(1) பக்கங்களின் எண்ணிக்கை 22

(2) புதுக்கித் திருப்பிய நாள் NOV 1990

(3) ஆதாரங்குறிப்பவர் சுருக்கொப்பம்

தமிழ்நாடு ஆவணக் காப்பகம்.

தமிழ்நாடு அரசு

PWD துறை

140

அரசாணை எண். —
மு. கோப்புத் தாள் எண். 204

அச்சகம்
பலவகை

நாள் : 21-1-1992 198 .

மடிக்கவோ கண்டபடி கையாளவோ கூடாது

11 Sheets

ஆவண, சா-1—18,006—15-6-87.

204/1

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Account.

Read—the following paper :—

Circular from the Government of India, dated 4th January 1892, No. 1, P.W.

Order—dated 21st January 1892, No. 204 W., Public Works.

Communicated to officers of the Public Works Department. Of the six forms attached to the Resolution of the Government of India, the form for "Receipts and issues of materials at site" is the only one declared to be compulsory. It will accordingly be adopted in this Presidency, the requisite modifications of the form * now in use being made under instructions from the Examiner, Public Works Accounts.

* Part IV of Form No. M. 6.

2. No action will at present be taken in regard to the other forms, the adoption of which is optional.

(True Extract.)

Major, R.E.,
Under-Secy. to Govt., P.W.D.

To Superintending Engineers,
" the Consulting Architect to Government,
" the Superintendent of Works, Periyár Project,
" the Examiner, Public Works Accounts,
} with copies of Resolution and forms.

Exd. A. D. Xavier.
Spare Copies

GENERAL.
ACCOUNT.

Govt. of {1892} Madras.

PUBLIC WORKS.

Dated January, 21st.

Recd.

Encl.

G.O., 21st Jan. 1892, No. 204 W.

JANUARY.

Forms

Resolution of the Government of India relative to the adoption of certain — for accounting for works carried out by daily labour, communicated to officers of the department with instructions.

[For General Distribution.]

Circular No. 1 Public Works of 1892.

GOVERNMENT OF INDIA.

PUBLIC WORKS DEPARTMENT.

ACCOUNT.

General.

Calcutta, the 4th January 1892.

Forms for use when work is carried out by daily labour.

Read—

Government of India letter P. W. D. No. 204 A.—G., dated 5th December 1889.

RESOLUTION.—In the orders read above certain forms for accounting for daily labour were circulated to Local Governments and Administrations with a request that they might be given a trial, and a report submitted as to their suitability and on any modifications considered desirable.

2. The reports received from Local Governments and Administrations have been considered, and the Government of India is pleased to issue the following instructions:—

(i)—*Muster Roll* (*Enclosure I*).—As the circumstances under which work is carried out in different parts of India vary, it is left to Local Governments and Administrations to adopt or modify this form, which is merely intended to be a guide, to suit local circumstances and requirements.

(ii)—*Daily Report* (*Enclosure II*).—This form should be considered an optional form to be used in lieu of the existing standard Form No. 5, when considered desirable.

(iii)—*Ten-day Report* (*Enclosure III*).—This form may be adopted in lieu of the existing Form 5 A or modified at the discretion of Local Governments and Administrations.

(iv)—*Allocation sheets* (*Enclosures IV and V*).—The adoption of these forms is left optional with Local Governments and Administrations.

(v)—*Casual labour roll* (*Enclosure VI*).—It is left to the discretion of Local Governments and Administrations to adopt this form for use by Officers and Upper Subordinates only, in special cases on urgent work.

(vi)—*Account of materials at site* (*Enclosure VII*).—This form should be adopted for general use in the Department in the place of the existing supplement to Day-book form 7 C.

3. The forms numbered as Enclosures I to VI should be printed locally; they will not be kept on stock by the contractors for printing Government of India forms.

For information and guidance.

