Public Works (1897) Department.

G.O., No. 473 W

DATED 18 February 1897

[Despatch Abstract.]

Explanation: Letter from S.E. I Circle affording explanation on certain points noticed in the Examiner's Inspection report of the accounts of the Godavari Western Division, recorded.

T.C.
18/2/97

Indexed. 18/2

[P.W. 33.
5,000—30-11-96.]

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Public Works (1897) Department.

CURRENT No. 1368

B/ Left

Cur 849a
1368

Order No. 473 W/18.2.97

Recorded

16/2/97

From The Examiner
P. W. Accounts
Madras

No. 6303

Dated 6th February 1897

Received 8.2.97

Enclosures ~~5~~ 6

Spare copies

SUBJECT.

Inspection Report of the Godavari Western Dn. office. Forwards Ex Engr's reply with remark that no further action is necessary as steps have been taken to remedy points noticed in ——

BACK PAPERS.

G.O.	No.	Department.	Date.
	687C	P.W.	3.2.97
	3516W	"	8.12.96
	1613W	"	1.7.95
	977W	"	25.4.95
	2459W.	"	25.9.93.
	2726W.	"	30-9-92
	1462W.	"	17.5.88.
	657I.	"	23.9.86.
	405W	"	17.2.86.

FURTHER PAPERS.

G.O.	No.	Department.	Date.

No. 198 / 30-10-96

EXAMINER,
P. W. ACCOUNTS.
5 - FEB. 1897
No......

From
The Sub Engineer in Charge
Western sub Division

To
The Executive Engineer
Godavary Western Division

Sir,

With reference to your No 336W / 21.10.96, I have the honor to submit herewith the statement called for in your office No 447W / 11.12.95. The depôts referred to can be permitted.

(2) The statement was circulated to my subordinates with my endorsement No 394E / 12.12.95. The Delta Superintendent Tadepalligudem detained it with him till 19.9.96, in spite of Reminders sent to him on 20.5.96, on 16.6.96 & on 13.9.96. His explanation contained in his letter No 130 / 25.9.96 enclosed is unsatisfactory. I am very sorry for the delay and shall try to see such delays do not recur again.

I have the honor to be,
Sir,
Your most obedient Servant
"signed" P. Venkataramanayya
Sub Divisional Officer

(True Copy)

16728
11 JAN 97
3
FIRST CIRCLE

EXAMINED,
P. W. ACCOUNTS
5-FEB. 1897
No.

No 564 M
11.11.95

From

The Executive Engineer
Godavary Western Division

To

The Assistant Engineer
Local Fund Department
Ellore.

Sir,

I have the honor to request you will send me a complete list of your gravel depôts on D.P.W land authorized ~~and~~ or unauthorized. For the latter, kindly send applications. I should also be much obliged if you will give your subordinates strict ~~such~~ orders not to stack gravel on D.P.W land in other than authorized depôts. I forward a list of time expired depôts; if you wish them renewed for the current year 1895-96, I request you will send me the necessary applications.

I have the honor to be,
Sir,
Your most obedient Servant,
"Signed" J. E. Paul
Executive Engineer

(True Copy)

C. Marshall
E E Gw Dn

P.W. E.1 ~~84~~/97
1368

167252
11 JAN 97
4
FIRST CIRCLE

To

The Western Sub Divisional Officer

His No 198 of 30-10-96.

Has the honor to inform him that the best way of remedying delays will be the personal examination of unanswered refence lists of subordinates whenever sub Divisional officer meets them. He must insist on the subordinates the importance of replying early to simple references of this kind and recommend them for fine when there are habitual delays.

"Signed" D. Marshall

(True Copy)

P.W. E.2
844/97
1368

No 431 W
24.11.96

EXAMINER,
P. W. ACCOUNTS.
5 - FEB. 1897
No ....

To

The Western Sub Divisional Officer

His No 198 of 30-10-96.

Has the honor to inform him that the best way of remedying delays will be the personal examination of unanswered refence lists of subordinates whenever sub Divisional officer meets them. He must insist on the subordinates the importance of replying early to simple references of this kind and recommend them for fine when there are habitual delays.

"Signed" D. Marshall
Executive Engineer
Grdy Western Dn

(True Copy)

SUPERINTENDING ENGINEER, FIRST CIRCLE
16725
11 3. 97
4

P.W. E2 / 8419/97
1388

No 431 W
24.11.96

EXAMINER,
P. W. ACCOUNTS.
5 - FEB. 1897
No ....

To

The Western Sub Divisional Officer

His No 198 of 30-10-96.

