Public Works (1899) Department.

G.O., No. 1836 W

DATED 15 July 1899.

[Despatch Abstract.]

Establishment:

The entertainment, for a period of six months, of a clerk on Rs 30 per mensem for the sorting & ~~destructions~~ destruction of old records in the Tanjore Dn. Office, sanctioned, with remarks.

B.

[P. W. 2 / 9,000—29-3-99.]

Indexed. 19/7

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

P. W. DEPARTMENT

READ the following :—

From the Supdtg. Engineer, V Circle, No. 2266 W. dated 8th April 1899.

" " Examiner, P. W. Accounts, No. 1107 B/2 d/ 11th April 1899

Circulated to

ORDER. No. 1836 W. d/ 15-7-99

Sanction is accorded to the entertainment for a period of six months of a clerk on Rs. 30 per mensem for the sorting and destruction of old records in the Tanjore Division Office. The Supdtg. Engineer should arrange to have the work completed within this period, as no extension will be granted.

2. It is not considered desirable to employ an outsider in the work. The Supdtg. Engineer will, therefore, depute a permanent clerk

P. W. 42-A.
1,000—2-3-99.

clerk of the Division
office to perform the duty,
the temporary man taking
his place in the office
3. The Sanction accorded
in paragraph 1 above
is registered as Provincial
No. 33 W. of 1899-1900 and Classified
as "Establishment, Temporary"

[illegible] 8. 7

W.

To The S. E. V Circle!
.. Exr. P. W. Accts 15/7/99

M

W.......DEPARTMENT.

W : The theoretical
objection to C's proposal is
that outsiders may get
hold of some documents
which may possibly be of
use to them against
Government - If this
objection holds anywhere
it would hold in Rangoon
and I think it better
to adhere to the usual
system - If this is
done the draft ~~this~~ reference to
SE V is unnecessary

~~[illegible]~~ [illegible]
28/6

Yes - all the sanction
for a temporary clerk,
a day that a permanent
clerk of the office
shall be employed
on this important duty,
the temporary man taking
his place in the office
while [illegible]
30/6

P. W. 43.
1,000—28 2-49.

H.3/7 R 8/7.

P. W. DEPARTMENT.

READ the following :—

From the Supt^g Engineer, V Circle, No. 226 W dated 8th April 1899

" " Examiner, P. W. Accounts, No. 1107 $\frac{B}{2}$, 11th April 1899.

Circulated to H. G. The Premier

FOR ORDERS

× Flag—B

In para 5 of his report of an inspection of the office of the Executive Engineer, Tanjore Division, printed with ×G.o. 387 W dated 8th February 1899, the Examiner P. W. Accounts, made the following remark:—"There are, however, a number of old records downstairs which require to be destroyed". With reference to this remark, the Supt^g Engineer, V Circle now submits a proposition statement for the entertainment of a temporary clerk on Rs. 30 per mensem for 6 months. In support of the application, it is stated that there is a huge accumula-
of

[P. W. 43. / 1,000—28-2-99.]

18/3/7 R 8/7.

old records dating from
58 and containing
74 books relating to accounts,
75 " " to drawing branch,
29 " " to correspondence branch,
esides various records, vouchers,
measurement books, District
nd Fort St. George Gazettes
and other papers. These have
be sorted and rearranged
and useless records destroyed.
to facilitate ~~reference~~
~~which is said to be constant~~
in the disposal of petitions
for which, the Executive
Engineer says, the deci-
sion is peculiarly noted.
The Executive Engineer adds
that the work cannot
be undertaken by his
ordinary establishment
in addition to their
legitimate duty

2 The Examiner, in for-
warding the application
remarks that "it is be-
lieved from experience of
this sort of work in our
account offices, that the
records

records would be [illegible] much more quickly
and put to rights if it were
done by piece work" The
objection to this proposal
is that outsiders may
get hold of some docu-
ments which may pos-
sibly be of use to them
against Government.
If this objection holds
anywhere, it would hold
in Tanjore. I therefore
recommend that the
Supdg. Engineer's pro-
posal be sanctioned.

Appd for six months only.
R.E.H.
7.7.99

3. The Supdg. Engineer
may be told to employ
a permanent clerk of
his office on this im-
portant duty, and to put
the temporary man
in his place in the
office.

3.7.99

HN

Public Works (1899) Department.

CURRENT No. 3072 ✓

From The Examiner P. W. Accounts, Madras & Coorg

~~Order~~

~~Referred to the Supt. Engineer, V Circle, for report on the suggestion in para 2 of the Examiner's endorsement No. 1107 B/E, dated 11th April 1899. If this suggestion is approved, the cost of destroying the old records in the Tanjore Division by piece work should also be stated.~~

Secretary to Government.

No. 1107 B/E

Dated 11th April 1899.

Received } 13-4-99
Registered }

Enclosures 2

Spare copies.

SUBJECT.

Old Records in Tanjore Dn. Office — Forwards with remarks letter from Supt. Engr. re the appointment of a temporary Clerk for the destruction of —

Mis

Await return of C. No. 2181 from H E

AR 18-5-99

~~025.18~~ R1/6

025242 R10/7

BACK PAPERS.

