

- (1) பக்கங்களின் எண்ணிக்கை 12+2
 (2) புதுக்கித் திருப்பிய நாள் செப்டம்பர் 1994
 (3) ஆதாரங்குறிப்பவர் சுருக்கொப்பம் 10/3

தமிழ்நாடு ஆவணக் காப்பகம்.

தமிழ்நாடு அரசு

மேலும் வினா துறை

அரசாணை எண். மு. கோப்புத் தாள் எண்.	2162 2162.	அச்சகம் பலவகை
நாள் :	22.6.1993	198 .

மடிக்கவோ கண்டபடி கையாளவோ கூடாது

NOTES.

reference to P. W. D. Code.

Chapter I, para. 86.

P. W. D. Form No.

Madras PROVINCE

Part II.

Tabular Statement to accompany proposals for changes in establishments

1. All proposals for changes in the scales of permanent establishments must be accompanied by a statement in Part I of this form when the changes relate to the engineer or upper subordinate establishments and in other cases by a statement in Part II of this form.

2. The column headed "present scale" should invariably show the existing sanctioned scale (not the strength of the establishment as it actually stands at the time), and should be verified by the Examiner before the statements are forwarded to the sanctioning authority.

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NOTES.

Reference to P. W. D. Code.

Chapter I, para. 30.

P. W. D. Form No. 113.

Madras PROVINCE

Part II.

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Tabular Statement to accompany proposals for changes in establishments.

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6597/53

Part II.

Statement of proposition for

OFFICE SANCTION- ING PROPOSED ESTABLISHMENT.		Office to which the proposition refers.	Present scale.						NATURE OF
Govt. of			No.	Designation.	Pay.				Total cost.
P. W. D.					Minimum.	Incre- ment.	Maximum.	Average or fixed.*	
No.	Date.				Rs.	Rs.	Rs.	Rs.	Rs.
		Office of Examiner, P.W. Accounts, Modras							

* In the case of appointments on progressive pay, the "average" should be
 Certified that the entries under the head "present scale" have been duly verified by me.

S. S. Sherlock-Hubbard
 Examiner, P. W. Accounts,
 Modras Province.

Dated the *August* 1893.

Part II.

revision of establishment.

CHANGES.		PROPOSITION.										REMARKS.	
Proposed scale.		Pay.					Permanent.		Temporary.				
							Increase per month.	Decrease per month.	Increase per month.		Decrease per month.		
									Period.	Amount.	Period.		Amount.
No.	Designation.	Min. max.	Incr. ment.	Max. min.	Average or fixed, &	Total cost.	Amount.	Amount.	Period.	Amount.	Period.	Amount.	
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Mon.	Rs.	Mon.	Rs.	
1	Blank				20	20			6	120			This establishment is required for a period of 6 months to assist in completing the sorting of records since 1867 for destruction.
1	do				15	15			6	90			
2	Blank costing for 6 months								Rs 210				
TOTAL													

calculated according to the rules in the Pay and Acting Allowance code.

Executive Engineer,

Dated the

Division

$$\frac{2160}{40}$$

df 10

5.2
6997/53

Muhammad Yacoub
for Supt. Routine Branch.

2/10

KEEP-WITH

CURRENT No.

GOVT.
OF MADRAS.)

1893.

{ P. W.
DEPT.

EXAMINER, P. W. ACCOUNTS.

dated

189

Madras, 11th August 1893.

OFFICE NOTE No. 526B

To

W.

Simplified methods of work now enable me to work this office at a reduction in cost of clerical establishment to the extent of Rs.535 a month; & I accordingly submit for the sanction of Government, as enclosure A, a proposition statement for 50 clerks at a monthly cost of Rs.2,400, against a scale for 60 clerks costing Rs.2,935 a month which was sanctioned in G.O.No.1937 W. dated 5th.July 1892.

2. This proposal has been approved by the Accountant General P.W.D. in the enclosed copy of his letter No.1451 E. dated 3rd.August 1893.

3. Some explanation is necessary with reference to para 2 of that letter. The present pay of the Chief Clerk and Record-keeper is Rs.200; but under existing methods of work there is no necessity for so highly paid an appointment, and I have therefore recommended that the pay be reduced to Rs.100. As however the present incumbent has done nothing

OW E.L.
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to merit such a penalty, I submitted the following proposal to the Accountant General P.W.D. on the subject:-

" A compensation pension to Mr. Patton will amount to about Rs. 87 , while the pay of the new incumbent will be Rs.100, so that the saving to the State by reducing the pay of the appointment will be only Rs.13 a month. I would, therefore, in consideration of Mr. Patton's excellent record of service, ask that while fixing the pay of the appointment at Rs.100, the proposed diminution in the pay of the Chief Clerk and Record-keeper be held in abeyance until the appointment falls vacant."

It is to this that para 2 of that officer's letter is a reply; and I accordingly apply for the sanction of Government to Mr. Patton drawing a personal allowance of Rs.100 under Civil Service Regulations article 468.

4. Enclosure B is a proposition statement for temporary establishment, for 6 months, at a cost of Rs.35 a month, for the sorting and destruction of old records which have been allowed to accumulate for more than 25 years.

5. For the information of Government, I show in the following table, how the present proposals compare with the strength and cost of this office when

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I took charge of it two years ago:-

	Actual cost on Ist. July 1891.		Scale now proposed.		Decrease	
	No.	Cost	No.	Cost	No.	Cost.
Accountants....	22	4,788	12	3,675	10	1,113
Clerks.....	64	2,397	50	2,400	14	3
Total	86	7,185	62	6,075	24	1,110

the reduction being 24 in numerical strength, and Rs.1,110 in cost.

6. I propose to bring the new scale into effect from Ist. December 1893, so as to admit of the required notice of 3 months being given on Ist. September 1893 to the clerks who are to be retired, and therefore ask for early orders of Government.

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C.

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Enclos. 3