Has the honor to inform him that the best way of remedying delays will be the personal examination of unanswered refence lists of Subordinates whenever Sub Divisional Officer meets them. He must insist on the Subordinates the importance of replying early to simple references of this kind and recommend them for fine when there are habitual delays.

"Signed" D. Marshall
Executive Engineer
Godavery Western Dn

(True Copy)

D. Marshall

167232
11 JAN. 97
FIRST CIRCLE

P.W. E. 3 / 874/97 / 1368

370

No. 216

Godavari District Gl. Deputy Magistrate's office

Camp.. Palcole 28 — 12 — 1896

EXAMINER,
P. W. ACCOUNTS.
5 - FEB. 1897
No. ....

From M.R.R.Y. Rao Bahadur,
P. Purniah Pantulugaru
Deputy Magistrate
Godavari District
Narsapur —

To

The Executive Engineer
Western Division
Godavari

Sir,

In reference to your letter No. 662 M of 19th instant, I have the honor to state that a reference has been made to the District Magistrate as to the propriety of returning the money to you before the trial of the case. If the District Magistrate raises no objection the money (Rs 33. 5. 11) will be sent to you on receipt of his reply.

I have &c ...

(Sd). P. Purniah
28/12/96
Deputy Magistrate.

True Copy

SUPERINTENDING ENGINEER,
No. 167238
11 JAN. 97
FIRST CIRCLE.

P.W. E.4 / 8/4/97
1368

No. 468 S

D. P. W.

Executive Engineer's Office, Godavari Western Division.

EXAMINER,
P. W. ACCOUNTS.
5 FEB. 1897
No. 13/29

Dated 8/1/97 1897.

SUPERINTENDING ENGINEER,
No. 167238
11 JAN. 97
FIRST CIRCLE.

From

D. Marshall Esquire,
Executive Engineer,
Godavari Western Division.

To

The Superintending Engineer.
First Circle,

Enclosures. 4

Sir, With reference to your No. 2030 G. D dated 25-12-96 on G. O. No 3518 W of 8-12-96, I have the honor to submit explanations on the points noticed by the Deputy Examiner as follows:—

Paragraph 4 of the Inspection notes

Measurement book No 2138 of Akivid Delta Superintendent

The entries on the pages 4 & 5 referred to relate to the quantities of work done as per nominal muster rolls, & seem to have been copied into the measurement book with reference to details recorded in part III of the Muster Rolls which have been kept by the gumasta and accepted by the Delta Superintendent. In making the entries, however, he ought to have entered the quantities of Muster roll accepted by him on the 10th June 1895 first and then the quantities of the Muster roll accepted by him on the 11th June 1895. The entries on pages 38 & 39 also relate to the progress shewn in Part III of the Nominal Muster Rolls; the date entered on top of page 38 viz 26/4/96 was apparently a clerical error as the Delta Superintendent put in below his signature 3/4/96 which corresponds to the date entered n page 39.

Book No 2535 of Delta

Superintendent

Superintendent D. V. Chalapati. With the exception of the entries on pages 1, 2, 3 which have been copied from the note book under misapprehension of rules; the original entries have been made in the measurement book in ink in the order of dates. pages 4 to 11, 13 to 34. The entry made in page 12 was dated 2/11/95, that on page 11 being 28/11/95. The date on page 12 is apparently a clerical error as the entries have been copied from boat notes which contain the quantities conveyed by boats. The Correct procedure, however is that the measurements should be recorded first in the measurement book and then copied into the boat notes. Clear instructions on the subject have been given to Sub Divisional officers and subordinates in this office No 392D dated 12/11/96. √

Book No 602 of Delta Superintendent Cootanadi Canal. The measurements mostly relate to the quantities shewn in part III of Nominal muster Rolls and to the quantities shewn in boat notes. The entries have all been made in ink, this being permissible under Code II I para 35 × √

This

This explanation is almost equally applicable to the entries in book No 597 of Delta Superintendent and Section officer Attili Canal, excepting entries on page 1 which have been copied from note book in detail instead of entering only total quantities and giving reference to the note book vide note 9 on the measurement book form - This is however, an isolated case - Book No 2537 of overseer Kovvur Section - This book partly contains measurements as per Nominal Muster Rolls part III. Some of the measurements have been copied by gumastas and clerks by mistake from note books and this has already been pointed out by this office to the Tank Sub Divisional Officer as being objectionable. The books are test checked by the Accountant & myself with reference to G.O. No 1613 W of 1st July 1895 and all defects and irregularities brought home to the Sub Divisional officers and subordinates. A marked improvement will, I expect, be shewn at the next inspection of the office.

