

8

- (1) பக்கங்களின் எண்ணிக்கை 12
 (2) புதுக்கித் திருப்பிய நாள் 2 92
 (3) ஆதாரம் குறிப்பவர் சுருக்கொய்யம் 3/

தமிழ்நாடு ஆவணக் காப்பகம்.

தமிழ்நாடு அரசு

P. W. 2

துறை

அரசாணை எண். 3126	அச்சகம்
மு. கோப்புத் தாள் எண்.	பலவகை
நாள்: 4. 12. 893	199

M4

மடிக்கலோ கண்டபடி கையாளலோ கூடாது.

ஆவண. கா. 1-18,006-69-90.

No. 559 S,

EXECUTIVE ENGINEER'S OFFICE
GODAVARI EASTERN DIVISION
Dowlaiswaram 2nd November 1893

From

C. J. Visvesvaraya Esquire
The Executive Engineer,
Godavari Eastern Division.



To

The Superintending Engineer

First Circle.

3126
1

Sir,

Enclosures.

With reference to your letter to 1738 G. D. dated 17th October 1893, I have the honor to report that in accordance with the orders conveyed in your letter, notices dispensing with the services of the Temporary clerks (the Assistant Bill writer, and Assistant Boat writer) have been served on the parties concerned with effect from 1st January 1894. The 3 months notice required under article 473 of Civil Service Regulations has also been served on the staff with effect from 1st November 1893.

2. In this connection, I beg to represent that there appears to be some misapprehension as to the real strength of the Head Works Sub Divisional office staff. The total number of clerks that can be construed as forming the sub D^o office

office

Office staff is 4.

1. Permanent clerk, IV class 3rd grade

1. Bill writer (Temporary)

1. Assistant Bill writer

1. Shroff (Permanent V class 2nd grade.)

4

3. Of the above, the Bill writer has got sufficient work of his own in the preparation of stock bills and stock abstracts and maintenance of necessary books and accounts and any additional work given to him in the shape of rendering assistance to the Sub Divisional office staff, may, I think, prove detrimental to the punctual submission of his accounts. Considering the circumstance that the stock transactions in this Division are generally heavy and numerous this writer though working under the orders of the Sub Divisional officer, has yet been allowed to work independently of the Sub Divisional clerk and to submit his stock accounts and bills direct to the Divisional office. Any change in the procedure by making him an Assistant to the Sub Divisional

27/6/27
Divisional clerk, may not materially afford any relief to the Sub Divisional clerk but on the contrary may show more work and responsibility on the latter in the shape of scrutiny of the stock accounts & bills before submission to the Divisional office.

4. As regards the Shroff, no doubt, he was affording some help to the Sub Divisional office staff, in the way of checking bills &c whenever he could spare time, but in an office whose current work has to be done regularly and systematically, I do not think it would be advisable to allot a definite work to this clerk who has a distinct duty of his own and whose spare time may vary according to the cash payments to be made.

5. Putting aside the Bill writer and Shroff for the moment as far as this in paras 3 & 4 above from the strength of the Sub Divisional office staff, the number of clerks actually employed in the Sub Divisional office work was only 2 & the present order would reduce the number to one. The necessity for two clerks for the Head & other Sub Division is recognized by the Chief Engineer himself as

FROM

THE EXECUTIVE ENGINEER

GODAVARI EASTERN DIVISION

TO

THE SUPERINTENDING ENGINEER

FIRST CIRCLE.

DATED

DESPATCHED

RECEIVED

No.

ENCLOSURES.

SUBJECT.

189

as will be seen from his memo quoted and under the circumstances I request that the order dispensing with the services of the Assistant Bill writer may be reconsidered and his retention ordered on a temporary clerk on Rs 20 sanctioned for the Head Works Sub Division.

b. As regards the abolition of the appointment of shroff in a Division like this when numerous cash payments are generally made to Workshops establishment and coolies, steamers and the crew & departmental labor it is advisable that there should be an assistant to the Cashier for counting and testing coins, calling out names from muster rolls & work establishment bills etc and taking the receipts of the payees. It will be difficult for the cashier to work single handed in respect to the cash payments and to write the 3 Cash books (Divisional, Works and Workshop Sub) and to complete the retention of an assistant will also prevent short or excess payments and in cases double payments. The gain to Government by the abolition of the office is after all trifling and it is not unattended with disadvantages as enumerated above under the circumstances. I do not think it is advisable to abolish the office of shroff but if it is considered necessary of the two appointments should be abolished then I would recommend that it should be that of shroff as it is of more importance that there should be an efficient assistant.

clerk in the Sub Divisional office, in or

I have the honor to be

Sir D 3/26/13

Your most obedient servant

Executive Engineer

Godavari Eastern Division

189

Group LMR

From [unclear] [unclear] [unclear] [unclear] [unclear]

Lee Lee. Lugs.
G. L. Dr.

L.
Lee Lugs. Lugs.
1st level

Date of 2nd
Date of 1st } November 2nd
Read. }
1853.

