P. W. Department.

No 463 Wg 5th Feby 1896

Read the following:—

Note by the Chief Engr for Irrign No 7 E.W. d/25 Jan 1896

FOR ORDERS.

The Chief Engineer for Irrigation has now explained more fully the necessity for an extra clerk and I therefore do not wish to oppose further his demand.

I still however do not consider that an extra peon is required for the reasons given in my note dated 8 Jan: 1896.

30/1/96

The C. E. for Irrt. has I think made out a case for an extra clerk - wh. may be approved - but I cannot see sufficient reason for the peon.

6
2 Feb

43—500-6-8-94.

C45151
31/1/96

W. CURRENT No. 897

From

The Chief Engineer
for Irrigation

Recd: 29.1.96

To

The Chief Engineer &
Joint Secy to Govt P.W.D.

W 7. Ew
Dwlg 25.1.96.

No. 918 W dy 12-4-82
" 1799 - 9-3-88
" 340-13 - 13-7-89
" 517 W " 27-2-93
" 518 W " 27-2-93
" 1539 W " 9-6-93
" 1137 W " 8-5-94
" 3826C " 29-11-94
" 1009 W " 14-12-94
" 319.8 W " 13-12-94
" 2912 W " 15-11-95

Subject

Furnishing further details regarding the necessity for the employment of an Indexer & a peon in the Office of Chief Engr for Irrigation

2400/

or the Government of India. Apart from the heavy work this Branch has ordinarily to get through it has to contend with the additional work thrown on it by unavoidable delays in the Revenue Department in the submission of the estimates and accounts of Irrigation Revenue. As a matter of fact it may be mentioned that the members of this Branch had to work almost all throughout the Xmas recess to get out the Administration Report owing to the unusual delay this year, in the receipt of the revenue information.

6. The work in the branch has been increasing rather than decreasing since 1882. For want of ~~additional~~ sufficient hands the registers referred to in P.M.G. NO: 179. I. dated 9th March 1888 and P.M.G. NO: 340. I. dated 13th July 1889 have never been maintained. Neither are the registers prescribed in the P.W.D. Code, Volume II, Chapter V, para 35, Rule VII and Chapter IX, para 11, Rule VII, kept up for the same cause. From the above it will be clear that the services of a clerk cannot be spared from the Finance branch of the Office of the Chief Engineer for Irrigation

7. Under the circumstances I must urge the absolute necessity for the additional clerk for which sanction has been requested.

8. As regards peons I would point out that of the 9 peons shewn in the statement 3 are personal hascars of the Chief Engineer for Irrigation for camp and have nothing to do with the office. Neither the Chief Engineer for Irrigation nor the Asst: Chief Engineer for Irrigation have a peon to attend them as is the case in every other office in Madras and it frequently happens that there is only one peon available at office to wait on both. This is not the case in the Works office where, it is believed, that both the Secretary and Under Secretary have + peons placed at their disposal in addition to those employed in the office. Under the circumstances I request that the additional peons applied for may be sanctioned.

* The change of name was made in accordance with G.O. No 1137 L. dt 8.5.94

+ but no personal hascars

Richardson. Brackenbury Colonel R.E.
Chief Engineer for Irrigation.

2/1/11

To The Chief Engineer and Joint Secy to Govt P. W. Department

Note by the Chief Engineer for Irrigation

NO: 7 Fin dated 25th January 1896

The comparison instituted in the Note for Orders between the work done in the finance branch of this and your office appears to me to be but little value and the suggestion to reduce the strength of the forme is probably due to a want of knowledge of what has to be done here. The no does not indicate in what way the work of the Finance Branch in the Ir -gation office has been reduced since 1882when, in G.O.NO:218.W.dated 1 April 1882 the strength of the branch was increased by one clerk to co with the then existing work and since 1882it is certain that the work of the branch has much increased owing to the increase in the number of works for which Capital and Revenue accounts are maintained and to the incre in the amount of the statistical information required by Government.

2. The note is misleading as the cashkeeper, the clerk in charge of stationery and the librarian are also members of the Finance branch while in the Works office 2 separate clerks are employed for this wor The Finance branch of the Works office therefore consists of 4 clerks instead of two as representedand there is only one more clerk employed in t Finance branch of this office.

