

GOVERNMENT OF MADRAS.
PUBLIC WORKS DEPARTMENT.

General.
Account.

READ—the following papers :—

From H. E. CLERK, Esq., Executive Engineer, North Arcot Division, to the
Superintending Engineer, IV Circle, dated 18th July 1894, No. 246 S.E.

I have the honour to ask for orders as to whether subordinates below the rank of
Sub-divisional officers may be allowed to charge for the carriage of records when on
tour under paragraph 13, chapter VI, Public Works Department Code.

2. Subordinates, as a rule, take their clerks and records about with them, and I
think it is necessary that they should do so as they have to get the quantities in their
measurement books taken out for a large number of works and have very often
references which need immediate disposal.

3. Following the argument according to which I considered that Sub-divisional
officers should not be allowed to charge a share of the carriage of their camp equipage
to office contingencies, I consider that subordinates below the rank of Sub-divisional
officers should be allowed to do so.

4. A general permission to do this would, however, add largely to the "office
contingencies" of the Presidency, and I have therefore referred the question for
orders.

5. It would be very difficult to frame a general rule which would not give in
many cases an unnecessary concession to subordinates. For instance, the least camp
"equipage" a man can keep up is one country cart. If he can carry his records as
well as his own kit in one cart, I consider it would be quite unnecessary for anything
to be paid from office contingencies, as he has been put to no extra expense in the
matter. Where a subordinate uses two carts, the question is different.

6. The use of certificates in this connection suggests itself, but the imposition of
any more certificates regarding travelling allowance and kindred subjects is, in my
opinion, to be avoided.

7. I recommend that subordinates shall be allowed to charge a portion of the cost
of their camp equipage to office contingencies; that the Superintending or Executive
Engineer shall fix what that portion shall be in each case and shall be empowered to
withhold the privilege in cases where they consider that a subordinate has for any
reason not entitled himself to it.

No. 305 W.

Copy forwarded to the Chief Engineer for orders.

The undersigned does not consider paragraph 18, chapter 6 of the Code autho-
rizes a charge being made for the conveyance of records in camp. It refers to the
"removal" of records from one office to another; at least, that is the reading of it by
the undersigned. The undersigned is of opinion that charges for the conveyance of
records in camp should be disallowed altogether both in the case of officers and
subordinates. The extra cost of the conveyance of the few records that either an
officer or subordinate has to take with him in camp is inappreciable.

24th July 1894.

(Signed) J. HANNAN,
Suptg. Engineer, IV Circle.

Office-note from the Examiner of Public Works Accounts, dated 11th August 1894, No. 3337 D./E.

Under the procedure at present in force, the controlling officer in respect to contingent charges (except in the few cases in which the rules require sanction of superior authority) is the Executive Engineer of the division or the head of the office.

2. Code I, VI, 18, permits the cost of removal of records on tour being charged as a contingency and no sanction of any superior authority is required, under the above rule, for the charge. These charges when claimed in contingent bills are therefore admitted without question.

3. It is for Government to decide whether any subsidiary instructions in terms of those proposed by Superintending Engineer, IV Circle, in paragraph 2 of his No. 305 W., dated 24th July 1894, should be issued for the guidance of Executive Engineers or other heads of offices. In the exceptional cases in which it may be necessary to allow charges for removal of records on tour, it would, in my opinion, be sufficient to rule that the sanction of Superintending Engineer to the charge should be obtained.

ORDER—dated 22nd August 1894, No. 2104 W., Public Works.

The suggestion in paragraph 3 of the Examiner's office-note is approved.

(True Extract.)

Under Secy. to Govt., P.W.D.

To the Superintending Engineer, IV Circle.
" other Superintending Engineers.
" the Examiner, Public Works Accounts.

GENERAL.
ACCOUNT.

Gobt. of {1894} Madras.
PUBLIC WORKS.

Dated August, 22nd.

Recd.

Encl.

G.O., 22nd Aug. 1894, No. 2104 W.

AUGUST.

Conveyance of Records

The suggestion of the Examiner, Public Works Accounts, that in exceptional cases in which it may be necessary to allow charges for — by officers and subordinates when on tour, the sanction of Superintending Engineer to such charges would be sufficient, approved.

No 246 S.E

but to North Arcot Division
18th July '94



From

H. E. Clerk, Esq.,
Executive Engineer,
North Arcot Division

To

The Superintending Engineer,
IV Circle.

Sir,

I have the honor to ask for orders as to whether subordinates below the rank of Sub Divisional Officers may be allowed to charge for the carriage of records when on tour under para 18, Chapter VI, D. P. W. Code.

