Public Works (1897) Department.

G.O., No. 596 W

DATED 3 March 1897

4/3/97

[Despatch Abstract.]

Establishment: Sanctioning with remarks the temporary — required for the II Circle during 1896-97 as detailed in the statement prepared in the Secretariat.

10/3

T.C.
3/3/97

Indexed 4/3/97

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

GENERAL.
ESTABLISHMENT.

Government {1897} of Madras.
PUBLIC WORKS.

Recd.	1897.	*Enclosures*
Regd.		*Spare copies*

G.O., No. 596 W., 3rd March 1897.

MARCH.

Establishment

Sanctioning, with remarks, the temporary — required for the II Circle during 1896-97 as detailed in the statement prepared in the Secretariat.

GOVERNMENT OF MADRAS

PUBLIC WORKS DEPARTMENT.

General.
Establishment.

Read—the following papers :—

From the Superintending Engineer, II Circle, dated 28th March 1896, No. 628 G.L.
Office-note from the Examiner, P.W. Accounts, dated 14th April 1896, No. 1051 D./A.
From the Superintending Engineer, II Circle, dated 13th June 1896, No. 127 G.L.
" " " II " " 15th September 1896, No. 283 G.L.
" " " II " " 11th " " " 1555 K.W.
Office-note from the Examiner, P. W. Accounts, dated 17th Oct. 1896, No. 3074 D./E.

Enclosure.

Statement of proposition for revision of establishment, Madras Presidency.

Order sanctioning present establishment—Government of Madras, Public Works Department.		Office to which the proposition refers.	Nature of changes.														Proposition.						Remarks.
			Present scale.							Proposed scale.							Permanent.		Temporary.				
					Pay.							Pay.					Increase per month.	Decrease per month.	Increase per month.		Decrease per month.		
No.	Date.		No.	Designation.	Minimum.	Increment.	Maximum.	Average or fixed.*	Total cost.	No.	Designation.	Minimum.	Increment.	Maximum.	Average or fixed.*	Total cost.	Amount.	Amount.	Period.	Amount.	Period.	Amount.	
					RS.	RS.	RS.	RS.	RS.			RS.	RS.	RS.	RS.	RS.	RS.	RS.	MON.	RS.	MON.	RS.	
581 W.	12th March 1895.	Superintending Engineer's office, II Circle.	1	Sweeper	..	..	..	2		1	Sweeper	..	..	..	2		..	..	..	..	..	..	
										1	Draftsman ..	..	..	..	30		..	..	6	30†	..	..	
1867 W.	26th July 1895.		1	Scavanger ..	..	..	..	1	3	1	Scavenger ..	..	..	..	2	34	..	..	12	1	..	..	
				Bezwada Workshops.																			
581 W.	12th March 1895.	Kistna Northern Division.	1	Accountant ..	..	..	..	60		1	Accountant ..	..	..	..	60		..	..	..	..	..	..	
			1	Clerk	..	..	..	26		1	Clerk	..	..	..	26		..	..	..	..	..	..	
			1	Do.	..	..	..	25		1	Do. ..	..	..	..	25		..	..	..	..	..	..	
			2 1	Clerks on Rs. 20 each per mensem.	..	..	..	40		2	Clerks on Rs. 20 each.	..	..	..	40		..	..	..	..	..	..	
			1	Assistant storekeeper.	..	..	..	15		1	Assistant storekeeper.	..	..	..	15		..	..	..	..	..	..	
			1	Draftsman ..	..	..	..	25		1	Draftsman ..	..	..	..	25		..	..	..	..	..	..	
			1	Timekeeper ..	..	..	..	15		1	Timekeeper ..	..	..	..	15		..	..	..	..	..	..	
			1	Maistry	..	..	..	60		1	Maistry .. .	..	..	..	60		..	..	..	..	..	..	
			1	Smith maistry ..	..	..	..	30		1	Smith maistry ..	..	..	..	30		..	..	..	..	..	..	
			1	Tutor for apprentices.	..	..	..	10		1	Tutor for apprentices.	..	..	..	10		..	..	..	..	..	..	
			2	Lascars on Rs. 7 each.	..	..	..	14		2	Lascars on Rs. 7 each.	..	..	..	14		..	..	..	..	..	..	
			10	Do. on ,, 6 ,,	..	..	..	60		10	Do. on ,, 6 ,,	..	..	..	60		..	..	..	..	..	..	
			1	Sweeper	..	..	..	7		1	Sweeper . ..	..	..	..	7		..	..	..	..	..	..	
			1	Clerk to assist storekeeper.	..	..	..	15		1	Clerk to assist storekeeper.	..	..	..	15		..	..	..	..	..	..	
3016 W.	26th November 1895.									1	Assistant to draftsman.	..	..	..	18		..	..	12	18	..	..	Hitherto charged to jobs and general charges of the workshops. These are now proposed to be charged to the temporary establishment agreeably to G.O., No. 2669 W., dated 28th October 1895.
										1	Assistant timekeeper for carpenter shops.	..	..	..	10		..	..	12	10	..	..	
										1	Assistant fitter and Smiths' shops.	..	..	..	10		..	..	12	10	..	..	
										1	Workshop tools writer.	..	..	..	10		..	..	12	10	..	..	
										1	Water Brahmin ..	..	..	..	8		..	..	12	8	..	..	
										1	Office sweeper and lantern lighter.	..	..	..	7		..	..	12	7	..	..	
										1	Personal lascar to Workshop Superintendent.	..	..	..	6		..	..	12	6	..	..	

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* In the case of appointments on progressive pay, the "average" should be calculated according to the rules in the pay and acting allowance code.
† The work in the drawing branch is heavy owing to the new proposals, for extension of Irrigation in Kistna.

Statement of proposition for revision of establishment, Madras Presidency—*cont.*

Order sanctioning present establishment—Government of Madras, Public Works Department.		Office to which the proposition refers.	Nature of changes.														Proposition.						Remarks.
			Present scale.							Proposed scale.							Permanent.		Temporary.				
					Pay.							Pay.					Increase per month.	Decrease per month.	Increase per month.		Decrease per month.		
No.	Date.		No.	Designation.	Minimum.	Increment.	Maximum.	Average or fixed.*	Total cost.	No.	Designation.	Minimum.	Increment.	Maximum.	Average or fixed.*	Total cost.	Amount.	Amount.	Period.	Amount.	Period.	Amount.	
					RS.	RS.	RS.	RS.	RS.			RS.	RS.	RS.	RS.	RS.	RS.	RS.	MON.	RS.	MON.	RS.	
581 W.	12th Mar. 1895.	Kistna Northern division.	2	Lascars for overseers in upland taluks on Rs. 6 each.	..	..	..	12		2	Lascars for overseers in upland taluks on Rs. 6 each.	..	..	..	12		..	..	..	..	..	..	
			1	Lascar for overseer in charge of tanks.	..	..	..	6		1	Lascar for overseer in charge of tanks.	..	..	..	6		..	..	..	..	..	..	
			1	Punt writer ..	..	..	..	15		1	Punt writer ..	..	..	..	15		..	..	..	..	..	..	
			1	Stock writer ..	..	..	..	15		1	Stock writer ..	..	..	..	15		..	..	..	..	..	..	
			1	Draftsman in Division office.	..	..	..	30		1	Draftsman in Division office.	..	..	..	30		..	..	..	..	..	..	
			1	Sweeper for Division office.	..	..	..	2		1	Sweeper for Division office.	..	..	..	3		..	..	12	† 1	..	..	
1149 W.	1st April 1896.		1	Sweeper for Head-quarter Sub-division.	..	..	..	1		1	Sweeper for Head-quarter Sub-division.	..	..	..	1		..	..	..	..	..	..	
790 W.	29th Mar. 1895.		1	Clerk for Muniyeru Sub-division.	..	..	..	30		1	Clerk for Muniyeru Sub-division.	..	..	..	30		..	..	..	..	..	..	
			4	Peons for Muniyeru Sub-division on Rs. 6 each.	..	..	..	24		4	Peons for Muniyeru Sub-division on Rs. 6 each.	..	..	..	24		..	..	..	..	..	..	
			2	Post peons for Muniyeru Sub-division on Rs. 6 each.	..	..	..	12		2	Post peons for Muniyeru Sub-division on Rs. 6 each.	..	..	..	12		..	..	..	..	..	..	
2010 W.	14th Aug. 1895.		1	Scavenger for Division office.	..	..	..	1		1	Scavenger for Division office.	..	..	..	1		..	..	..	..	..	..	
1149 W.	1st April 1896.		2	Clerks to assist 2 Sub-division clerks on Rs. 15 each.	..	..	..	30	580	2	Clerks to assist 2 Sub-division clerks on Rs. 15 each.	..	..	..	30		..	..	..	..	..	..	
										1	Clerk for Division office.	..	..	..	40	690	..	..	12	‡40	..	..	
581 W.	12th Mar. 1895.	Kistna Eastern division.	1	Clerk	..	..	..	40		1	Clerk	..	..	..	40		..	..	..	..	..	..	
			1	Do. ..	..	..	..	30		1	Do.	..	..	..	30		..	..	..	..	..	..	
			1	Draftsman ..	..	..	..	30		1	Draftsman ..	..	..	..	30		..	..	..	..	..	..	
			1	Writer for Cowtaram Sub-division.	..	..	..	20			....	..	..	..	..		..	..	..	..	..	§20	
			3	Sweepers	..	..	..	3½	123½	3	Sweepers	..	..	..	3½	103½	..	..	..	..	..	..	
581 W.	12th Mar. 1895.	Kistna Western Division.	1	Temporary clerk to assist the Accountant.	..	..	..	30	..	1	Temporary clerk to assist the Accountant.	..	..	..	30	..	..	..	..	..	..	..	
			1	Temporary clerk to assist the Western Sub-division clerk for six months.	..	..	..	15	..	..	....	..	..	..	..	..	..	..	..	..	..	§15	
			1	Draftsman ..	..	..	..	40	..	1	Draftsman ..	..	..	..	40	..	..	..	..	..	..	..	
			1	Do. ..	..	..	..	30	..	1	Do. ..	..	..	..	30	..	..	..	..	..	..	..	
			1	Punt writer ..	..	..	..	15	..	1	Punt writer ..	..	..	..	15	..	..	..	..	..	..	..	
			1	Stock writer ..	..	..	..	15	..	1	Stock writer ..	..	..	..	15	..	..	..	..	..	..	..	
2546 W.	16th Oct. 1895.		1	Sweeper for Division office.	..	..	..	6	..	1	Sweeper for Division office.	..	..	..	6	..	..	..	..	..	..	..	
581 W.	12th Mar. 1895.		1	Sweeper for Western Sub-division office.	..	..	..	1	..	1	Sweeper for Western Sub-division office.	..	..	..	1	..	..	..	..	..	..	..	
			1	Peon for Public Works Department hospital.	..	..	..	6	..	1	Peon for Public Works Department hospital.	..	..	..	6	..	..	..	..	..	..	..	
			1	Scavenger for Public Works Department hospital.	..	..	..	3	..	1	Scavenger for Public Works Department hospital.	..	..	..	3	..	..	..	..	..	..	..	
			1	Clerk for Western Delta Project Sub-division.	..	..	..	20	..	1	Clerk for Western Delta Project Sub-division.	..	..	..	20	..	..	..	..	..	..	..	
			4	Temporary peons on Rs. 6 each.	..	..	..	24	..	4	Temporary peons on Rs. 6 each.	..	..	..	24	..	..	..	..	..	..	..	
			1	Sweeper	..	..	..	1	..	1	Sweeper	..	..	..	1	..	..	..	..	..	..	..	
			1	Servant for Public Works Department hospital.	..	..	..	5	..	1	Servant for Public Works Department hospital.	..	..	..	5	..	..	..	..	..	..	..	
2047 W.	17th Aug. 1895.		1	Sweeper for River Conservancy sub-division.	..	..	..	2	..	1	Sweeper for River Conservancy Sub-division.	..	..	..	2	..	..	..	..	..	..	..	
			1	Draftsman for River Conservancy Sub-division.	..	..	..	30	..	1	Draftsman for River Conservancy Sub-division.	..	..	..	30	..	..	..	..	..	..	..	
				Project Sub-Division.																			
930 W.	23rd June 1895.		1	Surveyor on Rs. 80.	..	..	..	80	..	1	Surveyor on Rs. 80.	..	..	..	80	..	..	..	..	..	..	..	
			6	Lascars on Rs. 6 each.	..	..	..	36	..	6	Lascars on Rs. 6 each.	..	..	..	36	..	..	..	..	..	..	..	
			1	Draftsman ..	..	..	..	35	..	1	Draftsman ..	..	..	..	30	..	..	..	..	..	..	5	The sanction accorded in G.O, No. 733 W., dated 28th February 1896, was for four months. Extension for another month has now been applied for.
733 W.	28th Feb. 1896.		1	Surveyor for River Conservancy Sub-division.	..	..	..	80	474	1	Surveyor for River Conservancy Sub-division.	..	..	..	80	454	..	..	..	..	..	..	
										1	Draftsman for the Division office.	..	..	..	50	50	..	..	..	50	..	..	
581 W.	12th Mar. 1895.	Nellore Division.	1	Draftsman ..	..	..	..	30	..	1	Draftsman ..	..	..	..	30	..	..	..	..	..	..	..	
1190 W.	20th May 1895.		1	Sweeper for Division office.	..	..	..	4	..	1	Sweeper for Division office.	..	..	..	4	..	..	..	..	..	..	..	
			1	Do. for Gudur Sub-division.	..	..	..	1	..	1	Sweeper for Gudur Sub-division.	..	..	..	1	..	..	..	..	..	..	..	

