

Public Works
~~India~~ (1899) Department.

G.O., No. 1892W

DATED 22nd July 1899

[Despatch Abstract.]

Office of the Supty. Engineer I Circle

Office Note from the Examiner of P.W.
Accounts submitting an Inspection Report of
the ———, Command to the S.E. I Circle.

B.

24/7

Office-note from the Examiner of Public Works Accounts submitting an inspection report of the —, communicated to the Superintending Engineer, I Circle.

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Account.

READ—the following papers:—

Inspection Report by Mr. J. E. LACEY, Deputy Examiner of Accounts, of an inspection on the 26th June 1899, on the accounts of the office of the Superintending Engineer, I Circle.

I.—PRELIMINARY.

Previous inspection.—This office was last inspected by Mr. C. C. Swetenham, Deputy Examiner of Accounts, in July 1895—*vide* G.O., No. 2437 W., dated 4th October 1895.

2. *Circle charge.*—The charge of the circle since the previous inspection has vested in the following officers:—

Name.	Rank.	Till
Mr. A. H. Garrett ..	Superintending Engineer, 3rd class, temporary rank.	10th March 1896.
„ W. C. DeMorgan ..	Executive Engineer, 1st grade ..	17th June ..
„ J. C. Larmine ..	Superintending Engineer, 1st class.	30th Nov. 1897.
„ W. C. DeMorgan..	Superintending Engineer, 3rd class, temporary rank.	To date.

3. This inspection dealt with the cash accounts generally for 1898-99 and December 1898 in particular. The service books were also examined.

II.—GENERAL.

4. *Cash account.*—(a) The Superintending Engineer has an imprest of Rs. 140, the accounts of which are still kept up in “cash book” form (P.W.D. No. 4). This may be allowed till the book is filled up.

(b) The camp clerk N. V. Ranga Row has also an imprest of Rs. 25 to enable him to advance lascars railway fare when on circuit with Superintending Engineer. He keeps, however, no cash account. He recoups himself from the sums due to the lascars as soon as the travelling allowance bills are passed by Superintending Engineer and the money is received from Executive Engineer, Vizagapatam division.

5. *Contingent bill.*—The instructions contained in Public Works Department Code, II, III, 176, and in the notes on form 24 in regard to the preparation and submission of the contingent bill, have not received attention. In the bills only charges which are covered by recoupments of the imprest account made during the month concerned should be entered, and not the actual sum spent by the Superintending Engineer. This has resulted in the figures under *audit* and *payment* not agreeing.

6. *Service books.*—(a) Kept in custody of M.R.Ry. P. Varahalu Naidu, clerk 60—80, in a strong wooden box under lock and key. First page of service book of B. Lingappa Sastri, draftsman, requires re-attestation (date of last attestation, 22nd October 1892).

(b) The signature of head of office and of non-gazetted officers on the first page in columns 8 and 9 should be dated in all cases—Civil Service Regulations 878 (a).

(c) The date of return from privilege leave granted to Kota Venkatadri, clerk, from 27th October 1896, should be entered.

(d) In the case of land statements attention is invited to rule 15 of the Rules regulating the personal conduct of Government servants. Many of the statements are of old date. The clerks may be asked to certify whether any alterations, etc., are necessary.

(e) Two service books of peons are required to be opened out.

Office-note from the Examiner, Public Works Accounts, Madras, dated 7th July 1899, No. 859 A./A.

Forwarded to Government for information. The points noticed will no doubt receive the Superintending Engineer's attention.

ORDER—No. 1892 W., dated 22nd July 1899.

Communicated to the Superintending Engineer, I Circle, for information and guidance.

(True Extract.)

Under Secretary to Government.

To the Superintending Engineer, I Circle.
„ Examiner, Public Works Accounts.

Exd. T. K. Narayana Aiyangar.

Public Works (1899) Department.

CURRENT No. 5530

30

W. J. N.

From

The Examiner P.W. Accounts,
Madras Coorg

Order No. 1892 W d/ 22-7-99

Communicated
to the Supty. Engr., I
Circle, for information
& guidance.

No. 859 $\frac{A}{A}$

Dated 7th July 1899

Received 3 8. July 1899.

Registered

Enclosures Plans others 3 Total

Spare copies.

SUBJECT.

To
The Supty. Engr., I Circle
" Examiner, P.W. Accounts

Inspection Report of the
Superintending Engineers Office
1st Circle - forwards for information

028275 Nish

2437W
4-10-95

BACK PAPERS.

No.	Date.
2437W	4-10-95
1797W	20-7-95

FURTHER PAPERES.

No.	Date.

18
 Inspection Report by Mr. J. E. Lacey,
 Deputy Examiner of Accounts, of an in-
 spection on the 26th June 1899 on the accounts
 of the Office of the Superintg. Engr. 1st Circle.

I. Preliminary.

Previous inspection. This Office was last
 inspected by Mr. C. C. Swetenham, Dy.
 Examiner of accounts in July 1895,
 vide G. O. No. 2437W dated 4th Oct. 1895.

2. Circle charge. The charge of the
 Circle since the previous inspection has
 rested in the following Officers. —

Name	Rank	Dill
Mr. A. H. Garvie H.	Supg. Engr. 3 rd class T.R.	10. 3. 1896.
Mr. W. C. De Morgan.	Engr. 1 st grade	17. 6. 1896
Mr. J. C. Carmichael.	Supg. Engr. 1 st class.	30. 11. 1897
Mr. W. C. De Morgan	Supg. Engr. 3 rd class T.R.	to date.

3. This inspection dealt with the cash
 accounts generally for 18th 99 and
 December 1898 in particular. The
 Service Books were also examined.

Cash account

(a) The S.E. has an imprest of Rs 140/-. The accounts of which are still kept up in "Cash book" form (S.W.D No 4). This may be allowed till the book is filled up.

(b) The camp clerk M. V. Rangakow has also an imprest of Rs 25/- to enable him to advance Lascars Railway fare when on circuit with S.E. He keeps however no cash account. He recoups himself from the sums due to the lascars as soon as the T.A. Bills are passed by S.E. and the money is received from E.E. Division.

5. Contingent bill. The instructions contained in S.W.D. Code II. III. 176 and in the notes on Form 24 in regard to the preparation and submission of the Contingent bill have not received attention. In the bills only charges which are covered by reconpiments of the imprest account made during the month concerned should be entered and not the actual sum spent by the

This has resulted in the figures under

under audit and payment not agreeing

b. Service Books.

(a) Kept in custody of M R Ry I. Varahalu Chaidu, Clerk 60/80 in a strong wooden box under lock & key. First page of service book of B. Lingappa Sastri Draftsman requires reattribution (Date of last attestation 22-10-1892).

(b) The signature of Head of Office and of non gazetted officers on the first page in col: 8 and 9 should be dated in all cases, C.S. R 878 (a).

(c) The date of return from privilege leave granted to Kota Venkatachari Clerk from 27-10-96 should be entered.

(d) In the case of land statements attention is invited to rule 15 of the Rules regulating the personal conduct of Government Servants. Many of the Statements are of old date. The clerks may be asked to certify whether any alterations are necessary.

(e) Two Service Books of persons

are required to be opened out.

H. Lucas.

Deputy Examiner.
of Accounts

Walter 26th June 1899.

No. 857 ^A/_A dated 7th July 1899.

To

W.

Forwarded to Government for information.

The points noticed will no doubt receive the Superintending
Engineer's attention.

H. R.

Offg: C.

905
7-7-99.