Public Works (1898) Department.

G.O., No. 3137 b

Dated 7th Dec 98

[Despatch Abstract.]

Establishment

Sanctioning, with remark, the Subjoined list, to Sub of February 1899, of Dw clerk on Rs 25- p.m. Appt on Rs 20 per mensem in the Light House

Do :

B.

Indexed. 9/12

[P. W. 2 Despatch-30-98.]

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

P. W. Department.

B/

His Excellency the Governor

PROCEEDINGS OF THE MADRAS GOVERNMENT.

Read the following.

Letter from the Supdt. of Works, L. H. Dn., No 1428 d/ 26th November 1898.
2nd Office note from the Examiner, P. W. Accounts, No 4067 13/E d/ 30th November 1898.

No. 3137 W. 7.12.98.

The entertainment, to end of February 1899, of 1 clerk on Rs 25 and 1 Copyist on Rs 20 per mensem in the Light House Dn. is sanctioned.

A.S.H. 6.12.98

2. The charge will be debited to Excluded Local Port Funds.

APR 7.12.98. W. 7.12.98

Note. Mr. Ashpital submits for sanction a revised proposition statement for establishment required in his office. The increase consists of one clerk on Rs 25 and one Copyist on Rs 20 per mensem, and is reported to be absolutely necessary to carry on the work of the division which since the formation of 3 Sub Divisions has fallen seriously into arrears. The existing clerical establishment for

B/ PKS

[P. W. 40. 1,500—13-4-97.]

for the division office Consists of one accountant on Rs 100 and one clerk on Rs 50, whereas the sanctioned scale of clerical establishment for an ordinary third class division office is 1 accountant and 4 clerks. Mr. Ashpital's request is — therefore reasonable. It is reported that, if assistance be not given, the delay which must take place in Copying and disposing of papers will be most prejudicial. Mr. Ashpital also points out that all his works are being executed departmentally, and therefore entail much extra work not only in the accounts, but also in the office, as the services of clerks have to be utilised for the purchase & despatch of materials to the Sub divisions. Mr. Ashpital has, it is Considered, made out a good case and the application is recommended for sanction.

2. The cost of the establishment will form a charge to Excluded Local Port Funds. vide G.O. No. 792 W dated 23rd March 1898.

* 1 clerk — Rs 50 - 60
1 clerk — Rs 30 - 40
2 clerks — Rs 20 — 30

* Flag B

ACK
3-12-98

J. 12. 98

W. To

Seen A.G.K

Rej

The S. W. & H. Dn.
" Exar, P. W. Accts. with copy of the statement

HS 3-12-98 C.O.-12-98

Public Works (1898) Department.

CURRENT No. 9797 9919/98

EXAMINER, P. W. ACCOUNTS. 29 NOV. 1898 No.

Urgent

From The Supdt. of works Light House Division Madras.

No: 5328C-dy 28th Nov 98.

Order

To C

No. 1428.

For favour of check as regards "Present Scale" and early return.

ASK
28-11-98.
Dw

Dated 26th November '98
Received
Registered 28-11-98
Enclosures 1
Spare copies

Rej

No. 4067 B/2 dated 30th November 1898

To

W.

Returned with the requisite Certificate.

30/30.11.98
C.
30/11/98

SUBJECT.

Proprietor Statement —

Submitting for favour of early sanction a —— for establishment required in this division.

BACK PAPERS.

No.	Date.

FURTHER PAPERS.

No.	Date.

Public Works (1898) Department.

CURRENT No. 9919

From The Examiner P. W. Accounts Madras Coorg

Order

No. 4067 B/2

Dated 30th November 1898

Received

Registered 3 1-12-98

Enclosures 2

Spare copies

SUBJECT.

Proposition Statement for Establishment for the Light House Division. Returns duly checked the

BACK PAPERS.

No.	Date.
5328 C	28-11-98
3675 C	21898
1390 W	3 6 98

FURTHER PAPERS.

No.	Date.

P. W. D. Form No. 113.

500—12-7-95.

MADRAS PRESIDENCY.

Part II.

Tabular Statement to accompany proposals for changes in establishments.

No. P. W.

NOTES.

Reference to P. W. D Code.

Chapter I, Para. 30.

1. All proposals for changes in the scales of permanent establishments must be accompanied by a statement in Part I of this form when the changes relate to the engineer or upper subordinate establishments and in other cases by a statement in Part II of this form.

