(1) பக்கங்களின் எண்ணிக்கை 56

(2) புதுக்கித் திருப்பிய நாள் 7/92

(3) ஆதாரங் குறிப்பவர் சுருக்கொப்பம்

தமிழ்நாடு ஆவணக் காப்பகம்.

தமிழ்நாடு அரசு

பொதுப்பணித் துறை

அரசாணை எண். 3390.W

மு. கோப்புத் தாள் எண்.

அச்சகம்

பலவகை

நாள் : 10.12.1892 ~~199~~.

மடிக்கவோ கண்டபடி கையாளவோ கூடாது.

ஆவண. கா. 1—18,006—6-9-90.

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

Buildings and Roads.
Civil Works.

Read—the following paper:—

Note by the Acting Chief Engineer, Public Works Department.

The information afforded by the progress report, form E of G.O., No. 1064 W., dated 23rd April 1881, leaves the Chief Engineer in the dark as to what works are actually in hand and what progress is being made with them; he is at liberty, under the orders quoted, to call for reports on individual works in forms B and C also; this has been seldom done and would, if often resorted to, involve considerable labour on subordinate offices.

2. What is wanted in the central office is a form of report based on the lines of the budget programme, *i.e.*, major works with separate allotments being shown in detail, and the grants for "Minor works" and "Repairs" lumped together, one return being submitted for each circle.

3. The exact form proposed is attached to this note. It is simple in character, and will not take much more time to prepare than the present form E, while the information afforded will be such as will enable the Chief Engineer to watch the progress of outlay against budget allotments.

Madras,
7th December 1892.

(Signed) G. T. WALCH,
Ag. Chief Engineer, P.W.D.

Enclosure.

General Branch ______________

______________ Circle.

Progress report for the month of ______________.

Funds.	Grant for the year.	Expenditure during the year.	Remarks. [It should be distinctly stated whether liabilities not shown in the expenditure column have been incurred.]
IMPERIAL.	RS.	RS.	
Military.			
Major Works (in detail) ..			
Minor Works (lump allotment for the circle) ..			
Repairs (Do. Do.) ..			
Total, Imperial, Military Works ..			

Funds.	Grant for the year.	Expenditure during the year.	Remarks. [It should be distinctly stated whether liabilities not shown in the expenditure column have been incurred.]
	RS.	RS.	
IMPERIAL.			
Civil Works.			
Major Works (in detail)			
Minor Works (lump allotment for the circle) ..			
Repairs (Do. do.) ..			
Total, Imperial, Civil Works ..			
PROVINCIAL.			
Civil Works.			
Major Works (in detail)			
Minor Works (lump allotment for the circle) ..			
Repairs (Do. do.) ..			
Total, Provincial, Civil Works ..			

Funds.	Grant for the year.	Expenditure during the year.	Remarks. [It should be distinctly stated whether liabilities not shown in the expenditure column have been incurred.]
	RS.	RS.	
INCORPORATED LOCAL FUNDS.			
Civil Works.			
Major Works (in detail)			
Minor Works (lump allotment for the circle) ..			
Repairs (Do. do.) ..			
Total, Incorporated Local, Civil Works ..			
EXCLUDED LOCAL FUNDS.			
Civil Works.			
Major Works (in detail)			
Minor Works (lump allotment for the circle) ..			
Repairs (Do. do.) ..			
Total, Excluded Local, Civil Works ..			
Grand Total, Imperial, Provincial and Local ..			

ORDER—dated 10th December 1892, No. 3390 W., Public Works.

His Excellency the Governor in Council authorises the adoption in the Buildings and Roads Branch of the form of progress report proposed by the Acting Chief Engineer. It will supersede the form E of G.O., No. 1064 W., dated 23rd April 1881.

(True Extract.)

Major, R.E.,
Under-Secy. to Govt., P.W.D.

To Superintending Engineers.
„ the Consulting Architect.
„ the Examiner, Public Works Accounts.

Exd. J. Henricus.
Spare Copies

BUILDINGS AND ROADS.
CIVIL WORKS.

Govt. of {1892} Madras.
PUBLIC WORKS.

Dated December, 10th.

Recd. *Encl.*

G.O., 10th Dec. 1892, No. 3390 W

DECEMBER.

Form of Progress Report

Authorizing the adoption in the Buildings and Roads Branch of the — proposed by the Acting Chief Engineer.

D.W.

3390/W

Note & draft order submitted. A column of remarks has been provided & the bulk of the statement has been reduced by curtailing the number of heads.