No.	Date.
~~387 W~~	~~8-2-99~~
27795 C	20-6-99
1401 W	1-6-99
387 W	8-2-99
190 C	9-1-99
5613 C	13-12-98
4601 C	8-10-98
2674 W	14-10-98
2366 W	13-9-98
3972 C	10-9-98
3637 C	19-8-98 & file

FURTHER PAPERS.

No.	Date.

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10 APR 1899

No. 384 P. W.

P. W. D. Form No: 113.

1,000—19-12-98.

MADRAS PRESIDENCY.

Part II.

Tabular Statement to accompany proposals for changes in establishments.

NOTES.

Reference to P. W. D. Code.

Chapter I, Para. 30.

1. All proposals for changes in the scales of permanent establishments must be accompanied by a statement in Part I of this form when the changes relate to the engineer or upper subordinate establishments and in other cases by a statement in Part II of this form.

2. The column headed "present scale" should invariably show the existing *sanctioned* scale (not the strength of the establishment as it actually stands at the time), and should be verified by the Examiner before the statements are forwarded to the sanctioning authority.

7

P. W. D. Form No. 113.

MADRAS PRESIDENCY.

P. W. D. Form No. 113.

Part II.

Part II.

Statement of propRSion for ~~revision~~ Temporary of establishment. for 1899-1900.

7

Order sanctioning present establishment. Govt. of P. W. D. No.	Date.	Office to which the proposition refers	Nature of changes. Present scale. No.	Designation.	Pay. Minimum.	Increment.	Maximum.	Average or fixed.*	Total cost.
					Rs.	Rs.	Rs.	Rs.	Rs.
~	-	Tanjore Dn.		Proposition Statement for 1899-1900, has not been received duly sanctioned and hence no entries made.					
				Total ..					

Proposed scale. No.	Designation.	Pay. Minimum.	Increment.	Maximum.	Average or fixed.*	Total cost.	Proposition. Permanent. Increase per month. Amount.	Decrease per month. Amount.	Temporary. Increase per month. Period.	Amount.	Decrease per month. Period.	Amount.	Remarks.
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Mon.	Rs.	Mon.	Rs.	
1	Temporary Clerk	..	..	.	30	30	-	.	6	180			Vide E.E's letter No: 1535 d/26-3-99.
	Total ..					30	-	.	6	180			

* In the case of appointments on progressive pay, the "average" should be calculated according to the rules in the Civil Service Regulations.

Certified that the entries under the head "present scale" have been duly verified by me.

Examiner, P. W. Accounts,
Madras.

Dated the ____________189 .

8/4/99

Offg: Supdg. ~~Executive~~ Engineer,
V-Circle ~~Division.~~

Dated the April 1899.

QWS 1
3077/98

From H. H. O'Connell Esquire, Executive Engineer, Tanjore Division, to the Supdg: Engineer, T. Circle, d/26-3-99,

No. 1535 -

EXAMINER,
P. W. ACCOUNTS
10 APR. 1899
No.........

With reference to para 5 of the Examiner's report on the Inspection of this Division contained in G. O. No. 387 W dated 8' Feb: 1899, I have the honour to forward herewith, a proposition statement for the entertainment of a Temporary clerk on Rs 30/- per mensem for the work referred to in it.

2. In the room referred to downstairs a huge accumulation of old records from 1858 are kept. These are

574 books relating to accounts
195 Drawing Branch
229 Correspondence Branch.

excluding various records, vouchers, measurement books, District and Fort St George Gazettes and other papers arranged in bundles and tied up in cloths. These records are arranged and kept in wooden record racks and are in good condition, and require only sorting for destruction and that with very great care and again re-arranged in an orderly manner.

3. This is a Delta division, and constant

constant references are made to old records in disposing of petitions &c., for which this division is peculiarly noted.

4. The Examiner at his inspection advocated the appointment of a temporary clerk to do this work, as the present establishment cannot arrange this in addition to their legitimate ordinary duty.

5. The work will require an able man to bring it out thoroughly. I therefore request that a good man may be selected for the duty, which will probably last for about 6 months.

6. I request that under these circumstances that you will be good enough to place the above facts before Govt. and abtain their sanction.

Encls:– 1 proposi-
-tion stt.

No. 226 W

Copy submitted through the Examiner, P. W. Accounts, to the Chief Engineer P. W. D., for favour of sanction.

NB
early please
HB
10/

H Paul 8/4 99

8th April 1899.

Offg: Supdg: Engineer,
V. Circle.

Public Works (1899) Department.

EXAMINER,
P. W. ACCOUNTS
10 APR 1899

CURRENT No.

From
The Supg Engineer
5 Circle

Order

No. 226 W.

No: 1107 B/E dated 11th April 1899.

To

W.

1 Forwarded to W in continuation of this office O.N.No.803 B/E dated 11th: March 1899.

2 It is believed from experience of this sort of work in our account offices, that the records would be much more -- quickly weeded out and put to rights if it were done by piece work.

H R

Offg: C.

11/4

× C.N. 2181 Sent to A.G. 12.4.99

Dated 8th April 1899.

Received

Registered

Enclosures 1

Spare copies

SUBJECT.

Old Records in Tanjore Division Office.

Forwards a proposition statement for the entertainment of a temporary clerk for sorting & destroying

BACK PAPERS.

No.	Date.

FURTHER PAPERS.

No.	Date.