2. Subordinates, as a rule, take their clerks and records about with them, and I think it is necessary that they should do so as they have to get the quantities in their measurement books taken out for a large number of works and have very often references which need immediate disposal.

3. Following the argument according to which I considered that Sub Divisional officers

Who should not charge a share of the carriage of their camp equipage to office contingencies, I consider that subordinates below the rank of Sub-Divisional officers should be allowed to do so.

4. A general permission to do this would, however, add largely to the "Office Contingencies" of the Presidency, and I have, therefore, referred the question for orders.

5. It would be very difficult to frame a general rule which would not give in many cases an unnecessary concession to subordinates. For instance, the least camp "equipage" a man can keep up is one country cart. If he can carry ^{his} records as well, as ^{his} own kit, in one cart, I consider it would be quite unnecessary for anything to be paid from office contingencies, as he has been put to no extra expense in the matter. Where a subordinate uses two carts, the question is different.

6. The use of certificates in this connection

but no position of any more certificates regarding travelling allowance and kindred subjects is, in my opinion, to be avoided.

7. I recommend that subordinates shall be allowed to charge a portion of the cost of their camp equipage to office contingencies; that the Superintending or Executive Engineer shall fix what that portion shall be in each case and shall be empowered to withhold the privilege in cases where they consider that a subordinate has for any reason not entitled himself to it.

I have &c,

(sd) H. E. Clerk,
Executive Engineer,
North Arcot Divn.

N^o. 305 of 24th July '94

Copy - forwarded to the Chief Engineer for orders.

The undersigned does not consider para 18, Chapter 6 of the Code authorizes a charge being made for the conveyance of records in camp. It refers to the "removal"

"removal" of recor^{ns} from one office to
another, at least, that is the reading of
it by the undersigned. The undersigned
is of opinion that charges for the con-
veyance of records in camp should be
disallowed altogether, both in the case
of officers and subordinates. The extra
cost of the conveyance of the few records
that either an officer or subordinate has
to take with him in camp is in-
appreciable.

Hamm
Supg. Engineer,
4th Circle.

To W.

No. 3537 D d/11-5-94
39
Under the procedure at present
in force, the Controlling officer in
respect to Contingent charges (except in
the few cases in which the rules re-
quire sanction of Superior authority) is
the Executive Engineer of the Division
or the head of the office.

2. Code I. VI. 18, permits the cost
of removal of records on tour being
charged as a contingency and no sanc-
tion of any superior authority is re-
quired, under the above rule, for the
charge. These charges when claimed in
Contingent bills are therefore admitted
without question.

3. It is for Government to decide
whether any subsidiary instructions in
terms of those proposed by Supg. Engi-
neer 4th Circle in para 2 of his No.
305/W dated 24th July 1894 should be
issued for the guidance of Executive En-
gineers or other heads of offices. In
the exceptional cases in which it may
be necessary to allow charges for re-
moval of records on tour, it would, in
my opinion, be sufficient to rule that
the sanction of Supg. Engineer to the
charge should be obtained.

11/5
for C.

M.L.
10/5

5591
6008

From

No. 2596 C. d. 11 August 1894

The Supg. Engineer,
H. W. Circle.

To: C R

For favour of
remarks.

Dated 24th }
Despd 25th } July 1894
Recd: 27. 8. 94

S
W.

No. 305
W.

C. R. H. General
Acct.

Conveyance of records by
Subordinates in the North West
Division.

Forward for orders copy
of N. A. D. aff's letter enquiring
whether the charge towards the
may be allowed.

No. 2104 W. d. 22 August 1894
A. J. Pr.

The Suggestion in
para 3 of the Examiners
office note is ap-
proved

DESPATCHED
4 SEP. 94

S. S. S.

Supg. Engr. H. circle
Supg. Engr. IV circle
Supg. Engr. V circle
Supg. Engr. VI circle
Supg. Engr. VII circle
Supg. Engr. VIII circle
Supg. Engr. IX circle
Supg. Engr. X circle
Supg. Engr. XI circle
Supg. Engr. XII circle
Supg. Engr. XIII circle
Supg. Engr. XIV circle
Supg. Engr. XV circle
Supg. Engr. XVI circle
Supg. Engr. XVII circle
Supg. Engr. XVIII circle
Supg. Engr. XIX circle
Supg. Engr. XX circle
Supg. Engr. XXI circle
Supg. Engr. XXII circle
Supg. Engr. XXIII circle
Supg. Engr. XXIV circle
Supg. Engr. XXV circle
Supg. Engr. XXVI circle
Supg. Engr. XXVII circle
Supg. Engr. XXVIII circle
Supg. Engr. XXIX circle
Supg. Engr. XXX circle

O. L. S. 237 R 1/8 O. L. S. 281 R 22/8