3. The compilation of the budgets is not practically the chief work has to do. The Finance Section is the Branch which has to deal with an submit all periodical returns, the most important of which is the Admin tration Report.

4. The Administration Report of the General Branch is, it is believed, compiled by the Assistants of the Secretariat and is a publicatin of 3 pages, while the Irrigation Report extends to 110 pages and is not merel statetment of grants and outlay as the General Report, but is a combined Administration and Revenue Report, involving the preparation of elaborate statements which require a great deal of time and labor.The Statistical statements were appended to this report only from the year 1886, i.e. aft the last increase in the number of clerks was sanctioned.

5. This Branch has also to deal with all estimates whether requiring the sanction of the Board of Revenue, the Chief Engineer for Irrgation, t

1026

At the request of F & S D.F.O. letter no t
received the note regarding
increase of office establish
but I am not in a position
to state the decision arrived
at by Government as I
cannot find the papers
when the note should
be filed. The note can
therefore remain
pending issue.

11/11/96

N.B.
Papers traced 1898
11 Jan 96

ment of work there is
different, and the work
itself is of a different charac-
ter in many respects.

K.S.
7/ Dec 95.

In the Construction Branch of the Irrigation Office there is far more work than there is in the Works' Office Hence the necessity for 2 clerks and 7 draughts- men in the former as against 3 draughtsmen and no clerks in the latter. It may also be necessary to employ 5 clerks in the Finance Branch of the Irrigation Office though two only are the same number as in the Works' office necessary in Both considering there are only 5 budgets in the Works' Office and only two in the Irrigation office, perhaps the latter 5 clerks employed in the latter might be spared for wider work— As regards pens it will be observed that 4 of them are used for the exclusive purpose of attending on and D.I. If the former could spare one of 3 hours for the general work of the

to
for

Chs 10200

For orders. 463.

Details are submitted in support of the proposals disallowed in G.O. 2912 W of 15 May 95 for an increase to the permanent strength of the Irrigation office.

In the Finance Section of that office there are 5 Clerks. In the Finance Section of this office there are 2. The budgets dealt with in the Irrigation office are.

(1) Imperial Irrigation.
(2) Provincial — do —

In the Works office the following budgets are disposed of.

(1) Imperial - Military
(2) — do — Civil.
(3) Provincial
(4) Local - {Incorporated / Excluded
(5) Marine (Administrative).

In the Construction Section of the Irrigation office there are 2 Clerks and 7 draughtsmen. In the corresponding Section of this office there are 3 draughtsmen and no Clerks.

The other Sections of two offices [illegible]

15/1/96

one of the 5 clerks employed in the latter might be spared for index work.

As regards peons, it will be observed that $\frac{4}{9}$ths of them are used for the exclusive purpose of attending on Jt and Dy. Jt. If the former could spare one of his 3 peons for the general work of the office the increase applied for will vanish. It is submitted that no reason for modifying the G.O. under reference has been established.

W

Comms 6/96

H.E. 10/R15/1.

FOR ORDERS.

Proposed increase to the office establishment of the Chief Engineer for Irrigation.

In the "Works" office the following budgets are disposed of:-

(1) Imperial Military
(2) —— do —— Civil
(3) Provincial
(4) Local { Incorporated / Excluded }
(5) Marine (Administrative)

In the Construction Section of the Irrigation office there are 2 clerks and 7 draughtsmen. In the corresponding Section of the "Works" office there are 3 draughtsmen and no clerks.

The other Sections of the two offices cannot well be compared, as the distribution of work there is different, and the work itself is of a different character in many respects.

In the Construction Branch of the Irrigation office there is far more work than there is in the "Works" office. Hence the necessity for 2 clerks and 7 draughtsmen in the former as against 3 draughtsmen and no clerks in the latter. It may also be necessary to employ 5 clerks in the Finance Branch of the Irrigation office though two only are necessary in the same branch of the "Works" office. But considering there are 5 budgets in the "Works" office and only two in the Irrigation office, perhaps

one of the 5 clerks em=
=ployed in the latter
might be spared for
index work.

