

B/S
List my

No. 2057 W. d, 20- August 1894

PUBLIC WORKS DEPARTMENT.

PROCEEDINGS OF THE MADRAS GOVERNMENT.

Read the following

From the S.E. I circle No. 154 G.O. d/ 2nd May 1894
Do No. 512 G.O. d/ 1st August 1894

The outlay incurred
in excess of estimates, on
the undermentioned works
is sanctioned:—

Ganjam Dist.
Provincial

	Estimate	Excess expended there
	Rs	Rs
(1) Constructing Post office at Belliguda - - - - -	2900	824
(G.O. 1833 Wd/ 3-7-90)		
(2) Do at Vidyagiri - - - - -	2500	892
(G.O. 172 Wd/ 18-1-92)		

DESPATCHED
20 AUG. 94

To The S.E. I circle
with 5 guineas -
Exar P.W. Accts

Govt. of {1894} Madras.

FINANCIAL.

Issued

Recd.

Encl.

G.O., &c., 19th July 1894,
Nos. 558, 559.

JULY.

Budget Estimates.

Issuing certain instructions with a view to ensure greater uniformity and clearness in the form in which the detailed — of the various departments of the public service are now prepared.

No. 2058 W. d/20 August-1894

Communicated
to the Consy. Engineer for
Railways with reference
to para 7.

2. The Budget estimates
of the P.W.D. are prepared
in accordance with the
instructions of the
Govt of India, as
contained in the
P.W. Code.

(Dd) J.P.

W

Consy. Eng. for Ry
Chief Eng. for Imp
Exr. P.W. Accts
Exr. Ry Accts
Finl. Sept

18TH JANUARY 1892, No. 172 W., PUBLIC WORKS.

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

Buildings and Roads.
Civil Works.

READ—the following papers:—

Proceedings of Government, Financial Department, dated 4th January 1892, No. 8.

Read—the following paper:—

From the Postmaster-General, Madras, dated 22nd December 1891, No. 28439.

I have the honour to forward herewith, for the sanction of Government, a revised estimate, duly countersigned by me, for the construction of the Post office building at Balliguda in the Agency tracts of the Ganjam district received from the Superintending Engineer, I Circle, together with a copy of his letter No. 1143 G.N., dated 5th December 1891. It will be seen that this estimate amounts to Rs. 2,900, i.e., Rs. 400 in excess of that already sanctioned by Government in G.O., No. 1833 W., dated 3rd July 1890. This increase is found necessary as the Public Works Department was at first unable to give the actual amount of expenditure that would have to be incurred for undertaking works of this nature in the Agency tracts as they have never hitherto carried out any works there.

2. The extra expenditure which this measure involves can be met from the District Post Savings.

Order—dated 4th January 1892, No. 8, Financial.

Approved and transferred to the Public Works Department.

2. The excess will be debited, as is customary in such cases, to grant 45. Civil Works—Public Works Department.

(True Extract.)

(Signed) N. S. BRODIE,
Acting Under-Secretary.

ORDER—dated 18th January 1892, No. 172 W., Public Works.

The revised estimate, amounting to Rs. 2,900, for constructing a Post office at Balliguda in the Ganjam district, is sanctioned in supersession of the estimate of Rs. 2,500 sanctioned in G.O., No. 1833 W., dated 3rd July 1890.

2. This sanction has been registered as Provincial No. 102 W. of 1891-92 and classified as Civil Buildings, Original Works.

(True Extract.)

(Signed) J. PENNYCUICK, Colonel, R.E.,
Secretary to Govt., P.W.D.

To the Superintending Engineer, I Circle, with five enclosures.
„ Examiner, Public Works Accounts.
„ Financial Department.
„ Director-General of Post Offices.
„ Postmaster-General.

BUILDINGS AND ROADS.
CIVIL WORKS.

Govt. of {1892} Madras.

PUBLIC WORKS.

Dated January, 18th.

Recd.

Encl.

G.O., 18th Jan. 1892, No. 172 W.

JANUARY.

Post Office at Balliguda.

Revised estimate, amounting to Rs. 2,900,
for constructing a — in the Ganjam dis-
trict, sanctioned.

19TH JULY 1894, Nos. 558, 559, FINANCIAL.

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

ORDER—dated 19th July 1894, No. 558, Financial.

With a view to ensure greater uniformity and clearness in the form in which the detailed budget estimates of the various departments of the public service in this Presidency are now prepared, His Excellency the Governor in Council directs that, in future, all budgets before they are submitted to Government, shall be printed *in extenso* exactly in the form adopted by the Government of India in its *printed Civil Estimates*: these have now been considerably enlarged and improved, and all heads of departments should adhere to them.

2. Proof copies of the forms for 1895-96 as approved in the Financial Department will be forwarded to each head of a department under the Chief Secretary by the Superintendent, Government Press, to whom they should be returned with all the columns duly filled in and the explanations written on the blank sheets attached to each estimate. Clean copies of these estimates so completed must be submitted in type so as to reach Government by the dates already prescribed (*vide* G.O., dated 8th May 1893, No. 369, Public).