AS

As regards want of evidence of Sub Divisional officers checkmeasurement in some of the books of the Eastern Sub Division. The Sub Division is a large one and the small piece workers employed on repair works have to be paid up promptly, so the measurements of the Delta Superintendents have at times to be checked by the section officers (Supervisors & overseers) and the Sub Division officer Chique checks work as frequently as possible; no objection has been taken to this before. I held the Sub Division myself for some time and experienced the necessity of this arrangement as nearly all repairs are carried out at the same time of the year.

Para 5 of the Inspection Notes

An application for occupation of a few gravel depots for 95-96 was received from the Local Fund Engineer and accepted by the Executive Engineer in No 349 M of 14.8.95. Another application was received and approved in No 540 M of 6/11/95. Subsequently, however, Mr Paul asked the Local Fund Engineer to send a complete list of gravel depots on D P W land, distinguishing between plots authorized and unauthorised. Please see copy of his No 564 M of 11/11/95 herewith. The list called for was furnished to this office in No 70 of 21/11/95 and

16 N.

as

as it contained applications for fresh depots, extracts were communicated to sub Divisional officers for report as to whether they could be accepted. Information was received from Eastern sub Division in February 1896, but the period of occupation was not given therein to determine whether rent should be charged, temporary occupations of less than one month being allowable free of charge please see rule 8. Information from Western sub Division was not received until October 1896, although several reminders were sent to the sub Divisional officer on the subject and the claim was not shown in the accounts until the discrepancies in the extent and depots occupied were

X

Appendix I Madras P.W. Code

settled, when the bill (not a reminder) was sent to the Local Fund Engineer. The delay in ~~finishing~~ furnishing the requisite information is explained by the Western sub Divisional Officer in No. 198 of 30/10/96 (Copy herewith) and steps are being taken to avoid similar delays by taking up unanswered reference lists of subordinates whenever sub Divisional and Divisional officers meet them please see para 1 of this office No 431W of 24/11/96 herewith. The Local Fund Engineer has again been requested to expedite the remittance of the rent due which, I expect, will be realized in this month without fail. To check the unauthorized occupation of P. W. Land and to ensure the claims being shown in the accounts

since paid up.

accounts immediately after occupation in future, sub-Divisional officers have lately been instructed to send to this office statements of extent of land occupied and the period of occupation so that bills may be sent to the Local Fund Department in cases where they fail to send the applications prescribed in G.O. No 657 I of 23/9/86. Under this system, there will be no delay in the realization of rents for the official year 1896-97.

1646 G.O.
10-10-86

The rent for gravel depôts for 1895-96 was recoverable at the end of March 1896 but there was a delay of about 9x months (not 14 months as stated in your endorsement) under the circumstances explained above.-

x April to December 1846

Para 6 of the notes

Two cheques were issued, one for Cash from treasury and the other in favor of a pieceworker on the evening of the 27th June/96 but the entries were not made by the cashier by oversight — before leaving the office. He should have made the entries the next morning at the latest but had forgotten to do so before another entry was made. Hence the interpolations which are, however, now avoided by making the entries simultaneously as the transactions occur. The unintialled corrections referred to by the Inspecting officer relate to the corrections in dates, classification and nomenclature of works and numbers of vouchers – In these cases, the initials of the Divisional Accountant were considered sufficient as no exception to it was taken in the previous reports but in future such unimportant

Corrections

7

Corrections will also be intialled by the Executive Engineer and sub Divisional Officers. I took over charge of the cash book of the Division from Mr L. L. Wickham on the 21st September 1896 and checked every entry from that date forward up to end of the month – My check was indicated by red pencil marks and I signed below the closing entry in the cash book with the prescribed certificate "cash balance counted and found correct". the signature being understood as fixing the responsibility for the entries of the month please see para 61 Chapter I Volume II P. W. Code. In addition to this, the code II. I 58 requires that the Executive Engineer should initial under the last entry checked. This was what was evidently meant by the Inspecting officer, though the wording used by him led Government to believe that the Cash Book was not checked by me, which was not the case. The omission of initialling the last entry checked has since been supplied.

Order VI of II 5th
it distinctly referred
to in the Report

As regards the remark that the certificate of count of cheques is not always signed by Executive Engineer, I would beg to bring to notice that cheques were counted and the certificate of count signed by Mr Wickham Executive Engineer as soon as the last^x supplies ~~was~~ were received. The remark of the Inspecting officer relates, I believe, to some of the cheque books of previous years in which count certificate was wanting but it is a pity that this was not clearly stated in the inspection notes.

x 12 books in March 1896
12 books in July 1896

Para 9 of the Inspection notes.

