

Public Works (1896) Department.

G.O., No. 11306

DATED 30-3-96

[Despatch Abstract.]

Book of forms: Standing Order No 2
As the — to Volume IV, Part I, accounts
of open lines of State Railway, first
edition, from the Govt. of India,
Recorded.

[illegible]

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

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NOTES.

Reference to P. W. D. Code.

Vol. IV, Chap. I, paras. 52 and 164.

1. After the departure of the last train for the day, the day's collected card and paper tickets and free passes are to be arranged by stations from, in the progressive order of their numbers, and securely tied in separate packets for each station from, after which they are to be put into a ticket bag, together with a report in this form duly filled up, and despatched to the Audit Office. The bag should be carefully tied and sealed, so that no tickets may slip out. Tickets upon which excess fares have been collected must be made up into a separate packet, and sent daily to the Audit Office with the other tickets.

2. The bag should be sent by the first train carrying despatches on the following day.

3. Home line stations should first be entered in their proper order, then foreign stations separately for each foreign line.

4. An abridgment of this, Form No. Sn. 8 A, is used at stations where the traffic is unimportant.

STATE RAILWAY.

STATION.

Ticket Collector's Report.

Dated _____ 18 .

Forwarded to the Examiner of Accounts.

Ticket Collector.

STATE RAILWAY.

Report of Tickets and Passes collected at _____ Station
on _____ day, the _____ 189 .

Date sent to Audit Office _____ 189 .
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Ticket Collector.