The Governments of Madras and Bombay (General and Railway), Bengal, the North-Western Provinces and Oudh, and the Punjab.
The Chief Commissioners of the Central Provinces, Burma, Assam, and Coorg.
The Resident at Hyderabad.
The Agents to the Governor General for Central India, Rajputana and Baluchistan.
The Accountant General, Public Works Department.

For information only.

The Superintendent of Port Blair and Chief Commissioner, Andaman and Nicobar Islands.
The Director General of Telegraphs.
The Consulting Engineers to the Government of India for Railways, Calcutta, Lucknow, and Central Division.
The Comptroller General.
The Director General of Railways.

ORDER.—Ordered, that the foregoing be communicated to Local Governments and Administrations and to the Officers noted in the margin, for information and guidance.

Ordered also, that a copy be forwarded to the Officers noted in the margin, for information.

Colonel, R.E.,
Secretary to the Govt. of India.

Documents accompanying.

I.—Muster Roll.
II.—Daily Report.
III.—Ten-day Report.
IV and V.—Allocation Sheets.
VI.—Casual Labour.
VII.—Account of Materials at Site.

To
The Secretary to the Govt: of Madras
P. W. Deptt

Sent by P.C.

G. I. C. P. O.—No. 186 A. G., P. W. D.—6-1-92.—1,725.

(Enclosure No. I to Circular No. 1 Public Works of 1892.)

Muster Roll of Labour employed on constructing the Neela Bridge, Aligarh, from 11th to 20th January 189 .

PART I.—NOMINAL ROLL.

Description.	No.	Names.	Fathers' names.	Days. 11th.	12th.	13th.	14th.	15th.	16th.	17th.	18th.	19th.	20th.	Total.	Rate. Rs.	A.	P.	Amount. Rs.	A.	P.	Deductions. Rs.	A.	P.	Balance due. Rs.	A.	P.	Date of payment.	Initials and remarks of paying officer.
Mate Mason .	1	Ahmed Saib.	Fozl-uddin .	D	D	D	D	D	D	D	D	D	D	10	0	4	6	2	13	0	...	...	...	2	13	0	21-1	
Masons .	1	...	...	D	D	...	D	D	D	D	...	...	...	6	0	4	0	1	8	0	...	...	...	1	8	0	...	
	3			...	...	...	D	D	D	D	D	D	...	18	0	4	0	4	8	0	...	...	...	4	8	0	21-1	
	8			D	...	...	D	D	D	D	..	...	...	40	0	4	0	10	0	0	...	...	...	10	0	0	...	
				...	...	...	...	...	...	...	...	...	...	64	0	4	0	16	0	0	...	...	...	16	0	0	...	
Carpenter mistris.	1	Bader-uddin .	Ahmed Baksh .	C	C	C	C	C	C	C	C	C	C	10	0	4	6	2	13	0	...	...	...	2	13	0	21-1	
	1			C	C	C	C	C	C	C	C	C	C	10	0	4	6	2	13	0	...	...	...	2	13	0	21-1	
				...	...	...	...	...	...	...	...	...	...	20	0	4	6	5	10	0	...	...	...	5	10	0	...	
Carpenters .	1	...	...	C	C	C	...	...	C	C	C	C	...	7	0	4	0	1	12	0	...	...	...	1	12	0	...	
	1			C	C	C	C	C	C	C	...	...	C	...	7	0	4	0	1	12	0	...	...	...	1	12	0	21-1	
	30			C	C	C	C	C	C	C	C	C	C	...	270	0	4	0	67	8	0	...	...	...	67	8	0	...	
				...	...	...	...	...	...	...	...	...	...	...	234	0	4	0	71	0	0	...	...	...	71	0	0	...	
Carpenters .	1	...	...	C	C	C	C	C	C	C	C	C	C	10	0	3	6	2	3	0	...	...	...	2	3	0	21-1	
	2			C	...	C	...	C	C	C	C	C	...	14	0	3	6	3	1	0	...	...	...	3	1	0	...	
	25			C	C	C	C	C	C	C	C	C	...	200	0	3	6	43	12	0	...	...	...	43	12	0	...	
				...	...	...	...	...	...	...	...	...	...	224	0	3	6	49	0	0	...	...	...	49	0	0	...	
Coolies .	1	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	
	2			...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	
				...	...	...	...	...	...	...	...	...	...	...	103	0	0	...	...	...	...	...	...	103	0	0	...	
TOTAL OF THE ROLL				...	...	...	...	...	...	...	...	...	...	...	...	...	...	247	7	0	...	...	...	247	7	0	...	

