

Public Works (1896) Department.

G.O., No. 7620

DATED 3-3-96

[Despatch Abstract.]

Office of the Suptg. Engineer, VI circle: Office
Note from the Examiner, P. W. Accounts,
forwarding report of an inspection of the
cash book in the —, Comd. to the Suptg.
Engineer for guidance.

Office-note from the Examiner, Public Works Accounts, forwarding report of an inspection of the cash book in the —, communicated to the Superintending Engineer for guidance.

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Account.

Read—the following papers:—

Report of an inspection and audit of the cash book kept in the office of the Superintending Engineer, VI Circle, in charge of Mr. W. HUGHES, Superintending Engineer, 1st class, temporary, made by Mr. F. W. EICKE, Examiner of Accounts, on 6th February 1896.

There is no record in the office of any previous inspection and audit by an accounts officer. The cash book is kept by the head clerk in manuscript in a form which suits the purpose and alteration to the standard form need not be insisted upon. Only one irregular correction (a conversion of a figure) was noticed in the cash book. Corrections should be made in the manner prescribed in Code, Volume II, chapter I, paragraph 56. A copy of the contingent bill, as submitted to the Examiner each month, need not be filed in the Superintending Engineer's office, as the bill is merely a copy of the cash book.

2. The travelling allowance journals of members of the office establishment, not required to be submitted to the Examiner for audit, were scrutinized and found in order, with the exception that the hours of departure and arrival are not always noted in them; this should be insisted upon, particularly in the case of road journeys for which actual expenses are claimed, as without such information being given, it might not be possible to correctly audit such claims with reference to article 29, Civil Service Regulations. The Government of India form (No. 22 C) of journal should be adopted when the supply of the old Madras form is exhausted.

3. The service books of Draftsman Rudrasamy Naidu and second clerk Kunda-sawmi Pillai are in a very torn and dilapidated condition; it would be advisable to transcribe the entries into new books under the Superintending Engineer's signature retaining the old books which could be stitched to the new ones.

4. Vouchers for sums below Rs. 10 each not submitted to audit should be "cancelled"—*vide* Code, Volume II, chapter III, paragraph 395. Such vouchers have been preserved since the year 1883; the question of the periodical destruction of such vouchers might be considered with reference to Public Works Department Code, Volume I, chapter VI, paragraph 41.

(Signed) F. W. EICKE,
Inspecting Officer.

10th February 1896.

Office-note from the Examiner, Public Works Accounts, Madras, dated 28th February 1896, No. 160 B.

Forwarded to Government for information. The points noticed will no doubt have the Superintending Engineer's attention.

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ORDER—No. 762 W., dated 3rd March 1896.

Communicated to the Superintending Engineer, VI Circle, for information and guidance.

(True Extract.)

Under Secy. to Govt., P.W.D.

To the Superintending Engineer, VI Circle.
 „ other Superintending Engineers.
 „ the Consulting Architect to Government.
 „ the Examiner, Public Works Accounts.

Exd. T. K. Narayana Aiyangar.
 Spare Copies

Encls 1

Recd: 29.2.96

No 762 W of 3 March 1896

A. K. S. S. S.

Communicated to
 the Superintending Engineer VI Circle
 for information & guidance

C. S. S. S. S.

2/3/96

DESPATCHED

7-MAR-96

cs - S.E. VI circle
 S.E. VI circle
 other Superintending
 Engineers
 C. K. S. S. S.
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 C. K. S. S. S.

KEEP-WITH

CURRENT No.

GOVT.
OF MADRAS. }

1896.

{ P. W.
DEPT.

EXAMINER, P. W. ACCOUNTS,

dated

189 .

Madras 28 February

1896.

OFFICE NOTE No.

160 B

To

W.

Report of an Inspection of Cash Book
of Superintending Engineer, 6th. Circle,
Trichinopoly, dated 6th. February 1896.

Forwarded to Government for
information. The points noticed will
no doubt have the Supg. Engineers at-
tention.

C.

En.

human

E. No. 27.
1,000-9-12-95.

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10th February 1896.

(Signed)

F. W. EICKE,
Inspecting Officer.

There is a small amount of rain
which has fallen since the
last report. The weather is
generally clear and the
temperature is about 60° F.

The wind is from the west
at a moderate rate. The
clouds are light and
the visibility is good.
The water is calm and
the current is light.

The tide is in and the
water is about 10 feet
high. The wind is from
the west at a moderate
rate. The clouds are light
and the visibility is good.

The weather is generally
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