The fair copies of the salary bills for August and September 1895 would appear to have been signed by the Executive Engineer on the evening of the 4/9/95 & 9/10/95 respectively, on which dates, the salary cheques were drawn. The office work being then in arrears, the bills were not apparently despatched until next morning, but the rule that, in no case must the salaries be disbursed before despatch of the bill to the Examiner, having been strictly observed since the arrival of the present Accountant (30th November 1895) it would have been sufficient if the Inspecting

Officer had noted that there was departure from the rules only in the months of August and September 1895. The word "audit" in the first line of para 9 is apparently a clerical error. The Inspecting Officer meant payment of salaries before despatch of salary bill and not audit

Para 10 of the Inspection notes.

The travelling allowance of Rs 1/4/0 was erroneously passed to clerk T. Venkataratnam in October 1895 owing to the provisions of articles 1159 C.S.R not having been kept in view by the then Establishment clerk and Accountant. The actual expence of 6 annas for journey between Waltair and Visagapatam was passed to Draftsman Brahmmoji Row naidu in the

the absence of local knowledge as to whether Waltair was within the municipal limits of Visagapatam. It may be mentioned, however, that in the Hand book of Travelling Allowance the inadmissibility of Travelling Allowance for journeys within municipal limits is shewn under heading "Tour Charges" while no reference is made to it under heading "Transfers". In the present case, the claim was made when he was transferred. G.O No 405 W of 17-2-1886 quoted in the Hand book of Travelling Allowance is not available in this office. I shall be obliged if you will kindly furnish me with a copy of the G.O. for my information. The two items disallowed at the last audit viz As 1/10/0 have been recovered from the salaries of the individuals for December 1895.

Para 12 of the Inspection notes

The interpolations in the Western Sub Division Cash book are said to be due to the Cash book having been allowed to be written up by the Sub Divisional clerk at head quarters, while payments have been made by the Sub Divisional officer in camp. To prevent the recurrence of interpolations, instructions have been given to the Sub Divisional Officer to get the cash book written in camp by the clerk who accompanies him in future.

Para 4 of the G.O + para 4 of your endorsement.

From the Specification of duties sent to you with this office No 101 I dated 31/5/96, you will observe that the Cashier clerk has in

enough

enough of work as an assistant to the Accountant and cannot spare time to copy Spoil lists or undertake any other work. As regards Store keeper, it is impossible to do away with the post altogether. I think that, in addition to Tools and Plant, Camp Equipage, Stationary + office furniture, the Storekeeper should be placed in charge of the stores at head quarters which are at present under charge of Delta Supdt. Main + Kakaraparru Canals in consequence of the absence of Mr Lafontine on privilege leave. The Delta Superintendent has too much to attend to, and subject to your approval, I propose to direct the Store keeper to take charge of Stores at head quarters in accordance with Code II I 122 & 123. Mr Lafontaine will, on return from privilege leave, be posted to Ellore section Tank Sub Division, Overseer Sundara Sastri being required to take charge of Attili section Eastern Sub Division. The Store Keeper will find no difficulty to receive or issue stock materials to works since he can carry on his duties under the supervision of the Executive Engineer

Para 5 of the G.O & para 5 of your endorsement

I forward for your information Copy of letter No 216 dated 28/12/96 received from the Deputy Magistrate Narsapur, who has referred to the District Magistrate, ~~The~~ the question of propriety of refunding the money to this Department before the disposal of the case. I find that you have addressed the

Stationary

Stationary Magistrate Narsapur instead of the Deputy Magistrate Narsapur. The former has no knowledge of the case which has, I believe, been entertained in the Stationary Magistrates' Court Bhimavaram within whose jurisdiction the offence has been committed.

In conclusion I may add that a great deal of the foregoing explanation might have been saved, had the various points been brought to my notice during the inspection.

I have the honor to be,
Sir,
Your most obedient Servant,

Marshall
Executive Engineer
as Godavery Western Dn

No. 468S
D. P. W.

From
The Executive Engineer,
Godavari Western Division.

To
The Superintending Engineer,
First Circle.

Dated 8 } January 1897.
Despatched 9 }

Enclosures. 4

Subject.

Report of inspection
of the Division by
the Examiner P.W.A.

