

Government of Madras.

1894.

P. W DEPARTMENT.

CURRENT No. 4721

DISPOSAL.

No. dated

From

The Suptg: Engineer
II circle.

ENCLOS. 1

No. 640 K S

Dated 20.6.94

Received 23.6.94

SUBJECT.

Temporary Establishment
for District Eastern Division:

Forwarding letter from the
Ex: Engineer District Eastern
with a very strong recommenda-
tion that the additional —
asked for, may be sanctioned.

PUBLIC WORKS DEPARTMENT.

No. 1608 W. d. 28th June 1894

PROCEEDINGS OF THE MADRAS GOVERNMENT.

READ the following

From the Suptg: Engineer II Circle. No. 640 K S. dated 20th June 1894

In the circumstances now
reported, the employment in the
District Eastern Division during
the current official year, of the
temporary establishment included
in the statement submitted by
the Executive Engineer, is sanctioned.
2. The question as to the neces-
sity for this establishment
will be reconsidered after the
Examiner has had an opportunity
of inspecting the division, and on
receipt of the report referred
to in para 2 of G.O. No. 1101 W
dated 21st April 1893.

3. This sanction has been
registered

No. 640 K.S.

Forwarded to the Chief Engineer, Public Works Department, with a very strong recommendation that the additional establishment asked for may be sanctioned. All work in the delta has to be carried out, with very few exceptions, by departmental agency, and this adds very much to the office work. Until the Kistna system has been completely finished, it will be impossible to work the offices with the usual establishments, and it is certain that, unless relief is given, the office work will fall into arrears, the effect of which will be that the extension of irrigation will be delayed and revenue lost. With these offices in good working order Executive Engineers can devote more time to the proper inspection of works.

20th June 1894.

(Signed) W. L. C. BADDELEY, Major, R.E.,
Superintending Engineer, II Circle.

ORDER—dated 28th June 1894, No. 1608 W., Public Works.

In the circumstances now reported, the employment in the Kistna Eastern division during the current official year of the temporary establishment included in the statement submitted by the Executive Engineer is sanctioned.

2. The question as to the necessity for this establishment will be reconsidered after the Examiner has had an opportunity of inspecting the division and on receipt of the report referred to in paragraph 2 of G.O., No. 1101 W., dated 21st April 1893.

3. This sanction has been registered as Provincial No. 24 W. of 1894-95 and classified as Establishment, Temporary.

(True Extract.)

Under Secy. to Govt., P.W.D.

To the Superintending Engineer, II Circle.
„ Examiner, Public Works Accounts.

been considerably increased by the amalgamation of Gudiváda division, I give in margin the number of works sanctioned and in execution under Capital Account. In addition to these, works under Extensions and Improvements and Maintenance and Repairs are in progress.

Kistna Eastern division, works ...	162
Late Gudiváda do ...	220
	382

To this number the 61 works sanctioned for Bantumilli canal (*vide* G.O., No. 351 L., dated 23rd April 1894) should be added ...

61
443

4. Admitting that the accounts work has been much simplified by the introduction of Government of India Code and forms, as often advocated by the Examiner, the account work, by way of examining each voucher and the sub-divisional accounts and posting them into cash and stock abstract books, remains unaltered, as all simplifications are in the direction of preparing work abstracts and work registers. The simplified procedure very inadequately compensates for the labour and time occupied in the preparation of work abstracts for such a large number of works every month. Further, the cost of stock materials sent to other divisions and their conveyance charges which used to be directly debited as stock without passing through the adjustment book has now to be debited through the adjustment book to a large number of works to which they were sent, as the division has become a receiving division instead of being a supplying one as hitherto.

5. The establishment matters which used to be looked after by a clerk are now left without anybody in charge of them. The work in this direction is not reduced in the least. The preparation of salary, travelling allowance and contingent bills should have somebody detailed entirely for the purpose to ensure prompt disposal of applications for leaves and claims of salaries and allowances.

6. A distribution of account work has been made between the accountant and his two existing assistants. I am certain that the work cannot possibly be done in proper time and with promptness. As the manager of the office, the accountant has much to do—to answer my calls for information wanted for the disposal of papers, giving instructions to the members of the staff and supervising their work—and as such he cannot be saddled with the preparation of original schedules of minor importance which can very well be left to his assistants to be prepared under his supervision, of course reserving for himself the examination of important documents, such as sub-divisional cash accounts and accounts of receipts and suspense accounts, &c.

7. Since I joined this division I always found both the correspondence and account very heavy and expressed the same to you—*vide* my No. 3893 of 30th October 1893. Mr. Jopp, in his letter No. 6736 of 8th March 1893, when the orders for the amalgamation of Gudiváda division were passed in March 1893 but since cancelled, fully recognizing the considerable work that will be thrown on this division by the amalgamation, applied for an additional establishment of three clerks to the divisional office and of one for Cowtaram sub-division.

