Public Works

~~Marine~~ (1896) Department.

G.O., No. 23376

DATED 14/8/96.

[Despatch Abstract.]

Tentage & Camp Equipment allowed officers in the Indian Protectorate Pro Jamaica Except for visiting the Chief Commissioner, Burma with information regarding—

Communicated to S.E.

[M. 6.
1,000—25-10-96.]

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

No. 388, FINANCIAL, 23RD JUNE 1896.

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

READ—the following papers :—

Memorandum—No. 308, Financial, dated 8th February 1896.

From the Public Works Department, No. 1545 C., dated 19th March 1896.

With advertence to the Chief Secretary's memorandum, No. 308, dated 8th February 1896, the undersigned has the honour to state that the scale of tents shown in Appendix A and the rules in Form C, Appendix B, have been checked and found correct.

2. Tent-pitchers are not supplied in the Public Works Department at the expense of the State. No reduction is made in the rate of travelling allowance in the case of officers to whom tents are supplied, and no tentage money is given in lieu of tents. No regulations exist in the Public Works Department as to the renewal of tents.

3. Members of the department who have to travel by canals are supplied with boats at the expense of the State, rent for the use of the boats being received as follows :—

Kurnool Canal. *

	Rs.	
Executive Engineers	24	per mensem.
Assistant Engineers	16	,,
Upper Subordinates	12	,,

* G.O., No. 181 I., dated 26th February 1883.

Gódávari and Kistna Deltas and the Buckingham Canal. †

	Rs.	
For special boats (costing more than Rs. 1,400 each)	30	per mensem.
For first-class boats ..	24	,,
For second-class boats—		
Subordinates drawing Rs. 200 and upwards	16	,,
,, ,, less than Rs. 200	12	,,

† G.O., No. 827 I., dated 16th October 1883.
,, ,, 592 I. ,, 29th November 1889.

4. Officers are required to maintain their own crew, &c., and are permitted to draw the travelling allowance admissible under the rules. Repairs to the boats are carried out by Government.

G.O., Mis. No. 1239, Revenue, dated 26th March 1896, recording the following letter from the Superintendent, Madras Survey, dated 20th March 1896, No. 449 :—

I have the honour to report that Survey officers in Madras are not supplied with tents by Government nor do they draw tentage.

2. The tents they provide at their own expense are carried at Government cost by rail, steamer or other public conveyance under Articles 1093 and 1174 of the Civil Service Regulations.

Endorsement in the Revenue Department, No. 728 R., dated 30th March 1896, transferring the following proceedings of the Board of Revenue (Revenue Settlement, Land Records and Agriculture), Mis. No. 1537, dated 25th March 1896 :—

Resolution—Mis. No. 1537, dated 25th March 1896.

The Board begs to submit to Government a statement showing the scale of tent equipment at present maintained by, or prescribed for, the officers attached to this department, for inclusion in Appendix A, printed at page 2 of the memorandum from the Financial Department, No. 308, dated 8th February 1896.

2. With regard to clauses (*b*) and (*c*) of the letter from the Secretary to the Chief Commissioner of Burma, the Board begs to state that no free means of conveyance is supplied by Government to officers, but that when tents are taken by rail or steamer, the cost of their carriage is borne by the State. In such cases, the travelling allowance otherwise admissible is not reduced (*vide* Articles 1093, exception to 1107(*b*), 1129 and 1141 of the Civil Service Regulations).

3. As regards clause (*d*), the Special Settlement Officer is the only officer attached to this department who draws tentage on the scale allowed to Sub-Collectors.

Endorsement in the Revenue Department, No. 887 R., dated 29th April 1896, transferring the following proceedings of the Board of Revenue (Land Revenue), Mis. No. 1439, dated 25th March 1896 :—

Resolution—Mis. No. 1439, dated 25th March 1896.

The memorandum forwarded with the Government Order read above is returned with the following additions and alterations :—

(i) In Appendix A the following statement should be inserted under the entries relating to the Revenue Department :—

Classes of officers.	Rate of monthly tentage allowance paid by Government.	Description of tents.	Internal measurement—square feet.	Approximate cost of tents.	Remarks.
1	2	3	4	5	6
	Rs.	Revenue Department. *Supplied at their own expense and maintained by the officers themselves.*		Rs.	
Deputy Collectors employed on Forest Settlement work.	25	Same as Assistant and Deputy Collectors. *Supplied by Government.*	..	..	*Vide* item 5, Appendix 23 to Civil Service Regulations, and G.O., No. 3800, Revenue, dated 28th June 1886.
Land Revenue Commissioners.	..	One Swiss cottage tent ..	16 × 16 = 256	521	
		Two shamianas	24 × 24 = 576	928	
		One single-poled tent	13 × 13 = 169	525	
		Two servants' pals	10 × 10 = 100	110	
		Two necessary tents	4 × 4 = 16	60	
		Total ..	1,117	2,144	

(ii) The dimensions of servants' tents are not usually specified.

(iii) Column 5 has not been filled in as officers make their own arrangements for obtaining the tents and prices vary considerably.

(iv) With reference to clause (*c*) of the letter from the Chief Commissioner, Burma, the following note has been added in the remarks column of the appendix :—

Travelling allowances otherwise admissible are not reduced in the case of Revenue officers to whom tents are supplied or tentage money is given (*vide* Articles 1093, 1129 and exception to Article 1107 (*b*), Civil Service Regulations, in the case of officers receiving tentage allowances, and Article 1141, Civil Service Regulations, in the case of officers supplied with Government tents).

(v) The following remark has been entered in column 2 of the entries pertaining to the Forest Department in Appendix A :—

No class of officers in this department except Deputy Collectors temporarily employed on Forest Settlement work receive tentage allowances (*vide* Article 1142 and Appendix No. 23, Civil Service Regulations).

(vi) As the Board is under correspondence with the Conservators as to whether any change is necessary in the scale of tent equipment prescribed for Forest-officers, the following note has been added in the remarks column of the Appendix :—

The scale of tent equipment here given is that sanctioned by Government; but it is under correspondence with the departmental officers as to whether any modifications are required in the scale.

(vii) The remark entered under item (iv) above applies equally in the case of officers of the Forest Department.

(viii) With reference to paragraph 2 of the memorandum of the Financial Department, the following note has been inserted in Appendix B with an asterisk upon the words "Police and Salt Departments" occurring in the beginning of the Appendix :—

It is intended to adopt these rules with slight alterations in the Forest Department also.

(ix) The following statement should be inserted at the end of Appendix C above the foot-note to that appendix :—

District.	Name of officer.	Means of locomotion.
	Forest Department.	
....	Conservator of Forests, Northern Circle.	One elephant.
Ganjám	District Forest-officer ..	Do.
Vizagapatam ..	Do. ..	Do.
Gódávari	Do. ..	Do. and one 1st-class boat.*
Kistna	Do. ..	One 1st-class boat.*
Nellore	Do. ..	One 2nd-class boat (intended primarily for the carriage of minor forest produce, but is used occasionally as a travelling boat by the District Forest-officer and the Conservator).
Kurnool	Do. ..	One elephant.
South Arcot	Forest-officers generally ..	Third-class boats.

* Government boats supplied to Forest-officers are classified into three classes—

(1) First-class boats costing Rs. 1,500 and over.

(2) Second-class boats costing from Rs. 750 to Rs. 1,500, and (3) 3rd-class boats costing under Rs. 750. Forest-officers, when using these boats on duty, pay rent for them at the following rates for the days on which the boats are actually in use :—

	Rs. A P.	
1st-class boats	1 0 0	per day.
2nd ,, ...	0 8 0	
3rd ,, ...	0 4 0	

(*Vide* rules appended to G.O., No. 372, Revenue, dated 29th May 1890, and Board's Proceedings, Forest No. 729, dated 25th October 1893.)

2. The Agents to the Governor, Ganjám, Vizagapatam and Gódávari, will be requested to check and complete the information in Appendix C at page 11 of the Financial memorandum and submit their reports direct to Government.

(True Extract.)

(Signed) R. C. C. CARR,
Acting Secretary.

Endorsement in the Judicial Department, dated 15th May 1896, transferring the following letters :—

From W. O. HORNE, Esq., Acting Agent to the Governor, Vizagapatam District, to the Chief Secretary to Government, dated 25th April 1896, Dis. No. 407.

With reference to paragraph 2 of Board's Proceedings, Mis. No. 1439, dated 25th March 1896, I have the honour to state that the following alteration is necessary in Appendix C of the memorandum of the Financial Department.

2. The Principal Assistant Agent had an elephant attached to his office prior to the transfer of his head-quarters to Vizianagram, but subsequent to the transfer the elephant was attached to the Head Assistant Agent's office, the reason being that locomotion in the Golgonda Hills is difficult. The agency portion in the Principal Assistant Agent's division, viz., Palkonda Agency, is not extensive, hence the change.

3. I request that the necessary alteration may be made in the statement above alluded to.

From C. J. WEIR, Esq., Agent to the Governor in Ganjám, to the Chief Secretary to Government, dated Chatrapur, 27th April 1896, Dis. No. 125-Ag.

With reference to Proceedings of the Board of Revenue (Land Revenue), Mis. No. 1439, dated 25th March last, I have the honour to state that Appendix C at page 11 of the Government Financial memorandum, No. 308, dated 8th February last, has been checked so far as concerns this district, and the following information being found wanting is given for insertion :—

Police Department.

Ganjám—		
Superintendent of Police	.. ..	1 elephant.
Assistant Superintendent,	Kimedi	1 „
„ „	Balliguda	3 elephants.

From M. HAMMICK, Esq., I.C.S., Inspector-General of Police, Madras, to the Chief Secretary to Government, dated 18th March 1896, No. 1190.

With reference to endorsement No. 454, dated 26th February 1896, from the Under Secretary to Government, Judicial Department, I have the honour to state that the information contained in appendices attached to Memorandum, No. 308, dated 8th February 1896, embodied therein, is correct with the following exceptions :—

(*a*) In Appendix C the Superintendent of Police, Kistna, is omitted to be shown as an officer supplied with a Government boat.

(*b*) The officers using boats pay rent at 18 per cent. per annum of the cost of the boat—*vide* G.O., Mis. No. 1262, Judicial, dated 22nd May 1884. This is omitted in Appendix C.

(*c*) The number of elephants sanctioned for the Police Department is not shown in Appendix C. It is noted below :—

Ganjám—		
Superintendent	.. ..	1 elephant.
Assistant Superintendent,	Kimedi	1 „
„ „	Balliguda	3 elephants.
Vizagapatam—		
Superintendent	.. ..	1 elephant.
Assistant Superintendent,	Párvatípuram	1 „
„ „	Narasapatnam	1 „
Jeypore—		
Superintendent	.. ..	1 „
Assistant Superintendent	.. ..	2 elephants.
Gódávari—		
Superintendent	.. ..	2 „ and 1 boat.
Assistant Superintendent	.. ..	1 boat.
Kistna—		
Superintendent	.. ..	1 „
Deputy Inspector-General of Police, Northern Range	..	2 elephants.

2. No tentage money is given and the rate of travelling allowance is not reduced in the case of officers to whom tents, &c., are supplied.

From A. G. CARDEW, Esq., M.A., Inspector-General of Prisons, Madras, to the Chief Secretary to Government, dated Ootacamund, the 9th April 1896, No. 1997.

With reference to Judicial Department endorsement, No. 454, dated 26th February 1896, I have the honour to submit herewith a complete statement showing the scale of tent equipment prescribed for officers of the Salt, Forest, Police and Public Works Departments, and to request that the statement printed on pages 3 to 5 of Appendix A to Financial Department memorandum, No. 308, dated 8th idem, may be corrected accordingly.

2. The Superintendent, Central Jail, Vellore, reports that Inspectors of the Salt, Abkári and Customs Revenue Department are provided with a hill tent 12′×12′ (and not 14′×14′ as entered in the statement printed in the Financial Department memorandum above referred to) according to Proceedings of the Board of Revenue (Separate Revenue), Mis. No. 1998, dated 1st June 1893.

3. It is not understood whence the figures of cost entered in the Financial memorandum against the three tents specified in the margin have been obtained, but the prices now noted against them are those which have been charged by the Vellore Central Jail for several months past.

