBLIC WORKS DEPARTMENT.

GENERAL.

Simla, the 1st August 1899.

Custody of Cheque Books and the use and accounting for Service Labels (Postage).

To

THE SECRETARY TO THE GOVERNMENT OF MADRAS, PUBLIC WORKS DEPARTMENT.
 THE JOINT SECRETARY TO THE GOVERNMENT OF MADRAS, PUBLIC WORKS DEPARTMENT, RAILWAY BRANCH.
 THE SECRETARIES TO THE GOVERNMENT OF BOMBAY, PUBLIC WORKS DEPARTMENT, GENERAL AND RAILWAY BRANCHES.
 THE SECRETARIES TO THE GOVERNMENTS OF BENGAL, THE NORTH-WESTERN PROVINCES AND OUDH AND THE PUNJAB, PUBLIC WORKS DEPARTMENT.
 THE SECRETARIES TO THE GOVERNMENT OF BURMA, PUBLIC WORKS DEPARTMENT, GENERAL AND RAILWAY BRANCHES.
 THE CHIEF COMMISSIONERS OF THE CENTRAL PROVINCES, ASSAM AND COORG.
 THE RESIDENT AT HYDERABAD.
 THE AGENTS TO THE GOVERNOR GENERAL FOR CENTRAL INDIA, RAJPUTANA AND BALUCHISTAN.
 THE ACCOUNTANT GENERAL, PUBLIC WORKS DEPARTMENT.
 THE DIRECTOR GENERAL OF MILITARY WORKS.
 THE CONSULTING ENGINEERS TO THE GOVERNMENT OF INDIA FOR RAILWAYS, CALCUTTA, LUCKNOW AND ASSAM.
 THE DIRECTOR GENERAL OF TELEGRAPHS.
 THE MANAGERS, NORTH-WESTERN, OUDH AND ROHILKHAND, EAST COAST AND EASTERN BENGAL STATE RAILWAYS.
 THE ENGINEERS-IN-CHIEF, HARDWAR-DEHRA AND GHAZIABAD-MORADABAD RAILWAYS.
 THE ENGINEERS-IN-CHIEF, GODAVERY AND INDUS BRIDGE WORKS.
 THE ENGINEERS-IN-CHIEF, KOHAT-BANNU, RANAGHAT-GANGES AND KATI HAR, AND BARA-AJMERE-MARWAR RAILWAY SURVEYS.
 THE PORT STOREKEEPER, STATE RAILWAY DEPARTMENT, CALCUTTA.

SIR,

It having come to the notice of the Government of India that the rules in Public Works Code, Volume II, Chapter I, paragraphs 87 and 87-A, which require that cheque books shall be kept in the personal custody of disbursing officers, are not as generally observed as they should be, I am directed to bring the matter to your notice, and to request that the importance of these rules being strictly followed may be impressed on all disbursing officers.

2. I am also to observe that the use and accounting for service labels (postage) is another matter which it appears from a recent case of fraud in the Punjab does not receive the attention it needs.

The rules on this subject will shortly be revised by Standing Orders.

I have the honour to be,

SIR,

Your most obedient Servant,

Archer

Dy. Secy. to the Govt. of India.

Documents accompanying.

Nil.

To The Secretary to the Government of Madras,
 Public Works Department.

3.98