Public Works (1898) Department.

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G.O., No. 3079 W

DATED 1st Decr 1898

5/12/98

[Despatch Abstract.]

Establishments

Sanctioning, with remark, the entertainment, for five months, of an assistant clerk on Rs 15, for increase for No II Sub Dn: of the Godavari Central Dn: and ~~observing~~ considering that correspondence in the department may be greatly reduced if a real effort is made with that object.

260/14

B.

[P. W. 26. 1,000—11-2-98.]

Indexed 2/12

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No	Department.	Date.

C. no: 9528

9 W d/ 1·12·98

GENERAL.
ESTABLISHMENT.

Government (1898) of Madras.

PUBLIC WORKS.

Recd. } 1898. *Enclosures*
Regd. } *Spare copies*

G.O., No. 3079 W., 1st December 1898.

DECEMBER.

Establishment

Sanctioning, with remark, the entertainment, for five months, of an assistant clerk on Rs. 15 per mensem for No. II sub-division of the Gódávari Central division; and considering that correspondence in the department may be greatly reduced if a real effort is made with that object.

BACK PAPERS.

No. 3079 W., 1st December 1898.

Office-note to the Examiner, Public Works Accounts, dated 3rd November 1898, No. 4809 C.

Office-note from the Examiner, Public Works Accounts, dated 17th November 1898, No. 3882 B./E.

Verified and returned.

Order—No. 3079 W., dated 1st December 1898.

In the circumstances explained, sanction is accorded to the entertainment, for five months, of an assistant clerk on Rs. 15 per mensem for No. II sub-division of the Gódávari Central division.

2. This sanction has been registered as Provincial No. 95 W. of 1898–99 and classified as Establishment—Temporary.

3. A report of the state of the correspondence at the end of the five months should be made. His Excellency the Governor in Council considers that correspondence in the department may be greatly reduced if a real effort is made with that object, and directs the attention of all officers of the department to this important matter.

(True Extract.)

(Signed) W. B. deWINTON,
Secretary to Government.

To the Superintending Engineer, I Circle.
„ other Superintending Engineers.
„ the Consulting Architect to Government.
„ the Chief Engineer for Irrigation.
„ the Examiner, Public Works Accounts.
„ the Superintendent of Works, Lighthouse division.

Exd. T. K. Narayana Aiyangar.

C. No: 9528

W

If para 3 as added in pencil is approved, kindly initial the addition.

Please also see H. E's remark ~~at~~ against the concluding portion of the note appended to the draft

28/11/98

3079 W

[illegible] amended

29-11

W d/ 1.12.98

) Department.

CURRENT No. 9528

correspondence in the Dept may be greatly reduced, if a real effort is made with that object & directs the attention of all officers of the Dept to this important matter

five months of the office or the correspondence

the Examiner P. W. Accts, Madras & Coorg

No. 3882 B/E

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Note. In submitting

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22.11.98 25.11.98

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Establishment.

READ—the following papers :—

From W. C. DeMORGAN, Esq., M.I.C.E., Superintending Engineer, I Circle, to the Chief Engineer, Public Works Department, dated Waltair, 17th October 1898, No. 1534 G.D.

I have the honour to submit, herewith, a proposition statement for the entertainment of a temporary clerk on Rs. 15 in No. II sub-division of the Gódávari Central division in addition to the present permanent Sub-division clerk, IV class, 3rd grade.

2. The Executive Engineer explains that the correspondence work of the sub-division is at present so much increased, so that one clerk is hardly able to keep pace with it and, without assistance, must inevitably fall into arrears. At present the sub-division contains two section officers, three delta superintendents and one sub-overseer. The Sub-divisional officer has a drawing account and all payments for work done are made by him; whereas, formerly, the Sub-divisional officer had only an imprest. There are, moreover, many estimates in hand which involve much clerical work. I have the honour, therefore, to recommend that an assistant clerk on Rs. 15 per month should be provided for the sub-division, as I believe that, under the present circumstances, the office and accounts work of the sub-division cannot be satisfactorily managed by a single clerk.

ENCLOSURE.

STATEMENT of Proposition for Revision of Establishment (Gódávari Central Division).