1. Sleeping pal with 4 feet walls 12′×12 as supplied to Assistant Commissioners of the Salt Department.
2. Sleeping pal with 4 feet walls 10′×10′ as supplied to Inspectors of the Salt, &c., Department.
3. Cashmere tent 10′×10′ as supplied to Assistant Engineers of the Public Works Department.

4. The entry in G.O., No. 957, Judicial, dated 8th May 1895, of the figure "190" as the price of a shooting pal (10′×10′) as supplied to the Inspector-General and to Deputy Inspectors-General of Police is an error for 178 which is the price of exactly the same description of tent as supplied to Assistant Superintendents of Police.

5. The rates of the undermentioned descriptions of tents have been revised with reference to the several Government orders or communications from this office noted against them :—

Hill tent (14′×14′) with 5 feet bath-room.	G.O., No. 957, Judicial, dated 8th May 1895.
Servants' tent 12′×12′.	This office letter, No. 1579, dated 26th March 1896, addressed to the Secretary to Government, Revenue Department.
Shooting pal (12′×12′) with bamboo poles.	
Do. (10′×10′) do.	
Servants' tents (round rowti, Madras pattern).	

Hill tent (12′×12′) with 5 feet bath-room. Swiss cottage tent 14′×14′. Do. 12′×12′. Servants' (rowti) tent 10′×10′. Hill tent (10′×10′) with 4½ feet bath-room. Bichoba tent (10′×10′). Necessary tent.	For Upper Sub-ordinates of the P.W.D.	G.O., No. 2311, Judicial, dated 24th September 1894.

6. All tents manufactured by the Vellore Central Jail for Government department are, previous to despatch, examined by a committee composed of the Superintendent and a representative of the department on account of which the supply is made. A form of report on the committee's examination is enclosed, and it is suggested that this form may be printed after Form C and before Appendix C.

7. It is also suggested that, if there is no objection, the rules printed in Appendix B may also be applied to the Forest and Public Works Departments.

Endorsement in the Revenue Department, No. 1022, dated 15th May 1896, transferring the following letter from V. A. BRODIE, Esq., Government Agent, Gódávari District, to the Secretary to Government, dated Cocanada, 6th May 1896, Dis. No. 92-Agency.

In reference to paragraph 2 of the proceedings of the Board of Revenue (Land Revenue), Mis. No. 1439, dated 25th March 1896, accompanied with the Financial Department memorandum, No. 308, dated 8th February 1896, I have the honour to inform you that my Special Assistant Agent makes the following remarks:—

"The information printed in appendix C is correct.

"2. But the officer to whom two elephants are supplied is the Government Agent and not Collector. Though the two posts are held by one officer, it is in his capacity of Agent to the Governor that the Collector is provided with elephants.

"3. I would further say that the boat provided for the use of the Special Assistant Agent, though it is the property of Government, can hardly be defined as a means of locomotion provided at Government expense, seeing that the cost of constructing the boat and keeping it in repair is recouped by making a monthly deduction from the pay of the officer using it. In the Special Assistant Agent's case the monthly charge is Rs. 27-14-5."

2. I have nothing more to add.

Endorsement in the Revenue Department, No. 1047, dated 19th May 1896, transferring the following proceedings of the Board of Revenue (Separate Revenue), Mis. No. 1860, dated 5th May 1896:—

Resolution—Mis. No. 1860, dated 5th May 1896.

With reference to the Government Order read above, the Board begs leave to report that so far as the Salt and Abkári Department is concerned the particulars given in the appendices A, B and C to memorandum, No. 308, dated 8th February 1896, of the Financial Department, are correct with the exceptions and modifications noted below:—

Appendix A.

Commissioner.

In addition to the tents mentioned in the appendix, the Commissioner has a large single pole tent and a Cabul pattern mess tent. The Swiss cottage tent is 16′×16′ and not 14′×14′, and is of the description given at page 7 of the catalogue of tents

of the Government School of Industry, Jubbulpore. The bath-room, however, has three windows covered with purdahs similar to those in the main tent which has an extra verandah in front.

One big single pole tent 20′×16′. The Cabul pattern service mess tent is 18′×12′ and is guaranteed to stand in heavy weather. The hill tent (14′×14′) is of the description given at page 8 of the catalogue above referred to except that it has three doors at the corners (as in the ground plan at page 14) and five windows, one door and one window in front kanat, two doors in the back kanat and two windows in each of the two remaining sides, a separate bath-room 6′×6′ (with hechoba-shaped roof) to be pitched and laced on opposite to one of the back doors. All the tents above referred to are fitted with punkas, chicks, carpets, &c., complete and their prices are as noted in the margin.

	Rs.
Swiss cottage tent	695
Hill tent	442 / 60 = 502
Bath-room	320
Cabul pal	

Deputy Commissioner.

Only one servant's tent and one necessary tent are supplied to the Deputy Commissioners. A second servant's tent and a second necessary tent were supplied to the Deputy Commissioner, Southern Division, as a special case in 1884.

Inspectors.

The hill tent is only 12′×12′ and not 14′×14′.

The remarks in column 6 of the statement against the Commissioner's tents apply to the tents supplied to officers from the Deputy Commissioner downwards. All the hill tents and sleeping pals are supplied with chicks and carpets. A set of tents is expected to last with fair wear and tear for a period at seven years.

Appendix C.

Class of Officer.	Nature of craft supplied.	Daily hire. Rs. A. P.
Deputy Commissioner, Northern Division	Budgerow	2 0 0
Assistant Commissioner, Masulipatam Sub-Division	Do.	2 0 0
Deputy Commissioner, Central Division	Do.	2 0 0
Assistant Commissioner, Nellore Sub-Division	Do.	1 0 0
Assistant Commissioner, Chingleput Sub-Division	Do.	1 4 0
Assistant Commissioner, Negapatam Sub-Division	Do.	1 4 0
	Cutter	0 8 0
Inspector, Tada Circle	Budgerow	0 12 0
,, Vayalur Circle	6-ton top boat	0 8 0
,, Ennore ,,	Do.	0 8 0
,, Krishnápatnam	Budgerow	0 12 0
,, Covelong	Undecked cargo boat (if travelling allowances claimed for journeys by this boat).	0 8 0
,, Morekolam		

The Assistant Commissioner, Tinnevelly Sub-Division, is allowed to use the schooner provided for the Pearl Fisheries, Tuticorin, when it is not required for pearl fishery or other purposes and to draw actual expenses not exceeding half the allowance ordinarily admissible.

The Commissioner is supplied with a budgerow which is towed by a Government steam launch maintained at Government expense. For journeys made by the budgerow he draws only actual travelling expenses not exceeding half the allowance ordinarily admissible—*vide* Article 1092 (i) of the Civil Service Regulations. The other officers of the department who are supplied with budgerows and boats and the daily hire which is deducted from their travelling allowance with reference to clause (ii) of Article 1092 of the Civil Service Regulations are as detailed in the margin.

(True Extract.)

(Signed) EDMUND MILLETT,
Assistant Secretary.

Order—No. 388, Financial, dated 23rd June 1896.

The appendices to these proceedings contain complete information regarding the supply and maintenance of tents as furnished by the departments and officers consulted. A copy of the proceedings will be furnished to the Chief Commissioner of Burma with reference to the correspondence ending with the letter from the Revenue Secretary of that province No. 77—4A.-2, dated 3rd June 1896.

2. The attention of the Public Works Department will be drawn to the suggestion in paragraph 7 of the letter from the Inspector-General of Prisons, No. 1997, dated 9th April 1896, as regards the application to that department of the rules printed in appendix B.

(True Extract.)

W. D. Shelley
for Chief Secretary.

To the Revenue Department.
" Judicial "
" Public Works "
" Board of Revenue (Land Revenue).
" " " (Revenue Settlement).
" " " (Separate Revenue).
" Agent to the Governor, Ganjám.
" " " Vizagapatam.
" Government Agent, Gódávari.
" Inspector-General of Police.
" " " of Prisons.
" Accountant-General.

Exd. C. M. Thumbuswamy.

APPENDIX A.

Scale of tent equipment prescribed for the several classes of officers in the Madras Presidency.

Classes of officers.	Rates of monthly tentage allowances paid by Government.	Description of tents.	Internal measurement, square feet.	Approximate cost of tents.	Remarks.
1	2	3	4	5	6
	Rs. A. P.	Revenue Department.		Rs.	
		(Supplied at their own expense and maintained by the officers themselves.)			
Collectors and Magistrates	50 0 0	Three double-fly tents	14 × 14 = 196	Prices vary considerably in the case of officers who make their own arrangements for obtaining tents.	Officers of all grades in South Canara, Malabar and Nilgiris, and the officers in charge of the hill tracts in Ganjám, Vizagapatam and Gódávari, provide themselves with the same equipment as Assistant Collectors except that a hill tent may be substituted for a tent 12 or 14 feet square.
			14 × 14 = 196		
			14 × 12 = 144		
		One bichoba or sleeping pal	12 × 12 = 144		
		One servants' or baggage tent	10 × 10 = 100		
			10 × 10 = 100		
			736		
Principal Assistants and Sub-Collectors .. Special, Senior and Head Assistant Collectors.	35 0 0	Two double-fly tents	14 × 14 = 196		
			14 × 12 = 144		
		One bichoba or sleeping tent	10 × 10 = 100		
		One servants' or baggage tent	10 × 10 = 100		
			540		
Assistant Collectors and Deputy Collectors ..	11 1 9	One double-fly tent	12 × 12 = 144		
		One bichoba or sleeping tent	10 × 10 = 100		
		One servants' or baggage tent	10 × 10 = 100		
			344		
Deputy Collectors employed on forest settlement work.	25 0 0	One double-fly tent	12 × 12 = 144		Travelling allowances otherwise admissible are not reduced in the case of Revenue officers to whom tents are supplied or tentage money is given (*vide* Civil Service Regulations, articles 1093, 1129 and exception to article 1107 (*b*) in the case of officers receiving tentage allowances, and article 1141 in the case of officers supplied with Government tents). This applies equally in the case of officers of the Forest department.
		One bichoba or sleeping tent	10 × 10 = 100		
		One servants' or baggage tent	10 × 10 = 100		
			344		
		† (Supplied by Government.)			
Land Revenue Commissioners	..	One Swiss cottage tent	16 × 16 = 256	521	
		Two Shamianas	24 × 24 = 576	928	
		One single-poled tent	13 × 13 = 169	525	
		Two servants' pals	10 × 10 = 100	110	
		Two necessary tents	4 × 4 = 16	60	
			1,117	2,144	

* Officers of the Survey department are not supplied with tents by Government nor do they draw tentage, but the tents they provide at their own expense are carried at Government cost by rail, steamer or other public conveyance under articles 1093 and 1174 of the Civil Service Regulations.

† All tents manufactured by the Vellore Central Jail for Government departments are, previous to despatch, examined by a committee composed of the Superintendent and a representative of the department on account of which the supply is made. (*Vide* Form D to Appendix B).