3. Covering letters are unnecessary in most cases; but where they are considered indispensable, they should be as brief and clear as possible, dealing only with the general financial position of the department concerned and calling attention to such special points as may require the orders of Government. Mere repetitions of figures and statements appearing in the body of the estimates should be avoided.

4. The Accountant-General will likewise submit in print the various estimates he forwards to Government. He will include in his *Miscellaneous Budget* all those petty items which are not provided for by any department or head of a department, *e.g.*, the fixed minor grants to municipalities referred to in G.Os., dated 19th December 1893, No. 1284, paragraph 3; 2nd March 1894, No. 181; and 30th May 1894, No. 411.

5. The Inspector-General of Registration may add his estimates of receipts and charges under the Births, Deaths and Marriages Act at the end of his Registration budget.

6. Heads of departments should provide approximate amounts for "*Exchange Compensation allowances*" in their individual budgets, obtaining the required information from the Accountant-General, who will, if necessary, consult the Government of India.

7. The Public Works Department should estimate for the receipts and charges of the Mayavaram-Muttupet Railway, both under *Revenue* and *Construction* accounts.

8. The Revenue Department will be requested to issue instructions to the Board of Revenue to curtail the length of their Budget proceedings, especially in the case of the Land Revenue and Forest Departments. It would also be more expedient if the estimates of receipts and charges under different major heads, *e.g.*, Stamps, Assessed Taxes, &c., were considered separately.

9. The various rulings relating to the correct classification of receipts and charges under individual heads will be found in Appendix P to the Civil Account Code, and these should be closely adhered to. The distinction between *Contingencies* and *Supplies and Services* has been clearly defined in G.O., Financial, dated 20th October 1888, No. 783, and should be strictly observed. The instructions relating to *Inter-departmental transfers* and the *sundry rulings* in chapter 6 of the Civil Account Code, as well as the rules prescribed for the *preparation* of the budget in chapter 9, should be carefully borne in mind.

10. The two following notes to Article 154 of the Code are of the utmost importance, and heads of departments should pay particular attention to them:—

(1) What are called fixed establishments are not irrevocably fixed for all time, and should be brought under the formal review of heads of departments, from time to time; even when there is no thought or intention of making any change in establishments, it would still seem to be desirable that heads of departments should review the entire estimate of the requirements of their departments.

(2) When Local Governments propose to provide in their estimates for any considerable expenditure out of accumulated balances, the proposals must be forwarded to the Government of India in advance of the estimates for separate consideration.

Heads of departments should not include such schemes in their budgets without obtaining the previous sanction of the Financial Department.

11. A few subsidiary instructions are appended for general information and guidance:—

(1) Leave allowances and pensions (and in a few cases salaries) which are payable in England are chargeable to the Home accounts, and should not be provided for in the Local estimates.

(2) No transactions should be shown net, but the gross receipts and charges should be entered in every case under the appropriate heads.

(3) When charges are divided between two or more heads, the entire cost of the item should be shown under each head, and then the necessary deductions should be made for the proportion to be transferred to other heads.

(4) When an officer, whether gazetted or non-gazetted, receives, in addition to pay proper, any allowance, e.g.—

Local allowance,		Fixed travelling allowance,
Personal " "		Conveyance " "
Special " "	for special duties,	Horse " "
House-rent " "		Tentage " "

such allowance should be shown separately. Local, personal, special and house-rent allowances, if chargeable to the same head as salary, should be shown immediately below the salary concerned. In other cases, the allowance should be shown in its proper place.

(5) Under *Establishments*, particulars of all pay above Rs. 200 should be given in detail; the rest may be grouped as follows:—

Number of clerks between 200 and 100.
" " " 100 " 50.
" " " 50 " less.

(6) Progressive salaries, whether in the case of *salaries* or *establishments*, should be shown as such, the *maximum* and *minimum* being specified in each case, and not merely the actual rate of pay that may be payable for the year.

(7) Details should be furnished for all *temporary establishments*, as well as for *office contingencies* and *miscellaneous*.

(8) In a foot-note should be shown every office which has free quarters attached to it.

(9) Charges for *service telegrams* should be entered separately and not included with *service postage*.

(10) In the columns of *Revised Estimates*, heads of departments need not fill in every detail; it will suffice if the totals are given approximately for each main sub-division, viz.,—*salaries, establishment, allowances, &c.*

(True Extract.)

J. F. PRICE,
Chief Secretary.

To Departments of the Secretariat.
„ all Heads of Departments.

ENDORSEMENT—dated 19th July 1894, No. 559, Financial.

Copy to the Government of India, Finance and Commerce Department.

J. F. PRICE,
Chief Secretary.

Govt. of {1894} Madras.
FINANCIAL.

Issued

Recd.

Encl.

G.O., &c., 19th July 1894,
Nos. 558, 559.

JULY.

Budget Estimates.

Issuing certain instructions with a view to ensure greater uniformity and clearness in the form in which the detailed — of the various departments of the public service are now prepared.

11

No. 2058 W. d/20 August 1894

Communicated
to the Consulting
Engineer for Railways
with reference to
para 7.

2. The Budget Estimates
of the P.W. Dept are
prepared in accordance
with the instructions
of the Govt. of India,
as contained in the
P.W. Code.