Level. Nal.
Lug. 1st.
A. H. N. L. [unclear]
+ [unclear] [unclear]
- [unclear] of - [unclear]
to retain [unclear]

No 5.2
10033/53

PROPOSITION STATEMENT FOR REVISION OF THE

Temporary ESTABLISHMENT OF THE first Circle for 1893-94

Order sanctioning the present establishment Government of Madras Public Works Department			NATURE OF CHANGE.										PROPOSITION.						Remarks				
No.	Date	Office to which the proposition refers.	3120/9 Present scale.					3120/4 Proposed scale.					Permanent.		Temporary.								
			No.	Designation.	Minimum.	Increment.	Maximum.	Average or fixed.	No.	Designation.	Minimum.	Increment.	Maximum.	Average or fixed.	Increase per month.	Decrease per month.	Increase per month.	Decrease per month.					
			No.	Designation.	Minimum.	Increment.	Maximum.	Average or fixed.	No.	Designation.	Minimum.	Increment.	Maximum.	Average or fixed.	Amount.	Amount.	Period.	Amount.	Period.	Amount.			
			Temporary Establishment										Temporary Establishment										Required for the Headwork Sub Division.
W 913	7 April 1893	Bodanai Eastern Dy	8	As per details given in G.O. No. 913 W. of 7-4-93	-	-	-	-	84 1/2	As per details given in G.O. No. 913 W. of 7-4-93	-	-	-	-	84 1/2	-	-	-	-	-			
W 2798	3-11-93		4	As per detail given in G.O. No. 2798 W. of 3-11-93	-	-	-	-	59	As per detail given in G.O. No. 2798 W. of 3-11-93	-	-	-	-	59	-	-	-	-	-			
			12						1	Clerk					15	-	4	15	-	-			
									143 1/3						158 1/2	-	-	-	15	-			
														143	-	-	-	-	-				
														15	-	-	-	-	-				

Superintending Engineer's Office 1st. Circle

Dowlaiswaram Dated 21-11-1893.

Superintending Engineer 1st. Circle.

28/11

No. 1989 G. D.

FROM

G. D. Wybrow Esq 31/10/93

SUPERINTENDING ENGINEER

FIRST CIRCLE.

TO

THE CHIEF ENGINEER

PUBLIC WORKS DEPARTMENT.

Enclosures. 2.

1 Letter from Ex. Engineer

Eastern Div. No 559 of 2-11-93

Proposition statement

DOWLA SHWEBBAM, 21st November 1893.

SIR,

With reference to my letter No 1742 dated the 17th October 1893, I have the honor to submit herewith in original a letter No 559 & dated the 2nd November 1893 received from the Ex Engineer, Godavari Eastern Division, and to request that under the circumstances therein mentioned, you will be so good as to obtain the sanction of Government to the employment of a temporary clerk on Rs 15 a month, in the Head Works Sub Division of the Godavari Eastern Division, to assist the Sub Divisional Clerk. I beg to add that I am convinced that in this Sub Division the office work is much heavier when compared with the work in other Sub Divisions in the Circle, & the assistance of a temporary clerk is, I consider, absolutely necessary. This clerk was not applied for in the proposition statement submitted with my letter

27964 23.11.93 No 360 G.L. dated the 24th September 1892 as

the Sub Division Office
assistance of the Assist
the Shroff - I cannot
tion in the Engineer
ment (G.O. No. 2439 W. d
ber 1893) as no additional
to be done in the Divis
thrown on the Sub Divi
ment.

2. A proposition state
scribed form is herewith

3. As regards the sh
that I do not at present
tention, but I shall add
on the subject if, after
tually dispensed with, di
in making payments &c.

d then the
Bill writer
est any reduc-
ice Establish-
the 22nd Septem-
rk which ought
Office has been
al Establish-

t in the pre-
warded-

I beg to state
commend his re-
you further
services are ac-
tually is experienced
the Cashier:

I have the honor to be,
Sir,
your most obedient
servant

J. W. Law.
Secy to Eng^r 1st Circle.

28/11/93

6/3/28

FROM G. D. Wylsham Esquire
SUPERINTENDING ENGINEER

FIRST CIRCLE

TO THE CHIEF ENGINEER

PUBLIC WORKS DEPARTMENT

DATED 21st November 1893.
DESPATCHED 23
RECEIVED 27

No. 19899 D

ENCLOSURES 2

SUBJECT.

Temporary clerk on Rs. 15 per mensem for doing work in the Head Works Sub Division Godavari Eastern Division. Requesting to obtain the sanction of Government to the entertainment of a under the circumstances explained within—

- No 282C-21-1-93
- " 800C-22-2-93
- " 801C-22-2-93
- " 2439C-22-7-93
- " 3670C-7-11-93
- " 2873C-15-10-92
- " 840W-28-3-93
- " 913W-7-4-93
- " 1101W-21-4-93
- " 2470C-3-7-93
- " 947B-29-9-93
- " 277W-3-11-93

510-13-2-93

7/3/27 ✓

3126 W of 4-12-93

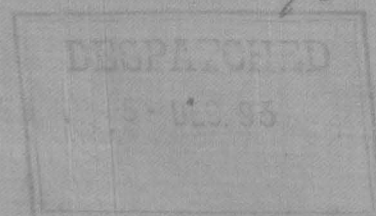
W
30 Nov.

In the circumstances stated, the employment of a temporary clerk on Rs 15 per mensem in the Head Works Sub Division of the Godavari Eastern Division is sanctioned.

2. This sanction has been registered as Prov. No 58 W of 1893-94, and classified as Establishment Temporary.

S. S. I.

28 Nov



S.S.I circle

Enr P.W. Dept.

4.2.29/11

6/12