Scale of tent equipment prescribed for the several classes of officers in the Madras Presidency—*cont.*

Class of officers.	Rates of monthly tentage allowances paid by Government.	Description of tents.	Internal measurement, square feet.	Approximate cost of tents.	Remarks.
1	2	3	4	5	6
		REVENUE DEPARTMENT—*cont.*			
Commissioner of Revenue Settlement and Director of the Department of Land Records and Agriculture.	..	One single-poled tent .. .. .. (Supplied by Government.)	‡ 16 × 16 = 256	RS. A. P. 640 0 0	
		One " " .. .. .. (Supplied by Government.)	‡ 13 × 13 = 169	525 0 0	
		Two bichoba tents .. .. .. (Supplied by Government.)	‡ 10 × 10 = 100	306 0 0	
		Two servants' pals .. .. .. (Supplied by Government.)	§ 15 × 15 = 225	168 0 0	
		Two necessary tents .. .. .. (Supplied by Government.)	§ 4 × 4 = 16	60 0 0	
Deputy Commissioners of Revenue Settlement.*	..	Two tents, either single or double pole	About 14 feet square.	..	No free means of conveyance is supplied by Government to officers, but when tents are taken by rail or steamer the cost of their carriage is borne by the State. In such cases the travelling allowance otherwise admissible is not reduced [*vide* articles 1093, exception to 1107 (*b*), 1129 and 1141 of the Civil Service Regulations].
		One bichoba or other small tent	..	..	
		One servants' or baggage tent	..	..	
Deputy Director of Land Records and Agriculture.	..	One hill tent .. .. (Supplied by Government.)	14 × 14 = 196	426 0 0	The Special Settlement officer is the only officer attached to this department who draws tentage on the scale allowed to Sub-Collectors.
		One necessary tent .. .. (Supplied by Government.)	4 × 4 = 16	30 0 0	
		One Kabul tent .. .. (Supplied by Government.)	10 × 10 = 100	146 2 5	
		One servants' pal .. .. (Supplied by Government.)	12 × 12 = 144	55 8 0	
Superintendent, Civil Veterinary Department.	..	One Swiss cottage tent .. .. .. (Supplied by Government.)	14 × 14 = 196	407 0 0	
		One Cashmere tent .. .. (Supplied by Government.)	10 × 10 = 100	169 0 0	
		One servants' pal .. .. (Supplied by Government.)	10 × 10 = 100	51 0 0	
		One necessary tent .. .. (Supplied by Government.)	5 × 5 = 25	37 0 0	
		One office tent (old) † .. .. .. (Supplied by Government.)	..	180 0 0	
		SALT DEPARTMENT. *(Supplied by Government.)*			
Commissioner	No class of officers receive tentage allowances in this department.	One large single pole tent	20 × 16 = 320	..	
		One Swiss cottage tent, complete with gunny fly ..	16 × 16 = 256	695	
		One hill tent, complete with gunny fly, with 6 feet bath-room attached.	14 × 14 = 196	502	
		One Kabul pattern mess tent	18 × 12 = 216	320	
		One sleeping pal, complete, with 5 feet walls and a bath-room attached.	12 × 12 = 144	294	
		Two servants' tents	12 × 9 = 108	186	
		One necessary tent	4 × 4 = 16	30	
			1,256	2,027	

* This is the minimum tent equipment prescribed for the Deputy Commissioners of Revenue Settlement in Standing Order No. 238-1 and approved in G.O., No. 1577, dated 28th July 1879.
† The Superintendent, Civil Veterinary Department, has been asked in Board's Proceedings, No. 1461, dated 21st March 1896, to place this tent at the disposal of his Deputy.
‡ With two carpets each—16 ft. × 16 ft., 13 ft. × 13 ft. and 10 ft. × 10 ft. § No carpets.

Scale of tent equipment prescribed for the several classes of officers in the Madras Presidency—*cont.*

Classes of officers.	Rates of monthly tentage allowances paid by Government.	Description of tents.	Internal measurement, square feet.	Approximate cost of tents.	Remarks.
1	2	3	4	5	6
		SALT DEPARTMENT—*cont.*			
		(Supplied by Government)—cont.		RS.	
Deputy Commissioners	No class of officers receive tentage allowances in this department.	One Swiss cottage tent, complete with gunny fly ..	14 × 14 = 196	508	With four folds' of cloth throughout, complete with pole, saletas, door sticks and two sywans; to have two windows on either side, each 2 feet 8 inches square and 1 foot 9 inches from ground; walls to be 6 feet high and to open at the corners, not in the middle of the sides; to be provided with three doors and with a bath room 5 feet square (with pyramidal top like a necessary tent); doors to be 5 feet in height with carpets and chicks complete. To a circle, same as for the Assistant Commissioner except that the hill tents will be 12 feet square and the double-fly sleeping pal 10 feet × 10 feet.
		One hill tent, complete with gunny fly, with 6 feet bath-room attached.	14 × 14 = 196	445	
		One sleeping pal with 5½ feet walls	12 × 12 = 144	264	
		One servants' tent with 1½ feet walls (ridge pole with round ends).	12 × 12 = 144	110	
		One necessary tent with 5 feet 10 inches walls	4 × 4 = 16	33	
			696	1,360	
Assistant Commissioners		One hill tent with 5 feet bath-room and with chicks and carpets.	14 × 14 = 196	425	
		One sleeping pal with walls 4 feet high	12 × 12 = 144	250	
		One servants' tent with walls 1½ feet high	12 × 12 = 144	61	
		One necessary tent with walls 5 feet 10 inches high ..	4 × 4 = 16	33	
			500	769	
Inspectors		One hill tent with 5 feet bath-room, but without chicks and carpets.	12 × 12 = 144	310	One hill tent 12 × 12 with 5 feet both room and with chicks and carpets Rs. 334.
		One sleeping pal with 4 feet walls	10 × 10 = 100	198¼	All sets, except when otherwise stated, are complete with chicks, carpets, purdahs and gunny bags, but no mallets or pegs are supplied.
		One servants' tent with 1½ feet walls	12 × 12 = 144	61	
		One necessary tent with 5 feet 10 inches walls ..	4 × 4 = 16	33	
			404	602½	
		FOREST DEPARTMENT. *(Supplied by Government.)*			
Conservators	No class of officers in this dept. except Dy. Collrs. temporarily employed on forest sett. work receive tentage allowances — *vide* art. 1142 and appendix No. 23, C.S.R.	One hill tent with 5 feet bath-room	14 × 14 = 196	425	
		One shooting pal with 4 feet walls in one piece with the inner fly (bamboo poles).	12 × 12 = 144	220	
		Two servants, tents with round end, with 1½ feet walls.	12 × 12 = 144	110	The scale of tent equipment here given is that sanctioned by Government, but it is under correspondence with the departmental officers as to whether any modifications are required in the scale.
			12 × 12 = 144	110	
		One necessary tent with 5 feet 10 inches walls	4 × 4 = 16	33	
			644	816	*Vide* remark against Land Revenue Commissioners on page 11.

Scale of tent equipment prescribed for the several classes of officers in the Madras Presidency—*cont.*

Classes of officers.	Rates of monthly tentage allowances paid by Government.	Description of tents.	Internal measurement, square feet.	Approximate cost of tents.	Remarks.
1	2	3	4	5	6
	RS. A. P.	FOREST DEPARTMENT—*cont.*		RS.	
		(*Supplied by Government*)—cont.			
District Forest Officers	..	One hill tent with 5 feet bath-room	12 × 12 = 144	340	In Malabar and South Canara :—
		One shooting pal with 4 feet walls in one piece with the inner fly 3 folds cloth in the outer fly and 4 folds in the inner (bamboo poles).	10 × 10 = 100	162	One miniature Swiss cottage tent (bamboo poles and three folds cloth in one piece with the inner fly) 10 × 10 = 100 costing Rs. 190 is substituted for the *hill tent* costing Rs. 340.
		One servants' tent with round end 1½ feet walls ..	10 × 10 = 100	93	One shooting pal (with bamboo poles, 2 folds cloth in the upper, 3 in the inner fly and walls 3 folds cloth in one piece with the inner fly, 4 feet high) 10 × 10 = 100, costing Rs. 140, is substituted for the *shooting pal* costing Rs. 162.
		One necessary tent with 5 feet 10 inches walls	4 × 4 = 16	33	Total cost Rs. 456.
			360	628	
Range Officers	..	One shooting pal with 4 feet walls in one piece with the inner fly (bamboo poles).	10 × 10 = 100	162	All sets are complete with chicks, purdahs, carpets, gunny-bags and mallet, but without pegs.
		One servants' tent with round end with 1½ feet walls ..	10 × 10 = 100	93	
			200	255	
		POLICE DEPARTMENT.			
		(*Supplied by Government.*)			
Inspector-General and Deputy Inspector-General.	No tentage money is given and the rate of travelling allowance is not reduced in the case of officers to whom tents, &c. are supplied.	One Swiss cottage tent	14 × 14 = 196	470	All sets are complete with chicks, purdahs, carpets, gunny-bags and mallet, but pegs are not supplied except to miniature Swiss cottage and shooting pal tents.
		One hill tent with 5 feet bath-room	14 × 14 = 196	425	
		One shooting pal with 4 feet walls	10 × 10 = 100	178	
		One servants' tent with 1½ feet walls	12 × 12 = 144	61	
		One necessary tent with 5 feet 10 inches walls ..	4 × 4 = 16	33	
			652	1,167	
					In Malabar, South Canara and the hill tracts the scale is —
					One miniature Swiss cottage tent (bamboo poles, 3 folds cloth) .. .. 10 × 10 = 100 — RS. 190
Superintendents		One hill tent with 5 feet bath-room	14 × 14 = 196	425	One shooting pal, with 4 feet walls (bamboo poles) 2 folds cloth in the outer and 3 folds in the inner fly and walls .. 10 × 10 = 100 — 140
		One shooting pal with 4 feet walls	12 × 12 = 144	236	
		One servants' tent with 1½ feet walls	12 × 12 = 144	61	
		One necessary tent with 5 feet 10 inches walls ..	4 × 4 = 16	33	
			500	755	
					One servants' tent with the 1½ feet walls .. .. 10 × 10 = 100 — 55
Assistant Superintendents		One hill tent with 5 feet bath-room	12 × 12 = 144	340	One necessary tent with 5 feet 10 inches walls .. 4 × 4 = 16 — 33
		One shooting pal with 4 feet walls	10 × 10 = 100	178	
		One servants' tent with 1½ feet walls	12 × 12 = 144	61	
		One necessary tent with 5 feet 10 inches walls ..	4 × 4 = 16	33	
			404	612	316 — 418

Scale of tent equipment prescribed for the several classes of officers in the Madras Presidency—*cont.*

Classes of officers.	Rates of monthly tentage allowances paid by Government.	Description of tents.	Internal measurement, square feet.	Approximate cost of tents.	Remarks.
1	2	3	4	5	6
	RS. A. P.	PUBLIC WORKS DEPARTMENT.		RS.	
Superintending Engineers	..	One Swiss cottage tent	14 × 14 = 196	470	Tent pitchers are not supplied in the Public Works Department at the expense of the State. No reduction is made in the rate of travelling allowance in the case of officers to whom tents are supplied, and no tentage money is given in lieu of tents. No regulations exist in the Public Works Department as to the renewal of tents.
		One hill tent with 5 feet bath-room attached	14 × 14 = 196	425	
		One servants' tent with 1½ feet walls	12 × 12 = 144	61	
		One necessary tent with 5 feet 10 inches walls	4 × 4 = 16	33	
			552	989	
Executive Engineers	..	One Swiss cottage tent	12 × 12 = 144	390	
		One hill tent with 5 feet bath-room attached	12 × 12 = 144	340	Members of the department who have to travel by canals are supplied with boats at the expense of the State, rent for the use of the boats being received as follows :—
		One servants' tent with 1½ feet walls	10 × 10 = 100	55	
		One necessary tent with 5 feet 10 inches walls	4 × 4 = 16	33	
			404	818	Kurnool canal—* RS.
					Executive Engineers .. 24 per mensem.
Assistant Engineers	..	One hill tent with 5 feet bath-room	12 × 12 = 144	340	Assistant Engineers .. 16 ,,
		One Cashmere tent with 4 feet walls	10 × 10 = 100	200	Upper Subordinates .. 12 ,,
		One servants' tent with 1½ feet walls	10 × 10 = 100	55	Godávari and Kistna Deltas and the Buckingam Canal—† RS.
		One necessary tent with 5 feet 10 inches walls	4 × 4 = 16	33	For special boats (costing more than Rs. 1,400 each) .. .. .. 30 per mensem
			360	628	For first-class boats .. 24 ,,
		European.			For second-class boats—
Upper Subordinates	..	One hill tent with 4½ feet bath-room	10 × 10 = 100	315	Subordinates drawing Rs. 200 and upwards 16 ,,
		One necessary tent with 5 feet 10 inches walls	4 × 4 = 16	33	Subordinates drawing less than Rs. 200 .. 12 ,,
			116	348	Officers are required to maintain their own crew, &c., and are permitted to draw the travelling allowance admissible under the rules. Repairs to the boats are carried out by Government.
		Native (when necessary).			All sets are complete with chicks, purdahs, carpets, gunny bags and mallet, but pegs are not supplied except to Cashmere tents.
		One bichoba tent with 6 feet walls	10 × 10 = 100	145	

Note.—Permission to deviate from the above scale in individual cases will be given if sufficient cause is shown, provided no extra cost is involved.

* G.O. No. 181-I., dated 26th February 1883.

† G.O. No. 827-I., dated 16th October 1883 and G.O., No. 592-I., dated 29th November 1889.

APPENDIX B.