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* In the case of appointments on progressive pay, the "average" should be calculated according to the rules in the pay and acting allowance code.

† The sweeper has to carry water for blue copying process; hence the increase.

‡ The work both in accounts and correspondence has increased considerably ever since the Muniyeru Sub-division was formed. The workshops and quarries adds to it also.

§ Surrendered provision of a permanent assistant having been sanctioned in G.O., No. 1149 W., dated 1st April 1896.

Statement of proposition for revision of establishment, Madras Presidency—*cont.*

Order sanctioning present establishment—Government of Madras, Public Works Department.		Office to which the proposition refers.	Nature of changes.														Proposition.						Remarks.
			Present scale.							Proposed scale.							Permanent.		Temporary.				
					Pay.							Pay.					Increase per month.	Decrease per month.	Increase per month.		Decrease per month.		
No.	Date.		No.	Designation.	Minimum.	Increment.	Maximum.	Average or fixed.*	Total cost.	No.	Designation.	Minimum.	Increment	Maximum.	Average or fixed.*	Total cost.	Amount.	Amount.	Period.	Amount.	Period.	Amount.	
					RS.	RS	RS.	RS.	RS.			RS.	RS.	RS.	RS.	RS.	RS.	RS.	MON	RS.	MON.	RS.	
1680 W.	9th July 1895.	....	2	Sweepers for Kandukur and Sangam Sub-divisions.	..	..	..	2	37	2	Sweepers for Kandukur and Sangam Sub-divisions.	..	..	..	2	37	..	..	..	..	..	..	
581 W.	12th Mar. 1895.	Buckingham Canal division.	4	Additional lascars for 4 Upper Subordinates on Rs. 6 each.	..	..	..	24		4	Additional lascars for 4 Upper Subordinates on Rs. 6 each.	..	..	..	24		..	..	..	..	..	..	
		....	1	Man for cleaning office and getting water to members of the Division office.	..	..	..	2		1	Man for cleaning office and getting water to members of the Division office.	..	..	..	2		..	..	..	..	..	..	
				Pedda Ganjam Wharf.							*Pedda Ganjam Wharf.*												
		....	12	Wharf clerk ..	..	..	..	15			....	..	..	..	..		..	..	..	..	..	15	Not required—*vide*
		....		Lascars on Rs. 6 each.	..	..	..	12	53		....	..	..	..	..		..	..	..	..	..	12	
										2	Clerks on Rs. 15 each to assist Sub-division clerks.	..	..	..	30	56	.	..	12	30	..	..	Required to cope with the large amount of work done in the 2 Sub-division offices.
				Total ..					1,270½							1,424½	..	..	..	221	..	67	
											Deduct decrease per mensem	..	..	..	..		..	..	..	67	..	..	
											Net increase per mensem	..	..	..	..		..	..	..	154	..	..	

* In the case of appointments on progressive pay, the "average" should be calculated according to the rules in the pay and acting allowance code.

ORDER—No. 596 W., dated 3rd March 1897.

The temporary establishment required for the II Circle during 1896–97, as detailed in the statement prepared in the Secretariat, is sanctioned.

2. The Superintending Engineer applies for a clerk on Rs. 30 in place of one on Rs. 25 in the Bezwada workshops and quotes G.O., No. 2694 W., dated 29th October 1895, as the authority for the increase of pay. As this Government Order relates to a different subject altogether and as the Superintending Engineer has not furnished any explanation for the proposed increase, the pay of the clerk has been restricted to Rs. 25.

3. Three clerks on Rs. 15 each per mensem for sorting records in the three sub-divisional offices of the Kistna Eastern division have been applied for. In the absence of any explanation as to why the permanent additional clerk sanctioned for each of the sub-divisions in G.O , No. 1149 W., dated 1st April 1896, should not sort the records, the provision made in the Superintending Engineer's statement has been disallowed.

4. The application for the entertainment of three extra surveyors on Rs. 80 and eighteen lascars on Rs 6 each per mensem in the Project sub-division of the Kistna Western division cannot be entertained without full explanation as to the necessity for the additional establishment.

5. The sanction accorded in paragraph 1 has been registered as Provincial No. 81 W. of 1896–97 and classified as Establishment—Temporary.

(True Extract.)

Under Secretary to Government.

To the Superintending Engineer, II Circle.
" Examiner, Public Works Accounts.

Exd T. K. Narayana Aiyangar.

Ste/

Temporary establishment reqd
for II circle during 1897-98

P.W. DEPARTMENT.

No 596 W of 3.3.97

A/

PROCEEDINGS OF THE MADRAS GOVERNMENT.

Genl Establt

READ the following

From the Suptg: Engineer, II Circle, No 628 G.L, d, 28-3-96
Office Note from the Examiner, P.W. Accounts, No 1051 D/A, d, 14-4-96
From the Suptg: Engineer, II circle, No 127 G.L, d, 13-6-96
—— Do —— do ——, No 283 G.L., d, 15-9-96
—— Do —— do ——, No 1555 R.W. d, 11-9-96
Office Note from the Examiner, P.W. Accounts, No 3074 D/C, d, 17-10-96.

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ASH
26.2.97

The temporary establishment required for the II circle, during 1896-97 as detailed in the statement prepared ~~by~~ in the Secretariat is sanctioned.

2. The Suptg: Engineer applies for a clerk on Rs 30 in place of one on Rs 25 in the Bezvada Workshops and quotes G.O. No 2694 W, d, 29th October 1895 as the authority for the increase of pay. As this G.O. relates to a different subject altogether and as the Suptg: Engineer has not furnished any explanation for the proposed increase, the pay of the clerk has been restricted to Rs 25.

3. Three clerks on Rs 15 each per mensem for sorting records in the 3 subdivisional offices of the Kistna Eastern Division have been applied for. In the absence of any explanation as to why the permanent additional clerk sanctioned for each of the sub-divisions in G.O. No. 1149 W, d/ 1st April 1896 should not sort the records, the provision made in the Supt. Engineer's statement has been disallowed.

A.S.H.
26.2.97

4. The application for the entertainment of 3 extra surveyors on Rs 80 and 18 lascars on Rs 6 each per mensem in the project Sub Dn of the Kistna Western Dn cannot be entertained without full explanation as to the necessity for the additional ~~esta~~ establishment.

A.S.H.
26.2.97

5. The sanction accorded in para 1 has been registered as Provincial No. 81 W of 1896-97 and classified as Establishment, Temporary.

19/2/97

To

B/ PKP 4/3/97

The Supt: Engineer, II circle.
– Examiner, P.W. Accounts.

D. 8/3.

H.E. 23-2-97. Rd. 1/3/97

P. W. D

Note for His Excellency the Governor

In accordance with His Excellency's remarks on the Note for orders on Current No. 5384, the Superintending Engineer II circle was asked to submit the two statements referred to in the letter from the Executive Engineer Buckingham Canal Division No. 1793 of 8-11-94, and to furnish statistics of the work in other Divisions for which additional establishments are required. In compliance with this requisition, the Superintending Engineer has furnished copies of letters from Executive Engineers explaining the necessity for the increase of the Establishment with statements in some cases.

Superintending Engineer's Office

1 Sweeper on Rs 2 and 1 Scavenger on Rs 2 permanen

This menial establishment is necessary in every office and does not therefore call for an explanation

1 Draftsman on Rs 30 is said to be required in connection with the proposals for the extension of Irrigation in Kistna and should therefore be sanctioned.

Note – H.E. the Governor has not initialled the draft order in the linked file.

RWR
1/3/97

Kistna Northern Division

Bezwada Workshops

The following Establishment is exclusively employed in the Bezwada Workshops which are for purposes of accounts included in the Kistna Northern Division

1 Accountant	on Rs 60
1 Clerk	on Rs 26
1 Clerk	on Rs 25

(The Superintending Engineer proposes a pay of Rs 30 for ~~this~~ the last man and quotes G. O. 2694 W dated 29th October 1895 as the authority for the increase. As this G. O. deals with a different subject altogether and as the necessity for the increase has not been explained, the present pay of Rs 25 may be continued)

2 Clerks on Rs 20 each	Rs 40
1 Assistant Storekeeper	Rs 15
1 Draftsman	Rs 25
1 Timekeeper	Rs 15
1 Maistry	Rs 60
1 Smith maistry	Rs 30
1 Tutor for apprentices	Rs 10
2 Lascars on Rs 7 each	Rs 14
10 - do - on Rs 6 each	Rs 60
1 Sweeper	Rs 7
1 Clerk to assist Storekeeper	Rs 15

The above establishment is wholly temporary and sanction of Government thereto is renewed annually.

