24-1
10.9.91 -- 2434 W

21/4 W

P. W. CURRENT No. 2150

21/4 W

No. 753 W. d/26 March '95.

B
List ✓ ne

Enclos 1

Recd: 19. 3. 95

Communicated to
Communicated to
the Supdg. Engr. III Circle
the Supdg. Engr, III Circle,
for information and
for information and
guidance.
guidance.

CWMS
23/3 95

S
???

Rec.

To
The Supdg. Engr. III Circle
The Supdg. Engr, III Circle
" Examiner P.W. Accts.
" Examiner, P.W. Accounts

DEAD ... 26 MAR 95

INDEXED.

26/4

with disposal.

Report of an

Inspection of cash and establishments record of office of Superintending Engineer, III Circle.

by Mr. C. C. Swetenham Dy. Exam. of Accounts in the Survey. 1895

I.—PRELIMINARY.

Last inspection.—This office was not visited upon last inspection of Divisional office at Bellary.

2. *Circle charge.*—The Superintending Engineer is Lt.-Col. C. C. Rawson, R.E., Superintending Engineer, 2nd class. He was absent on tour, notice having by an oversight unfortunately not been given him of the projected inspection.

II.—EXPENDITURE.

A.—Cash Accounts.

3. (*a*) *Imprest account.*—The imprest account is kept in manuscript.

(*b*) It was last signed by Superintending Engineer on 5th August 1892 on the occasion of Colonel Fraser, R.E., taking over charge of circle.

(*c*) The imprest account is balanced monthly. It need only be balanced upon recoupment, increase or decrease.

4. *Vouchers.*—Upon checking the imprest account for January 1895, the following observations were made :—

(*a*) *Voucher No.* 1, 11*th January.*—Superintending Engineer's order to pay was not produced, the reason given being his absence on tour.

(*b*) No voucher at all was produced for items 2 and 3 of imprest account, being—

Item 2—" Paid for parcel of belt cloth from, &c.," Rs. 1-12-0.
Item 3—" Paid for making belts," Rs. 1-4-0.

5. *Authority for payments.*—It is stated that the orders of Superintending Engineer to pay are not as a rule obtained. This or his signature to cash account are absolutely necessary.

B.—Establishments.

6. *Travelling journals.*—Travelling allowance journals from January-December 1894 were checked and found correct.

7. (*a*) *Leave.*—Privilege leave for 12 days from 19th April 1894 was granted to Mathoraimoothoo, a peon. He had only returned from leave without allowances on 27th March 1894. The privilege leave was inadmissible and allowances should be retrenched.

(*b*) P. Ramasawmy, a peon, is shown in the salary bill for December 1894 as absent on leave on medical certificate from 23rd December to 31st December. The absence is stated to have terminated on 8th January 1895. The grant of leave is not recorded in service book, nor has a medical certificate yet been produced.

KURNOOL,
17th January 1895.

(Signed) C. C. SWETENHAM,
Dy. Examiner of Accounts, P.W.D.

S. A. B.,
for disposal
[illegible]

PWE.1
2150/95

E. No. 27
500—2-5-94.

KEEP-WITH CURRENT No.

dated 189 .

GOVT. OF MADRAS. } 1895. { P. W. DEPT.

EXAMINER, P. W. ACCOUNTS.

Madras, 18 March 1895.

OFFICE NOTE No. 1036 B

To

W.

Report of an inspection of cash and establishment records of the office of the Supg.Engineer, 3rd.Circle by Mr.C.C.Swetenham, Dy.Examiner of Accounts.

Submitted for orders, attention being invited to the following:-

2. Para 5. The Supg.Engineer holds an imprest of hundred rupees and under Code volume II, chapter I, para I8I every voucher should bear a pay order but as the Supg.Engineer is often away from his head quarters and it will be inconvenient for him to sign each order it would appear sufficient if he signs each imprest sheet sent forward for recoupment in token of his responsibility for the entries in that sheet see Code volume II, chapter I, para 6I.

3. Para 7(a). The leave being inadmissible the allowances granted should be retrenched.

[illegible]
C.