Order sanctioning present establishment—Govt. of Madras, P.W.D.		Office to which the proposition refers.	Nature of changes.														Proposition.					
			Present scale.							Proposed scale.							Permanent.		Temporary.			
			No.	Designation.	Pay.				Total cost.	No.	Designation.	Pay.				Total cost.	Increase per month.	Decrease per month.	Increase per month.		Decrease per month.	
No.	Date.				Minimum.	Increment.	Maximum.	Average or fixed.				Minimum.	Increment.	Maximum.	Average or fixed.		Amount.	Amount.	Period.	Amount.	Period.	Amount.
				TEMPORARY ESTABLISHMENT.	RS.	RS.	RS.	RS.	RS.		TEMPORARY ESTABLISHMENT.	RS.	RS.	RS.	RS.	RS.	RS.	RS.	MON.	RS.	MON.	RS.
				Petty Establishment.							*Petty Establishment.*											
1570 W.	23rd June 1898.	Gódávari Central.	2	Sweepers for Sub-divisional offices at Rs. 2 each	..	..	..	4		2	Sweepers for Sub-divisional offices at Rs. 2 each	..	..	..	4		..	..	..	..	..	..
			1	Sweeper for Division office	..	..	..	2		1	Sweeper for Division office ..	..	..	..	2		..	..	..	..	..	..
			1	Tappal lascar	..	..	..	5		1	Tappal lascar	..	..	..	5		..	..	..	..	..	..
											Office Establishment.											
										1	Clerk for No. II Sub-division ..	..	..	..	15		..	..	5	15	..	..
			4	Total, per mensem ..	..	..	..	..	11		Total, per mensem ..	..	..	..	..	26	..	..	..	15	..	..

(Signed) W. C. DeMORGAN,
Superintending Engineer, I Circle.

18th October 1898.

Certified that the entries under the head "present scale" have been duly verified by me.

(Signed) E. A. DENNYS,
Examiner, P.W. Accounts, Madras.

Dated——November 1898.

Office-not

8, No. 4809 C.

Office

7th November

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Exd. T. K. Naraya

No: 3079 W dy 1.12.98

Public Works (189'8) Department.

3. A report of the state of the correspondence at the end of the five months should be made. H. E. the Governor-in-Council considers that ~~it will be expedient to reduce the correspondence, and that this can be generally done if a real effort is made.~~ correspondence in the Dept may be greatly reduced, if a real effort is made with that object & directs the attention of all officers of the Dept to this important matter

~~His Excellency the Governor~~ genl Estabt.

CURRENT No. 9528

From

The Examiner P. W. Accts,
Madras & Coorg

No. 3882 B/E

Dated 17th November 1898

Received
Registered } 18.11.98

Enclosures 2

Spare copies

Order

1. Sanctioned. A report sh'd be made at the end of the five months of the state of the correspondence.

2. I suggest the expedient of reducing the correspondence. This can be generally done, if a real effort is made. A.G.H 24.11.98

In the circumstances explained, sanction is accorded to the entertainment, for 5 months, of an assistant clerk on Rs 15 per mensem for No II Sub Division of the Godavari Central Division.

2. This sanction has been registered as Provincial No 95 W of 1898–99 and classified as Estabt. Temporary.

ACK
19.11.98.

21.11.98

SUBJECT.

Proposition Statement to employ a Temporary Clerk on Rs 15/- in No. II Sub Division in the Godavery Central Division. Returns duly verified in the

BA

HS. 22.11.98 25.11.98

Note In submitting a proposition statement for the entertainment of an Assistant clerk on Rs 15 in No II Sub Division of the Godavari Central Division, the S E brings to notice that the correspondence work of the Sub Division has at present so much increased that one

BACK PAPERS.

No.	Date.

one clerk is hardly able to keep pace with the work, and that without assistance work it must inevitably fall into arrears.

It is reported that the Sub Divisional Officer has a drawing account, and that all payments for work done are made by him, whereas formerly he had only an imprest.

The S. E. believes that, under the present circumstances, the office and accounts work of the Sub Division cannot be satisfactorily managed by a single clerk. It is therefore proposed to sanction the application.

A.C.K.
19-11-98.

I have lately pointed out how necessary a second clerk is to most subdivisions, & E.Es have been asked to report upon the matter

Reg.

To The S. E. I Circle
Exmr. P.W. Accts

21.11.98

FURTHER PAPERS.

No.	Date.
4809C	3.11.98
7278W	2.9.98
3520 C	9.8.98
~~1850W~~	~~22.6.98~~
~~3566W~~	~~18.12.97 &c.~~
~~714W~~	~~6.3.96 &c.~~

Mul 1673/1

They will all aver that additional Clerks are absolutely necessary.

A.SH

To
The S. E. I Circle
Other S. Ees
C. A. to Govt
C. E. for Irrigation
Exmr. P. W. Accts.
S. of W. L. H. Dept.

B

Public Works (1898) Department.

CURRENT No. ~~8751~~ 2528/98

EXAMINER,
P. W. ACCOUNTS.
15 - NOV. 1898
No.

From The Supg. Engineer
First Circle

No. 4809 C d/ 3 Novr, 98.

~~Order~~

To
C/
For favour of check as regards "present scale."

A.C.K.
2.11.98.

D.W.

U.P.

No. 1534 G.L.

Dated 17.10.98.

Received } 21.10.98
Registered }

Enclosures one No: Stat.

Spare copies

SUBJECT.