RULES FOR THE MAINTENANCE OF GOVERNMENT TENTS SUPPLIED AT THE EXPENSE OF THE STATE.

*Police and Salt Departments.**

1. *Supply of Tents.*—With a view to enable officers proceeding on inspection tours to command the greatest amount of convenience possible during such tours in respect of proper accommodation for themselves and for their offices, Government has sanctioned the supply of tents to all such officers.

2. *Allotment of Tents.*—The allotment of tents fixed for each department is shown in Appendix A *supra*.

3. Tents may be used by other officers than those to whom they are supplied as shown in the annexure to this appendix.

4. *How to keep Tents when not in use.*—When not in use, tents should generally be kept in a dry place on stands about 18 inches high so as not to be damaged by rats or white-ants. But during the monsoon when they are not in use, they should also be spread out in the sun to dry not less than once a month.

5. *Instructions for pitching and striking Tents.*—The following instructions are laid down for pitching and striking tents. Attention to these will make them last much longer than they would do otherwise. The failure on the part of any officer to comply with these instructions should, therefore, be promptly reported to the controlling authority for orders :—

(1) Tents should, on no account, be pitched under tamarind trees.

(2) When tents are being pitched or struck and the ground is at all muddy, the tent bags or some straw should always be spread below them to keep them clean.

(3) Great care must be taken in pitching tents that the pegs for the ropes are placed in a straight line with the seams in the fly, so that the strain may be direct and equal and not crosswise. Ropes should not, therefore, be tied to trees unless they happen to be exactly in the true line, which will seldom be. It is the safest plan never to allow them to be tied to trees. If tents bag at the corners, the ropes which pass up inside the fly round the pole must be pulled moderately tight and tied to the corner ropes so as to make the strain come on them and not on the canvas.

(4) In stormy weather, the corner and storm ropes of tents should invariably be "bushed." If bushes cannot be procured, as in sandy tracts, a hole should be dug and a tent-peg be buried at right angles to the direction of the rope at a depth of a couple of feet, the rope tied to it and the hole filled in and the sand firmly rammed down. It will be found that ropes so secured will hold in sandy soil far better than if tied to pegs driven in in the ordinary way.

(5) When rain comes on, all tent ropes should be slightly slackened off, so as to allow for the shrinkage of the ropes and canvas when they get wet Ropes are otherwise liable to be broken and canvas to be torn, and it often happens that their shrinking pulls the pegs out of the ground, especially in the dry weather when the ground is hard and the pegs have probably not been driven in deep. If this should happen at night, as it frequently does, the fact that the pegs have drawn is likely to pass unnoticed, and the tents will be liable to be blown down if the wind should rise.

(6) Care should be taken not to strike and pack tents when damp from rain or dew. A march had better be a little delayed than that a tent be spoilt from mildew, which is the certain consequence of packing tents when damp.

6. *Allowance for repair of Tents.*—No allowance will be made for the repair of tents for twelve months after their original issue, save under special circumstances to be reported for orders. In subsequent years, the officers named in the annexure may authorize annual expenditure for petty repairs not exceeding for the limits of their jurisdiction an average of Rs. 20 per set of tents for the first three years, Rs. 25 for the next two years, and Rs. 30 per annum for any further period. If larger sums are required for the repair of tents, an estimate must be submitted to the controlling authority for orders with a full explanation of the necessity.

These allotments are made merely to meet fair wear and tear. Damage due to negligence must be paid for by the officers causing it.

7. † It should be understood that Government has no intention of supplying lascars for the care and pitching of tents. Officers must make their own arrangements in this respect.

8. *Report on the condition of Tents by Officers taking charge of them.*—Officers assuming charge of offices to which tents have been allotted will report on the condition of the tents taken over by them in Form A. The report should be submitted in duplicate through the proper

* It is intended to adopt these rules with slight alterations in the Forest department also.

† G.O., No. 957, Judicial, dated 8th May 1895, paragraph 5. This rule has not been adopted in the Salt department.

channel to the intermediate authority, who will forward one copy to the controlling authority with his remarks, if any, and retain the other for record in his offices. Before forwarding these reports to the controlling authority the intermediate authority, through whose hands they pass, should give the necessary orders as to repairs which can be executed locally.

9. *Inspection of Tents.*—The intermediate authority should make a practice of inspecting all subordinates' tents, which should be pitched for the purpose, at frequent intervals. The condition of tents should be noticed in the reports on the inspections of sub-divisions; and an annual return of inspections should be submitted on the prescribed dates in Form B. These yearly reports on inspection of tents should be forwarded to the intermediate authority, who will, at his discretion, forward them to the controlling authority with a copy of his remarks in special cases. The responsibility of officers for the proper upkeep of tents in their charge is *personal* and should invariably be enforced.

10. *Tents when and where to be repaired.*—Repairs found to be required should be completed as early as possible, so that all tents may be in perfect order. For repairs required in excess of the scale sanctioned in paragraph 6 above, they should, as a rule, be sent to the Vellore Jail, whenever that can be done without inconvenience. The Inspector-General of Prisons has directed the Superintendent of the Central Jail, Vellore, to receive all tents that may be sent to him for repairs, and to use his utmost endeavour to do the work satisfactorily.*

* Cash payments on account of work done by the Vellore Jail in repairing tents, &c., is contrary to articles 95 and 96, Chapter 6, of the Civil Account Code (Fifth Edition). Special attention of all officers concerned is therefore drawn to the above rules which prohibit cash payment except in the cases falling under clause (xi) of article 95 above referred to.

ANNEXURE.

SPECIAL regulations applicable to particular departments.

Rules in Appendix B.	Regulations.	Salt.	Police.
2	Use of tents by other officers	Circle tents issued to Inspectors to be also utilised by Assistant Inspectors proceeding on circuit.	Intended for officers to whom they are supplied.
5, 8	Controlling authority	Board of Revenue	Inspector-General of Police.
6	Officers authorizing expenditure for repairs.	Assistant Commissioners	Deputy Inspector-General.
8	Intermediate authority through whom annual reports should be sent, and who should give orders for local repairs.	Deputy and Assistant Commissioners.	Do.
9	Inspecting officers	Do. do.	Deputy Inspector-General to inspect Superintendents' tents and Superintendents those of their Assistants.
	Due dates for returns of inspections ..	1st October	1st April.

FORM A.

Report on the Condition of Tents on assumption of charge by Mr.

from Mr.

District.

Particulars.	Report of the officer assuming charge.	Report of the officer giving over charge.
1. Place of manufacture		
2. Date of receipt (of each tent separately, if whole set was not received at one time).		
3. Particulars, date and cost of repairs up to date.		
4. Present condition of—		
(*a*) Swiss cottage tent		
(*b*) Hill tent		
(*c*) Shooting pal		
(*d*) Sleeping pal		
(*e*) Miniature Swiss cottage (bamboo poles, three folds cloth).		
(*f*) Necessary tent		
(*g*) Servants' tent		
5. Repairs required at the time of the assumption of charge.		
	Signature.	*Signature.*

Note.—Heads 1, 2 and 3 need not be filled in by the Relieving officer.

FORM A.

Remarks of Inspecting Officer.

From

Signature.

To

Remarks of

Dated 189 .

Orders as to repairs.

Subject.

Submitting a report on the condition of tents on assumption of charge of office on 189 .

Signature.

FORM B.

DEPARTMENT.

District.

Report on Inspection of Tents for the year ending

District or circle.	Date of inspection.	Condition of tents and repairs required, if any.

Dated 189 . } *Signature.*

FORM B.

189 .

DEPARTMENT.

From

To

Dated
Despatched } 189 .
Received

Subject.

Report on the inspection of tents for the year ending.

Public Works Department.

In order to identify tents and check the length of time they may be in use, each tent will bear a number which will be communicated at the time of sanction. The number and date of supply should be indelibly impressed on the tent, and should be entered in a register to be kept in Form C.

FORM C.

REGISTER of sanctions to tents.

Circle.	Division.	Sub-division.	Special charge.	Tents.			Cost.	Sanctioning order.	Remarks (here enter whether the tents are new or second hand).
				Serial No.	Date of supply.	Description.			
							RS.		

INDEX to register of tents.

Tents.			Charge to which allocated.	Remarks.
Serial No.	Date of supply.	Description.		

Jail Department.

All tents manufactured by the Vellore Central Jail for Government departments are, previous to despatch, examined by a committee composed of the Superintendent and a representative of the department on account of which the supply is made, and reported on in the following form :—

FORM D.

Proceedings of a Committee held at the Central Jail at Vellore on the 189 ,
for the purpose of examining the following articles proposed to be issued to the Department :—

Name of officer.	Articles.	Date when to be delivered.	
		Number of tent.	Date of despatch.

The Committee is composed as follows :—

Members.

The Superintendent, Central Jail, Vellore.
" Assistant Commissioner, Salt and Abkári Revenue, Sub-Division.
" District Forest Officer.
" Assistant Superintendent of Police. Division,
" Executive Engineer, Public Works Department,
assisted by their subordinates.

2. The Committee having assembled pursuant to Rule V, Jail supplies, proceed to examine the tents.

3. Each article having been examined in detail, the Committee are of opinion that the articles are, *bonâ fide* serviceable for Department.

Superintendent, Central Jail, Vellore.

VELLORE,
189 .

N.B.—One copy of the Proceedings to be forwarded to the—
Board of Revenue (for Salt and Forest Departments).
Inspector-General of Police.
Superintending Engineer, Public Works Department, Circle.

APPENDIX C.

OFFICSER who are provided with the means of locomotion at the expense of the State is given below.

District.	Name of Officer.	Means of locomotion.
	Revenue Department.	
Ganjám	Agent	3 elephants
	Principal Assistant	1 elephant.
	Special Assistant	2 elephants.
	Senior Assistant	1 elephant.
Gódavári	Agent	2 elephants and one boat.
	Special Assistant Agent	2 do. do. *
	Sub-Collector	1 boat.
	Head Assistant Collector	1 do.
Vizagapatam	Agent	3 elephants.
	Senior Assistant	1 elephant.
	Special Assistant	3 elephants.
	Head Assistant	1 elephant.
	Forest Department.	
....	Conservator of Forests, Northern Circle	1 elephant.
Ganjam	District Forest Officer	1 do.
Vizagapatam	Do.	1 do.
Godavari	Do.	1 do. and one 1st-class boat. †
Kistna	Do.	1 1st-class boat.†
Néllore	Do.	1 2nd-class boat.‡
Kurnool	Do.	1 elephant.
South Arcot	Forest Officers generally	3rd-class boats.†
	Police Department.	
....	Deputy Inspector-General of Police, Northern Range..	2 elephants.
Ganjám	Superintendent of Police	1 elephant.
	Assistant Superintendent, Kimedi	1 do.
	Do. Baliguda	3 elephants.
Vizagapatam	Superintendent of Police	1 elephant
	Assistant Superintendent, Narsapatnam	1 do.
	Do. Párvatípuram	1 do.
	Superintendent of Police, Jeypore	1 do.
	Assistant Superintendent, do.	2 elephants.
Gódavári	Superintendent of Police	2 do. and 1 boat. §
	Assistant Superintendent	1 boat. §
Kistna	Superintendent of Police	1 boat. §
	Jail Department.	
Gódávari	Officers of the Jail Department	Government steamers.

Salt Department.

Class of Officer.	Nature of craft supplied.	Daily hire. Rs. A. P.	Remarks.
Deputy Commissioner, Northern Division.	Budgerow	2 0 0	The Commissioner is supplied with a budgerow which is towed by a Government steam launch maintained at Government expense. For journeys made by the budgerow he draws only actual travelling expenses not exceeding half the allowance ordinarily admissible—*vide* article 1092 (i) of the Civil Service Regulations. The other officers of the department who are supplied with budgerows and boats and the daily hire which is deducted from their travelling allowance with reference to clause (ii) of article 1092 of the Civil Service Regulations are as detailed in the previous column.
Assistant Commissioner, Masulipatam Sub-Division.	Do.	2 0 0	
Deputy Commissioner, Central Division..	Do.	2 0 0	
Assistant Commissioner, Nellore Sub-Division.	Do.	1 0 0	
Assistant Commissioner, Chingleput Sub-Division.	Do.	1 4 0	
Assistant Commissioner, Negapatam Sub-Division	Do.	1 4 0	
Inspector, Tada Circle	Cutter	0 8 0	
,, Vayalur Circle	Budgerow	0 12 0	
,, Ennore ,, ...	6-ton top boat ..	0 8 0	
,, Krishnapatnam..	Do. ..	0 8 0	
,, Covelong	Budgerow	0 12 0	
,, Morekolam	Undecked cargo boat (if travelling allowances claimed for journeys by this boat).	0 8 0	The Assistant Commissioner, Tinnevelly Sub-Division, is allowed to use the schooner provided for the Pearl Fisheries, Tuticorin, when it is not required for pearl fishery or other purposes and to draw actual expenses not exceeding half the allowance ordinarily admissible.