The following Establishment which is also employed in the Bezwada Workshops, has hitherto been charged to Works, but the Examiner having raised audit objection to this procedure, it is proposed to transfer this charge from "Works" to "Establishment" ~~in the proposition Statement~~

1 Assistant Draftsman —	Rs 18
1 Assistant Timekeeper —	Rs 10
1 Assistant Fitter —	Rs 10
1 Workshop tools writer —	Rs 10
1 Water Brahman —	Rs 8
1 Office Sweeper and lantern lighter -	Rs 7
1 Lascar for Workshop Superintendent -	Rs 6

The expenditure incurred on the establishment attached to the Bezwada Workshops is recouped ~~from~~ by the profits arising from the working of the shops.

The undermentioned Establishment is employed in the Kistna Northern Division and the necessity in each case is explained below.

(a) Two lascars on Rs 6 each for overseers in upland taluks

The single lascar allowed to overseers is unfit for field work after travelling with camp equipage during nights, and cannot take measurements with tape or chain for which two men are required. The overseers of upland taluks have no conservancy lascars to assist them as is the case in Delta taluks. Vide Correspondence attached to Memo No 2806 C dated 1st June 1892 Flagged A.

(b) 1 lascar for overseer in charge of

tanks.

This lascar is required for the same reason as that given for item (a). Vide Suptg Engineer's letter attached to G.O. No. 1242 W dated 6th May 1893. Flagged B.

1 Punt writer on Rs 15 and 1 Stock writer on Rs 15. The duties of the Stock writer consist in keeping an account of the Stock at the quarries, and of the punt writer in keeping up the registers and accounts of materials loaded on the punts and despatched to the works in progress on the deltas. The pay of these two classes of men was originally charged to "Stock Accounts", but the Examiner having objected to this procedure, permission was obtained to the pay of the men being transferred to the "Establishment". The work has always been done by these hands, as it was found that the permanent establishment could not be diverted to this description of work. Vide explanation for the Hon'ble Mr Stokes recorded in G.O. No 1921 W dated 17th July 1889 Flagged C.

(d) 1 Draftsman on Rs 30. The Superintending Engineer II Circle after personal discussion with the Executive Engineer, and after being convinced that more assistance was required if the Office was to work as it should, recommended that a temporary draftsman on Rs 30 and 2 clerks, one on Rs 40 and the other on Rs 20,

be

be sanctioned for this Division. Vide Suptg Engineer's letter printed with G.O. 1571 W dated 25th June 1894 Flagged D and this recommendation was sanctioned. The Suptg Engineer reported in 1895-96 that the two clerks would not be required unless the work increased, and the employment of the draftsman was continued.

(e) 1 clerk on Rs 30
4 peons on Rs 6 each
2 Post peons on Rs 6 each

The Muniyeru Sub Division having been formed as a temporary measure, the above establishment was sanctioned in G.O. No 790 W dated 29th March 1895 (Flagged E) and it should be continued until the Sub division is abolished, which will be after the completion of the Muniyeru Project.

(f) 2 clerks on Rs 15 each to assist Sub divisional clerks. These clerks were previously employed and charged to the various works in progress in the Sub divisions concerned. Vide Statement recorded with No: 1085 D d/26 Septr 1895 Flagged F

This being irregular, the Suptg Engineer applied for Sanction to the men being charged to Temporary Establishment and this sanction was accorded in G.O. 1149 dated 1st April 1896 Flagged G. The Suptg Engineer now applies for Sanction to the continued employment of the men

(g) No explanation is necessary in regard to the menial establishment viz Sweepers and scavengers.

(b) The only establishment applied for by the Executive Engineer, Kistna Northern Dn in addition to that already existing is a clerk on Rs 40 per mensem in the Divisional Office. This Division was started in May 1894 with only 2 Sub Divisions and in March 1895 the Muniyeru Sub Division was added. This addition raised the allotments and increased the Correspondence and accounts work of the Division Office. The number of letters received and despatched during 1895-96 amounted to 9,720 against 7452 in 1894-95, and the grant for the Division increased from Rs 3,15,422 in 1894-95 to 4,43,042 in 1845-96. These amounts were exclusive of the reserve stock of Rs 93,000 which has also to be accounted for. This Division has charge of quarries and workshops and supplies. Stone, iron and wood work to this as well as other Divisions which entails a good deal of work both in accounts and Correspondence. To cope with this extra work the Executive Engineer applies for a clerk on Rs 40 and the demand appears to be reasonable.

Kistna Eastern Division

The Executive Engineer applies for:–

1 clerk on Rs 40
1 clerk on Rs 30
and 1 draftsman on Rs 30

The

The necessity for the above establishment is fully explained in the Executive Engineer's letter and Suptg Engineer's letters printed with G.O. No 1608 W dated 28th June 1894 (Flagged H). The Executive Engineer now explains that the work in the Accounts branch is being done by 4 clerks, two of whom belong to the permanent establishment, and the other two are the temporary clerks above referred to. The Executive Engineer submits a statement showing the distribution of work among the 4 clerks and states that any reduction in the number of hands will lead to the office falling again into arrears, and to increase in the number of items in the objectionable item statement. He states that he has nothing to add to the explanation of his predecessor embodied in the G.O. quoted above and submits an extract of the note left by the latter officer on the eve of his departure to the effect that no reduction is feasible in the then existing establishment. The present Executive Engineer's own opinion is that the above establishment should be made permanent.

All work in the delta with very few exceptions being carried out by departmental agency, it must necessarily increase office work. Until the Kistna System is completely finished, it will be impossible to work the office with the

Sanctioned permanent establishment, and unless relief is given in the shape of temporary establishment, the office work will fall into arrears, which will result in delay in the extension of irrigation and Consequent loss of revenue. It is therefore Considered that the additional Temporary establishment hitherto employed should be Continued until the Kistna Delta system is Completed

The three sweepers provided for in the proposition statement do not call for any special remark.

The Suptg Engineer applies for 3 Clerks on Rs 15 each for 3 months for sorting records in the 3 Sub divisional offices. In the absence of any explanation as to the necessity for the entertainment of these men in addition to the extra permanent clerk sanctioned for each sub Division in G. O 1149 W dated 1st April 1896 flagged G the provision made by the Suptg Engineer may be disallowed.

Kistna Western Division

1 Clerk on Rs 30 to assist the Accountant
1 draftsman – on Rs 40
1 – Do ____ on Rs 30

The Executive Engineer submitted Statistics of work in the Division and reported that his office establishment was quite unable to cope with the increased work. This was supported by the Suptg

Engineer

Engineer and the above establishment was sanctioned in G.O. No 1571 W dated 25th June 1894 flagged D. The Executive Engineer now submits a statement showing the distribution of work in the office and another showing the number of estimates prepared in the Division during 1893-94, 1894-95 and 1895-96. It is evident from the two statements that the above establishment should be continued.

1 punt writer on Rs 15
1 stock writer on Rs 15

The explanation afforded in regard to the stock and punt writers in the Kistna Northern Division applies also to the above two appointments

1 Clerk on Rs 20 } for the Western Delta Project Division
4 peons on Rs 6 each }

The Constitution of the Western Delta Project Sub Division was sanctioned in G.O. No 1667 W dated 4th July 1894 flagged I and the establishment above specified is the Sanctioned scale for a sub Division. Sanction to the establishment will have to be Continued ~~until~~ as long as the Sub Division exists.

1 Draftsman on Rs 30 for the Cowtaram Sub Division.

The entertainment of this man was sanctioned in G.O. No 2047 W dated 17th August 1895 flagged T. As several estimates have to be prepared in Connection with the Conservancy of the Kistna River, the Continued employment of the draftsman appears to be necessary.

4 Surveyors on Rs 80 each
24 lascars on Rs 6 each
1 draftsman on Rs 30

In G.O. No. 930 W dated 23rd April 1895 (Flagged Y) Sanction was accorded to the entertainment of one Surveyor on Rs 80, 6 lascars on Rs 6 each and 1 draftsman on Rs 30 for the investigation of improvements in the ~~Kistna~~ Western Delta channels. The Suptg Engineer now applies for 3 additional Surveyors and 18 lascars, but does not explain the necessity for the increase. The additional establishment applied for will therefore be disallowed.

1 Surveyor for the River Conservancy Sub Dn.

In G.O. No. 733 W dated 28th February 1896 flagged A' Sanction was accorded to the entertainment for 4 months of a surveyor on Rs 80 per mensem in the River Conservancy Sub Division for Correcting the river charts. The Suptg Engineer now applies for Sanction to the extension of the period from 4 to 5 months and this may be Sanctioned.

As regards the menial establishment and the peon for the P. W. D. Hospital proposed to be Continued, no explanation is necessary.

The Executive Engineer submits a statement showing the distribution of work in his office both among permanent and

temporary

temporary men and suggests therein that Some of the temporary men may be brought on the permanent establishment. He also states that the necessity for the employment of each temporary man having been fully brought to the notice of Government and sanction obtained thereto, no statistics need now be submitted. He admits that the items in the proposition Statement recur from year to year and have the appearance of being permanent, and strongly recommends that the establishment may be sanctioned permanently, if the Government is prepared to adopt this Course, in as much as the Continued employment of the men is indispensably necessary throughout the period the Delta Project works are in progress, which will be at least for another 10 years. The Executive Engineer also reports that there is no irrigation writer sanctioned for his office, as is the Case with each of the Delta Divisional offices in the Godavari Dt, and that all works in Connection with irrigation accounts and returns are being done by his present office Establishment. In Conclusion he remarks that the office and drawing work is getting So heavy that it is hardly possible to submit the accounts with due punctuality and to keep the work up to date with his present office Staff, including the temporary men, and that his Establishment is obliged to work on Sundays, holidays and out of office hours. He strongly recommends that the temporary clerks may be sanctioned permanently and the Dn treated as a special one till the Project works are brought to a close and thus obviate the necessity for making annual applications for the Continuance of the recurring Establishment. The Executive Engineer has separately come up for another Draftsman on Rs 50 per mensem for one year Vide memo No 3220 C dated 28th August 1896 and C No 9388. As plans and estimates have to be prepared for various distributaries &c for which the required field work has already been collected, the additional draftsman applied for has to be sanctioned

θ Flagged 'B'
× Flagged 'C'

Nellore Division

The establishment proposed for this Division is 1 draftsman on Rs 30 per mensem and 4 sweepers (one for the Divisional Office and three for 3 Sub Divisions). The only item requiring explanation is the draftsman and the Executive Engineer states that this draftsman has to prepare 20 tracings on the average each month and that this duty cannot be discharged by the two permanent draftsmen without detriment to their other work. The Annenji project

project and several other works are under investigation, and all the plans &c for the Nellore Tank Supply channel, about 70 in number, have to be traced and inked in. The services of the temporary draftsman are therefore absolutely necessary.