8. Considering the additional work also thrown on the draftsman's branch by the large number of estimates, &c., which now have to be checked, a temporary draftsman is also absolutely necessary. There were hitherto three draftsmen in the Kistna Eastern division and two in Gudiváda division, whereas there are now only two in Eastern division to do a considerably increased quantity of work.

9. In these circumstances, I have the honour to request that you will be good enough to support my application for an additional temporary establishment consisting of—

1 clerk on ...	RS.
1 clerk on ...	40
1 clerk on ...	30
1 draftsman on ...	35

for the divisional office and one clerk on Rs. 20 for the Cowtaram sub-division, the heaviest of the three sub-divisions.

10. I have the honour to request that very early orders may be passed for the employment of the additional establishment as the work is otherwise likely to fall into arrears, and if this once happens in a heavy division it is very difficult to get it up to date again.

STATEMENT of proposal for revision of establishment to accompany letter No. 1360, dated 15th June 1894.

ENCLOSURE.

Order sanctioning permanent establishment.			Office to which the proposal relates.			Nature of change.										Proposed scale.										Proposal.				Remarks.																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																			
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registered as Provincial No. 24
W of 1894-95 and classified
as Establishment, Temporary.

H. G.

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256

Temp. office set
up in the
Kitchen building.

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25.6.94

Print
soon

B
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To

The Suptg. Engineer H. Coirle
" Exar: D. W. accto: ✓

Cur
off. 155
4th 25th

Sept. 4/7

W
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GENERAL.
ESTABLISHMENT.

Govt. of {1894} Madras.
PUBLIC WORKS.

Dated June, 28th.

Recd.

Encl.

G.O., 28th June 1894, No. 1608 W.

JUNE.

Establishment

The employment during the current official year of the temporary -- required by the Executive Engineer, Kistna Eastern division, sanctioned with remarks.

From
P. W. D. CURRY
20 JUN 94
SECOND CIRCLE
4721

The Executive Engr
Bistua Eastern
Co.
The Suppy Engr
2^d Circle

Dated. 15.6.94

Recd: 23.6.94
No. 1360.

(Enclosure. 1)

Temporary Establish-
ment required for
Bistua Eastern &
to arrange
Requesting to accord
earliest sanction for
the additional
in consideration
of the heavy work
that has fallen bit
owing to the amalga-
mation of the State
Engineering De-

40
No 620 As
To be
Forwarded to the Chief
Engineer P.W.D with
a very strong recommendation
that the additional establish-
ment for, may be sanctioned.
All work in the Delta has to
be carried on, with very few
exceptions, by departmental
agency, and this adds very
much to the office work.
Until the Bistua system has
been completely finished, it
will be impossible to work
the offices with the usual
establishments, and it is
certain that unless relief
is given, the office work
will fall into arrears,
the effect of which will be
that the extension of
irrigation will be delayed,
and revenue lost. With
their offices in good working
order Executive Engineers
can devote more time to
the proper inspection of works.

W. B. Baddeley
M. A. P. E.
S. E. II Circle.

Public Works Department

Tabular statement showing
the proposed changes in
the Establishment of the
P W Department
District Eastern Division

422/54

keep the hands for the supply
 of the material details
 next to the work in the
 likely to fall into various
 if there were to appear in a
 or various it is very difficult to
 get it up to date again.

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branch by the large number
of estimates etc. which now have
to be checked a temporary drafts-
man is also absolutely necessary.
^{There} were hitherto 3 draftsmen in the
Kishikastan Division office and two
in Gudivada Division whereas there
are now only two in Kishikastan Division
to do a considerably increased quantity
of work.

9 In these circumstances, I
have the honor to request, that
you will be good enough to support
my application for an additional
temporary establishment consist-
ing of

1 clerk on Rs 40

1 Do. on Rs 30

1 Draftsman on Rs 35

for the divisional office and one
clerk on Rs 20 for the Cowlaram
Sub Division the heaviest of the three
Sub Divisions.

10 I have the honor to
request that a very early order

3
may be passed for the employ-
ment of the additional establish-
ment as the work is otherwise
likely to fall into arrears and
if this once happens in a heavy
division it is very difficult to
get it up to date again.

I have the honor to be,
Sir,
your most obedt Servt.

Buzwada
Suzge

Recd: ^{Amth.} ^{15/6/96}
K. R. D.

M. R. 15/6/96

Somebody detailed entirely for the purpose, to insure prompt disposal of applications for leaves & claims of salaries and allowances.