The elephants are used only for the carriage of tents and not as a means of locomotion. The officers using the elephants are charged 8 annas per diem for each day on which an elephant is used.

* Cost of construction and repair is recouped from the officer's pay by monthly deduction, in this case Rs. 27-14-5.

† Government boats supplied to Forest-officers are classified into three classes :—

(1) First-class boats costing Rs. 1,500 and over, (2) second-class boats costing from Rs. 750 to Rs. 1,500 and (3) third-class boats costing under Rs. 750. Forest officers, when using these boats on duty, pay rent for them at the following rates for the days on which the boats are actually in use :—

	Rs. A. P.
1st-class boats	1 0 0 per day.
2nd-class do.	0 8 0 ,,
3rd-class do.	0 4 0 ,,

(*Vide* rules appended to G.O., No. 372, Revenue, dated 29th May 1890, and Board's Proceedings, Forest No. 729, dated 26th October 1893).

‡ Intended primarily for the carriage of minor forest produce, but is used occasionally as a travelling boat by the Conservator and the District Forest-officer.

§ The officers of the Police Department using boats pay rent at 18 per cent. per annum of the cost of the boat.

Govt. of {1896} Madras.

FINANCIAL.

Issued

Read. *Encl.*

G.O., No. 388, 23rd June 1896.

No 1455 d 14-3-96
- 443, d 16-1-96
- 939, d 8-4-96
- 469, d 7-6-95
- 572, d 22-4-89
- 2855w, d 14-5-88
- 5525, d 20.8-88
- 283, d 4-4-87
- 822, d 16-10-83
- 18, d 26.2-83
- 159, d 28-2-78
- 578, d 19-6-73
No 5118w, d 6-3-95
- 8852, d 31-3-94
- 270w, d 20-1-94

JUNE.

Tentage.

Furnishing the Chief Commissioner of Burma with information as regards — and tent equipment allowed to officers in this Presidency; and drawing the attention of the Public Works Department to the suggestion of the Inspector-General of Prisons regarding the application to that department of the rules for the maintenance of Government tents.

No. 2435w, d 21-9-93.

6343

Rec'd 14.7.96

No 23376. d/14 August 96

Communicated to Supty: Engrs for information and report whether they see any objection to the adoption in the P.W. Dept. of the rules in Appendix B.

13/7/96

Supty Engrs
Ch. Engr for Irrign
Ch. Engr for Roads
C.A to Govt
Engr & Secy to Govt
} for information only

INDEXED

Govt. of {1896} Madras.

FINANCIAL.

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Recd. Encl.

G.O., No. 388, 23rd June 1896.

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Revised Draft Let in W. 1059 Pait 15-11-96

No: 2337 W- dt/14 August,

Communicated to Supty: Engineers for information, and for report whether they see any objection to the adoption in the P.W. Dept: of the rules in appendix B.

Sdy S.Pi.C.

W

Reminder to S.E.I issued 3-10

S.Rs.
C.R. for I.
C.A. to Govt.
Exr: P.W.A. } for information only

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

Read—the following papers :—

Memorandum—No. 308, Financial, dated 8th February 1896.

From the Public Works Department, No. 1545 C., dated 19th March 1896.

With advertence to the Chief Secretary's memorandum, No. 308, dated 8th February 1896, the undersigned has the honour to state that the scale of tents shown in Appendix A and the rules in Form C, Appendix B, have been checked and found correct.

2. Tent-pitchers are not supplied in the Public Works Department at the expense of the State. No reduction is made in the rate of travelling allowance in the case of officers to whom tents are supplied, and no tentage money is given in lieu of tents. No regulations exist in the Public Works Department as to the renewal of tents.

3. Members of the department who have to travel by canals are supplied with boats at the expense of the State, rent for the use of the boats being received as follows :—

Kurnool Canal. *

	Rs.
Executive Engineers	24 per mensem.
Assistant Engineers	16 „
Upper Subordinates	12 „

* G.O., No. 181 I., dated 26th February 1883.

Gódávari and Kistna Deltas and the Buckingham Canal. †

	Rs.
For special boats (costing more than Rs. 1,400 each)	30 per mensem.
For first-class boats	24 „
For second-class boats—	
Subordinates drawing Rs. 200 and upwards	16 „
„ „ less than Rs. 200	12 „

† G.O., No. 827 I., dated 16th October 1883.
„ „ 592 I. „ 29th November 1889.

4. Officers are required to maintain their own crew, &c., and are permitted to draw the travelling allowance admissible under the rules. Repairs to the boats are carried out by Government.

G.O., Mis. No. 1239, Revenue, dated 26th March 1896, recording the following letter from the Superintendent, Madras Survey, dated 20th March 1896, No. 449 :—

I have the honour to report that Survey officers in Madras are not supplied with tents by Government nor do they draw tentage.

2. The tents they provide at their own expense are carried at Government cost by rail, steamer or other public conveyance under Articles 1093 and 1174 of the Civil Service Regulations.

Endorsement in the Revenue Department, No. 728 R., dated 30th March 1896, transferring the following proceedings of the Board of Revenue (Revenue Settlement, Land Records and Agriculture), Mis. No. 1537, dated 25th March 1896 :—

Resolution—Mis. No. 1537, dated 25th March 1896.

The Board begs to submit to Government a statement showing the scale of tent equipment at present maintained by, or prescribed for, the officers attached to this department, for inclusion in Appendix A, printed at page 2 of the memorandum from the Financial Department, No. 308, dated 8th February 1896.

2. With regard to clauses (*b*) and (*c*) of the letter from the Secretary to the Chief Commissioner of Burma, the Board begs to state that no free means of conveyance is supplied by Government to officers, but that when tents are taken by rail or steamer, the cost of their carriage is borne by the State. In such cases, the travelling allowance otherwise admissible is not reduced (*vide* Articles 1093, exception to 1107(*b*), 1129 and 1141 of the Civil Service Regulations).

3. As regards clause (*d*), the Special Settlement Officer is the only officer attached to this department who draws tentage on the scale allowed to Sub-Collectors.

Endorsement in the Revenue Department, No. 887 R., dated 29th April 1896, transferring the following proceedings of the Board of Revenue (Land Revenue), Mis. No. 1439, dated 25th March 1896 :—

Resolution—Mis. No. 1439, dated 25th March 1896.

The memorandum forwarded with the Government Order read above is returned with the following additions and alterations :—

(i) In Appendix A the following statement should be inserted under the entries relating to the Revenue Department :—

Classes of officers.	Rate of monthly tentage allowance paid by Government.	Description of tents.	Internal measurement—square feet.	Approximate cost of tents.	Remarks.
1	2	3	4	5	6
	Rs.	Revenue Department. *Supplied at their own expense and maintained by the officers themselves.*		Rs.	
Deputy Collectors employed on Forest Settlement work.	25	Same as Assistant and Deputy Collectors. *Supplied by Government.*	..	..	*Vide* item 5, Appendix 23 to Civil Service Regulations, and G.O., No. 3800, Revenue, dated 28th June 1886.
Land Revenue Commissioners.	..	One Swiss cottage tent ..	16 × 16 = 256	521	
		Two shamianas	24 × 24 = 576	928	
		One single-poled tent	13 × 13 = 169	525	
		Two servants' pals	10 × 10 = 100	110	
		Two necessary tents	4 × 4 = 16	60	
		Total ..	1,117	2,144	

(ii) The dimensions of servants' tents are not usually specified.

(iii) Column 5 has not been filled in as officers make their own arrangements for obtaining the tents and prices vary considerably.

(iv) With reference to clause (*c*) of the letter from the Chief Commissioner, Burma, the following note has been added in the remarks column of the appendix :—

Travelling allowances otherwise admissible are not reduced in the case of Revenue officers to whom tents are supplied or tentage money is given (*vide* Articles 1093, 1129 and exception to Article 1107 (*b*), Civil Service Regulations, in the case of officers receiving tentage allowances, and Article 1141, Civil Service Regulations, in the case of officers supplied with Government tents).

(v) The following remark has been entered in column 2 of the entries pertaining to the Forest Department in Appendix A :—

No class of officers in this department except Deputy Collectors temporarily employed on Forest Settlement work receive tentage allowances (*vide* Article 1142 and Appendix No. 23, Civil Service Regulations).

(vi) As the Board is under correspondence with the Conservators as to whether any change is necessary in the scale of tent equipment prescribed for Forest-officers, the following note has been added in the remarks column of the Appendix :—

The scale of tent equipment here given is that sanctioned by Government; but it is under correspondence with the departmental officers as to whether any modifications are required in the scale.

(vii) The remark entered under item (iv) above applies equally in the case of officers of the Forest Department.

(viii) With reference to paragraph 2 of the memorandum of the Financial Department, the following note has been inserted in Appendix B with an asterisk upon the words "Police and Salt Departments" occurring in the beginning of the Appendix :—

It is intended to adopt these rules with slight alterations in the Forest Department also.

(ix) The following statement should be inserted at the end of Appendix C above the foot-note to that appendix :—

District.	Name of officer.	Means of locomotion.
	Forest Department.	
....	Conservator of Forests, Northern Circle.	One elephant.
Ganjám	District Forest-officer ..	Do.
Vizagapatam ..	I o. ..	Do.
Gódávari	Do. ..	Do. and one 1st-class boat.*
Kistna	Do. ..	One 1st-class boat.*
Nellore	Do. ..	One 2nd-class boat (intended primarily for the carriage of minor forest produce, but is used occasionally as a travelling boat by the District Forest-officer and the Conservator).
Kurnool	Do. ..	One elephant.
South Arcot	Forest-officers generally ..	Third-class boats.

* Government boats supplied to Forest-officers are classified into three classes—

(1) First-class boats costing Rs. 1,500 and over.

(2) Second-class boats costing from Rs. 750 to Rs. 1,500, and (3) 3rd-class boats costing under Rs. 750. Forest-officers, when using these boats on duty, pay rent for them at the following rates for the days on which the boats are actually in use :—

	Rs.	A	P.	
1st-class boats	1	0	0	per day.
2nd „	0	8	0	
3rd „	0	4	0	

(*Vide* rules appended to G.O., No. 372, Revenue, dated 29th May 1890, and Board's Proceedings, Forest No. 729, dated 25th October 1893.)

2. The Agents to the Governor, Ganjám, Vizagapatam and Gódávari, will be requested to check and complete the information in Appendix C at page 11 of the Financial memorandum and submit their reports direct to Government.

(True Extract.)

(Signed) R. C. C. CARR,
Acting Secretary.

Endorsement in the Judicial Department, dated 15th May 1896, transferring the following letters :—

From W. O. HORNE, Esq., Acting Agent to the Governor, Vizagapatam District, to the Chief Secretary to Government, dated 25th April 1896, Dis. No. 407.

With reference to paragraph 2 of Board's Proceedings, Mis. No. 1439, dated 25th March 1896, I have the honour to state that the following alteration is necessary in Appendix C of the memorandum of the Financial Department.

2. The Principal Assistant Agent had an elephant attached to his office prior to the transfer of his head-quarters to Vizianagram, but subsequent to the transfer the elephant was attached to the Head Assistant Agent's office, the reason being that locomotion in the Golgonda Hills is difficult. The agency portion in the Principal Assistant Agent's division, viz., Palkonda Agency, is not extensive, hence the change.

3. I request that the necessary alteration may be made in the statement above alluded to.

From C. J. WEIR, Esq., Agent to the Governor in Ganjám, to the Chief Secretary to Government, dated Chatrapur, 27th April 1896, Dis. No. 125-Ag.