Buckingham Canal Division

4 additional lascars on Rs 6 each under 4 Upper Subordinates

Every Upper Subordinate is ordinarily allowed a single lascar, but in the case of the Buckingham Canal Division an additional lascar has been given. The Upper Subordinates attached to this Division travel along the Canal and they are often far from the treasury or the Post Office. It is therefore necessary that they should have the services of an extra lascar to obtain cash for cheques and bring their posts. This concession was granted in G. O No 1081 dated 25th April 1881, and has been continued hitherto

2 clerks on Rs 15 each to assist the two Sub Divisional clerks.

The Suptg Engineer applies for the above additional establishment and the statistics of work in the two sub Divisions which the Suptg Engineer has now submitted clearly show that the additional aid applied for is absolutely necessary.
These are the statements asked for by H. E.

The provision for a sweeper and waterman on R 2 does not need any comment.

The Suptg Engineer in forwarding the

Correspondence writes as follows:—

"The number of works in progress in this Circle is very large, the grants to be spent each year are also very large, and there is a great deal of investigation work in hand. The inevitable result is a steadily increasing amount of Correspondence and office work generally which it is quite impossible to deal with, without extra assistance, and the most economical way of providing this is by means of temporary men. It is almost impossible to clearly represent the necessity for additional clerks by means of statistics, but I ~~think~~ trust that my opinion may be accepted when I say that even with the Establishment asked for it is extremely difficult for the Division Officers to get through the work that must be done"

With reference to His Excellency's remark dated 12th May 1896 on the note submitted with C No. 3680* to the effect that many of the items in the statement recur from year to year and have the appearance of being permanent, attention is invited to para 109, Chapter I of the P.W. Code which lays down that "in order to meet the demand for extra supervision which may arise from time to time, as well as to insure that the P.W. Establishments be capable of contraction as well as of expansion as the expenditure on works diminishes or increases, the permanent establishments should be supplemented by temporary establishments to such extent as may be necessary and varying in strength from time to time according to the nature of the work to be done". In accordance with this rule a portion of the P.W. Establishment is always kept as temporary so that it may be reduced or abolished whenever necessary. There will also be a saving to Government in the shape of pension which will have to be granted if the men are brought on the permanent establishment.

* Flagged 'D'

In the accompanying draft order submitted for His Excellency's approval, the establishments considered necessary are sanctioned, and those for which sufficient explanation has not been afforded are disallowed.

Seen
A.S.H.

19/2/97
W

Cu
May
18/2/97

No. 384 P. W.

P. W. D. Form No. 113.

500—12-7-95.

NOTES.

Reference to P. W. D Code.

Chapter I, Para. 30.

1. All proposals for changes in the scales of permanent establishments must be accompanied by a statement in Part I of this form when the changes relate to the engineer or upper subordinate establishments and in other cases by a statement in Part II of this form.

2. The column headed "present scale" should invariably show the existing *sanctioned* scale (not the strength of the establishment as it actually stands at the time), and should be verified by the Examiner before the statements are forwarded to the sanctioning authority.

MADRAS PRESIDENCY.

Part II.

Tabular Statement to accompany proposals for changes in establishments.

P. W. D. Form No. 113.

MADRAS

Part II.

Statement of proposition for

Order sanctioning present establishment. Govt. of P. W. D. No.	Date.	Office to which the proposition refers.	Present scale. No.	Designation.	Pay. Minimum.	Increment.	Maximum.	Average or fixed.*	Total cost.
					Rs.	Rs.	Rs.	Rs.	
581 W	12.3.95	S.E.'s office II circle	1	Sweeper	"	"	"	2	
1867 W	26.7.95	Do.	1	Scavenger				1	3
581 W	12.3.95	Kistna Northern Dn.	1	Bezwada Workshops Accountant	"	"	"	60	
			1	Clerk	"	"	"	26	
			1	Do.	"	"	"	25	
			2	Clerks on Rs 20 each p.m.	"	"	"	40	
			1	Assistant Storekeeper	"	"	"	15	
			1	Draftsman	"	"	"	25	
			1	Timekeeper	"	"	"	15	
			1	Maistry	"	"	"	60	
			1	Smith maistry	"	"	"	30	
			1	Tutor for apprentices	"	"	"	10	
			2	Lascars on Rs 7 each	"	"	"	14	
			10	Do. Rs 6 each	"	"	"	60	
			1	Sweeper	"	"	"	7	
3016 a	26.11.95		1	Clerk to assist Store-Keeper	"	"	"	15	
				TOTAL ..	..	..	..	402	..3

* In the case of appointments on progressive pay, the "average" should be

Certified that the entries under the head "present scale" have been duly verified by me.

Examiner, P. W. Accounts.

1	Sweeper	"	"	"	2					
1	Draftsman	"	"	"	30			6	30*	*The work in the Drawing branch is heavy owing to the new proposals for extension of Irrigation in Kistna.
1	Scavenger				2	34		12	1	
1	Accountant	"	"	"	60					
1	Clerk	"	"	"	26					
1	Do.	"	"	"	25					
2	Clerks on Rs 20 each	"	"	"	40					3
1	Assistant Store-Keeper	"	"	"	15					
1	Draftsman	"	"	"	25					
1	Time keeper	"	"	"	15					
1	Maistry	"	"	"	60					
1	Smith maistry	"	"	"	30					
1	Tutor for apprentices	"	"	"	10					
2	Lascars on Rs 7 each	"	"	"	14					
10	Do. on Rs 6 each	"	"	"	60					
1	Sweeper	"	"	"	7					
1	Clerk to assist Storekeeper	"	"	"	15					
1	Asst. to Draftsman	"	"	"	18			12	18	Hitherto charged to jobs and general charges of the
1	Asst. timekeeper for Carpenter shops	"	"	"	10			12	10	
1	Do. fitter & smith's shops	"	"	"	10			12	10	
					440	34		69		

Executive Engineer,

Division.

				Bt forward				402	3
581W	12.3.95	Kistna Northern Dn	2	Lascars for overseers in upland Taluks on Rs 6 each	"	"	"	12	
			1	Do for overseer in charge of tanks	"	"	"	6	
			1	Punt writer	"	"	"	15	
			1	Stock writer	"	"	"	15	
			1	Draftsman in Dn Office	"	"	"	30	
			1	Sweeper for do	"	"	"	2	
1149W	1-4-96		1	Do for Head quarter Sub Dn	"	"	"	1	
790W	29.3.95		1	Clerk for Maniyeru Sub Dn	"	"	"	30	
			4	Peons for do on Rs 6 each	"	"	"	24	
			2	Post peons for do do	"	"	"	12	
2010W	14.8.95		1	Scavenger for Dn office	"	"	"	1	
1149W	1-4-96		2	Clerks to assist 2 Sub Dn clerks on Rs 15 each	"	"	"	30	580
									583
			1	Sweeper	"	"	"	7	
3016a	26.11.95		1	Clerk to assist Store Keeper	"	"	"	15	
				TOTAL	..	..	..	402	..3

* In the case of appointments on progressive pay, the "average" should be

Certified that the entries under the head "present scale" have been duly verified by me.

Examiner, P. W. Accounts.

					440	34		69	
1	Workshop Tools writer	"	"	"	10		12	10	Workshops. These are now proposed to be charged to the Temporary Establishment agreeably to G.O. No 2669W d/ 28th October 1895.
1	Water Brahmin	"	"	"	8		12	8	
1	Office sweeper & lantern lighter	"	"	"	7		12	7	
1	Personal lascar to Workshop Supt	"	"	"	6		12	6	
2	Lascars for overseers in upland Taluks on Rs 6 each	"	"	"	12				
1	Do for overseer in charge of tanks	"	"	"	6				
1	Punt writer	"	"	"	15				
1	Stock writer	"	"	"	15				
1	Draftsman in Dn Office	"	"	"	30				
1	Sweeper for do	"	"	"	3		12	+ 1	+ The Sweeper has to carry water for blue copying process. hence the increase.
1	Sweeper for Hd quarter Sub Dn	"	"	"	1				
1	Clerk for Maniyeru Sub Dn	"	"	"	30				
4	Peons for do on Rs 6 each	"	"	"	24				
2	Post peons for do do	"	"	"	12				
1	Scavenger for Dn office	"	"	"	1				
2	Clerks to assist 2 Sub Dn clerks on Rs 15 each				30				
1	Clerk for Dn office	"	"	"	40	690	12	× 40	× The work both in accounts and correspondence has increased considerably ever since the Maniyeru Sub Dn was formed. The Workshops and quarries adds to it also.
						724		141	
								141	35
						..	..	..	..

Executive Engineer,

______ Division.

6

				Bt forward					583
581 W	12.3.95	Kistna Eastern Dn	1	Clerk	"	"	"	40	
			1	Do	"	"	"	30	
			1	Draftsman	"	"	"	30	
			1	Writer for Cowtaram Sub-Dn	"	"	"	20	
			3	Sweepers	"	"	"	3½	123½
Do	Do	Kistna Western Dn	1	Temporary Clerk to assist the accountant	"	"	"	30	
			1	Do to assist the Western Sub-Dn Clerk for 6 months	"	"	"	15	
			1	Draftsman	"	"	"	40	
			1	Do	"	"	"	30	
			1	Punt writer	"	"	"	15	
			1	Stock writer	"	"	"	15	
2546 W	16.10.95		1	Sweeper for Dn Office	"	"	"	6	
581 W	12.3.95		1	Sweeper for Western Sub Dn Office	"	"	"	1	
			1	Peon for P.W.D. Hospital	"	"	"	6	
			1	Scavenger for P.W.D.	"	"	"	3	
			1	Clerk for Western Delta Project Sub Dn	"	"	"	20	
			4	Temporary peons on Rs. 6 each	"	"	"	24	
			1	Sweeper	"	"	"	1	
			1	Servant for P.W.D. Hospital	"	"	"	5	
2047 W	17.8.95		1	Sweeper for River Conservancy Sub Dn	"	"	"	2	
			1	Draftsman for Do	"	"	"	30	
4			2	10	2	2	2	3	3
								243	706½
3016 W	26.11.95		1	Clerk to assist Store-Keeper	"	"	"	15	
				TOTAL ..	..	..	..	402	..3

* In the case of appointments on progressive pay, the "average" should be

Certified that the entries under the head "present scale" have been duly verified by me.

Examiner, P. W. Accounts.