Proposition Statement for the entertainment of a Temporary Clerk on Rs 15 in No I Sub Division Godavari Central Division — Submits a — for sanction under the circumstances stated.

No. 3882 B/2 dated 17th November 1898.

To

W.

Verified and returned.

2 places
17.11.98
C.

C.
17.11.98

BACK PAPERS.

No.	Date.

FURTHER PAPERS.

No.	Date.

S. E. I. / 2 500—15-1-98.

EXAMINER,
P. W. ACCOUNTS.
15 - NOV. 1898
No.........................

NO. 534 G.I.

FROM

W. C. De Morgan Esq. M.I.C.E.
SUPERINTENDING ENGINEER,
FIRST CIRCLE.

Enclosures. One Statement

To

THE CHIEF ENGINEER
PUBLIC WORKS DEPARTMENT.

WALTAIR, 17/18. 10. 1898.
Camp.

SIR,

I have the honour to submit herewith a proposition statement for the entertainment of a temporary clerk on Rs 15 in No: II Sub Division of the Godavari Central Division in addition to the present permanent Sub Division clerk W C 3rd grade.

2. The Executive Engineer explains that the correspondence work of the Sub Division is at present so much increased so that one clerk is hardly able to keep pace with it and without assistance must inevitably fall into arrears. At present the Sub Division contains 2 section officers, 3 Delta Superintendents and 1 Suboverseer. The Sub Dl. officer has a drawing account and all payments for work done are made by him; whereas formerly the Sub Divisional Officer had only an imprest. There are moreover many estimates in hand which involve much clerical work. I have the honour therefore to recommend that an assistant clerk on Rs 15 per month should be

provid

provided for the Sub Division as I believe that under the present Circumstances the office and Accounts work of the Sub Division cannot be satisfactorily managed by a single clerk.

I have the honour to be,
Sir,
Your Most obedt Servt.

W De Morgan
18. 10
Suptg Engr: 1st Circle

E.D.
17/10/98

Pws. 2
55 20

EXAMINER,
P. W. ACCOUNTS.
15 NOV. 1898

P. W. D. Form No. 113.
500—20-1-96.

No. 384 P. W.

NOTES.

Reference to P. W. D. Code.

Chapter I, Para. 30.

1. All proposals for changes in the scales of permanent establishments must be accompanied by a statement in Part I of this form when the changes relate to the engineer or upper subordinate establishments and in other cases by a statement in Part II of this form.

2. The column headed "present scale" should invariably show the existing *sanctioned* scale (not the strength of the establishment as it actually stands at the time), and should be verified by the Examiner before the statements are forwarded to the sanctioning authority.

MADRAS PRESIDENCY.

Part II.

Tabular Statement to accompany proposals for changes in establishments. Tanjy.

MADRAS PRESIDENCY.

Part II.

Statement of proposition for revision of establishment. (Godavari Central Dn.)

Order sanctioning present establishment. Govt. of P. W. D. No.	Date.	Office to which the proposition refers	Nature of changes. Present scale. No.	Designation.	Pay. Minimum.	Increment.	Maximum.	Average or fixed.*	Total cost.	Proposed scale. No.	Designation.	Pay. Minimum.	Increment.	Maximum.	Average or fixed.*	Total cost.	Proposition. Permanent. Increase per month. Amount.	Decrease per month. Amount.	Temporary. Increase per month. Period.	Amount.	Decrease per month. Period.	Amount.	Remarks.
					Rs.	Rs.	Rs	Rs.	Rs.			Rs.	Rs.	Rs	Rs.	Rs.	Rs.	Rs.	Mon.	Rs	Mon.	Rs.	
1570 W	23-6-1898	Godavari Central		Temporary Establishment Petty Establishment.							Tempy/ Establishment Petty Establishment.												
			2	Sweepers for Sub Dn. offices at Rs 2 each	"	"	"	4		2	Sweepers for Sub Divisional offices at Rs 2 each	"	"	"	4								
			1	Sweeper for Division office	"	"	"	2		1	Sweeper for Division office	"	"	"	2								
			1	Tappal lascar	"	"	"	5		1	Tappal lascar	"	"	"	5								
											Office Establishment.												
										1	Clerk for No: II Sub Dn.	"	"	"	15				Months 5	15			
			4	Total ..	..	..	..	..	11 p.m		Total ..	..	..	..	..	26	..	..	..	15.	..	..	

* In the case of appointments on progressive pay, the "average" should be calculated according to the rules in the Pay and Acting allowance code.

Certified that the entries under the head "present scale" have been duly verified by me.

E. A. Dennys

Examiner, P. W. Accounts,

Madras

Dated the November 1898.

15-11-98. 15/11/98

W D Morgan
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Supdg ~~Executive~~ Engineer,

1st Circle *Division*

Dated the ______ 189 .

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