With reference to Proceedings of the Board of Revenue (Land Revenue), Mis. No. 1439, dated 25th March last, I have the honour to state that Appendix C at page 11 of the Government Financial memorandum, No. 308, dated 8th February last, has been checked so far as concerns this district, and the following information being found wanting is given for insertion :—

Police Department.

Ganjám—
Superintendent of Police .. .. 1 elephant.
Assistant Superintendent, Kimedi .. .. 1 „
„ „ Balliguda .. .. 3 elephants.

From M. HAMMICK, Esq., I.C.S., Inspector-General of Police, Madras, to the Chief Secretary to Government, dated 18th March 1896, No. 1190.

With reference to endorsement No. 454, dated 26th February 1896, from the Under Secretary to Government, Judicial Department, I have the honour to state that the information contained in appendices attached to Memorandum, No. 308, dated 8th February 1896, embodied therein, is correct with the following exceptions :—

(*a*) In Appendix C the Superintendent of Police, Kistna, is omitted to be shown as an officer supplied with a Government boat.

(*b*) The officers using boats pay rent at 18 per cent. per annum of the cost of the boat—*vide* G.O., Mis. No. 1262, Judicial, dated 22nd May 1884. This is omitted in Appendix C.

(*c*) The number of elephants sanctioned for the Police Department is not shown in Appendix C. It is noted below :—

Ganjám—
Superintendent .. .. 1 elephant.
Assistant Superintendent, Kimedi .. .. .. 1 „
„ „ Balliguda .. .. .. 3 elephants.
Vizagapatam—
Superintendent .. .. 1 elephant.
Assistant Superintendent, Párvatípuram .. .. .. 1 „
„ „ Narasapatnam .. .. 1 „
Jeypore—
Superintendent .. .. 1 „
Assistant Superintendent .. .. 2 elephants.
Gódávari—
Superintendent .. .. 2 „ and 1 boat.
Assistant Superintendent .. .. 1 boat.
Kistna—
Superintendent .. .. 1 „
Deputy Inspector-General of Police, Northern Range .. 2 elephants.

2. No tentage money is given and the rate of travelling allowance is not reduced in the case of officers to whom tents, &c., are supplied.

From A. G. CARDEW, Esq., M.A., Inspector-General of Prisons, Madras, to the Chief Secretary to Government, dated Ootacamund, the 9th April 1896, No. 1997.

With reference to Judicial Department endorsement, No. 454, dated 26th February 1896, I have the honour to submit herewith a complete statement showing the scale of tent equipment prescribed for officers of the Salt, Forest, Police and Public Works Departments, and to request that the statement printed on pages 3 to 5 of Appendix A to Financial Department memorandum, No. 308, dated 8th idem, may be corrected accordingly.

2. The Superintendent, Central Jail, Vellore, reports that Inspectors of the Salt, Abkári and Customs Revenue Department are provided with a hill tent 12′×12′ (and not 14′×14′ as entered in the statement printed in the Financial Department memorandum above referred to) according to Proceedings of the Board of Revenue (Separate Revenue), Mis. No. 1998, dated 1st June 1893.

3. It is not understood whence the figures of cost entered in the Financial memorandum against the three tents specified in the margin have been obtained, but the prices now noted against them are those which have been charged by the Vellore Central Jail for several months past.

1. Sleeping pal with 4 feet walls 12′×12 as supplied to Assistant Commissioners of the Salt Department.
2. Sleeping pal with 4 feet walls 10′×10′ as supplied to Inspectors of the Salt, &c., Department.
3. Cashmere tent 10′×10′ as supplied to Assistant Engineers of the Public Works Department.

4. The entry in G.O., No. 957, Judicial, dated 8th May 1895, of the figure "190" as the price of a shooting pal (10′×10′) as supplied to the Inspector-General and to Deputy Inspectors-General of Police is an error for 178 which is the price of exactly the same description of tent as supplied to Assistant Superintendents of Police.

5. The rates of the undermentioned descriptions of tents have been revised with reference to the several Government orders or communications from this office noted against them :—

Hill tent (14′×14′) with 5 feet bath-room. Servants' tent 12′×12′.	G.O., No. 957, Judicial, dated 8th May 1895.
Shooting pal (12′×12′) with bamboo poles. Do. (10′×10′) do. Servants' tents (round rowti, Madras pattern).	This office letter, No. 1579, dated 26th March 1896, addressed to the Secretary to Government, Revenue Department.

Hill tent (12′×12′) with 5 feet bath-room. Swiss cottage tent 14′×14′. Do. 12′×12′. Servants' (rowti) tent 10′×10′. Hill tent (10′×10′) with 4½ feet bath-room. Bichoba tent (10′×10′). Necessary tent.	For Upper Sub-ordinates of the P.W.D.	G.O., No. 2311, Judicial, dated 24th September 1894.

6. All tents manufactured by the Vellore Central Jail for Government department are, previous to despatch, examined by a committee composed of the Superintendent and a representative of the department on account of which the supply is made. A form of report on the committee's examination is enclosed, and it is suggested that this form may be printed after Form C and before Appendix C.

7. It is also suggested that, if there is no objection, the rules printed in Appendix B may also be applied to the Forest and Public Works Departments.

Endorsement in the Revenue Department, No. 1022, dated 15th May 1896, transferring the following letter from V. A. BRODIE, Esq., Government Agent, Gódávari District, to the Secretary to Government, dated Cocanada, 6th May 1896, Dis. No. 92-Agency.

In reference to paragraph 2 of the proceedings of the Board of Revenue (Land Revenue), Mis. No. 1439, dated 25th March 1896, accompanied with the Financial Department memorandum, No. 308, dated 8th February 1896, I have the honour to inform you that my Special Assistant Agent makes the following remarks:—

"The information printed in appendix C is correct.

"2. But the officer to whom two elephants are supplied is the Government Agent and not Collector. Though the two posts are held by one officer, it is in his capacity of Agent to the Governor that the Collector is provided with elephants.

"3. I would further say that the boat provided for the use of the Special Assistant Agent, though it is the property of Government, can hardly be defined as a means of locomotion provided at Government expense, seeing that the cost of constructing the boat and keeping it in repair is recouped by making a monthly deduction from the pay of the officer using it. In the Special Assistant Agent's case the monthly charge is Rs. 27-14-5."

2. I have nothing more to add.

Endorsement in the Revenue Department, No. 1047, dated 19th May 1896, transferring the following proceedings of the Board of Revenue (Separate Revenue), Mis. No. 1860, dated 5th May 1896:—

Resolution—Mis. No. 1860, dated 5th May 1896.

With reference to the Government Order read above, the Board begs leave to report that so far as the Salt and Abkári Department is concerned the particulars given in the appendices A, B and C to memorandum, No. 308, dated 8th February 1896, of the Financial Department, are correct with the exceptions and modifications noted below:—

Appendix A.

Commissioner.

In addition to the tents mentioned in the appendix, the Commissioner has a large single pole tent and a Cabul pattern mess tent. The Swiss cottage tent is 16′×16′ and not 14′×14′, and is of the description given at page 7 of the catalogue of tents

of the Government School of Industry, Jubbulpore. The bath-room, however, has three windows covered with purdahs similar to those in the main tent which has an extra verandah in front.

One big single pole tent 20′×16′. The Cabul pattern service mess tent is 18′×12′ and is guaranteed to stand in heavy weather. The hill tent (14′×14′) is of the description given at page 8 of the catalogue above referred to except that it has three doors at the corners (as in the ground plan at page 14) and five windows, one door and one window in front kanat, two doors in the back kanat and two windows in each of the two remaining sides, a separate bath-room 6′×6′ (with hechoba-shaped roof) to be pitched and laced on opposite to one of the back doors. All the tents above referred to are fitted with punkas, chicks, carpets, &c., complete and their prices are as noted in the margin.

	Rs.
Swiss cottage tent	695
Hill tent 442	502
Bath-room 60	
Cabul pal	320

Deputy Commissioner.

Only one servant's tent and one necessary tent are supplied to the Deputy Commissioners. A second servant's tent and a second necessary tent were supplied to the Deputy Commissioner, Southern Division, as a special case in 1884.

Inspectors.

The hill tent is only 12′×12′ and not 14′×14′.

The remarks in column 6 of the statement against the Commissioner's tents apply to the tents supplied to officers from the Deputy Commissioner downwards. All the hill tents and sleeping pals are supplied with chicks and carpets. A set of tents is expected to last with fair wear and tear for a period at seven years.

Appendix C.

Class of Officer.	Nature of craft supplied.	Daily hire. Rs. A. P.
Deputy Commissioner, Northern Division	Budgerow	2 0 0
Assistant Commissioner, Masulipatam Sub-Division	Do.	2 0 0
Deputy Commissioner, Central Division ..	Do.	2 0 0
Assistant Commissioner, Nellore Sub-Division	Do.	1 0 0
Assistant Commissioner, Chingleput Sub-Division	Do.	1 4 0
Assistant Commissioner, Negapatam Sub-Division	Do.	1 4 0
Inspector, Tada Circle	Cutter	0 8 0
,, Vayalur Circle	Budgerow	0 12 0
,, Ennore ,, ...	6-ton top boat ..	0 8 0
,, Krishnápatnam	Do. ..	0 8 0
,, Covelong	Budgerow	0 12 0
,, Morekolam	Undecked cargo boat (if travelling allowances claimed for journeys by this boat).	0 8 0

The Assistant Commissioner, Tinnevelly Sub-Division, is allowed to use the schooner provided for the Pearl Fisheries, Tuticorin, when it is not required for pearl fishery or other purposes and to draw actual expenses not exceeding half the allowance ordinarily admissible.

The Commissioner is supplied with a budgerow which is towed by a Government steam launch maintained at Government expense. For journeys made by the budgerow he draws only actual travelling expenses not exceeding half the allowance ordinarily admissible—*vide* Article 1092 (i) of the Civil Service Regulations. The other officers of the department who are supplied with budgerows and boats and the daily hire which is deducted from their travelling allowance with reference to clause (ii) of Article 1092 of the Civil Service Regulations are as detailed in the margin.

(True Extract.)

(Signed) EDMUND MILLETT,
Assistant Secretary.

Order—No. 388, Financial, dated 23rd June 1896.

The appendices to these proceedings contain complete information regarding the supply and maintenance of tents as furnished by the departments and officers consulted. A copy of the proceedings will be furnished to the Chief Commissioner of Burma with reference to the correspondence ending with the letter from the Revenue Secretary of that province No. 77—tA.-2, dated 3rd June 1896.

2. The attention of the Public Works Department will be drawn to the suggestion in paragraph 7 of the letter from the Inspector-General of Prisons, No. 1997, dated 9th April 1896, as regards the application to that department of the rules printed in appendix B.

(True Extract.)

J. F. PRICE,
Chief Secretary.

To the Revenue Department.
" Judicial
" Public Works "
" Board of Revenue (Land Revenue).
" " " (Revenue Settlement).
" " " (Separate Revenue).
" Agent to the Governor, Ganjám.
" " " Vizagapatam.
" Government Agent, Gódávari.
" Inspector-General of Police.
" " of Prisons.
" Accountant-General.

APPENDIX A.

Scale of tent equipment prescribed for the several classes of officers in the Madras Presidency.

