

(1) பக்கங்களின் எண்ணிக்கை 10
 (2) புதுக்கித் திருப்பிய நாள் 9/91
 (3) ஆதாரங்குறிப்பவர் சுருக்கொப்பம் [Signature]

தமிழ்நாடு ஆவணக் காப்பகம்.

தமிழ்நாடு அரசு

Pwr. துறை

அரசாணை எண்.	2950	அச்சகம்
மு. கோப்புத் தாள் எண்.		பலவகை
நாள் :	25.10.1892	198 .

மடிக்கவோ கண்டபடி கையாளவோ கூடாது

5 Shewr

ஆவண, கா-1-18,006-15-6-87.

[Signature]

Copy of letter No. 2560 of 9th September 1892,
from the Executive Engineer, Eastern Division,
Kistna to the Superintending Engineer 2nd
Circle. 1890

I have the honor to state that there is
a great accumulation of old records which
require sorting in the Division Office, and it
is not possible to get the sorting done by the
existing staff of the Division.

2. The sorting is necessary to see which
of these papers require to be retained and
which can be destroyed. I, therefore, request
that you will be good enough to obtain the
sanction of Government for the employment
of a clerk for 3 months on a salary of Rs 15
per mensem to assist the Record Keeper in
this work.

Copy of reply No. 1473 No. dated 13th September
1892 from the Superintending Engineer II Circle
to the Executive Engineer, Eastern Division,
Kistna,

With reference to your letter No. 2560 of

Swanwick
Superintending Engineer,
No. 2 Second Circle.
5-1092

18924

Required for 3 months

glad for 3 months

Dr. W. W. W. W.

Signature and rank of Head of Office.

26-5-10-92

STATION, *Buwa da*

Dated 6th Oct 1892

NOTES.

REFERENCE TO MADRAS P. W. D. CODE,
EDITION OF 1886.

PARAS. 25 & 26.

1. The column headed "present scale" should invariably show the sanctioned scale for the time being and not the strength of the actual (whether above or below sanctioned) establishment as it happens to stand at the time. The "present scale" should be verified by the examiner before the proposal is submitted to government for sanction (paras. 25 and 26).

2. In the column "average or fixed pay," financial value, not mean value, should be given.

3. The financial value should in the case of progressive appointments be calculated as follows:—

(1) If the period of rise from minimum to maximum is 5 years, the average will be the minimum plus two-thirds, or if the appointment is a ministerial one, plus three-fourths, of the difference between the minimum and maximum (C. S. R., Art. 164).

(2) If the period of growth exceeds five years (as in the case of accountants) the $\frac{1}{5}$ th fraction should be decreased by $\frac{1}{5}$ th of the difference for every year by which the period exceeds five; the fraction for periods in excess of five years will therefore be as follows:—

$$6 \text{ years} = \frac{2}{5} - \frac{1}{5} = \frac{1}{5}$$

$$7 \text{ years} = \frac{2}{5} - \frac{2}{5} = \frac{0}{5}$$

$$8 \text{ years} = \frac{2}{5} - \frac{3}{5} = \frac{-1}{5}$$

and so on; so that when the period of growth is 20 years the financial value will be the exact mean.

P. W. D. FORM,
No. M 184.

PUBLIC WORKS DEPARTMENT, MADRAS.

Tabular Statement showing the proposed Changes in the Establishment of the P. W. Department, Madras Presidency.

The entries within under the head, "Present scale" have been checked and found correct [subject to exceptions noted below *].

Examiner of P. W. Accounts, Madras.

Letter from C. J. Usher Esquire, Executive Engineer, Kistna Eastern Division, to the Superintending Engineer 2nd Circle, No. 2873 dated 27th September 1892. 3/25

With reference to your letter No. 1473 H.S. dated 13th Instant, I have the honor to report that the record sorting clerk whose appointment was sanctioned in G. O. No. 30305 of 14th November 1890 has arranged and prepared the following lists of most of the records and plans which lists are sent herewith for your perusal and return. The books &c. have been marked with the numbers appearing in the lists.

- 1 List of plans
- 1 List of records (File books, enter books &c)
- 1 List of bundles, Gazettes.

3

2. Besides the above, there are several bundles of old records to be arranged.

3. At the time of amalgamating the former Bezawada, Masulipatam, Gudivada, and Nandigama ranges, the records have been

been transferred to this Division, as also the old District Engineer's Office records partly.

4. All these records have been mixed while removing them from the old Division Office to the Assistant Engineer's quarters, and to the Ancient Office in 1890 February, there having been insufficient room in one building, and subsequently to the present Division Office building in October 1890.

5. Under these circumstances it is, I think, necessary to employ a man for three months more to complete the sorting of the accumulated old records in this Office, and to prepare lists viz. one for the records to be retained and another for the records to be destroyed after sanction is obtained.

6. I have the honor, therefore, to request that you will be good enough to obtain the sanction of Government for the employment of a clerk for 3 months on a salary of Rs 15 per month to assist the Record Keeper.

No 1672 Ks dated 6th October 1892

Submitted to the Chief Engineer
P.W.D. together with copies of Executive Engineer's letter

Enclosure

1 Propounder

1 Sub-gk

Comdant

to Secy.

letter No 2560 of 9th September 1892 and reply No. 1473 Ks. of 13th September 1892, for favour of obtaining the sanction of Government under the explanation furnished by the Executive Engineer in the foregoing letter.

2. The necessary proposition statement is herewith sent.

4/150

J. W. Macdonald

Superintending Engineer,
Second Circle.

26

5-10-92

P. W. CURRENT No. 10102

So. A. 1612.60 2/16.6.91
B. 3030.00 2/16.11.90

From

The Supt Engineer
and file

To

The Chief Engineer
P. W. Dept.
Madras.

Dated 6th October 1892
Recd. 10.10.92

No. 1672 Ks

Encls. 2.

Temporary Clerk on Rs 15
for sorting records of the Krishna
Eastern D. for 3 months—

Request to obtain sanction
of Govt. for the employment
of a —

With order

9/14/10

22.10.92

PUBLIC WORKS DEPARTMENT.

PROCEEDINGS OF THE MADRAS GOVERNMENT.

9/2950

Read the following

From the S. E. II Circle No. 1672 Ks d/6 Oct. 1892

In the Circumstances
explained, sanction is
accorded to the enter-
tainment for three months
of a clerk on Rs. 15 per
mensem, required in
the Krishna Eastern Division
for sorting old records.

2. The Executive Engineer
should see that the
work is completed within
the time named, as the
Govt. is not prepared
to sanction any further
extra assistance for
the purpose.

To the S. E. II Circle
" Exar. P. W. Accts.

3. This sanction has been
registered as Provincial
No. 52 W of 1892-93 and classified
as Establishment, Temporary.

Cu

George...

H. H. H.

No 2950 a/d 25th October 1892

✓ 69

old 104-10
4 m 17-10
m 20-10

With V. raver

J. C. 27/10
22