Dated the 189

7

						724				141				
1	Clerk	"	"	"	40									
1	Do	"	"	"	30									
1	Draftsman	"	"	"	30									
													20 *	* Surrendered, provisi of a permanent assistan having been sanctione in G.O. No 1149 W d/11-4-9
3	Sweepers				3½	103½								
1	Temporary Clerk to assist the Accountant	"	"	"	30									
1	Draftsman	"	"	"	40								15	Do - Do
1	Do	"	"	"	30									
1	Punt writer	"	"	"	15									
1	Stock writer	"	"	"	15									
1	Sweeper for Dn Office	"	"	"	6									
1	Sweeper for Western Sub Dn Office	"	"	"	1									
1	Peon for P.W.D. Hospital	"	"	"	6									
1	Scavenger for P.W.D. Hospital	"	"	"	3									
1	Clerk for Western Delta Project Sub Dn	"	"	"	20									
4	Temporary peons on Rs 6 each	"	"	"	24									
1	Sweeper	"	"	"	1									
1	Servant for P.W.D. Hospital	"	"	"	5									
1	Sweeper for River Conservancy Sub Dn	"	"	"	2									
1	Draftsman for Do	"	"	"	30									
	10	2	2		3	3	4	4	2	2	2	2		
					228	827½				141		35		

Executive Engineer,

Division.

				Bt forward				243	706½
				Project Sub Dn					
930W	23.6.95	Kistna Western Dn	1	Surveyor on Rs 80	"	"	"	80	
			6	Lascars on Rs 6 each	"	"	"	36	
			1	Draftsman	"	"	"	35	
733W	28.2.96		1	Surveyor for River Conservancy Sub Dn	"	"	"	80	474
581W	12.3.95	Nellore Dn	1	Draftsman	"	"	"	30	
1190W	20.5.95		1	Sweeper for Dn office	"	"	"	4	
			1	Do for Gudur Sub Dn	"	"	"	1	
1680W	9.7.95		2	Do for Kandukur and Saugam Sub Dns	"	"	"	2	37
581W	12.3.95	Buckingham Canal Dn	4	Additional lascars for 4 Upper Subordinates on Rs 6 each	"	"	"	24	
			1	Man for cleaning office and getting water to members of the Division office	"	"	"	2	
				Pedganjam Wharf					
			1	Wharf clerk	"	"	"	15	
			2	Lascars on Rs 6 each	"	"	"	12	53
									1270½
3016a	26.11.95		1	Clerk to assist Store Keeper	"	"	"	15	
				TOTAL ..	..	..	..	40 2	..3

* In the case of appointments on progressive pay, the "average" should be calculated according to the rules in the Pay and Acting allowance code.

Certified that the entries under the head "present scale" have been duly verified by me.

Examiner, P. W. Accounts.

					228	827½			141	35	
1	Surveyor on Rs 80	"	"	"	80						
6	Lascars on Rs 6 each	"	"	"	36						
1	Draftsman	"	"	"	30						
1	Surveyor for River Conservancy Sub Dn	"	"	"	80	454				5	The sanction accorded in GO No 733 W d/28-2-96 was for 4 months Extension for another month has now been applied for.
1	Draftsman for the Dl office	"	"	"	50	50			50		
1	Draftsman	"	"	"	30						
1	Sweeper for Dn office	"	"	"	4						
1	Do for Gudur Sub Dn	"	"	"	1						
2	Do for Kandukur and Saugam Sub Dns	"	"	"	2	37					
4	Additional lascars for 4 Upper Subordinates on Rs 6 each	"	"	"	24	G.O. 1081 W d/25-4-81					
1	Man for cleaning office and getting water to members of the Dn office	"	"	"	2						
	Pedganjam Wharf										
~~1~~	~~Wharf clerk~~	"	"	"	~~15~~					15	Not required vide
~~2~~	~~Lascars on Rs 6 each~~	"	"	"	~~12~~					12	
2	Clerks on Rs 15 each to assist Sub Dn clerks	"	"	"	30	56	12	30			Required to cope with the large amount of work done in the 2 Sub Dn offices.
						1424½		221		67	
		2	2	2	3	3 1424½	4	4 2	2 2	2	
	TOTAL ..	..	..	..	..	..	..	..	..	..	

Executive Engineer,

Dated the 189 Division.

			the Survey was made.	Go. No. 733 W/28-2-96. An application for the employment of one Surveyor for 5 months in 96-97 was submitted for Sanction in this office No. 413 S/25-2-96. Note. Permanent Sanction not necessary as his Services are required for a few months in a year.
	Project Sub. Dn.			
	Temporary.			
1	Clerk	20	These hands constitute the office establishment of the Project Sub. Dn. Sanctioned in Go. No. 1687 W dated 4-7-94 which will be started from September 96. The work to be done by these men is completely new additional work not hitherto been done or required to be done.	This establishment was Sanctioned in Go. No. 581 W/13-3-95. Note. As the Sub Division was sanctioned only as temporary, no permanent Sanction for this establishment is necessary.
2	4 Peons	24		
3	Draftsman	35		
	D. P. W. Hospital at Duggirala.			
	Temporary.			
1	Peon.	6	Looks after Govt. property in the Hospital when the Hospital Assistant goes out on inspection duty to Cooly Camps &c.	The necessity for the employment of these 2 men was fully explained in this office letter No. 616 S/22-1-94 & approved in S.E. IInd No. 2609 W/2-2-94. Sanctioned for the entertainment of these men was accorded in Go. Nos. 1096 W/1-5-94 & 587 W/2-2-94
2	Servant	5	Employed in place of a Compounder. The District Surgeon urged on the necessity of entertaining this Servant.	Note. Permanent Sanction is required for both these hands as their Services are always required.

Executive Engineer's office
Kistna Western Dn.
96

C. Venkataramana
2/9/96.
Assistant Engineer
in charge K. W. Dn.

			(f) Comparing and Setting toll tickets ~~(f) Comparing & Setting toll tickets~~ (g) Preparing grass sale pattahs	
	Drawing Section			
	Permanent			
1	Draftsman 1st Class	50/70	(a) Preparing plans & estimates (a) Attending to Ex Engineer's instructions in the preparation of the same for schemes taken up in hand. (b) Checking & preparing indents for materials (c) Supervising the drawing and estimating work of his assistants (d) other miscellaneous sundry works.	Statistics as per seperate statement attached. The work in this section is at present so heavy that an extra Draftsman on Rs 50 has recently been applied for in this office No 1845/10.8.96 to supplement the present staff.
2	Do 3rd Class	20/30	(a) Plan drawing and estimating (b) Keeping rain fall registers	
	Temporary			
3	Draftsman	40	(a) Plan drawing & estimating (b) Making tracings	Vide remark opposite item No 3, under "Account Section" Note. Permanent Sanction for one of these on Rs 40 is requested as already applied for
4	Do	30		
	River Conservancy Sub Dn			
	Temporary			
1	Draftsman	30	(a) Plotting Survey Work in Connection with the Kistna River Surveys (b) Correcting in River Charts.	The necessity for the employment of this man was reported in this office No 1778/18.7.95 & his entertainment was sanctioned in G.O. No 2047W/17.8.95. Note No permanent sanction is required as his services are only required till the river charts are corrected in some years more.
2	Surveyor	80	Survey Work in Connecting river charts in which great many changes have taken place since 1887–89 when it is believed	The necessity for the employment of this man for a period of 4 months in 95-96 was reported in this office No 3745/16.12.95 & his entertainment was sanctioned accordingly in

2	Clerk IVth Class IInd grade	30/40	(a) Keeping records & picking out references (b) Keeping land registers and disposing of correspondence connected therewith (c) Keeping registers of letters received from &c and miscellaneous affairs (d) Marking of disposals and reply General Nos and preparing the unanswered lists (e) Translating petitions &c partly (f) other miscellaneous and sundry work.	
3	Clerk IVth Class IIIrd grade.	20/30	(a) Faircopying letters, statements &c (b) Compiling irrigation accounts & registers (c) Preparing some of the periodical returns for supplying (d) Keeping registers of letters received from Sub Divisional offices (e) Translating petitions (partly)	
	Temporary.			
4	Clerk (Stock Writer)	15	(a) Dispatching correspondence (b) Keeping file of Tuesday Progress reports of officers and Subordinates. (c) Keeping Dispatch Registers and Postage Service Labels account.	Please read remarks opposite Item No 3 above Note – Permanent sanction for this Clerk is required as already applied for.
5	Clerk (Pank Writer)	15	(a) Preparing pank account & bills (b) monthly and ~~half~~ yearly traffic returns (c) Keeping registers of daily water reports (d) Faircopying letters & estimates (e) Dispatching & receiving back tappals & preparing Chellans &c	—— Do —— Do —— Do — Note: Permanent Sanction for this Clerk is required as already applied for.

			Work Abstracts. (b) Checking final bills and testing correctness of Measurement book. (c) Keeping Contractors ledger and Piece Workers account (d) Preparing Schedule details (e) Keeping Copies of Audit notes in Sub-Divisional accounts (f) Preparing some of the Periodical returns (g) Miscellaneous and other Sundry Work. (h) Assisting the Divisional accountant in account matters.	The necessity for the employment of this clerk was fully explained in this office letters No 7895 and 265 dated 21st March & 18th April 94 respectively and sanction accorded thereto in Go. No 15-71 L dated 25th June 1894. Note Permanent sanction for this clerk is requested as already applied for.
	Note		All the fair copying work Connected with the monthly accounts is being done by the Divisional Storekeeper in addition to his legitimate work.	
	Correspondence Section Permanent.			
1	Clerk iii Class ii grade	60/80	(a) Writing cash book & making payments (b) Disposing of papers Connected with the Correspondence branch ~~in charge with applica~~ including ~~with~~ native applications (c) Checking fair copies of drafts and Covers for despatch (d) Translating petitions &c (partly) (e) Distributing and Supervising work in his Section (f) Preparing permit for occupation of ~~land~~ plots &c (g) other miscellaneous Sundry work.	

113.

[illegible] lence to author

			(e) E[illegible] Registers and Register [illegible] bilities (f) Preparing Progress Report for Chief and Supdg Engineers (g) Preparing Budget estimates, Some of the Periodical returns, Completion reports (h) Keeping Examiners Receipt and Despatch registers (i) other miscellaneous Sundry Work.
2	Clerk IVth Class IIIrd grade	20/30	(a) Checking & completing a portion of the Work abstracts (b) Posting Work Registers & Preparing Work slips (c) Preparing Irrigation schedule of Expenditure (d) Writing Adjustment book Transfer Advices &c. (e) Posting Work Registers for Sub Divisional offices for all major Works & Canal maintenance estimates (f) Filling in Progress Reports of Works for each Sub D. in Form E No. 17 B (g) Checking toll tickets received from toll stations. (h) other Miscellaneous & Sundry Work.
3	Temporary Clerk	30	(a) Compiling, Checking & Completing a portion of the

PRESIDENCY.　　　　　　　　　　　　　　　　　P. W. D. Form No. 113.

revision of establishment.　　　　　　　　　　　　　　　　　*Part II.*

ANGES							PROPOSITION						
Proposed scale.							Permanent.		Temporary.				REMARKS.
							Increase per month.	Decrease per month.	Increase per month.		Decrease per month.		
No.	Designation.	Pay. Minimum.	Increment.	Maximum.	Average or fixed.*	Total cost.	Amount.	Amount.	Period.	Amount.	Period.	Amount.	
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Mon.	Rs.	Mon.	Rs.	
						1424½				221		67	
	Deduct decrease p m									67			
	Net increase p m									154			
										11			
	TOTAL ..	..	..	..	..	..	..	..	..	..	..	..	

calculated according to the rules in the Pay and Acting allowance code.