Classes of officers.	Rates of monthly tentage allowances paid by Government.	Description of tents.	Internal measurement, square feet.	Approximate cost of tents.	Remarks.*
1	2	3	4	5	6
		Revenue Department.*			
		(*Supplied at their own expense and maintained by the officers themselves.*)		Rs.	
	Rs. A. P.				
Collectors and Magistrates	50 0 0	Three double-fly tents	14 × 14 = 196 14 × 14 = 196 12 × 12 = 144	Prices vary considerably in the case of officers who make their own arrangements for obtaining tents.	
		One bichoba or sleeping pal	10 × 10 = 100		
		One servants' or baggage tent	10 × 10 = 100		
			736		
Principal Assistants and Sub-Collectors .. Special, Senior and Head Assistant Collectors.	35 0 0	Two double-fly tents	14 × 14 = 196 12 × 12 = 144		Officers of all grades in South Canara, Malabar and Nilgiris, and the officers in charge of the hill tracts in Ganjám, Vizagapatam and Gódávari, provide themselves with the same equipment as Assistant Collectors except that a hill tent may be substituted for a tent 12 or 14 feet square.
		One bichoba or sleeping tent	10 × 10 = 100		
		One servants' or baggage tent	10 × 10 = 100		
			540		
Assistant Collectors and Deputy Collectors ..	11 1 9	One double-fly tent	12 × 12 = 144		
		One bichoba or sleeping tent	10 × 10 = 100		
		One servants' or baggage tent	10 × 10 = 100		
			344		
Deputy Collectors employed on forest settlement work.	25 0 0	One double-fly tent	12 × 12 = 144		Travelling allowances otherwise admissible are not reduced in the case of Revenue officers to whom tents are supplied or tentage money is given (*vide* Civil Service Regulations, articles 1093, 1129 and exception to article 1107 (*b*) in the case of officers receiving tentage allowances, and article 1141 in the case of officers supplied with Government tents). This applies equally in the case of officers of the Forest department.
		One bichoba or sleeping tent	10 × 10 = 100		
		One servants' or baggage tent	10 × 10 = 100		
			344		
		† (*Supplied by Government.*)			
Land Revenue Commissioners	..	One Swiss cottage tent	16 × 16 = 256	521	
		Two Shamianas	24 × 24 = 576	928	
		One single-poled tent	13 × 13 = 169	525	
		Two servants' pals	10 × 10 = 100	110	
		Two necessary tents	4 × 4 = 16	60	
			1,117	2,144	

* Officers of the Survey department are not supplied with tents by Government nor do they draw tentage, but the tents they provide at their own expense are carried at Government cost by rail, steamer or other public conveyance under articles 1093 and 1174 of the Civil Service Regulations.

† All tents manufactured by the Vellore Central Jail for Government departments are, previous to despatch, examined by a committee composed of the Superintendent and a representative of the department on account of which the supply is made. (*Vide* Form D to Appendix B).

Ed. C. M. Thumbuswamy.

Scale of tent equipment prescribed for the several classes of officers in the Madras Presidency—*cont.*

Class of officers.	Rates of monthly tentage allowances paid by Government.	Description of tents.	Internal measurement, square feet.	Approximate cost of tents.	Remarks.
1	2	3	4	5	6
		REVENUE DEPARTMENT—*cont.*			
Commissioner of Revenue Settlement and Director of the Department of Land Records and Agriculture.	..	One single-poled tent .. .. .. } Supplied by Government. One ,, ,, ... } Two bichoba tents .. .. .. } Two servants' pals .. .. .. } Two necessary tents .. .. .. }	† 16 × 16 = 256 ‡ 13 × 13 = 169 ‡ 10 × 10 = 100 § 15 × 15 = 225 § 4 × 4 = 16	Rs. A. P. 640 0 0 525 0 0 306 0 0 168 0 0 60 0 0	No free means of conveyance is supplied by Government to officers, but when tents are taken by rail or steamer the cost of their carriage is borne by the State. In such cases the travelling allowance otherwise admissible is not reduced [*vide* articles 1093, exception to 1107 (*b*), 1129 and 1141 of the Civil Service Regulations].
Deputy Commissioners of Revenue Settlement.*	..	Two tents, either single or double pole	About 14 feet square.	..	
		One bichoba or other small tent	..	..	
		One servants' or baggage tent	..	..	
Deputy Director of Land Records and Agriculture.	..	One hill tent .. .. } Supplied by Government. One necessary tent .. .. } One Kabul tent .. .. } One servants' pal .. .. }	14 × 14 = 196 4 × 4 = 16 10 × 10 = 100 12 × 12 = 144 14 × 14 = 196	426 0 0 30 0 0 146 2 5 55 8 0 407 0 0	The Special Settlement officer is the only officer attached to this department who draws tentage on the scale allowed to Sub-Collectors.
Superintendent, Civil Veterinary Department.	..	One Swiss cottage tent .. .. } Supplied by Government. One Cashmere tent .. .. } One servants' pal .. .. } One necessary tent .. .. } One office tent (old) † .. .. .. }	10 × 10 = 100 10 × 10 = 100 5 × 5 = 25 ..	169 0 0 51 0 0 37 0 0 180 0 0	
		SALT DEPARTMENT. *(Supplied by Government.)*			
Commissioner	No class of officers receive tentage allowances in this department.	One large single pole tent	20 × 16 = 320	..	
		One Swiss cottage tent, complete with gunny fly ..	16 × 16 = 256	695	
		One hill tent, complete with gunny fly, with 6 feet bath-room attached.	14 × 14 = 196	502	
		One Kabul pattern mess tent	18 × 12 = 216 12 × 12 = 144	320 294	
		One sleeping pal, complete with 5 feet walls and a bath-room attached.			
		Two servants' tents	12 × 9 = 108 4 × 4 = 16	186 30	
		One necessary tent	1,256	2,027	

* This is the minimum tent equipment prescribed for the Deputy Commissioners of Revenue Settlement in Standing Order No. 238-1 and approved in G.O., No. 1577, dated 28th July 1879.
† The Superintendent, Civil Veterinary Department, has been asked in Board's Proceedings, No. 1461, dated 21st March 1896, to place this tent at the disposal of his Deputy.
‡ With two carpets each—16 ft. × 16 ft., 13 ft. × 13 ft. and 10 ft. × 10 ft. § No carpets.

Scale of tent equipment prescribed for the several classes of officers in the Madras Presidency—*cont.*

Classes of officers.	Rates of monthly tentage allowances paid by Government.	Description of tents.	Internal measurement, square feet.	Approximate cost of tents.	Remarks.
1	2	3	4	5	6
		SALT DEPARTMENT—*cont.*			
		(Supplied by Government)—cont.		Rs.	
Deputy Commissioners	Rs. A. P.	One Swiss cottage tent, complete with gunny fly ..	14 × 14 = 196	508	With four folds of cloth throughout, complete with pole, saletas, door sticks and two sywans; to have two windows on either side, each 2 feet 8 inches square and 1 foot 9 inches from ground; walls to be 6 feet high and to open at the corners, not in the middle of the sides; to be provided with three doors and with a bath room 5 feet square (with pyramidal top like a necessary tent); doors to be 5 feet in height with carpets and chicks complete. To a circle, same as for the Assistant Commissioner except that the hill tents will be 12 feet square and the double-fly sleeping pal 10 feet × 10 feet.
		One hill tent, complete with gunny fly, with 6 feet bath-room attached.	14 × 14 = 196	445	
		One sleeping pal with 5½ feet walls	12 × 12 = 144	264	
		One servants' tent with 1½ feet walls (ridge pole with round ends).	12 × 12 = 144	110	
		One necessary tent with 5 feet 10 inches walls	4 × 4 = 16	33	
			696	1,360	
Assistant Commissioners	No class of officers receive tentage allowances in this department.	One hill tent with 5 feet bath-room and with chicks and carpets.	14 × 14 = 196	425	
		One sleeping pal with walls 4 feet high	12 × 12 = 144	250	
		One servants' tent with walls 1½ feet high	12 × 12 = 144	61	
		One necessary tent with walls 5 feet 10 inches high ..	4 × 4 = 16	33	
			500	769	
Inspectors		One hill tent with 5 feet bath-room, but without chicks and carpets.	12 × 12 = 144	310	One hill tent 12 × 12 with 5 feet bath room and with chicks and carpets Rs. 334.
		One sleeping pal with 4 feet walls	10 × 10 = 100	198¼	All sets, except when otherwise stated, are complete with chicks, carpets, purdahs and gunny bags, but no mallets or pegs are supplied.
		One servants' tent with 1½ feet walls	12 × 12 = 144	61	
		One necessary tent with 5 feet 10 inches walls ..	4 × 4 = 16	33	
			404	602¼	
		FOREST DEPARTMENT. *(Supplied by Government.)*			
Conservators	No class of officers in this dept. except Dy. Collrs. temporarily employed on forest sett. work receive tentage allowances — *vide* art. 1142 and appendix No. 23, C.S.R.	One hill tent with 5 feet bath-room	14 × 14 = 196	425	The scale of tent equipment here given is that sanctioned by Government, but it is under correspondence with the departmental officers as to whether any modifications are required in the scale. *Vide* remark against Land Revenue Commissioners on page 11.
		One shooting pal with 4 feet walls in one piece with the inner fly (bamboo poles).	12 × 12 = 144	220	
		Two servants, tents with round end, with 1½ feet walls.	12 × 12 = 144 12 × 12 = 144	110 110	
		One necessary tent with 5 feet 10 inches walls	4 × 4 = 16	33	
			644	816	

Scale of tent equipment prescribed for the several classes of officers in the Madras Presidency—*cont.*

Classes of officers.	Rates of monthly tentage allowances paid by Government.	Description of tents.	Internal measurement, square feet.	Approximate cost of tents.	Remarks.
1	2	3	4	5	6
	RS. A. P.	FOREST DEPARTMENT—*cont.*		RS.	
		(*Supplied by Government*)—cont.			
District Forest Officers	..	One hill tent with 5 feet bath-room	12 × 12 = 144	340	In Malabar and South Canara :—
		One shooting pal with 4 feet walls in one piece with the inner fly 3 folds cloth in the outer fly and 4 folds in the inner (bamboo poles).	10 × 10 = 100	162	One miniature Swiss cottage tent (bamboo poles and three folds cloth in one piece with the inner fly) 10 × 10 = 100 costing Rs. 190 is substituted for the *hill tent* costing Rs. 340.
		One servants' tent with round end 1½ feet walls ..	10 × 10 = 100	93	
		One necessary tent with 5 feet 10 inches walls	4 × 4 = 16	33	One shooting pal (with bamboo poles, 2 folds cloth in the upper, 3 in the inner fly and walls 3 folds cloth in one piece with the inner fly, 4 feet high) 10 × 10 = 100, costing Rs. 140, is substituted for the *shooting pal* costing Rs. 162.
			360	628	Total cost Rs. 456.
Range Officers	..	One shooting pal with 4 feet walls in one piece with the inner fly (bamboo poles).	10 × 10 = 100	162	All sets are complete with chicks, purdahs, carpets, gunny-bags and mallet, but without pegs.
		One servants' tent with round end with 1½ feet walls ..	10 × 10 = 100	93	
			200	255	
		POLICE DEPARTMENT.			
		(*Supplied by Government.*)			
Inspector-General and Deputy Inspector-General.	No tentage money is given and the rate of travelling allowance is not reduced in the case of officers to whom tents, &c. are supplied.	One Swiss cottage tent	14 × 14 = 196	470	All sets are complete with chicks, purdahs, carpets, gunny-bags and mallet, but pegs are not supplied except to miniature Swiss cottage and shooting pal tents.
		One hill tent with 5 feet bath-room	14 × 14 = 196	425	
		One shooting pal with 4 feet walls	10 × 10 = 100	178	
		One servants' tent with 1½ feet walls	12 × 12 = 144	61	
		One necessary tent with 5 feet 10 inches walls ..	4 × 4 = 16	33	
			652	1,167	
Superintendents		One hill tent with 5 feet bath-room	14 × 14 = 196	425	In Malabar, South Canara and the hill tracts the scale is —
		One shooting pal with 4 feet walls	12 × 12 = 144	236	One miniature Swiss cottage tent (bamboo poles, 3 folds cloth) .. .. 10 × 10 = 100 RS. 190
		One servants' tent with 1½ feet walls	12 × 12 = 144	61	One shooting pal, with 4 feet walls (bamboo poles) 2 folds cloth in the outer and 3 folds in the inner fly and walls .. 10 × 10 = 100 140
		One necessary tent with 5 feet 10 inches walls ..	4 × 4 = 16	33	
			500	755	
Assistant Superintendents		One hill tent with 5 feet bath-room	12 × 12 = 144	340	One servants' tent with the 1½ feet walls .. .. 10 × 10 = 100 55
		One shooting pal with 4 feet walls	10 × 10 = 100	178	One necessary tent with 5 feet 10 inches walls .. 4 × 4 = 16 33
		One servants' tent with 1½ feet walls	12 × 12 = 144	61	
		One necessary tent with 5 feet 10 inches walls ..	4 × 4 = 16	33	
			404	612	316 418

appendix A Pwdept

Scale of tent equipment prescribed for the several classes of officers in the Madras Presidency—*cont.*