The expenditure will be shown under the following heads:

1. Imperial.
   (a) Military
   (b) Civil Works.
2. Provincial
3. Incorporated Local
4. Excluded Local.

The entries under 1, 3 & 4 will be very few.

R.B.
8.XII.92

I think this is sufficient.

3390
8/12

W

3390

It will be seen from the notes on Form M. 90 that it comes to the Chief Engineer only in the case of Irrigation works. For works in the Buildings & Roads Branch the form in the file has been prescribed. This form I have always regarded as defective, and in this connection invite attention to the proposals which I made in 1883. Vide office notes submitted. It will be seen that my suggestions were not adopted. They are, I think, as applicable now as they were then.

R. S.
5-11-92

P. W.

Please read. It seems to be my understanding that W.E. has no means of knowing Irr. what works are actually in progress. As far as I understand the Chief Engr. is absolutely in the dark as to what Irrigation is going on on the works entrusted to [illegible] [illegible]

[illegible]

Ja W —

3390/6

The accompanying are a few specimens of Irrigation Progress Reports. The amount of detail is very much greater than anything contemplated in the "Buildings & Roads" Branch.

A.S.
8. 10. 83.

A.W.

These detailed forms seem to be employed only for "Productive Public Works"

8/10/83

11-10

I understand that the progress reports for all other works in Irrigation Branch are similar to the progress reports now submitted in the General Branch.

See accompanying note

E.I.

To

11-10

To W

I have called for some specimens of Progress Reports of "other" Irrigation works, and am now awaiting them. Meanwhile the accompanying letter No 1137 d/11 Octr. 83 from the Ir. Mr. General has come in. It is ~~[illegible]~~ such control as that contemplated by H. E. the C in C ~~with~~ which my proposed change of Form is intended to afford.

R.S.

To W 12-10-83

Specimen Returns of Irrigation works submitted. Each Division submits a separate Return; and the more important works are shown separately. R.S. 19-10-83

Progress Report Forms

3390

x

For W

At Madras

24-10-83

M. 27/10

HC

---

ture, and Expenditure

W. 29/8

Our present procedure is in accordance with para 258 of the Madras Code —

Under para 254 [illegible] Offrs call for progress reports, in Form No. M. 90, of individual works —

When expenditure is much below what it should be, S.Es as a rule, give full explanations on the last page of Form M. 101, & therein refer to individual works

When this is not done, and expenditure

may be anticipated
this would be to call
the S.E.s' notice to
the fact in general
terms. —

On consideration
I think that trial
might be given to a
more extended
form of progress
report, as the one
suggested by C.M.W.
[illegible] to the [illegible] that
[illegible] with
the addition of a
column for Remarks,
which would take the
place of our present
[illegible] P.R.
[illegible] the submission
[illegible] to the best form
would not relieve
the S.E.s from the responsibility
of seeing their statements
are expended [illegible]

Fo. 10

339/9

With reference to
Circular No. 1829 d/
8th Aug: 81 on which it
is now proposed to have
a Standing Order, please
see Form E attached to
G.O. 10612 W. d/ 23rd April/81.
When the "Form" was
being drawn up I
pointed out that it
was defective for
purposes of control.
but my suggestions
were overruled.

Since then, the defects
have been practically
exemplified. The
Regular Estimate for
last year, based on
the information afforded
by the Progress Reports
proved to be so wide
of the mark under
"Provincial" that a
surrender of 6 lakhs
turned out to be
overstated by 4 lakhs
vide para 4 of Govt of
Madras

Sec. of India letter recorded with G.O. 2288 dd 16th Aug. 83.

What is wanted is the expenditure on each Major Work, and the total expenditure in each Division on "Minor Works" & "Repairs". In fact the lines laid down in the Budget Estimate should be followed in the Progress Report.

When the present Progress Reports come in it may be noticed that expenditure is short, say under "Provincial Civil Buildings Original Works of the 4th Circle, but which of the works of the Circle are being neglected, it is impossible to say. No effective action can therefore be

taken as to reappropriation of funds until references to the S.E. have been made and answered. Towards the end of the year there is no time for this.

Some Supdg. Engrs. seeing the defect of the "Form" ~~[illegible]~~ enter works in detail, but the "Form" does not provide for this, and we cannot rely on this being done regularly.

The grants for "Repairs" are allotted by Divisions in the Budget, but in the Progress Reports they are shown by Circles. Owing to this, reappropriations of funds are impracticable on the information supplied by the "Reports".

If a "Progress Report" is worth anything, it

Total Military

should enable the
Controlling officer to
form a clear idea of the
State of works and, if
necessary, to reappropriate
funds without special
references backwards &
forwards.