Executive Engineer,

Dated the 　　　　　　189　　　　　　　　*Division.*

Public Works (1896) Department.

CURRENT No. 8396

Order

2626 Wa/24-8-88
1921 Wa/17-7-89
2062 Wa/23-7-92
1439 Wa/9-6-94

From

The Supg. Engr.
II Circle

No. 283 El

Dated 15 September 1896
Received 19.9.96
Enclosures ~~9~~ 12
Spare copies -

SUBJECT.

Temporary Estb. required in the II Circle for 1896-97.
Forwarding with remarks copies of letters from the Ex. Engrs. of the Circle explaining the necessity for the continuance of —.

P. W. 39
1,000—5-8-96.

o.L.8435

BACK PAPERS.

G.O.	No.	Department.	Date.
	518W	P.W.	6-3-95
	1608W	"	28-6-94
	~~1608W~~		
	1571W	"	25-6-94

FURTHER PAPERS

G.O.	No.	Department.	Date.

Letter from the Ex. Engr., Nel

Division, to the Sup.g Engr., II Circle, No

99 E. dated 22nd July, 1896.

With reference to your No 167 G.
6-7-96
I have the honor to state that the only member of temporary establishment whose entertainment requires explanation is the Draftsman on Rs 30. He has to prepare 20 tracings on the average each month, and this duty cannot be attended to by the two permanent Draftsmen without detriment to their work. As the Annangi Project and several works included in the Programme of Famine Relief works are under investigation, the Services of the Temporary Draftsman are absolutely required. All the plans &c for the Nellore Tank Supply channel about 70, have to be traced and same have to be inked in fresh.

(True copy)
Ths. Upshon Manager,
Supg Engr's Off.

Pws. 12
8396/96

Letter from the Ex. Engr.,
Kistna northern division, to the Supdg.
Engineer, II Circle, No. 255 S.E., 7-8-96.

With reference to Chief Engrs. memo No. 550 d / 25-6-96 communicated to me with your Endt. No. 1674 / 6-7-96 I have the honor to inform you that the only establishment asked for in excess of that employed during last year is a clerk on Rs 40/- for the division office. The other clerk on Rs 15/- shown as extra in the statement submitted in November, 1895, was sanctioned for last year, with permission to apply for renewal of sanction for the succeeding year, in G.O. No. 3016 W of 26th November, 1895.

2 Even the clerk on Rs 40/- is not really an extra clerk, although one was not employed in '94-'95; because in G.O. No. 1571 W / 25-6-94 a clerk on Rs 40/- and another on Rs 20/- were sanctioned

for that year. No one was appointed as in the beginning the Division Office had very few record papers to deal with and the allotments and works were restricted - vide this office letter No. 144 S.E. of 25-7-94 - in which it was stated that the filling of the appointment would be necessary on the formation of the Munyeru Sub division.

3. The Division was started in May '94 with only two Sub Dns. In March, 1895, the Munyeru Sub Dn. has been formed. This raised the allotments and increased both correspondence and accounts work of the Division office. To meet this extra work permission to appoint a clerk was asked for in my letters Nos. 557 S.E./18-2-95 and 620 S.E./12-3-95 & it was not granted. The consequence was that the records could not be kept up properly. To remedy this a clerk on Rs 40/

has

has been asked for '96-'97.

4. The number of letters received and despatched in '95-'96 increased to 9720 from 7452 in '94-'95 or by about a third. The allotment increased from Rs 3,15,422 in '94-'95 to Rs 4,43,042 in '95-'96. These amounts are exclusive of a sanctioned reserve stock of Rs 93000/.

5. This Division has charge of the quarries and workshops which supply all stone required, woodwork, iron work to this and other divisions and this entails a good deal of work both account and correspondence which does not come to account either by taking allotment or expenditure.

6. With the increase of work shown in para 4 supra and other circumstances brought to notice it is hoped that the extra clerk asked for will be sanctioned at an early date.

(True Copy)

Jno. Upshon

Manager,
Supg Engr's Office

OW E.11
8396/26

Distribution statement of work in the accounts branch :—

No. of hands 4, 2 permanent clerks and 2 temporary clerks.

1 Permanent clerk

(a) Maintaining cash and adjustment books and grant Register

(b) Posting cash and stock Abstract Books.

(c) Compilation of accounts.

(d) Disposal of Audit Notes and account correspondence to some extent.

(e) Preparation of E form P. Reports, B. Form Reports, Application for letter of credit

(f) Auditing final bills

(g) Checking Sub Division stock Accounts.

1 Permanent clerk

(a) Checking and completing Work Abstracts with adjustment and stock figures.

(b) Posting register of works and preparing certain Schedule of expenditure

(c) Preparing completion statements.

(d) Preparing Work slips and disposal of correspondence to some extent

(e) Disposing of Divisional objectional & Provincial Items statement

(f) Preparing Extracts of expenditure for Sub Divisions.

1 Temporary clerk

(a) Checking the accuracy of all the 3 Sub Dn. Vouchers

(b) Preparing work Abstracts with Cash Book figures.

(c)

(c) Preparing Schedule dockets

(d) Checking Toll Tickets

(e) Writing up Audit notes on Sub Division cash Extracts.

(f) Maintaining account records and holding charges of forms &c

1. Temporary clerk

(a) Preparation of salary, Travelling allowance and contingent bills.

(b) disposing of Examiner's Disallowance lists

(c) Preparing Dis: lists on Sub Division journals and disposing of papers in connection with Establishment matters.

(d) Preparing schedule of Establishment charges.

(e) Posting contractor's Ledger

(f) Maintaining Irrigation, Revenue and compensation Registers.

(g) Maintaining Tools and Plant account

SUPG. ENGINEER'S OFFICE
No. 11364
1-7-95
P.W.D.
SECOND CIRCLE.

H Loam

Executive Engineer

Kistna Eastern Dn

OW C 10
8396/96

Extract from Mr. C. A. Smith's notes

"

I am however quite convinced that no reduction can be made in the present establishment and that if the temporary men are taken away, the office work will fall into arrears and probably the number of Objectionable Items will increase.

With regard to the Draftsman branch another temporary man has recently been allowed in addition to the one sanctioned in G. O. No. 1608 W of 28th June 1894."

(True Extract)

H Loam

Executive Engineer

Kistna Eastern Dn

Statement sh [illegible] ssion other.

SUPG. ENGINEER'S OFFICE,
No. 2/1363
4.9
P.W.D.
SECOND CIRCLE

03 5-2
8396/55

Letter from the Executive Engr.,
Kistna Eastern Division, to the Supg. Engr.
II Circle, No. 2216, dated 30th August 96.

With reference to your endt. No. 167 G.L. dated 6th July, 1896, I have the honor to report as follows:-

The work in the accounts branch is being done by four clerks as detailed in the annexed statement. From the distribution of work as per those details it will be quite apparent to you that any reduction in the number of hands will lead this office to fall again into arrears and to increase the number of items in the objectionable Item Statement.

As it stands at present, the work is very pressing, and under these circumstances, I have the honor to request that you will be so good as to obtain sanction of Govern-ment for the continued entertain-ment of the establishment of two clerks one on Rs 40/- and the other on Rs 30/-.

My predecessor has said sufficiently in his No 1360 of 15-6-'94, embodied in G.O. No 1608 W. of 28-6-'94 on the necessity of the extra temporary establishment viz: of two clerks and one draftsman and I do not wish to go over the same grounds. Mr C.A. Smith, whose experience of the division extended to more than 3 years has left the following note on the subject, just on the eve of his departure and on a perusal of all the papers, I am of opinion that the extra establishment that is being sanctioned every year may as well be made permanent.

(True copy,)

Manager,
Supg Engr's Office
II Circle.

Ow.E.8
8396/96

List from the North-Subdivisional officer.

Correspondence Branch.

1. Maintaining the Register of letters recieved from the Executive Engineer.

1. Maintaining the Register of letters recieved from the two overseers, 3 to 4 wharf clerks, 3 Lock Superintendents (will be increased to 6 at the end of the year).

1. Fair copying dockets, letters and memos, and replying to letters recieved from other Departments i.e Salt and Revenue

1. Maintaining Despatch Register and accounts of Service labels.

1. Fair copying detailed and Abstract Esti-mates with reports and checking cal-culations &c

1. Picking up references.
1. Sorting and maintaining files. } This alone is suffi-cient for one man & will keep him occupied.

1. Taking copies of any important documents and fair copying statements &c recieved from the Sub-divisional officer.

1. Taking copies of piece Work Agreements

Statement showing the Work turned out in the Drawing branch of Kistna Western Division office during the official year of 1893-94, 94-95 & 95-9

year	Original Work									Repairs			Grand Total			Remarks
	49 Capital			1 Extensions & Improvements			Provincial 43 Minor Works & other Services			under all heads						
	No. of plans	No. of Estimates	Amount of Estimates	No. of plans	No. of Estimates	Amount of Estimates	No. of plans	No. of Estimates	Amount of Estimates	No. of plans	No. of Estimates	Amount of Estimates	No. of plans	No. of Estimates	Amount of Estimates	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
1893-94	79	104	785170	2	4	391	6	23	103645	–	279	190938	87	40	10,80,144	
1894-95	38	65	549520	10	25	6120	12	21	133996	–	316	160489	60	427	8,50,125	
1895-96	56	114	331934	–	7	3335	13	41	121010	13	342	300381	82	504	7,56,160	

In addition to the work shown in 1894-95, Delta maps, Roof plans for all the Civil buildings e.g. of Gurzala, Narasaraowpetta Taluq offices, District Munsiff's Court & Deputy Collector's offices at Narasaraopetta, Sub Registrar's office at Sattenapalli and Indent for wood work connected with them had to be prepared which took a ~~good~~ great deal of time. The number of roof plans and tracings connected therewith has not been shown in the number of plans in column 14 –

In 1895-96 Complete plans with sections &c. Roof plans & Estimates for Deputy Tahsildar's office at Ponnoor have been prepared to suit the timbers got ~~fr~~ for Deputy Tahsildar's office at Tenali in 1889. This work took much of the time of Draughtsmen.

The work that was done in connection with the I. R. Scheme in 1893-94 is not shown here as the plans & estimates are not in this office and they were transferred to Kistna Northern Dn.