Classes of officers.	Rates of monthly tentage allowances paid by Government.	Description of tents.	Internal measurement, square feet.	Approximate cost of tents.	Remarks.
1	2	3	4	5	6
	RS. A. P.	PUBLIC WORKS DEPARTMENT.		RS.	
Superintending Engineers	..	One Swiss cottage tent	14 × 14 = 196	470	Tent pitchers are not supplied in the Public Works Department at the expense of the State. No reduction is made in the rate of travelling allowance in the case of officers to whom tents are supplied, and no tentage money is given in lieu of tents. No regulations exist in the Public Works Department as to the renewal of tents.
		One hill tent with 5 feet bath-room attached	14 × 14 = 196	425	
		One servants' tent with 1½ feet walls	12 × 12 = 144	61	
		One necessary tent with 5 feet 10 inches walls	4 × 4 = 16	33	
			552	989	
Executive Engineers	..	One Swiss cottage tent	12 × 12 = 144	390	Members of the department who have to travel by canals are supplied with boats at the expense of the State, rent for the use of the boats being received as follows :—
		One hill tent with 5 feet bath-room attached	12 × 12 = 144	340	
		One servants' tent with 1½ feet walls	10 × 10 = 100	55	
		One necessary tent with 5 feet 10 inches walls	4 × 4 = 16	33	
			404	818	Kurnool canal—* RS.
					Executive Engineers .. 24 per mensem.
					Assistant Engineers .. 16 ,,
					Upper Subordinates .. 12 ,,
Assistant Engineers	..	One hill tent with 5 feet bath-room	12 × 12 = 144	340	Godávari and Kistna Deltas and the Buckingam Canal—† RS.
		One Cashmere tent with 4 feet walls	10 × 10 = 100	200	For special boats (costing more than Rs. 1,400 each) .. .. .. 30 per mensem
		One servants' tent with 1½ feet walls	10 × 10 = 100	55	For first-class boats .. 24 ,,
		One necessary tent with 5 feet 10 inches walls	4 × 4 = 16	33	For second-class boats—
			360	628	Subordinates drawing Rs. 200 and upwards 16 ,,
		European.			Subordinates drawing less than Rs. 200 .. 12 ,,
		One hill tent with 4½ feet bath-room	10 × 10 = 100	315	
		One necessary tent with 5 feet 10 inches walls	4 × 4 = 16	33	
Upper Subordinates	..		116	348	Officers are required to maintain their own crew, &c., and are permitted to draw the travelling allowance admissible under the rules. Repairs to the boats are carried out by Government.
		Native (*when necessary*).			All sets are complete with chicks, purdahs, carpets, gunny bags and mallet, but pegs are not supplied except to Cashmere tents.
		One bichoba tent with 6 feet walls	10 × 10 = 100	145	

Note.—Permission to deviate from the above scale in individual cases will be given if sufficient cause is shown, provided no extra cost is involved.

* G.O. No. 181-I., dated 26th February 1883.

† G.O. No. 827-I., dated 16th October 1883 and G.O., No. 592-I., dated 29th November 1889.

APPENDIX B.

RULES FOR THE MAINTENANCE OF GOVERNMENT TENTS SUPPLIED AT THE EXPENSE OF THE STATE.

*Police and Salt Departments.**

1. *Supply of Tents.*—With a view to enable officers proceeding on inspection tours to command the greatest amount of convenience possible during such tours in respect of proper accommodation for themselves and for their offices, Government has sanctioned the supply of tents to all such officers.

2. *Allotment of Tents.*—The allotment of tents fixed for each department is shown in Appendix A *supra*.

3. Tents may be used by other officers than those to whom they are supplied as shown in the annexure to this appendix.

4. *How to keep Tents when not in use.*—When not in use, tents should generally be kept in a dry place on stands about 18 inches high so as not to be damaged by rats or white-ants. But during the monsoon when they are not in use, they should also be spread out in the sun to dry not less than once a month.

5. *Instructions for pitching and striking Tents.*—The following instructions are laid down for pitching and striking tents. Attention to these will make them last much longer than they would do otherwise. The failure on the part of any officer to comply with these instructions should, therefore, be promptly reported to the controlling authority for orders :—

(1) Tents should, on no account, be pitched under tamarind trees.

(2) When tents are being pitched or struck and the ground is at all muddy, the tent bags or some straw should always be spread below them to keep them clean.

(3) Great care must be taken in pitching tents that the pegs for the ropes are placed in a straight line with the seams in the fly, so that the strain may be direct and equal and not crosswise. Ropes should not, therefore, be tied to trees unless they happen to be exactly in the true line, which will seldom be. It is the safest plan never to allow them to be tied to trees. If tents bag at the corners, the ropes which pass up inside the fly round the pole must be pulled moderately tight and tied to the corner ropes so as to make the strain come on them and not on the canvas.

(4) In stormy weather, the corner and storm ropes of tents should invariably be "bushed." If bushes cannot be procured, as in sandy tracts, a hole should be dug and a tent-peg be buried at right angles to the direction of the rope at a depth of a couple of feet, the rope tied to it and the hole filled in and the sand firmly rammed down. It will be found that ropes so secured will hold in sandy soil far better than if tied to pegs driven in in the ordinary way.

(5) When rain comes on, all tent ropes should be slightly slackened off, so as to allow for the shrinkage of the ropes and canvas when they get wet. Ropes are otherwise liable to be broken and canvas to be torn, and it often happens that their shrinking pulls the pegs out of the ground, especially in the dry weather when the ground is hard and the pegs have probably not been driven in deep. If this should happen at night, as it frequently does, the fact that the pegs have drawn is likely to pass unnoticed, and the tents will be liable to be blown down if the wind should rise.

(6) Care should be taken not to strike and pack tents when damp from rain or dew. A march had better be a little delayed than that a tent be spoilt from mildew, which is the certain consequence of packing tents when damp.

6. *Allowance for repair of Tents.*—No allowance will be made for the repair of tents for twelve months after their original issue, save under special circumstances to be reported for orders. In subsequent years, the officers named in the annexure may authorize annual expenditure for petty repairs not exceeding for the limits of their jurisdiction an average of Rs. 20 per set of tents for the first three years, Rs. 25 for the next two years, and Rs. 30 per annum for any further period. If larger sums are required for the repair of tents, an estimate must be submitted to the controlling authority for orders with a full explanation of the necessity.

These allotments are made merely to meet fair wear and tear. Damage due to negligence must be paid for by the officers causing it.

7. † It should be understood that Government has no intention of supplying lascars for the care and pitching of tents. Officers must make their own arrangements in this respect.

8. *Report on the condition of Tents by Officers taking charge of them.*—Officers assuming charge of offices to which tents have been allotted will report on the condition of the tents taken over by them in Form A. The report should be submitted in duplicate through the proper

* It is intended to adopt these rules with slight alterations in the Forest department also.

† G.O., No. 957, Judicial, dated 8th May 1895, paragraph 5. This rule has not been adopted in the Salt department.

channel to the intermediate authority, who will forward one copy to the controlling authority with his remarks, if any, and retain the other for record in his offices. Before forwarding these reports to the controlling authority the intermediate authority, through whose hands they pass, should give the necessary orders as to repairs which can be executed locally.

9. *Inspection of Tents.*—The intermediate authority should make a practice of inspecting all subordinates' tents, which should be pitched for the purpose, at frequent intervals. The condition of tents should be noticed in the reports on the inspections of sub-divisions; and an annual return of inspections should be submitted on the prescribed dates in Form B. These yearly reports on inspection of tents should be forwarded to the intermediate authority, who will, at his discretion, forward them to the controlling authority with a copy of his remarks in special cases. The responsibility of officers for the proper upkeep of tents in their charge is *personal* and should invariably be enforced.

10. *Tents when and where to be repaired.*—Repairs found to be required should be completed as early as possible, so that all tents may be in perfect order. For repairs required in excess of the scale sanctioned in paragraph 6 above, they should, as a rule, be sent to the Vellore Jail, whenever that can be done without inconvenience. The Inspector-General of Prisons has directed the Superintendent of the Central Jail, Vellore, to receive all tents that may be sent to him for repairs, and to use his utmost endeavour to do the work satisfactorily.*

* Cash payments on account of work done by the Vellore Jail in repairing tents, &c., is contrary to articles 95 and 96, Chapter 6, of the Civil Account Code (Fifth Edition). Special attention of all officers concerned is therefore drawn to the above rules, which prohibit cash payment except in the cases falling under clause (xi) of article 95 above referred to.

ANNEXURE.

SPECIAL regulations applicable to particular departments.

Rules in Appendix B.	Regulations.	Salt.	Police.
2	Use of tents by other officers	Circle tents issued to Inspectors to be also utilised by Assistant Inspectors proceeding on circuit.	Intended for officers to whom they are supplied.
3, 6, 7, 8	Controlling authority	Board of Revenue	Inspector-General of Police.
6	Officers authorizing expenditure for repairs.	Assistant Commissioners	Deputy Inspector-General.
6, 7, 8	Intermediate authority through whom annual reports should be sent, and who should give orders for local repairs.	Deputy and Assistant Commissioners.	Do.
9	Inspecting officers	Do. do.	Deputy Inspector-General to inspect Superintendents' tents and Superintendents those of their Assistants.
	Due dates for returns of inspections ..	1st October	1st April.

FORM A.

Report on the Condition of Tents on assumption of charge by Mr.

from Mr.

District.

Particulars.	Report of the officer assuming charge.	Report of the officer giving over charge.
1. Place of manufacture		
2. Date of receipt (of each tent separately, if whole set was not received at one time).		
3. Particulars, date and cost of repairs up to date.		
4. Present condition of—		
(*a*) Swiss cottage tent		
(*b*) Hill tent		
(*c*) Shooting pal		
(*d*) Sleeping pal		
(*e*) Miniature Swiss cottage (bamboo poles, three folds cloth).		
(*f*) Necessary tent		
(*g*) Servants' tent		
5. Repairs required at the time of the assumption of charge.		
	Signature.	*Signature.*

Note.—Heads 1, 2 and 3 need not be filled in by the Relieving officer.

FORM A.

Remarks of Inspecting Officer.

From

Signature.

To

Remarks of

Dated 189 .

Orders as to repairs.

Subject.

Submitting a report on the condition of tents on assumption of charge of office on 189 .

Signature.

FORM B.

DEPARTMENT.

District.

Report on Inspection of Tents for the year ending .

District or circle.	Date of inspection.	Condition of tents and repairs required, if any.

Dated 189 . } *Signature.*

FORM B.

189 .

DEPARTMENT.

From

To

Dated
Despatched } 189 .
Received

Subject.

Report on the inspection of tents for the year ending.

5

P 70

Public Works Department.

In order to identify tents and check the length of time they may be in use, each tent will bear a number which will be communicated at the time of sanction. The number and date of supply should be indelibly impressed on the tent, and should be entered in a register to be kept in Form C.

FORM C.

REGISTER of sanctions to tents.

Circle.	Division.	Sub-division.	Special charge.	Tents.			Cost.	Sanctioning order.	Remarks (here enter whether the tents are new or second hand).
				Serial No.	Date of supply.	Description.			
							Rs.		

INDEX to register of tents.

Tents.			Charge to which allocated.	Remarks.
Serial No.	Date of supply.	Description.		

Jail Department.

All tents manufactured by the Vellore Central Jail for Government departments are, previous to despatch, examined by a committee composed of the Superintendent and a representative of the department on account of which the supply is made, and reported on in the following form :—

FORM D.

Proceedings of a Committee held at the Central Jail at Vellore on the 189 , for the purpose of examining the following articles proposed to be issued to the Department :—

Name of officer.	Articles.	Date when to be delivered.	
		Number of tent.	Date of despatch.

The Committee is composed as follows :—

Members.

The Superintendent, Central Jail, Vellore.
„ Assistant Commissioner, Salt and Abkári Revenue, Sub-Division.
„ District Forest Officer.
„ Assistant Superintendent of Police.
„ Executive Engineer, Public Works Department, Division,
assisted by their subordinates.

2. The Committee having assembled pursuant to Rule V, Jail supplies, proceed to examine the tents.

3. Each article having been examined in detail, the Committee are of opinion that the articles are, *bonâ fide* serviceable for Department.

VELLORE,
189 .

Superintendent, Central Jail, Vellore.

N.B.—One copy of the Proceedings to be forwarded to the—
Board of Revenue (for Salt and Forest Departments).
Inspector-General of Police.
Superintending Engineer, Public Works Department, Circle.