

8.1.21

Public Works
Marine (1898) Department.

G.O., No. 2712 W

DATED 18th October 1898.

Public Works ^[Despatch Abstract.] Secretariat

Sanctioning, with remark, a revised scale ^{with effect from 1st Oct 1898} and substituting it for the ~~existing~~ ^{existing} scale being that, in the event of the Financial Clerk of the Corporation, the pay of the Financial Clerk of the Office of the Chief Engineer for Immigration to be raised to Rs 200.

2 2

.. Examiner, P. W. Accounts.

Note for His Excellency the Governor.

The want of more attenders in the Record section of P.W.D of the Secretariat is much felt. These men, though on the inferior establishment, perform important duties, in regard to the deposit, withdrawal and registry of papers; and any neglect or omission is apt to cause the most serious delay in the disposal of matters that come up to Government for orders. It not infrequently happens that a particular paper goes astray temporarily, and the search for it amongst an endless number of files takes the whole time of a man for several days, and delays the submission of papers for the orders of Government. The principal cause of an irregularity of this kind is due to pressure of work on the part of the attenders, who in this office, owing to their insufficient number, have more to do than they can get through, notwithstanding very long hours of work.

An opportunity now occurs of increasing the number of attenders without additional cost to Government. The undersigned is about to promote the senior clerk on Rs. 250 to be Second Assistant substantive pro tem

on

Additional Attenders

This is mentioned. But I must report that I appreciate greatly the constantly recurring increases of Establishments. A monthly return showing all increases of Establishments, must in future, be submitted.

R. H. 16.9.98

W. H. L. H.

on RS.350. The senior clerk now draws a personal allowance of Rs.50 per mensem which will not devolve on his successor. There will thus be a saving to Government of Rs.50 per mensem. It is proposed to utilise Rs.25 of this saving on the employment of 2 additional attenders, and to credit the balance to Government.

The following comparative statement shows the number and cost of the attenders in the Record Section of each Department of the Secretariat:-

Chief Secretariat.	Revenue Secretariat.	(and Marine) P.W. Secretariat.
1 on Rs. 18.	1 on Rs. 15.	1 on Rs. 15.
1 ,, 16	1 ,, 14.	1 ,, 13.
1 ,, 15	2 ,, 13.	1 ,, 12.
1 ,, 13	2 ,, 12.	1 ,, 10.
1 ,, 12	3 ,, 10.	
1 ,, 11		
1 ,, 9		
2 ,, 8		
9	10	4
	109	50.

It will be seen from this statement that the Public Works Department is much undermanned as compared with other Departments of the Secretariat, and if it be considered that the undersigned in addition to being a Secretary to Government is, unlike other Secretaries, also the independent administrative head of a large Department of the State, for which he is allowed no separate office establishment, it will perhaps be admitted that

that he has some claim to have his Record section put on somewhat more of an equality with that of other Secretariat offices than is the case at present.

On these grounds, the requisite sanction to the two additional men is solicited.

RS.

Handwritten signature and date 14-9-50

W.

C. No.

HIS EXCELLENCY THE GOVERNOR.
~~THE HON'BLE SIR HENRY BLISS, K.C.I.E.~~
~~THE HON'BLE MR. GROSE, C.I.E.~~

SUBJECT.
Revised scale of establishment of
the P.W. Secretariat.

FOR ORDERS.

The Second Assistant of this office having accepted a similar appointment in the Chief Secretariat, the undersigned desires to take the opportunity of rearranging the sanctioned scale. One of the promotions to be made will be that of the budget clerk on Rs. 180 to Head Clerk on Rs. 200. It will be within His Excellency's recollection that this man recently got Rs. 20 added to his pay by reduction of the pay of the Irrigation budget clerk's appointment. It is thought that it would be only fair to restore this amount to Mr. Hughes' office, and the revised scale now submitted for approval provides for this.

2. There is a further reduction of Rs. 50 by the extinction of the personal allowance of the present Head Clerk who will rise to Second Assistant; but as Rs. 25 of this sum are to be

In what way the former amount?
H.H.

be utilised on the employment of two additional Attenders, vide separate file, the net reduction will be Rs. 20 + 25 = Rs. 45.

x Hage

3. The revised scale has been -- carefully thought out, and will enable the Secretary to reward, without increase of cost, all those clerks who are considered fairly entitled to promotion.
4. The arrangements will be substantive pro tem subject to confirmation or withdrawal within 6 months, by which time it will be seen whether the Second Assistant of this office will remain with the Chief Secretary or revert.

R.S. The net result is that the clerk in Rs 100 is abolished and his pay absorbed as follows.

Returned to High Office	20
Increases to pay of this clerk	145
? A new junior clerk	15
	<u>180</u>

The number of clerks thus remains the same. I will submit a note on the question of the P.W.D. establishment in a day or two.

Good

which
20-5-24

I cannot quite follow this. It seems from the proposition submitted that, ~~intended~~ through the number of clerks ^{remains} the same, - that one clerk in Rs. 100 is abolished, but that one clerk in Rs. 100 and one clerk in Rs. 65 ^(not in Rs. 15) are added, and also two attendants. But of the permanent staff of the Head Clerk, which depends, appears to be anticipated in paying for attendants. I am not sure that it is right to anticipate a permanent staff in this way, for increased fixed establishment.

A.S.H.
24.9.99

Proposition statement for the revision of the establishment of the P. W. Secretariat.