Allocation of above—

	Rs.	A.	P.
C. Centering	202	4	6
D. Arching	45	2	6
TOTAL	247	7	0

	Rs.	A.	P.
Grand Total of this Muster Roll	247	7	0
Deduct—Payments not made	78	2	9
BALANCE PAID	169	4	3
Add—Arrears paid	...		
TOTAL PAYMENTS	169	4	3

Paid by me

*Signature*_____

*Rank*_____

*Date*_____ 18 .

Rupees one hundred and sixty-nine, annas four and pies three only.

Note—As an alternative, the names of workmen may be arranged under the title of a sub-head; thus—

Arching—
Masons . . . . . .
Coolies . . . . . .
Total, Arching . . .

and so on.

Part II.

Register of Arrears of Wages due to work-people.

(This form is to be retained unaltered, but the adoption of this method of recording arrears is to be left optional with Executive officers.)

Month and period to which the arrears relate.	Serial number as per Nominal Muster Roll.	Names.	Fathers' names.	Amounts due.	Amounts paid.	When paid
				Rs. A. P.	Rs. A. P.	
Arrears of previous Rolls .		...	...	*Nil.*	*Nil.*	
Arrears of this Roll.						
Masons.						
	1	Ghulam Akbar	...	1 12 0	...	.....
	8	...	...	1 8 0	...	.....
Carpenters at Rs. 0-4-0.						
	1	...	...	1 8 0	...	.....
	4	...	...	2 4 0	...	.....
Carpenters at Rs. 0-3-6.						
	2	...	...	1 12 0	...	.....
	5	...	...	1 12 0	...	.....
Coolies at Rs. 0-3-0.						
Coolies at Rs. 0 2-6.						
TOTALS AS PER THIS ROLL				78 2 9	...	.....
TOTALS TO DATE .				78 2 9	...	.....
Deduct—"Amount paid" from "Amount due" . . .				...	...	.....
Balance; arrears carried to next Roll .				78 2 9	...	.....

Note.—When wages are not claimed in three months, report of this fact should be made to the Executive Engineer.

Part III.

Detail of the Measurement of Work done by the Labour employed as per this Muster Roll.

(Alterations; omission of dimensions, I. B. D. and of the certificate at foot.)

Date.	Description of work.	Cubical contents.	Superficial area.	Deduct as shown last month.	Balance this month.
	The labour employed as per this Roll was engaged on—				
	(C) Centering.				
	(D) Arching.				
	Measurements of the work done will be made at the end of the month.				

Measurements taken on

Measurement Book No. page .

*Signature*_____

*Rank*_____

*Date*_____ 18 .

(Enclosure No. II to Circular No. 1 Public Works of 1892.)

Daily Report of Labour employed.

NAME OF WORK—*Neela Bridge, Aligarh, dated 2nd January 189* .

