

Public Works (1898) Department.

G.O., No. 253 15

DATED 1st February 1898

[Despatch Abstract.]
Reports and Books: Pro: Financial Dept, conveying letter from the India Office requesting that, in future, when cases of — are despatched to the India Office, a list of the contents, quoting the number and date of any letter advising their despatch, may be enclosed in each case, recorded.

after despatch
16/98

FURTHER PAPERS.							
G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Communicating to the Departments of the Secretariat letter from the India Office requesting that in future, when cases of — are despatched to the India Office, a list of the contents, quoting the number and date of any letter advising their despatch, may be enclosed in each case.

Note. He will see that a
list of contents, with references
to letter of arrival & date necessary,
is put into every box containing
books for Anne Goss. C.

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

READ—the following paper :—

From P. J. ROWLANDS, Esq., Assistant to Registrar and Superintendent of Records, India Office, Whitehall, London, S.W., to the Chief Secretary to the Government of Madras, dated 17th December 1897, No. R. & L. 2150.

Cases of reports and books are constantly received from the various departments at Madras without any list of contents or reference to the letters of advice, which, as a rule, have reached this office a considerable time before them.

This causes great inconvenience here, and I am therefore to request that you will be so good as to arrange that, in future, a list of the contents, quoting the number and date of any letter advising their despatch, shall be enclosed in each case.

ORDER—No. 44, Financial, dated 17th January 1898.

Communicated to the departments of the Secretariat for attention.

(True Extract.)

Mr. Conchinnam

for Chief Secretary.

To all Departments of the Secretariat. (P.W.D.)
„ the Home Despatcher.
„ the Librarian.