Orders of Government sanctioning the present establishment.		Office to which the proposition refers	Nature of charge								Proposition						Remarks.								
No.	Date		No.	Designation	Present scale				Proposed scale				Permanent		Temporary										
					Pay				Pay				Increase per month	Decrease per month	Increase	Decrease									
					Minimum	Increment	Maximum	Average or fixed	Minimum	Increment	Maximum	Average or fixed													
										Rs.					Rs.										
										Office Establishment															
										1	Chief Assistant														* Personal allowance Rs 50
										1	Second Assistant														⊙ Personal allowance Rs 50
										1	Clerk														
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Proposition statement for the revision of the establishment of the P.W. Secretariat.

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Proposition statement for the revision of the establishment of the P. W. Secretariat.

Orders of Government sanctioning the present establishment.		Office to which the proposition refers	Nature of charge								Proposition						Remarks.	
			Present scale				Proposed scale				Permanent		Temporary					
			Pay				Pay				Increase	Decrease	Increase	Decrease				
			Minimum	Increment	Maximum	Average or fixed	Minimum	Increment	Maximum	Average or fixed	per month	per month	Period	Amount	Period	Amount		
No.	Date		No.	Designation					No.	Designation								

C. No. —

SUBJECT.

HIS EXCELLENCY THE GOVERNOR.
THE HON'BLE SIR HENRY BLISS, K.C.I.E.
THE HON'BLE MR. GROSE, C.I.E.

*Revised scale of
Establishment of
the P.W. Secretariat.*

FOR ORDERS.

If I understood this right, — the number of employees remains the same (namely nine); small savings are effected in the pay of a few officers, and this saving is utilized for bringing in one officer on Rs. 65, instead of one on Rs. 15, and for giving Rs. 20 back to Mr. Hughes' office. The personal allowance of Rs. 50 ceases, as a matter of course, with a change in the Rules. A fresh charge of Rs. 25 for his attendance is incurred.

The arrangements are sanctioned, but I do not think it can be fairly

with reference to His Excellency's first remark I beg to explain that in June last Mr. Hughes had a vacancy in his office for a clerk on Rs. 200 a month, and wanted to appoint my Budget Clerk thereto, who was drawing Rs. 160 in my office. Not wishing to lose my clerk & not seeing why Mr. Hughes' financial clerk should draw Rs. 200 while my Budget Clerk drew up Rs. 160, I proposed that the Rs. 200 appointment should be transferred to my office & the Rs. 160 appointment to Mr. Hughes. This has affected to, essentially a compromise

G.	Parent scale		Proposed scale		Cells		Deficiency	
	No	amount Rs	No	amount Rs	No	amount Rs	No	amount Rs
150	1	650	1	650	-	-	-	-
50	1	350	1	350	-	-	-	-
50	1	250	-	-	-	-	1	250
00	2	200	1	200	1	200	-	-
100	1	100	-	-	-	-	1	100
130	1	130	1	130	-	-	-	-
115	-	-	1	115	1	115	-	-
110	1	110	-	-	-	-	1	110
100	1	100	2	200	1	100	-	-
95	-	-	1	95	1	95	-	-
90	1	90	-	-	-	-	1	90
85	1	85	-	-	-	-	1	85
80	1	80	2	160	1	80	-	-
75	1	75	-	-	-	-	1	75
70	1	70	2	140	1	70	-	-
65	1	65	2	130	1	65	-	-
60	1	60	1	60	-	-	-	-
55	1	55	1	55	-	-	-	-
50	1	50	3	150	2	100	-	-
45	2	90	-	-	-	-	2	90
40	1	40	1	40	-	-	-	-
35	2	70	2	70	-	-	-	-
30	2	60	2	60	-	-	-	-
25	1	25	1	25	-	-	-	-
20	2	40	2	40	-	-	-	-
15	1	15	1	15	-	-	1	15

No 2712 Wd 18 October 1898

PROCEEDINGS OF THE MADRAS GOVERNMENT.

Read the following

Sanction is accorded to the revised scale of office establishment of the Public Works Secretariat as detailed in the accompanying statement, with effect from the 15 October 1898, subject to confirmation or withdrawal within six months the result being a decrease of Rs 45 per mensem.

2. In the event of the revised scale being confirmed, the pay of the Financial Clerk of the office of the Chief Engineer for Irrigation, which was reduced in G.O. No 18936 dated 27 July 1898 to Rs 180, will be raised to Rs 200.

3. This sanction has been registered as Provincial No 86 W of 1898-99 and classified as Establishment.

(True Extract)

(sd) A. S. Russell

Under Secretary to Govt.

(True copy)

20-802

MADRAS PRESIDENCY.

Part II.

NOTES.

Reference to P. W D Code.

Chapter I, Paragraph 30.

Tabular Statement to accompany proposals
for changes in establishments.

1. All proposals for changes in the scales of permanent establishments must be accompanied by a statement in Part I of this form when the changes relate to the engineer or upper subordinate establishments and in other cases by a statement in Part II of this form.

2. The column headed "present scale" should invariably show the existing *sanctioned* scale (not the strength of the establishment as it actually stands at the time), and should be verified by the Examiner before the statements are forwarded to the sanctioning authority.

[illegible][illegible]

L. N. 2363 W
 12 Sept 1898

May 29. J. Howard
Sharks departing to West

Urgent

Car.

In continuation of
my note of 16th Instant.
I beg to submit herewith
a copy of G.O. No. 2712 of
18th October 1898 as the
original is not still
forthcoming.

The G.O. was called for
in connection with the
question of the transfer
of the Marine Dept.

CNR

20.8.02

Write R.R. again for the
original of G.O. 2712 of
18th Oct 98. R.R.

28.8.02

Recd 1-9.02.