General remarks.

The number of plans shown in column 14 does not include the copies which were sent to the Sub Divisional offices for execution. They represent only the number of sanctioned plans with few exceptions – so the number of plans actually prepared will double itself.

The Draughtsmen have to attend to the following routine work in addition to the preparation of plans & Estimates. (1) Land plans & schedules (2), Drawing sketches on Inspection notes (3) Preparing plans & Indents for all screw gearing shutters of sluices (4) Preparation and checking of Indents for materials which number 139 in 93-94, 186 in 94-95 & 387 in 1895-96 & (5) checking and compiling the annual maintenance Estimates and such other miscellaneous work which cannot be described here.

C. D. Venkataramanam
2/9/96
Assistant Engineer
in charge Western Dn. Kistna

Executive Engineer's office
Kistna Western Dn.
Guntoor - -96

Accounts Branch.

1. Checking bills and calculations in the measurement sheets.

1. Writing of work abstracts and maintaining registers of works.

1. Replying to audit-notes received from the Division office.

1. Writing of cash book and cash extracts.

1. Taking copies of Sanctioned estimates received from the Division office.

1. Maintaining stationary account.

Periodical returns to be submitted.

1. Cash balance statements.

1. Credits statements.

1. Account of receipts, issues and balance of tools and plants.

1. Account of receipts, issues, and balance of stock.

1. Register of boats suspended

1. Rainfall Register

1. Pay-bill of Temporary Establishment and Acquittance Rolls.

1. Unanswered reference lists.

1. Daily account of receipts, issues and balance of materials at site of works in Form No 7.

1. Progress Report of works.

1. Statement of canal lands demarcated

1. Punt statements.

(Sd) J. Lacy Capt
Offg Ex Engr

J. Lacey
Capt
Offg. Ex. Engr.
W. Canal

a.a.u.
6.xi.95.

Div. E. 8
8356/96

8. Sorting and arranging records of letters recieved and issued.

*9. Picking up references for information of Sub divisional officer for disposal.

10. Maintaining copies of Piece work Agreements for each and every one of the works in progress.

11. Taking copy of any important references and fair copying statements recieved from the sub divisional officer.

12. Taking copy of any important G. O; Circulars and Audit notes recieved from Divisional officer.

13. Picking up unanswered references in each month and preparing a list in duplicate for office copy.

14. Maintaining a Register of Service labels, recieved and issued with the address of persons despatched.

15. Addressing covers to be despatched to Executive Engineer and to each and every one of the subordinates with the Sub-Division as well

*16. Translating vernacular petitions for
information of Sub-divisional officer.

*17. ~~Maintaing~~ Maintaining Register of Boats Susp
in every month; Submitting copies to
cutive Engineer and circulating to s
ordinates to carry out suspensions. &

18. Submitting Rain Register to the Ex
cutive Engineer in each month.

19. Statement of canal lands dema
cated and fixing in concrete in ea
month to be submitted to Execu
Engineer.

20. Do — Punts hired. Do — Do —

*: Note:— These themselves constitute
a clerk's work

Accounts Branch.

1. Checking Bills and calculations in the measurement books.

2. Preparing vouchers for payment.

3. Writing up Cash book with Extract for submission to the Division office

nd comparing the same.

Preparing Works Abstracts with Subheads r work above Rs 5000 -

Do — below Rs 5000.

Replying Audit notes recieved from Division office.

Preparing Cash balance statement in each month.

. Preparing detail of proposed outlay for which Letters of Credits are required in each month

Accounts of Receipts, Issues, and balance of tools and plant - Do.

0- - Do - Stock materials - Do.

11. Preparing pay-bills of Temperory Estab-lishment in Original and duplicate for Submission to the Executive Engineer for sanction.

12. Preparing Temperory Establishment ~~Temperory~~ Acquittance Rolls for payment.

13. Do — Balance of materials at site of work.

14. Do — Statement of works in progress under Capital &c during each month.

15. Progress Report of Minor works giving
" "
monthly expenditure on each work.

16. Maintaining statement of Punts rented &c.. Do

17. Filling in Treasury Remittance book of Subdivision office and preparing Che for the same whenever necessary, say, three or four times in a month.

18. Preparing Abstracts of amount remitt into Treasuries by Toll-keepers, Whar clerks and shroffs in each 10 days of t month.

19. Checking the Cash Extracts of T keepers, Wharf clerks and shroffs in Wharf clearances and Toll-tickets &c despatched by ~~him~~ them.

20. Maintaining Half yearly Return of tools and Plant and Stock materials

21. Do — Stationery articles accounts, and attending indents of stores and stationery required by the Sub-ordinates &c

Note:- This branch itself gives full work to a clerk; for the rest of works in the Correspondence Branch, an addi-tional Clerk is indispensably necess

J. Lacot Copy
Offg. Ex. En. Gr.
Mcd

Cu. 4
6.x.95

Cu 5
8.9.96

Copy of letter from the Eastern Sub Divisional officer No. $\frac{69}{8.6.96}$ to the Executive Engineer Eastern Western Division.

With reference to your no. $\frac{161 E}{6.6.96}$ I have the honor to bring to your notice that the work in my Sub. Division is so very heavy that I have to do about one-half of my clerk's work in the way of checking bills, N. M. Rolls and Measurement books. The Assistant Clerk now sanctioned only takes the place of the unauthorised assistant whom I had employed and adds nothing to the clerical establishment in my Sub Division. When you inspected my office last november, I brought the matter to your notice and told you that with a single assistant, my Head Clerk cannot prepare Work Abstracts also. I now request that you will be good enough to order the Work Abstracts for my Sub-Division to be prepared in your office as usual. If you consider it absolutely necessary that the Work Abstracts should be prepared in my office, I should prepare the Work Abstracts myself as I make payments, else I am sure that the Submission of Work Abstracts will be delayed.

(True copy)
D. Venkataramayya
2/9/96
Asst. Engineer in
ch. E. W. D.

E
3/9

Copy of Letter No 1058 from
dated 31-7-96
the Western Sub Divisional officer to
the Executive Engineer, Western D.

From papers received in my office
I understand that I am to have in future
some additional office work in the way of
preparation of work abstracts for all works
in the Sub Division and this has pro-
-bably been arranged for, because sanction
has now been obtained for continuing
the services of an assistant clerk, already
given in consideration of the already
existing heavy office work.

2. The office establishment even as it
exists at present has more than enough
to do and any additional work will render
it only quite unequal to what is expec-
-ted of it

3. Further the new clerk who has just
now joined my office appears to be
quite new to his work and it will be
some time before he can be of any use
and above all it has also to be con-
-sidered that, however slight may
be the increase in office work, it
is not confined to the office establish-
-ment alone – but it comes in for a
share of my time too, which can be more
usefully

usefully spent in other ways, than in doing office work.

4. In these circumstances I shall feel highly obliged, if you will be pleased to find your way to relieve my establishment of the additional work, now proposed to be laid on it.

(True copy)

C. V. Venkataramana
1/9/96
Assistant Engineer
in charge K. W. Dn.

Letter from the Offg. Ex. Engr., Kistna Western Division, to the Supg. Engineer, II Circle, No. 2228 d/ 8-9-96.

With reference to your No. 1136 K.W. dated 1st August, 1896, I have the honor to submit herewith a statement of the temporary establishment enumerated therein showing the main duties on which each member is employed with a remark column giving reference to the several applications from this office explaining the necessity for the entertainment of the temporary establishment and the order of Govt. sanctioning the appointments and underneath these references, I have entered a note in red ink against each member whether he is to be sanctioned permanently or retained on temporary footing as originally sanctioned.

2. In the statement I took the opportunity of adding in also the

permanent clerks sanctioned for the Division office so that you may see what amount of work has to be carried out in it and how it is apportioned amongst the permanent and temporary clerks and as no new establishment is now applied for and the necessity for the employment of each temporary man was fully brought to notice of Govt then and there and sanction obtained thereto, no statistics seem necessary to be submitted now.

3. Your observation that the items in the proposition statement submitted with my letter No $\frac{410\ I}{5\text{-}1\text{-}96}$ recur from year to year and have the appearance of being permanent is no doubt correct and I submit that if Govt are prepared to sanction the annual recurring temporary establishment permanently I would strongly recommend it, in as much as I consider its continued employment is indispensably necessary throughout the period during which the Della Project works are in progress say at least for the next ten years and as the office work is gradually increasing year after year owing also to the formation of additional Sub Divisions. On this point I would draw your attention to Mr Mallet's letter No $\frac{237\ I}{2\text{-}9\text{-}95}$ para 4 in which that officer intended to apply for additional Establishment when the two new Sub Dns are fully developed.

vide 550 D/96 4. In GO. No 1149 W. d/ 1-4-96 Govt have sanctioned two assistant clerks for the Eastern and Western Sub Dn offices for the compilation of work abstracts in those offices as authorized in Govt 518 W. d/ 6-3-95. On my appointing those clerks and instructing the Sub Dn officers to undertake the compilation of work abstracts in their own offices, both of them have sent in remonstrations (copies enclosed against the practicability of writing work abstracts in their offices. Mr Malet accepting the reasons set forth by the Eastern Subdl officer ordered the compilation of the work abstracts of this Subdn to be continued in the Divisional office as was reported to you personally at your inspection of the Dl office on 14-7-96. As regards the western Subdn officer's representation to be relieved of this work, he was requested to compile the work abstracts in the Subdl office till Mr Malet's return from leave. (this is now left for Mr Lewis).

5. There is no irrigation writer sanctioned for this (Delta Irrigation Division) office as is the case with each of the 3 Delta Divisional offices in the Godavari district and consequently all the works in connection with irrigation accounts and returns which ought to be done by him is being done by the present office establishment as reported in Mr Malet's

Mr Malet's letter No 237 S. dated 2-9-95.

6. In conclusion I have the honour to remark that, as stated in the foregoing paras the office and drawing work is getting so heavy that it is hardly possible to submit the accounts with due punctuality and to keep the work up to date with the present office staff including the temporary clerks, as at times I see that the office Estt is obliged to work on Sundays, Holidays and out of office hours.

I would, therefore, strongly recommend that the temporary clerks shown in the statement may be sanctioned permanently and this Division treated as a special one till the Project works are brought to a close and thus avoid the necessity for making annually regular applications for sanction for a continuance of the recurring establishment.

(True copy)
Mo: Upshon Mana
Sud. Engin

Superintending Engineer's office.
2nd Circle.
No. 283 G.L. Dated 15 September 1896

From,

Major W. L. C. Baddeley R.E.
Superintending Engineer,
II Circle.

To

The Chief Engineer,
Public works department.

Enclosures 12
1 Copy of letter from K.N.D.
1 Copy of letter from E.E. K.E.D.
2 Encl of D.
1 Copy of letter from E.E. Nellore D.
1 Copy of letter from E.E. K.W.D.
4 Enclo of D.
2 Statements of B.C.D.
12

Sir,

With reference to your memo No. 550 D, dated 25th June, 1896, I have the honor to forward the following reports received from Executive Engineers giving reasons for the increase of establishment required in their offices.