Submitting replies
to remarks made in the ———

Vide E.E.'s No 475 S d 11-1-97
S.E. No 166[illegible]

P.W. E.5
~~84~~/97
1368

No: 2189 G.D.

EXAMINER,
P. W. ACCOUNTS.
5 - FEB. 1897
No ....

From

J.C. Larminie Esquire M.I.C.E.
Superintending Engineer 1st Circle

To,

The Secretary to Government
Public Works Department.
Madras.

Encls 5

Camp Dojam Dated 18/1/97.

Sir,

With reference to G.O. No: 3518 W dated the 8th December 1896 passed on the Inspection Report of the Examiner, P.W. Accounts of the Godavari Western Division, I have the honor to submit a letter No: 468 S dated the 8th inst, with enclosures in original, received from the Exec Engineer of the Division which affords all the explanations required.

2. Para 4 of the Inspection Notes – Irregularities in the maintenance of measurement books – The Exec Engineer explains how the irregularities occurred and states that a marked improvement will be shewn at the next inspection of the office.

3. Para 5 of the Inspection Notes – Delay in the recovery of rents from the Dt Board for occupat of Gravel Depôts

The Exec Engineer explains that the delay in recovering the rent is due to the extraordinary delay occurred in the receipt of a reply from the Western Sub Division officer to a reference made by the Exec Engineer and states in his letter no: 4755 dated the 11 $\frac{1}{97}$ that the District Board Engineer paid the rent due. I beg to state that orders in G.O. no: 2458 W dated the 25 $\frac{9}{93}$ are that rent should be paid for the areas actually allotted to the Local Fund Board on the application of their Engineer whether availed or not. The applications for occupation of gravel depôts for 1895-96 were received from the Local Fund Engineer approved by the Exec Engineer in the months of August and November 1895. This approval means that there was no objection to the depots applied for being occupied and that they were allotted. It appears that there was no necessity or apparent reason for Mr. Paul, Exec Engineer to write again to the Local Fund Engineer to send another list of plots authorised and unauthorised. It was for the Local Fund Engineer to send a revised list of depôts occupied or required by him. The Exec Engineer should have taken steps before the close of the official year 1895-96 to recover the rent for the plots allotted that is, for which the Executive Engineer's approval was given. For temporary occupations for which rent is not recovered, the Local Fund Engineer should have been requested to send a separate list.

4. Para 6 of the Notes. Want of accuracy in writing up cash book &c &c — The Exec Engineer explains fully the irregularities pointed out. The Cashier Clerk will be warned to be more careful in making the entries in the Cash book.

5. Para 9 of the Notes – Non-observance of the rules regarding payment of Salaries before despatch of salary bills (and not audit) – The Exec Engineer states that the rules are now being strictly observed.

6. Para 10 of the Notes – Irregular grant of T.A. to two Subordinates – The Exec Engineer states that the amounts irregularly paid were recovered from the Salaries of individuals for December 1895. It is supposed that 1895 is a clerical error for 1896. G.O. no: $\frac{405W}{17.2.96}$ referred to by the Exec Engineer was communicated to the D.P. officers in the Circle

with this office No: 487 GL dated the 3 3/86. The G.O. will be sent again to the Executive Engineer by me.

7. Para 12 of the Notes - Want of care in the maintenance of cash books of the Western Sub Division - The Exec Engineer has taken steps for its being kept correctly in future.

8. Para 4 of the G.O. — I shall make a separate report shortly as to whether any reduction of establishment is feasible.

9. Para 5 of the G.O. Every endeavour is now being made to obtain an early refund of the sum mentioned in para 8 of the Inspection Note.

I have the honor to be,
Sir,
Your Most obedt Servt.

J C Larminie
Supdg Engineer
1st Circle

P.W. E.6 1368/97

Public Works (1897) Department.

CURRENT No. 849

EXAMINER,
P. W. ACCOUNTS
5 - FEB. 1897
No 26813

1.7.95
23.9.86

No 687 C of 3 Feby 1897

Order O.W.

To C

For favour of remarks.

2/2/97

From J. C. Larminie Esqr.
Superintending Engineer, 1st Circle

To The Secretary to Govt. P.W.D.

No. 2189 G.D.

Dated 18.1.97.

Received 25.1.97

Enclosures 5.

Spare copies

No 1303 dated 6th February 1897

To W.

The Executive Engineer has taken steps to remedy the points which require notice and no further action is necessary.

C.
6/2

SUBJECT.

Godavari Western Division Office — Submits Executive Engineer's letter with replies to the remarks made in the Examiner's Inspection Report on the —