LABOUR.				CENTERING.				ARCHING.														TOTAL.				
Class.	Rate.			No.	Amount.			No.	Amount.			No.	Amount.			No.	Amount.			No.	Amount.			No.	Amount.			
	Rs.	A.	P.		Rs.	A.	P.		Rs.	A.	P.		Rs.	A.	P.		Rs.	A.	P.		Rs.	A.	P.		Rs.	A.	P.	
Mate Mason .	0	4	6					1	0	4	6													1	0	4	6	
Masons . .	0	4	0					9	2	4	0													9	2	4	0	
Carpenter mate .	0	4	6	1	0	4	6																	1	0	4	6	
Carpenters . .	0	4	0	12	3	0	0																	12	3	0	0	
Ditto	0	3	6	16	3	8	0																	16	3	8	0	To be in counterfoil.
Coolies . . .	0	3	0	16	3	0	0	8	1	8	0														4	8	0	
Ditto . . .	0	2	6	27	4	3	6	3	0	7	6														4	11	0	
TOTAL .					14	0	0		4	8	0														18	8	0	

*Place*_____

*Date*_____ *189* .

*Signature*_____

*Office or designation*_____

(Enclosure No. III to Circular No. 1 Public Works of 1892.)

Ten-day Report.

Daily Report of Labour employed for the ten days, 11th to 20th January 189 , on the Neela Bridge, Aligarh.

Number and title of sub-head of estimate.	Date.	Mate Masons at Rs. 0-4-6.	Masons at Rs. 0-4-0	Carpenter mistries at Rs. 0-4-6.	Carpenters at Rs. 0-4-0.	Carpenters at Rs. 0-3-6.	Coolies at Rs. 0-3-0.	Coolies. at Rs. 0-2-6.							Total.			
															Rs.	A.	P.	
C. Centering .	11			2	25	23	36	5										
	12			2	29	24	37	5										
	13			2	30	23	37	5										
	14			2	28	20	37	5										
	15			2	27	20	37	5										
	16			2	30	25	37	5										
	17			2	29	23	38	5										
	18			2	29	22	36	5										
	19			2	29	22	36	5										
	20			2	28	22	37	4										
Total .				20	284	224	368	49							202	4	6	
Cost Rs. .				5 10 0	71 0 0	49 0 0	69 0 0	7 10 6										
D. Arching .	11	1	6				11	3										
	12	1	6				11	3										
	13	1	7				12	4										
	14	1	6				12	4										
	15	1	6				11	3										
	16	1	6				11	3										
	17	1	7				12	4										
	18	1	7				11	3										
	19	1	6				11	3										
	20	1	7															
Total .		10	64				113	33							45	2	6	247 7 0
Cost Rs. .		2 13 0	16 0 0				21 3 0	5 2 6										

(Enclosure No. 1V to Circular No. 1 Public Works of 1892.)

Allocation sheet of Daily Labour for the month of January 189 .

[The form will be used when daily or ten-day reports are moneyed out individually.]

NAME OF WORK—*Neela Bridge, Aligarh.*

Dates of daily or ten-day reports.	SUB-HEADS. Foundation Masonry.			Ashlar Superstructure.			Centering.			Arching.			Cut stone coping.			Forming Road.			Earthwork.			Metalling.			Contingencies.						TOTAL.		
	Rs.	*a.*	*p.*	*Rs.*	*a.*	*p.*	*Rs.*	*a.*	*p.*	*Rs.*	*a.*	*p.*	*Rs.*	*a.*	*p.*	*Rs.*	*a.*	*p.*	*Rs.*	*a.*	*p.*	*Rs.*	*a.*	*p.*	*Rs.*	*a.*	*p.*	*Rs.*	*a.*	*p.*	*Rs.*	*a.*	*p.*
January, 1st							14	0	0	4	8	0																	18	8	0
„ 2nd							14	0	0	4	8	0																	18	8	0
„ 3rd							14	8	0	4	8	0																	19	0	0
„ 4th							14	8	0	4	8	0																	19	0	0
„ 5th							13	8	0	4	8	0																	18	0	0
„ 6th							14	0	0	4	8	0																	18	8	0
„ 7th							14	0	0	4	8	0																	18	8	0
„ 8th							14	8	0	4	8	0																	19	0	0
„ 9th							13	8	0	4	8	0																	18	0	0
„ 10th							14	0	0	4	10	6																	18	10	6
„ 11th to 20th							202	4	6	45	2	6																	247	7	0
„ 21st to 31st	...	...	...	45	2	6	...	...	...	210	5	9																	255	8	3
TOTAL	...	...	...	45	2	6	342	12	6	300	10	9																	688	9	9
Progress during the period	...	...	...	1,250 c. ft.			No. 2			2,700 c. ft.																						