Should these remarks
be concurred in, I
can draw up a revised
Form for approval.

R. S.
19.9.

Please draw up the form
proposed.
20.9.83

To W

Specimen Form
submitted. The entries
in each Circle will not
be numerous, and will
involve very little more
labor than the present
Form for preparation of
which the details shown
period. Form
ly be contr

(Specimen.)
F
No

To D.W. 3590/11

Referred for remarks

24.9.83

(Specimen.)

Form No. M 101.

(E.)

Circle.

Progress Report for the month of

3390/12

Funds	Grant for the year.	Expenditure during the year.	~~Totals under each Fund.~~ ~~Grant~~	 ~~Expenditure~~
Imperial.				
Military.				
Major works. (in detail)				
Minor works and Repairs. (lump allotment for the Circle)				
Total Military.				

Funds	Grant for the year.	Expenditure during the year.	Totals under each Fund.	
			Grant	Expenditure
Imperial.				
Civil Buildings.				
Postal.				
Major works (in detail)				
Minor works and Repairs.- (lump allotment for the Circle)				
Total Postal.				

3290/13

Funds	Grant for the year.	Expenditure during the year.	Totals under each Fund.	
			Grant	Expenditure
Imperial				
Civil Buildings				
Telegraph.				
Major works.- (in detail)				
Minor works and Repairs.- (lump allotment for the Circle)				
Total Telegraph.				

Funds	Grant for the year.	Expenditure during the year.	Totals under each Fu	
			Grant	Expenditure
Imperial				
Civil Buildings.				
Salt.				
Major works - (in detail)				
Minor works and Repairs - (lump allotment for the Circle)				
Total Salt.				
Total Civil Buildings				

3292/14

Funds	Grant for the year.	Expenditure during the year.	Totals under each Fun	
			Grant	Expenditure
Imperial.				
Mis: Public Improvements.				
Major works - (in detail)				
Minor works and Repairs - (lump allotment for the Circle).				
Total Mis: Public Impts				
Total Imperial.				

Funds	Grant for the year.	Expenditure during the year.	Totals under each fund	
			Grant	Expenditure
Provincial.				
Civil Buildings.				
Major works. (in detail)				
Minor works and Repairs. (lump allotment for the circle)				
Total Civil Buildings				

3390/15

Funds	Grant for the year.	Expenditure during the year.	Totals under each fund	
			Grant	Expenditure
Provincial.				
Communications.				
Major works (in detail)				
Minor works and Repairs. (lump allotment for the circle)				
Total Communications				

Funds	Grant for the year.	Expenditure during the year.	Total under each Fund Grant	Total under each Fund Expenditure
Provincial				
Mis: Public Impts.				
Major works. (in detail)				
Minor works & Repairs. (lump allotment for the Circle				
Total Mis: Public Impts.				
Total Provincial				

3370/W

Funds	Grant for the year.	Expenditure during the year.	Totals under each Fund Grant	Totals under each Fund Expenditure
Local.				
Civil Buildings.				
Major works. (in detail)				
Minor works & Repairs. - (lump allotment for the Circle)				
Total Civil Buildings				

Funds	Grant for the year	Expenditure during the year.	Totals under each Fund Grant	 Expenditure
Local.				
Communications-				
Major works-(in detail)				
Minor works & Repairs-(lump allotment for the circle)-				
Total Communications				

Funds	Grant for the year	Expenditure during the year.	Totals under each Fund Grant	 Expenditure
Local				
Mis: Public Impts.				
Major works-(in detail)				
Minor works & Repairs-(lump allotment for the circle).				
Total Mis: Public Impts.				
Total Local.				

3290/17

Funds	Grant for the year.	Expenditure during the year.	Total under each Fund Grant	 Expenditure
Special.				
Civil Buildings				
Major works - (in detail)				
Minor works & Repairs - (lump allotment for the Circle)				
Total Civil Buildings				

Funds.	Grant for the year	Expenditure during the year	Totals under each Fund Grant	 Expenditure
Special.				
Communications				
Major works - (in detail)				
Minor works & Repairs - (lump allotment for the Circle)				
Total Communications				

18/3390

Funds.	Grant for the year.	Expenditure during the year.	Total expenditure Grant	Expenditure

Special.

Mis: Public Impts.

Major works - (in detail)

[illegible]

R.S. 6.10.83

Minor works + Repairs - (lump allotment for the Circle).

Total Mis: Public Impts.

Total Special

Total Impl., Provl., Local + Special

GOVT. OF MADRAS. } 188 . { P. W. DEPT.