As regards peons, it
will be observed that
4/9 ths of them are used
for the exclusive purpose
of attending on I and D.I.
If the former could
spare one of his 3 peons
for the general work of
the office the increase
applied for will vanish.
It is submitted that
no reason for modifying
the G.O. under reference
has been established.

W

Copies
6/96

R.S.
E.S.P.

H-E. 10/R15/1.

FOR ORDERS.

Proposed increase to
the office establishment
of the Chief Engineer for
Irrigation.

P. W. CURRENT No. 10200

From

The Chief Engineer
for Irrigation

Camp
Date: 19.12.95

To

The Chief Engineer
P. W. D

No 1539 W 49-6-93
" 3826 C " 29-11-94
" 10093 " 14-12-94
" 31985 " 13-12-94
" 2912 W " 15-11-95

No 95 Irr.
Dated 18. 12. 95

Subject

Forwarding a note together with a proposition statement explaining the necessity for the employment of a permanent Indexer and a peon in the Office of Chief Engr for Irrigation

out door work of the office and for attending to work in the of-
-fice, necessitating oftentimes the employment of the muchie, the reference pickers and even draughtsmen in carrying papers up and down in the office, the construction branch being located on the Upper story of the office.

12. In these circumstances, it is requested that an extra clerk on Rs 80 per mensem and an extra peon on Rs 7 per mensem may be sanc-
-tioned at an early date. A proposition statement is enclosed.

Frederick Brecken

Colonel R.E.

Chief Engineer for Irrigation.

To

The Chief Engineer and Secretary to Government

Public Works Department.

rose from 6105 in 1890 to 7136 in 1894 showing an increase of more than 20 per cent in five years. These numbers do not include periodical returns and papers registered in the Works office but disposed of in this office.

8. In 1882 an attempt was made to open separate registers showing an abstract of all papers on each of the important irrigation projects but it had to be given up as no one from the existing establishment could be spared for the work without neglecting other work.

9. In order to guard against delay in disposing of papers, it is considered necessary that lists of papers undisposed of should be prepared periodically, a work which has not hitherto been done owing to want of establishment.

10. With the present establishment and for the reasons given above, it is found quite impossible to start the index which is so necessary for this office and for which the additional clerk is required.

A printed copy of an index of all P.M.Cs issued in the Irrigation Branch every year compiled in the Works office is supplied to this office but no index is maintained of other correspondence which forms the great bulk of the records of this office. In the absence of such an index, the registers in which the papers relating to each district are entered in the order of date have to be referred to for the purpose of tracing references. The number of registers being increased as years roll on the work of tracing references by this means and without an index is very tedious and difficult as one has to go through the several registers to be satisfied that he has got all the papers on any subject. An index will also assist in determining what papers may be destroyed and what should be retained as permanent record. It has now become therefore an absolute necessity to maintain an index of all papers other than P.M.C.

11. Of the 9 inferior servants exclusive of reference pickers and muchie, three are lascars (now called peons) who are exclusively employ-
-ed on attendance on the undersigned. Of the remaining six, one is the Duffadar who attends on the Assistant Chief Engineer and Under Secre-
-tary to Government, Public Works Department, Irrigation Branch and the remaining five peons are frequently found to be insufficient for the

out door

Note by the Chief Engineer for Irrigation.

NO:75E.W. dated 18th December/95.

With reference to C.O.NO:2912.W.dated 15th November 1895, declining sanction to increase the establishment of this office by one clerk on Rs 80 per mensem as an indexer and one peon on Rs 7 per mensem, the following explanation of the necessity for the propo--sal is submitted.

2. The present strength of the permanent establishment is 15 clerks, 7 draughtsmen and 12 inferior servants inclusive of 2 re - ference pickers and 1 muchie. Of the 15 clerks, one is the manager, one with four assistants attends to the work of the Finance Branch and one with six assistants, to that of the correspondence Branch. One clerk, who is also a draughtsman, with seven other draughtsmen & a statistical clerk who is a qualified overseer attends to the work of the construction or drawing and estimating branch.