(1) Copy of letter No. 255 S.E. d/ 7th Aug 96, from the Ex. Engr., Kistna Northern Dn.
(2) Copy of letter No. 2216 d/ 27th Aug 96, from the Executive Engr. Kistna Eastern Dn.
(3) Copy of letter No. 222 S.E. d/ 2nd Sept 96 from the Ex. Engr. Kistna western Dn.
(4) Copy of letter No. 99 S.E. d/ 22nd July 96 from the Ex. Engr., Nellore division.

2. The number of works in progress

O.W.E.
8396/96

in this circle is very large, the grants to be spent each year are also very large, and there is a great deal of investigation work in hand. The inevitable result is a steadily increasing amount of correspondence and office work generally which it is quite impossible to deal with without extra assistance, & the most economical way of providing this is by means of temporary men. It is almost impossible to clearly represent the necessity for additional clerks, by means of statistics, but I trust that my opinion may be accepted when I say that even with the establishment asked for it is extremely difficult for the Division offices to get through the work that must be done.

3. The two statements submitted by the Ex: Engineer, Buckingham Canal Dn are returned.

I have the honor to be,
Sir
Your most obedt Servt
W Down
Executive Engr
for Supg Engr II Circle

W,

Public Works (1896) Department.

CURRENT No. 9388

Order

From The Examiner
P. W. Accounts
Madras

No. 3674 G/2

Dated 17 October 1896.
Received 20.10.96
Enclosures 2.
Spare copies

SUBJECT.

Additional draftsman for Kistna Western Dn.

Returns duly checked proposal statement for ——— with remarks.

B

BACK PAPERS.

G.O.	No.	Department.	Date.
No	550D	P. W.	25-6-96
"	2297c	"	19-5-96
"	3425c	"	24-9-96
"	3220c	"	28-8-96
"	2425c	"	3-6-96
"	1149w	"	1-4-96
"	733w	"	28-2-96
"	3016w	"	26-11-95
"	2698w	"	29-10-95
"	2694w	"	29-10-95
"	2669w	"	28-10-95
"	2390w	"	30-9-95
"	1085D	"	26-9-95
"	2047w	"	17-8-95
"	2010w	"	14-8-95
"	1867w	"	26-7-95
"	1680w	"	9-7-95
"	1190w	"	20-5-95
"	1164w	"	15-5-95
"	930w	"	23-4-95
"	790w	"	29-3-95
"	646w	"	18-3-95
"	581w 1017c	"	12-3-95
"	518w	"	12-3-95 6-3-95
"	457w 524c	"	26-2-95 11-2-95
"	1667w	"	4-7-94
"	1608w	"	28-6-94
"	1571w	"	25-6-94
"	1439w	"	9-6-94
"	1436w	"	9-6-94
"	1096w	"	1-5-94
"	778w	"	20-3-94
"	1242w	"	6-5-93
"	1101w	"	21-4-93
"	1362w	"	29-4-92
"	1351w	"	29-4-92
"	2806c	"	1-6-92
"	2062w	"	23-7-92
"	365w	"	6-2-92
"	3001w	"	10-11-91
"	1161w	"	27-4-91
"	1004w 1470c	"	16-3-91
"	928c	"	19-3-91

Back ~~FURTHER~~ PAPERS.

G.O.	No.	Department.	Date.
No	31w	P. w.	6-1-91
"	2974w	"	11-11-90
"	2970w	"	11-11-90
"	2545w	"	25-9-90
"	1778w	"	27-6-90
"	1921w	"	17-7-89
"	1681w	"	26-6-89
"	858w	"	21-8-89
"	155w	"	21-1-89
"	2626w	"	24-8-88
"	1445w	"	16-5-88
"	537w	"	16-2-88
"	1081	"	25-4-81

Statement of Proposal for revision of Establishment to accompany letter No. . S. dated .

EXAMINER ACCOUNTS 28 SEP 1896

Order sanctioning Present Establishment			Nature of change												Proposal						
			Present Scale						Proposed Scale						Permanent		Temporary				Remarks
					Pay						Pay				Increase per month	Decrease per month	Increase per month		Decrease per month		
No	Date	Office to which the proposition relates	No	Designation	Minimum	Increment	Maximum	Average or fixed	No	Designation	Minimum	Increment	Maximum	Average or fixed	Amount	Amount	Period	Amount	Period	Amount	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
					Rs	Rs	Rs	Rs			Rs	Rs	Rs	Rs	Rs	Rs.		Rs.		Rs.	
				Temporary						Temporary											Proposition Statement for Temp. Estt required for 96-97 submitted [illegible]
581W	12 3/95		1	Temporary Clerk to assist Accountant				30	1	Temp: Clerk to assist Accountant				30							
			1	Draftsman				40	1	Draftsman				40							
				Total				807		Total per month				857			-	50	-	-	
										Net increase for 12 months							-	600	-	-	

Kistna Western Division Office. }
Dated 10th August 1896 }

W Baddeley

Major R.E.

Supdg Engineer,
II Cir.

C. D. Venkataraman
7/8
Assistant Engineer in charge
Kistna Western Division,

R
5/8

2047W	17 8/95	1	Sweeper for River Conservancy Sub Dn	2	1	Sweeper for River Conservancy Sub Dn	2		
		1	Draftsman for Do	30	1	Draftsman for Do	30		
					1	Draftsman for Do Office	50	Months 12	50 -
			Project Sub Division			Project Sub Dn			
G.O. No 930 W D/23-4-95		4	Surveyors on Rs 80 each for 3 8 months -	80 320	4	Surveyors on Rs 80 each for 8 months	320		
		6 24	Lascars on Rs 6 each for 3 8 months	36 144	24	Lascars on Rs 6 each for 8 months	144		
		1	Draftsman Do	35	1	Draftsman	35		
			River Conservancy Sub Dn			River Conservancy Sub Dn			
G.O. No 938 W D 28-2-96		1	Surveyor for 4 5 months	80	1	Surveyor for 5 months	80		
			Total.	807		Total per month.	857		50 - -
						Net increase for 12 months			- 600 - -

Back

FURTHER PAPERS.

Kistna Western Division Office
Dated 10th August 1896

W. Baddeley
Major R.E.
Supg Engineer,
II Circle
7/8
Assistant Engineer in charge
Kistna Western Division,

B
5/8

Statement of proposal for revision of Establishment to accompany letter No. dated

EXAMINER
28 SEP 1896
ACCOUNTS

Order sanctioning present Establishment: No	Order sanctioning present Establishment: Date	Office to which the proposition relates	Nature of change: Present Scale: No	Present Scale: Designation	Present Scale: Pay: Minimum	Present Scale: Pay: Increment	Present Scale: Pay: Maximum	Present Scale: Pay: Average or fixed	Proposed Scale: No	Proposed Scale: Designation	Proposed Scale: Pay: Minimum	Proposed Scale: Pay: Increment	Proposed Scale: Pay: Maximum	Proposed Scale: Pay: Average or fixed	Proposal: Permanent: Increase per month: Amount	Proposal: Permanent: Decrease per month: Amount	Proposal: Temporary: Increase per month: Period	Proposal: Temporary: Increase per month: Amount	Proposal: Temporary: Decrease per month: Period	Proposal: Temporary: Decrease per month: Amount	Remarks
1	2	3	4	5	6	7	8	9	10.	11.	12	13	14	15	16	17	18	19	20	21	22.
					Rs	Rs	Rs	Rs.			Rs	Rs	Rs	Rs	Rs	Rs.		Rs.		Rs.	
				Temporary.						Temporary											
5816W	12 3/95	tna Western Division	1	Temporary Clerk to assist accountant				30	1	Temp: Clerk to assist Accountant				30							Proposition Statement for Tempy Estt reg for 96-97 submitted with this office 4138 D/25-1-96 Sanction
			1	Draftsman				40	1	Draftsman				40							
			1	Do				30	1	Do				30							
			1	Punt Writer				15	1	Punt Writer				15							
			1	Stock Writer				15	1	Stock Writer				15							
			1	Sweeper for Dn Office				6	1	Sweeper for Dn Office				6							
			1	Do for Western Sub Dn Office				1	1	Do for Western Sub Dn Office				1							
			1	Peon for P.W.D Hospital				6	1	Peon for P.W.D. hospital				6							
			1	Scavenger for P.W.D.				3	1	~~Sweeper~~ Scavenger for P.W.D				3							
			1	Clerk for Western Delta Project Sub Dn				20	1	Clerk for Western Delta Project Sub Dn				20							
			4	Peons on Rs 6 each				24	4	Peons on Rs 6 each				24							
			1	Sweeper				1	1	Sweeper				1							
			1	Servant for P.W.D Hospital				5	1	Servant for P.W.D Hospital				5							

28 SEP 1896

Superintending Engineer's Office,
Bezwada

No. 1555 KW

II CIRCLE,

Dated 11 September 1896.

From,
Major W. L. C. Baddeley R.E. ~~Esquire,~~
Superintending Engineer,
II Circle.

To,
The Chief Engineer,
P. W. Department.

Enclo: 1 Sir

In reply to your memo No 3220 C, dated 28th August, 1896, I have the honor to forward herewith a proposition statement for the additional draftsman required in the Kistna Western Division.

I have the honour to be,
Sir,
Your most obdt. Servt.
W L Baddeley Major R.E.
Superintending Engr.
II Circle

From,

The Superintending Engineer,

II Circle.

To,

The

Dated }

Received } 18 .

Enclosures.

NO. .

SUBJECT.

O.L.22
9388/96

Public Works (1896) Department.

Ep
2818

CURRENT No. ~~8250~~ 9388

EXAMINER
28 SEP 1896
ACCOUNTS

~~Order~~
No. 3425 C d/24th Septr 1896

To.

C

For favour of the requisite certificate as regards "Present scale".

21/9/96

W.

No. 3074 D.E. d/17.10.96

To W.

The entry in column present scale of the Proposal statement has been checked.

2. The Establishment shown against "Project Sub Division" and "River Conservancy Sub Division", has been altered as shown in pencil, with reference to sanction accorded during the previous official year.

C.

cp
17/10

P.W. 19
1,000—8-8-96.

O.L.S. 420 R 23/9

From

The Supg Engr.,
II Circle.

No. 1555 KW

Dated 11 September 1896

Received ~~14.9.96~~ 20.10.96

Enclosures 1

Spare copies .

SUBJECT.

Survey Draftsman on Rs 50 per mensem for K.W. Dn. – Forward a proposition statement for the ——.

BACK PAPERS.

G.O.	No.	Department.	Date.
	3220C	PW	28-8-96
	2047W	"	17-8-95
	581W	"	12-3-95

FURTHER PAPERS.

G.O.	No.	Department.	Date.