SECRETARY.

Chepauk, 27th Septr 1883. 19/2790

OFFICE NOTE.

To W.

With reference to C.W.'s note referred to me for remarks I regret I cannot concur in the proposal to substitute a new Form for the Form E of Circular No 1829 of 8th August: 81.

In the first place it has been our aim recently to reduce as far as possible clerical labour in all offices, and at the present moment a confidential circular is going round with this object. To introduce now, without good reasons, a new + lengthy Form in place of an old one to which all have become accustomed to, and which, in my opinion at least, is not defective, is stultifying somewhat our action in the above direction.

I do not see that the expenditure on each individual work - major works - + the expenditure on minor works + repairs by each Division, instead of the lump expenditure by Circles as now rendered would avail us much, whilst it would add a considerable amount of clerical work to S.E.'s offices.

[illegible] 28/9

The incorrect Regular Schedule of last year referred to was the result of a bad forecast of the outlay that would be incurred in the last 2 months of the year. Had D.W. detailed Progress Reports before him such as are recommended I do not see that that would have enabled him to make a better guess. The fact is the monthly outlay was allowed to lag in the early months of the year, and then it was forgotten that a great push would be made in the last months to get through allotments. At the time of the forecast knowledge of the expenditure on each individual work of the 186 major works which I believe were then in hand would have led to no better conclusion.

I take the example given in support of revised form. A Progress Report in present form comes in & it is found that expenditure is short under

"Provincial"
Civil Buildings
original works

It is then the duty of this office to call S.E's attention to this, supposing of course that the short outlay is very marked, & to request him to resign at once funds which he feels he cannot spend. The responsibility then must rest with him. We would be in no better position were we to know that the short outlay was confined to a particular half-dozen of the 50 or

P/3380

30 works in progress. To take from their allotments we should have to refer to S.E. & if he resigned say Rs 10,000 we should have to refer to other S.Es to know who could utilize this. And there are circumstances connected with each work quite beyond the ken of this office & affecting individual items of outlay which affect the figures in Progress Reports but which we ought not to attempt to deal with.

Broadly speaking the utilization of the funds given to each Circle must rest with the several S.Es. When the lump expenditure under ~~each~~ any main head shows a threatening lapse somewhere we can call attention to it & invite the resignation of money the S.E. is satisfied he cannot spend, but beyond this I do not think we need go.

This year I may say the outlay is much more evenly distributed than last year, and so far I apprehend no lapse. The Revised Form proposed would not, so far as I can see at present, enable me to deal any better with our Budget appropriations.

Finally the details given in present Form by some S.Es. & referred to by C.A.W. seem to me absolutely useless & mere waste of writing.

CJ.
27/9

To I

For favor of opinion

as to the revised Form of Progress Report. E. which has now been curtailed by omission of all details under

Minor Works &

Repairs

the allotment and expenditure on which would be shown in the lump for each Circle.

Major Works alone are specified in detail.

M.
6-10-83

W

W.

When the forms of Progress Report now in use were first adopted, it was considered that the Abstract of Progress Report. Form E. which it was intended should be submitted from each Division, need only shew lump expenditure under 'original works' and 'Repairs' by Fund or Main Heads

2/3790

as it was open to the Chief Engineer to call for reports for individual works in form 'B' or 'C' which would enable him to trace the progress of any work if he so desired.

The Circular directing that Form E should be submitted by Circles I have now seen for the first time. It was evidently issued in furtherance of the policy which has lately been adopted of throwing greater responsibility on Supdg. Engineers & which I am in favor of. At the same time I must say that I have seen the Divisional Progress Reports (Form E.) myself, as I am able to notice the particular officer who is slack, and I have adopted an extended form E, with the concurrence of Govt. Secty, specimens of which are put up with the file. I found it necessary to shew the progress on all Productive Public Works by Main & Subheads as the allotments are made in this way, and frequent

Transfers are necessary. Other major works I leave to Supdg. Engineers & these correspond with the major works in the Roads & Buildings Branch.

Joh
9/10/83.

P. W. Department

22/3390

Note by the Acting Chief Engineer, P.W.D.

The information afforded by the Progress Report, Form E of G.O. No. 1064 W d/ 23rd April 1881, is not, in the opinion of the undersigned, sufficient to enable him to exercise that control over the expenditure of the department which he is expected to maintain. And although he is at liberty, under the orders quoted, to call for reports on individual works in Forms B and C also, this has, it is understood, been seldom done and would, if often resorted to, involve considerable labour on subordinate offices, while the information supplied would be in excess of requirements.