6 A distribution of account work has been made between the accountant and his two existing assistants. I am certain that the work cannot possibly be done in proper time and with promptness. As the manager of the office the accountant has much to do to answer my calls for information wanted for the disposal of papers, giving instructions to the members of the staff and supervising their work, and as such he cannot be saddled with the preparation of original schedules of minor importance which can very well be left to his assistants to be prepared under his supervision, of course reserving for himself the

I found this division employ
the correspond to

examination of important
 documents, such as Sub division employ
 at cash accounts & accounts of Establis
 receipts & disbursements & review
 Since I joined this division a heavy
 I always found both the correspondence to
 and expense and account very heavy
 vide my No 3893 of 30-10-93. The
 Mr. Jopp in his letter No 6736 of 1st Nov
 of 8th March/93 when the orders
 for the amalgamation of Genl. H.
 vada division were passed in H.E.D.
 March/93 but since cancelled,
 fully recognizing the considerable
 work that will be thrown on this
 division by the amalgamation,
 applies for an additional Establis
 - ment of 3 clerks to the divisional
 officer and of one for bonstair
 Sub Division.
 In the circumstances I
 considering the additional
 work also thrown on the Draftsmen

all supplied departmentally.
 To form an idea of the way in
 which work has been consider-
 ably increased, by the amal-
 gamation of Gudivada division

I give in margin the number
 of works sanctioned and in
 execution under Capital account.
 In addition to these, works under
 Estimates and Improvements &
 Maintenance & Repairs are in
 progress.

Entire Eastern Divisions	162
Left Gudivada in Division	220
under	382
In this number The 61 works sanctioned for Pranth Mallikarjuna Vishu G. Ch. 3519923	61
April 9th 1923 in 1922-23	
	443

4 Admitting that the accounts
 work has been much simplified
 by the introduction of Govern-
 ment of India Code & forms, as
 often advocated by the Examiners
 the account work by way of ex-
 amining each voucher and the sub-
 divisional accounts, and posting them
 into cash and stock abstract books
 remains unaltered, as all simpli-
 fications are in ^{the} direction of pre-
 paring work abstracts & work re-
 gisters. The simplified procedure

Very inadequately compensates
 for the labor and time occupied
 in the preparation of work abstracts
 for such a large number of works
 every month. Further the cost of
 stock materials sent to other
 divisions & their conveyance charges
 which used to be directly debited
 as stock without passing through
 the adjustment book has now to
 be debited through the adjustment
 book to a large number of works
 to which they were sent, as the
 division has become a receiving
 division instead of being a supply-
 ing one as hitherto.

5 The establishment matters
 which used to be looked after
 by a clerk are now left without
 any body in charge of them. The
 work in this direction is not re-
 duced in the least. The prepa-
 ration of Salary, travelling allow-
 ances & contingent bills should have

detached to the accounts branch.
It is impossible to get through the
accounts with the help of the two
clerks and I am unable to spare
any more from the correspondence
branch.

3 In the Lake Gudivada di-
vision the accounts branch consisted
of 3 clerks. The Krishna Eastern di-
vision had in the accounts branch,
before the transfer of head works
to the Krishna Northern Division and
amalgamation of Gudivada division
two permanent clerks and two tempo-
rary clerks, in addition to the assist-
ant storekeeper and stock writer who
were also working in the divisional
office. With this establishment, and
with extra hours of work, the accounts
were sent in due time. Since the forma-
tion of Krishna Northern Division
and the transfer to it of head works,
workshops, stores and quarries, the
two clerks viz the assistant storekeeper
and stock writer were transferred.
The usual account work appertain-
ing to the Krishna Eastern division
in respect to its works remained the
same with a slight reduction. In

In addition to these Lake Gudivada division accounts have been transferred. Owing to the extension of Irrigation under the Delta, sanc-
tioned last year, numerous works
have either been ^{either} sanctioned or
under execution departmentally
all over the Eastern Delta, and the
consequence is, increased account work
in proportion to the increased expendi-
ture. If all these works are carried
out on contract much of the account
work would be reduced; but they are
not necessarily all carried out
departmentally with materials supplied
by the Krishna Northern Division
and there is no regular contract
work to speak of. I wish to point
out that it is this Departmental
work, ^{which} ~~that~~ causes such heavy account
work in these Delta Divisions & renders
it so necessary to provide them with
more establishment than ordinary
divisions. Although piece workers
are employed whenever possible, it
is often difficult to do so on account
of the materials being

1360.

Office of the Acting
District Engineer
Dated 15th June 1894

From

The Executive Engineer

Kistna Eastern Division

To

The Superintending Engineer

2nd Circle

Dated 15th June 94.

Supd 15th

Encls. 1.

Sir,

In G.O. No. 10964 of 1-5-94
the temporary establishment of two clerks
for this division has been discontinued for
the current year.

2 By the amalgamation of the
late Gudivada division under G.O. No. 7784
dated 20.3.94 considerable work in respect
to accounts has fallen on this division.
It cannot be efficiently managed with-
out a temporary establishment to supple-
ment the permanent staff of 6 clerks
allowed for this division. Of these six
clerks 4 are required for the correspondence
branch and the remaining two are