*Place*_____

*Date*_____

*Signature*_____

*Office or designation*_____

G. I. C. P. O. No. 186 A. G. P. W. D.—5-1-92—1,725.

(Enclosure No. V to Circular No 1 Public Works of 1892.)

Allocation of Labour employed in January 189   on the Neela Bridge.

[To be used when the value of labour is moneyed out and allocated monthly only, and not daily.]

Work	Description	Total	Rate Rs.	Rate A.	Rate P.	Amount Rs.	Amount A.	Amount P.	1st	2nd	3rd	4th	5th	6th	7th	30th	31st
Ashlar Superstructure.	Mate Masons	10	0	4	6	2	13	0	...	...	...	...	...	...	...	1	1
	Masons	70	0	4	0	17	8	0	...	...	...	...	...	...	...	9	9
	Masons	16	0	3	9	3	12	0	...	...	...	...	...	...	...	...	...
	Coolies	85	0	3	0	15	15	0	...	...	...	...	...	...	...	8	8
	Coolies	33	0	2	6	5	2	6	...	...	...	...	...	...	...	3	3
	Total					45	2	6									
	Deduct arrears not paid					4	8	0	...	...	...	...	...	...	...	...	...
	Amount paid					40	10	6	...	...	...	...	...	...	...	...	...
Centering.	Mate Carpenters	30	0	4	6	8	7	0	1	1	1	1	1	1	1	...	...
	Carpenters	395	0	4	0	98	12	0	12	12	14	12	12	12	12	...	...
	Carpenters	400	0	3	6	87	8	0	16	16	16	16	16	16	16	...	...
	Coolies	509	0	3	0	95	7	0	16	16	16	17	15	16	16	...	...
	Coolies	337	0	2	6	52	10	6	27	27	27	29	25	27	27	...	...
	Total					342	12	6									
	Deduct arrears not paid					63	1	1	...	...	...	...	...	...	...	...	...
	Amount paid					279	1[illegible]	5	...	...	...	...	...	...	...	...	...
Arching.	Mate Masons	64	0	4	6	18	0	0	1	1	1	1	1	1	1	3	3
	Masons	500	0	4	0	125	0	0	9	9	9	9	9	9	9	45	47
	Masons	57	0	3	9	13	5	9	...	...	...	...	...	...	...	12	14
	Coolies	603	0	3	0	113	1	0	8	8	8	8	8	8	8	50	55
	Coolies	200	0	2	6	31	4	0	3	3	3	3	3	3	3	20	21
	Total					300	1[illegible]	9									
	Deduct arrears not paid					35	9	3									
	Amount paid					265	1	6									
Grand Total Charges.						688	9	9									
Payments						585	7	5									
Arrears due						103	2	4									

Government of India Central Printing Office.—No. 186 A. G., P. W. D.—5-1-92—1,725.

(Enclosure No. VI to Circular No. 1 Public Works of 1892.)

Casual Labour Roll.

Number employed.	Class of Labour.	Period.	Rate. Rs.	A.	I	Amount. Rs.	A	P	Note of payment.	Quantity of work done.	Work to which chargeable.
1	Coolie Mate	7 days .	0	4	0	1	12	0			
15	Coolies	„ .	0	3	6	22	15	6	Paid on August 15th.		
22	„ beldars . . .	„ .	0	3	0	28	14	0			
6	„	2 „ .	0	3	6	2	10	0	Paid on August 10th.		
	TOTAL .	...	...	...	...	56	3	6		14,250 cubic feet earthwork approximately, *vide* Measurement Book, page .	Repairs to No. 3 Distributary.

*Place*_____

*Date*_____ 189 .