+ leave the Chief Engineer in the dark as to what works are actually in ~~progress~~ hand & what progress is being made with them.

2. What is wanted in the Central office is a form

of report based on the lines of the budget programme - i.e., Major Works with separate allotments being shown in detail, and the grants for "Minor Works" and "Repairs" lumped together. one return being submitted for each circle.

3. The exact form proposed is attached to this note. It is simple in character, and will not take much more time to prepare than the present Form E, while the information afforded will be such as will enable the Chief Engineer to watch the progress of outlay against budget allotments, and place him in a position to propose for the sanction of Government transfers of funds (after reference generally to Suptg. Engineers) from works on which expenditure is lagging or quiescent.

EW

7 Decr 1892

C.S.

P. W. Depar

22 A / 3390

Note by the Acting Chief Engineer, P. W. Dept. dated 1 December 1892.

The information afforded by the Progress Report, Form E of G. O. No. 1064 W. of 23rd April 1881, leaves the Chief Engineer in the dark as to what works are actually in hand and what progress is being made with them. He is at liberty under the orders quoted, to call for reports on individual works in Forms B and C also; this has been seldom done and would, if often resorted to, involve considerable labour on subordinate offices.

2. What is wanted in the central office is a form of report based on the lines of the budget programme - i.e. Major Works with sepa allotme

allotments being shown in detail, and the grants for "Minor Works" and "Repairs" lumped together, one return being submitted for each circle.

3. The exact form proposed is attached to this note. It is simpler in character, and will not take much more time to prepare than the present Form E, while the information afforded will be such as will enable the Chief Engineer to watch the progress of outlay against budget allotments.

E.W. 9/11/92

Madras
7. XII. 92 }

General Branch.

Circle.

Progress Report for the month of

23/37

Funds	Grant for the year	Expenditure during the year	Remarks. It should be distinctly stated whether liabilities not shown in the expenditure column have been incurred
	Rs.	Rs.	
Imperial			
Military			
Major Works (in detail)			
Minor Works. (Lump allotment for the Circle)			
Repairs — do — do —			
Total Imperial Military Works			

Funds	Grant for the year	Expenditure during the year	Remarks. It should be distinctly stated whether liabilities not shown in the [illegible] column have been incurred
Imperial			
Civil Works			
Major Works. (in detail)			
Minor Works. (Lump allotment for the Circle)			
Repairs — Do — Do —			
Total Imperial Civil Works			

Funds.	Grant for the year	Expenditure during the year	Remarks. It should be distinctly as whether liabilities not sh in the expenditure colum have been incurred
	Rs.	Rs.	
Provincial			24 / 3390
Civil Works.			
Major Works (in detail)			
Minor Works (Lump allotment for the Circle)			
Repairs — Do — Do —			
Total Provincial Civil Works			

Funds	Grant for the year	Expenditure during the year	Remarks. It should be distinctly stated whether liabilities not shown in the expenditure column have been incurred
Incorporated Local Funds.			
Civil Works.			
Major Works (in detail)			
Minor Works (Lump allotment for the Circle)			
Repairs — do — do —			
Total Incorporated Local Civil Works			

Funds.	Grant for the year	Expenditure during the year	Remarks. It should be distinctly stated whether liabilities not shown in the expenditure column have been incurred.
	Rs	Rs	
Excluded Local Funds.			25/350
Civil Works.			
Major Works (in detail)			
Minor Works.-(Lump allotment for the Circle)			
Repairs — do — do —			
Total Excluded Local Civil Works.			
Grand Total, Imperial, Provincial and Local	R. S. 8-11-92		

A/

PUBLIC WORKS DEPARTMENT.

No. 3390 W d/ 10th December/92

PROCEEDINGS OF THE MADRAS GOVERNMENT.

2

READ the following

Note by the Acting Chief Engineer P.W.D. dated 7th December 1892

5-P

His Excellency the Governor in Council authorises the adoption in the Buildings & Roads Branch of the Form of Progress Report proposed by the Acting Chief Engineer. It will supersede the Form E of G.O. No. 1064 W dated 23rd April 1881.

8/12/92

P.W.B.
8-12-92

21/12/92

Supdg. Engineers
Consg. Architect

Govt. of 189 Madras.
PUBLIC WORKS.

17/12

Dated

Recd. Enclo.

G.O. 10th December 1892. No. 3390 W.

Form of Progress Report

Authorizing the adoption in the Buildings & Roads branch of the — proposed by the Acting Chief Engineer

190/12

30/12

R.C. 12/12