3. The examination and compilation of budget estimates, applica - tions for funds, administration reports and several other periodi - cal returns give full employment to all those employed in the Finance Branch.

4. The work in the construction branch is so heavy that sanctinn had lately been obtained for two temporary draughtsmen.

5. Of the 7 clerks in the Correspondence branch which includes the records, one is the Superintendent, one, the recordkeeper, one attends to the despatching work, and one is the Registering and Transit Register clerk. Of the remaining three, one assists the des -patcher and works a type-writer, while the other two are employed solely on faircopying and type writing work, one of whom being also the tour clerk. The time of all these men is fully occupied in at- -tending to their respective duties.

6. Whenever any of the clerks is on leave those on duty often times find it difficult to prevent work going into arrears, inspite of their working overtime.

7. The number of papers received in and issued from the office

Note by the Chief Engineer for Irrigation.

NO:75E.W. dated 18th December/95.

With reference to C.O.NO:2912.W.dated 15th November 1895, declining sanction to increase the establishment of this office by one clerk on Rs 80 per mensem as an indexer and one peon on Rs 7 per mensem, the following explanation of the necessity for the propo--sal is submitted.

2. The present strength of the permanent establishment is 15 clerks, 7 draughtsmen and 12 inferior servants inclusive of 2 re - ference pickers and 1 muchie. Of the 15 clerks, one is the manager, one with four assistants attends to the work of the Finance Branch and one with six assistants, to that of the correspondence Branch. One clerk, who is also a draughtsman, with seven other draughtsmen & a statistical clerk who is a qualified overseer attends to the work of the construction or drawing and estimating branch.

3. The examination and compilation of budget estimates, applica - tions for funds, administration reports and several other periodi - cal returns give full employment to all those employed in the Finance Branch.

4. The work in the construction branch is so heavy that sanctinn had lately been obtained for two temporary draughtsmen.

5. Of the 7 clerks in the Correspondence branch which includes the records, one is the Superintendent, one, the recordkeeper, one attends to the despatching work, and one is the Registering and Transit Register clerk. Of the remaining three, one assists the des -patcher and works a type-writer, while the other two are employed solely on faircopying and type writing work, one of whom being also the tour clerk. The time of all these men is fully occupied in at- -tending to their respective duties.

6. Whenever any of the clerks is on leave those on duty often times find it difficult to prevent work going into arrears, inspite of their working overtime.

7. The number of papers received in and issued from the office

No. 384 P. W.

P. W. D. Form No. 118

500—7-3-9

NOTES.

MADRAS PRESIDENCY.

Reference to P. W. D. Code.

Chapter I, Para. 30.

Part II

1. All proposals for changes in the scales of permanent esta blishments must be accompanied by a statement in Part I of this form when the changes relate to the engineer or upper subordinate establishments and in other cases by a statement in Part II of this form.

2. The column headed "present scale" should invariably show the existing *sanctioned* scale (not the strength of the establishment as it actually stands at the time), and should be verified by the Examiner before the statements are forwarded to the sanctioning authority.

Tabular Statement to accompan proposals for changes in establishments.

P. W. D. Form No 113.

MADRAS PRESIDENCY

P. W. D. Form No. 13.

Part II.

Statement of proposition for revision of establishment.

Part II.