(Dd) J. P.

Cons. Engr for Ry's
Ch. Engr for Ingr
Enr. P.W. Accts
Enr. Ry Accts
Finl. Dept

No. 154 En.

FROM

G. D. Wybrow Esq
SUPERINTENDING ENGINEER

FIRST CIRCLE.

TO

THE CHIEF ENGINEER

PUBLIC WORKS DEPARTMENT.

DOWLAISHWERAM, 2nd May 1894.

Enclosures. 3

Completion Reports
1.00 Statement

SIR,

I have the honor to submit herewith
2 Completion Reports for constructing Post
offices at Udayagiri, and Balliguda in the
Agency tracts of the Ganjam District sanc-
tioned in G.O. No. 1833 W. dated 3rd July 1890.
A revised estimate amounting to Rs. 2,900 for
constructing Post Office at Balliguda was
sanctioned in G.O. No. 172 W. dated 18th Ja-
nuary 1892.

2. The excess expenditure on both
of the above two works aggregate to Rs. 1716
and explanations for the excesses have been
afforded in the reports.

3. The Examiner of Public Works
Accounts has verified the Completion Re-
ports, vide his endorsement No. 107 dated
22nd February 1894, on the enclosed monthly
report of works completed during December 93.

4. I therefore request that you will

be good enough to obtain the sanction
of Government authorizing the Exa-
-miner of Public Works' Accounts to ad-
-mit the net excess expenditure of Rs. 17,16
incurrd on the works in question-

I have the honor to be,

Sir,

Your most obedient Servant

J. D. Brown,
Sup^d Engr^g 1st Circle

38-35-

P. W. CURRENT No. 3408

S. E. I. 500-13-2-93
6

Govt

FROM
G. D. Wybrow Esqr
SUPERINTENDING ENGINEER
FIRST CIRCLE.

No 1833 W 8 3.7.90
- 2171 W 19 9.8.90
- 172 W 8 18.1.92

TO
THE CHIEF ENGINEER

PUBLIC WORKS DEPARTMENT

DATED 2"
DESPATCHED 4 } May 1894
RECEIVED 7 }

No. 154 Cu.

ENCLOSURES 3.

SUBJECT.

Post offices at
Balliguda and
Adiyagiri -
Submit complete
reports for constructing
and requests to obtain
sanction authorising
the Examiners to pass the
plans -

Public Works Department.

Current No. 3408
Letter No. 154 Cu.
Dated 2^d May 1894
From the Super Engineer 1 Circle

NOTE BY TECHNICAL SECTION.

Name of work Post offices at Adiyagiri
& Balliguda in the Ganjam District

The accompanying two com:
- please reports for constructing
Post offices at Adiyagiri and
Balliguda in the agency tracts
of the Ganjam District in sub-
mitted by the Super Engineer 1
Circle with a request that the
Sanction of Govt. may be obtain-
ed to the incurs expenditure on
the works in question.

An estimate amounting to Rs
2500 for constructing the Post Office
at Adiyagiri was sanctioned
in G.O. No. 1833 W dated 3rd July
1890 & the incurs expenditure
on this work amounts to Rs 892
or 35.68 % over the sanction.

A revised estimate amounting
to Rs 2900 was sanctioned in G.O.
No. 172 W dated 18th Jan^y 1892 for
constructing the Post office at
Balliguda

Issued
Recd.

ens
for
dey

As
8/12/94

Y

4572
22/1/5

Balliguda. The excess on this
work amounts to Rs 824 or
28.42% over the revised estimate.
The

Both the excesses are stated
to be due chiefly to the cost of
procuring skilled labor at en-
hanced rates & to a large quan-
-tity of timber spoiled during
the rains of 1891 which had to
be replaced for the Balliguda
Post Office.

The completion reports have
been verified by the Examiner
P. W. accounts.

[Signature]

12. V. 94

B

P. W. 9

No. 2025 C dated 24th May 1894
Memo

With reference to the
letter from the Superintending
Engineer I Circle No. 154 G.R.
of 2nd May 1894 applying
for sanction of Government
to the excess outlay incurred
on the post offices at
Balliguda and Adayagiri,
the undersigned has the
honor to request that the
Superintending Engineer
will be good enough
to obtain from the Post-
-master General, Madras,
Completion Certificates for
those works, and submit
the documents at an
early date.

[Signature]

To the S.E. I Circle

[Signature]

21.5.94

No. 512 G. N.

From

A. H. Garrett Esq
Superintending Engineer
First Circle

Enclosures. 2

To

The Chief Engineer
Public Works Department

Dowlaiswaram, 1st August 1894.
wsp 4

Sir,

With reference to your Memorandum
No. 2025 C. dated 24th May 1894, I have the
honor to submit herewith the Completion Cer-
tificates for constructing the Post Offices at
Balliguda and Udayagiri duly signed
by the Postmaster General Madras.

I have the honor to be,
Sir,

Your most Obedient St
A. H. Garrett
Sup^r Eng^r 1st Circle.

No. 2025 C. d. 24th May 1894

T H
B. J.

28/8

28/8

unf