

Public Works (1896) Department.

G.O., No. 1364W

DATED 29/4/96

[Despatch Abstract.]

Inspection Report — The
Examiner's — of the office of
The Supty Engineer to Arch
Communicated to the Supty
Engineer for guidance.

The Examiner's — of the office of the
Superintending Engineer, IV Circle, com-
municated to the Superintending Engineer
for guidance.

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General,
Account.

READ—the following papers :—

Report of an inspection of the office of the Superintending Engineer, IV Circle, in charge of Mr. J. C. LARMINIE, Superintending Engineer, 3rd class, made by Mr. F. W. EICKE, Examiner of Accounts, on 10th April 1896.

Mr. J. Hannan was relieved of the charge of the circle by Mr. F. W. Ashpitel, Executive Engineer, 3rd grade, on 1st April 1896, the latter officer holding temporary charge from that date to 8th April when he made over to Mr. Larminie.

2. The Superintending Engineer holds an imprest of Rs. 100 from the Executive Engineer, Coimbatore Division, for office contingencies. Payments for carriage of tents and camp articles recoverable in travelling allowance bills disbursed from the imprest are not charged off as expenditure in the cash book, but kept as part of the imprest balance in hand, the result being that the account is not a record of facts. If, as is apparently the case, the imprest is only intended for payment of purely contingent charges (*vide* Code, II, III, 395), the advances in question should not be paid from the imprest; this can be remedied by arranging either for the Executive Engineer, Coimbatore Division, to pay such items or by getting a separate amount to meet them.

3. In place of the manuscript account at present used for recording advances and recoveries to lascars on account of railway fare, the printed Madras Form No. 2-A might be used. A few corrections had been improperly made in it by conversion of the figures. Attention is necessary to Code, II, I, 56.

4. The certificate prescribed in Code, I, IV, 20, should be recorded on all leave applications filed in the Superintending Engineer's office.

5. Contingent vouchers are prepared on slips of paper; the use of hand receipt forms would effect some saving in clerical labour. Telegraph receipts, as soon as received, might be pasted on to thick pieces of paper.

6. The claim of Rs. 4 passed to temporary draftsman Sethu Row in Travelling Allowance bill for August 1895 is not supported by a journal signed by the Superintending Engineer (*vide* Code, I, IV, 99).

7. The service books are in good order and up to date.

(Signed) F. W. EICKE,
Inspecting Officer.

14th April 1896.

Office-note from the Examiner, Public Works Accounts, dated Madras, 23rd April 1896, No. 298 B.

Forwarded to Government for information. The points noticed will no doubt have Superintending Engineer's attention.

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ORDER—No. 1364 W., dated 29th April 1896.

Communicated to the Superintending Engineer, IV Circle, for information and guidance.

(True Extract.)

Under Secy. to Govt., P.W.D.

To the Superintending Engineer, IV Circle,
 „ other Superintending Engineers.
 „ the Examiner, Public Works Accounts.

Subd (2nd Sec)
 Recd: 24.4.96
 [Signature]

A No. 1364 W. d. 29th April 1896.
 [Signature]
 Comm. d.
 Communicated to
 the Suply Engr IV Circle
 for information &
 guidance.

[Signature]
 27/4/96

Crossed
 27.4.96.

DESPATCHED
 7 MAY 96

S.E. IV Circle.
 S.S. IV Circle
 Mr. Suply Engr
 Mr. Suply Engr
 Mr. P.W.D.
 Mr. [Signature]

KEEP-WITH

CURRENT No.

GOVT.
OF MADRAS. }

1896.

{ P. W.
DEPT.

EXAMINER, P. W. ACCOUNTS,

dated

189 .

Madras, 23 April

1896.

OFFICE NOTE No. 2980

To

W.

Inspection Report of the Superintending Engineers office, 4th. Circle.

Forwarded to Government for information. The points noticed will no doubt have Superintending Engineers attention.

[Handwritten signature]
C.
23/4 1896.

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Final
OW 3903/86