Order sanctioning present establishment. Govt. of P. W. D. No.	Date.	Office to which the proposition refers.	Nature of changes. Present scale. No.	Designation.	Pay. Minimum.	Increment.	Maximum.	Average or fixed.*	Total cost.	Proposition. Proposed scale. No.	Designation.	Pay. Minimum.	Increment.	Maximum	Average or fixed.*	Total cost.	Permanent. Increase per month. Amount.	Permanent. Decrease per month. Amount.	Temporary. Increase per month. Period.	Temporary. Increase per month. Amount.	Temporary. Decrease per month. Period.	Temporary. Decrease per month. Amount.	Remarks.
					Rs.	Rs.	Rs.	Rs.				Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Mon.	Rs.	Mon.	Rs.	
			1	Manager	"	"	"	300							1755		80						
			1	Clerk	"	"	"	200															
			1	do	"	"	"	120		1	Reference Pickes	"	"	"	15		"	"	"	"	"	"	
			1	do	"	"	"	100		1	do	"	"	"	12		"	"	"	"	1	1	
			1	do	"	"	"	100		1	Mucki	"	"	"	14		"	"	"	"	"	"	
			1	do	"	"	"	80		1	Duffadar	"	"	"	10		"	"	"	"	1	1	
										2	Peons at Rs 8 each	"	"	"	16		"	"	"	"	1	1	
			1	do	"	"	"	75		5	Peons at Rs 7 each	"	"	"	35		"	"	"	"	1	1	
			1	do	"	"	"	60		1	Peon at Rs 7	"	"	"	7		7	"	"	"	1	1	
			1	do	"	"	"	50		1	Peon	"	"	"	6		"	"	"	"	1	1	
			1	do	"	"	"	50															
			1	do	"	"	"	40			Temporary Establishment												
			1	do	"	"	"	40		1	Draughtsman	"	"	"	30		"	"	"	"	"	"	
			1	do	"	"	"	30		1	do	"	"	"	30		"	"	"	"	"	"	
			1	do	"	"	"	30															
3198 W	13.12.94		1	Draughtsman	"	"	"	80								1930	87	"	"	"	"	"	"	
517 W	27.2.93		1	do	"	"	"	70															
do	do		1	do	"	"	"	50															
3198 W	13.12.94		1	do	"	"	"	50															
517 W	27.2.93		1	do	"	"	"	40															
do	do		1	do	"	"	"	30															
do	do		1	do	"	"	"	30															
				Carried out Total ..	..	..	..	1675			Total ..	..	..	..	..	1930	87	"	..	"	..	"	..	

5/7 W

February 1893

2 y

Office of the Chief Engineer for Irrigation

* In the case of appointments on progressive pay, the "average" should be calculated according to the rules in the Pay and Acting allowance code.

Certified that the entries under the head "present scale" have been duly verified by me.

Dated the 18th December 1895.

Ruedrakr. Varchman

Col RE

Chief Engineer for Irrigation

Dated the _____ 189 .

Examiner, P. W Accounts,

Madras.

Executive Engineer,

_____ Division.

Revision Rule 17 (2)

6.1.96 nº 240c

Nº 463 W/S 5th July 1892

INDEXED

PUBLIC WORKS DEPARTMENT.

No. 463 Wy 5th February 1896

PROCEEDINGS OF THE MADRAS GOVERNMENT.

READ the following

Note by the Chief Engr for Irrign (H.E. No. 75 Ew. dy 18 Dec 95)
do do (" 7 Ew dy 25 Jany 96)

On consideration of the further explanation submitted by the Chief Engineer for Irrigation, His Excellency the Governor in Council is pleased to sanction the addition of one clerk on Rs. 80 per mensem to his office establishment. The Government cannot, however, see sufficient reason for the extra pay.

4/2/96

CA DS 4.2.96

R.P.

To
The Chief Engr for Irrign
" Examiner P.W. Accts.

(40—4,000—2-11-95.)

FOR ORDERS.

Increase to the office establishment of the Chief Engr for Irrign

H.E. 31/1. R4/2

P. W. Department.

No 463 W/5 5th Feby 1896

Read the following:—

Note by the Chief Engr for Irrign No 7 Ex. d/25 Jan 1896

FOR ORDERS.

The Chief Engineer for Irrigation has now explained more fully the necessity for an extra clerk and I therefore do not wish to oppose further his demand.

I still however do not consider that an extra pen is required for the reasons given in my note dated 8th Jan: 1896.

30/1/96

The C. E. for Irrn has I think made out a case for an extra clerk - ok. may be approved - but I cannot see sufficient reason for the plan.

6
2 Feb

43—500-6-8-94.

Cs 1851
31/1/96

962

Govt. of Madras. (1896)

PUBLIC WORKS.

Dated

Read. Encl.

G.O., 6/2/ 1896 No 464 W

Gailer's Quarters at Cuddapah

The building known as — under the occupation of the European Reserve Inspector of Police at the Station, ordered to be retained on the books of the P. W. D.