*Signature*_____

*Office or designation*_____

S/12

(Enclosure No. VII to Circular No. 1 Public Works of 1892.)

Receipts and Issues of "Materials at site" of the Neela Bridge, month of January 189 .

Transactions.	Bamboos.	Bullahs.	Lattahs.	Planks.	Logs.	Coir rope.	Bricks, unburnt.	Lime.	Surki.	Stone.	Teak-timber.
Opening Balance	...	...	...	80 0 0 40	...	...	...	50 0 0 312	90 0 0 857	375 0 0 2,500	...
Receipts—											
5th, from Executive Engineer	1 12 0 500	15 0 0 60	54 0 0 450	...	51 0 0 34	50 0 0 10	...	...	...	...	...
7th „ Divisional Store	...	...	...	...	...	...	52 8 0 70,000	...	...	...	...
15th „ Bulloo Contractor	1 12 0 500	...	...	7 0 0 7	...	...	...	...	...	...	...
25th „ Divisional Store	...	...	...	...	...	...	...	100 0 0 625	45 0 0 429	750 0 0 5,000	50 0 0 20
Total Receipts	3 8 0 1,000	15 0 0 60	54 0 0 450	7 0 0 7	51 0 0 34	50 0 0 10	52 8 0 70,000	100 0 0 625	45 0 0 429	750 0 0 5,000	50 0 0 20
Total, Receipts and Balance	3 8 0 1,000	15 0 0 60	54 0 0 450	87 0 0 47	51 0 0 34	50 0 0 10	52 8 0 70,000	150 0 0 937	135 0 0 1,286	1,125 0 0 7,500	50 0 0 20
Issues—											
Centering	3 8 0 1,000	15 0 0 60	36 0 0 300	20 0 0 10	50 0 0 34	50 0 0 10	37 8 0 50,000	...	...	...	...
Arching	...	...	18 0 0 150	67 0 0 37	...	...	...	62 0 0 390	16 10 0 158	375 0 0 2,500	...
Superstructure	...	...	...	...	...	...	...	23 0 0 141	6 0 0 60	150 0 0 1,000	...
Total Issues	3 8 0 1,000	15 0 0 60	54 0 0 450	87 0 0 47	51 0 0 34	50 0 0 10	37 8 0 50,000	85 0 0 531	22 10 0 218	525 0 0 3,500	...
Closing Balance	...	...	...	...	...	...	15 0 0 20,000	65 0 0 406	112 6 0 1,068	600 0 0 4,000	50 0 0 20

Note.—This is to be used in the case of works the accounts of which are not kept by sub-heads but only when the stock is drawn from a storekeeper independent of the sub-divisional officer.

P. W. CURRENT No. 142

No. 443-4W & 11-2-90
" 2664-5W " 10-10-90
" 4766C " 20-11-90
" 3341-2W " 16-12-90
" 893C " 17-2-91
" 970C - 20-2-91
" 564W - 2-3-91
" 962W - 6-4-91
" 1353W " 15-5-91
" 1801W - 2-7-91
" 4885C - 5-11-91
" 3176-7W " 26-11-91

Recd 16-1-92

Part IV. of Journal M. 6.

AS GOVERNMENT

Read the following

Communicated to officers of the Public Works Dept - Of the new forms attached to the Resolutions fixing Cost of Indian Establishments for receipts and issues of materials at Site 1st of the only one declared to be compulsory - it will accordingly be adopted in this Province the requisite indents of the form now in use being made under instruction from the Examiner P. W. Accounts

2. No action will at present be taken in regard to the other

S. E's Corps Architects
Exec Engrs P.W. Depts
Exec Offrs P.W. Accts

with copies of Resolutions & forms

Cho 442
Govt. of India 1892
PUBLIC WORKS

21 January 92 204-W

Forms

Resolutions of the Govt of India relative to the adoption of certain forms for accounting for work carried out by daily labor Communicated to officers of the Dept. with instructions

180/12