2. The column headed "present scale" should invariably show the existing *sanctioned* scale (not the strength of the establishment as it actually stands at the time), and should be verified by the Examiner before the statements are forwarded to the sanctioning authority.

EXAMINER,
P. W. ACCOUNTS.
29 NOV. 1898
No.....

P. W. D. Form No. 113.

Part II.

MADRAS PRESIDENCY.

Statement of proposition[illegible] revision of establishment.

Order sanctioning present establishment. Govt. of P. W. D. No.	Date.	Office to which the proposition refers.	Nature of	Present scale. No.	Designation.	Pay. Minimum.	Increment.	Maximum.	Average or fixed.*	Total cost.	
						Rs.	Rs.	Rs.	Rs.		
597w	7.3.98	Office of the Supt of works Light House Division Madras.		1	Accountant				100	100	
1396w	3.6.98			1	Sub overseer				70	70	
				1	Clerk				50	50	
				1	Draftsman				100	100	
				1	2d Draftsman				25	25	
				1	Tracer				15	15	
				3	Peons				9	27	
				2	Peons				8	16	
				1	Scavenger				2	2	
					No I Sub division						
				1	Clerk				30	30	
				1	Peon				8	8	
					No II Sub division						
				1	Clerk				30	30	
				1	peon				8	8	
					No III Sub division						
				1	Clerk				30	30	
				1	peon				8	8	
					TOTAL ..	..	..	..	..	519	

* In the case of appointments on progressive pay, the "average" should be calculated according to the rules in the Pay and Acting allowance code.

Certified that the entries under the head "present scale" have been duly verified by me.

E. a. Dennys

Examiner, P. W. Accounts.

Dated the 30/11/98 189 .

Madras.

P. W. D. Form No. 113.

Part II.

Changes. Proposed scale. No.	Designation.	Pay. Minimum.	Increment.	Maximum.	Average or fixed.*	Total cost.	Proposition Permanent. Increase per month. Amount.	Permanent. Decrease per month. Amount.	Temporary. Increase per month. Period.	Temporary. Increase per month. Amount.	Temporary. Decrease per month. Period.	Temporary. Decrease per month. Amount.	Remarks.
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Mon.	Rs.	Mon.	Rs.	
1	Accountant				100	100							I find it quite impossible to carry on the work of the division with only one clerk now that 3 sub divisions have been started.
1	Sub overseer				70	70							
1	Clerk				50	50							
1	Draftsman				100	100							
1	2d Draftsman				25	25							
1	Tracer				15	15							
3	Peons				9	27							
2	Peons				8	16							
1	Scavenger				2	2							
1	Clerk				25	25				25			
1	Copyist				20	20				20			
	No I Sub division												
1	Clerk				30	30							
1	Peon				8	8							
	No II Sub division												
1	Clerk				30	30							
1	peon				8	8							
	No III Sub division												
1	Clerk				30	30							
1	peon				8	8							
	TOTAL ..	..	..	..	..	564	..	..	..	45	..	..	

No. 11429

Executive Engineer,
~~Superintendent works~~
Light House Division.

Dated the 26th November 1898.

4/12/98

Urgent

OFFICE OF THE SUPT. OF WORKS, LIGHT-HOUSE DIVN.,
Egmore, Madras,
Dated 26th November 1898.

No. 1428

From

F. W. ASHPITEL, ESQ.,
SUPERINTENDENT OF WORKS,
LIGHT-HOUSE DIVISION,
Madras.

EXAMINER,
P. W. ACCOUNTS.
29 NOV. 1898
No.

To

THE Secretary to Government,
Public Works Department.

SIR,

I have the honor to forward herewith a proforma statement for establishment required in this division. The increase consists of one clerk and one copyist and is absolutely necessary to enable me to carry on the work of the division which, since the formation of 3 sub divisions, has fallen seriously into arrears. My present establishment consists of one clerk and one accountant and is quite insufficient to cope with the work that has to be done, and, without assistance, the delay which must take place in copying and disposing of papers must be most prejudicial. I would point out that all my work is being done

departmentally

departmentially which entails much extra work not only in the accounts but also in the office as my establishment has, in addition to its legitimate duties, to be utilized for the purchase and despatch of materials to the various sub-divisions. I should have submitted this application before but it was only on my return from Camp that I realized the state of affairs and I request that very early sanction may be given.

I have the honor to be,
Sir,
Your most obed.t Sert.

Superintendent of Works
Light House Division.