

- (1) பக்கங்களின் எண்ணிக்கை 8
 (2) புதுக்கித் திருப்பிய நாள் செப்டம்பர் 91
 (3) ஆதாரங்குறிப்பவர் சுருக்கொப்பம் [Signature]

தமிழ்நாடு ஆவணக் காப்பகம்.

தமிழ்நாடு அரசு

PWD துறை

76

அரசாணை எண். மு. கோப்புத் தாள் எண்.	1493	அச்சகம் பலவகை
நாள் : 14-5-1892		198 .

மடிக்கலோ கண்டபடி கையாளலோ கூடாது

Shes

ஆவண, கர-1-18,006-15-6-87.

APPLICATION FOR LEAVE.

(For the several classes of officers by whom, and the particular kinds of leave for which, this form should be used see note 1 on the reverse.)

Applicant's name in full Sergeant Peter King
 Rank Owner 1st grade
 Division or Office Chungking Division
 Nature of Leave applied for (See note 3) Leave on Medical Certificate
 Period of Leave 15 days from 30th March 1892
 From what date (See note 4) 30th March 1892

(See note 2)* Peter King
Owner

I do hereby declare that I have no intention of retiring or of taking furlough, special leave, subsidiary leave, leave on private affairs, or leave on Medical Certificate for three months after my return to duty.

27/4

No. 310
 Enc. 2.
 1 Medical Certificate
 1 Extract from the
 Service Book

Dated 30th April 1892
 Recommended C. O. Moulton
 Executive Engineer, Chungking Division
27.4.92

No. 201 W Dated 2nd May 1892
 Recommended and forwarded to The Chief Supd. for favorable consideration.
Mr. Russell 2nd
 Superintending Engineer, fifth Circle

Report of the Examiner, P. W. Accounts.

No. _____ Dated Madras, _____ 189
 for _____
 from _____ is _____ admissible
 to _____
 under Article _____ of the Civil Service Regulations.

Examiner of P. W. Accounts, Madras.

To the

Para. 569

Para. 569] P. W. CURRENT No. 4958

Application for Leave.

Encls. 2

Rees: 10.5.92

From

THE

To

THE

Station

Dated _____ 189

No.

Reed. 189

189

REFERENCE TO MADRAS P. W. D. CODE
EDITION OF 1886.
PAGE 309.

Privilege Leave

2. In the case of applications for leave other than privilege, the signature of the applicant should be above the certificate at * [C.S.R., 891].

3. A gazetted officer applying for leave should quote in his application the rule under which he considers himself entitled to the leave [C.S.R., 889 (b) 1].

4. In the case of applications for furlough or special leave, the applicant should state in his application the date from which he proposes to take subsidiary leave as well as the date from which he wishes his furlough or special leave to commence (P.W. Code, para. 571; S.O. No. 1330 of 28-8-99).

5. An application for privilege leave should not be made more than six weeks before the leave is wanted [C. S. R., 899].

5. Officers of the engineer establishment desirous of obtaining furlough to Europe should make their intentions known to the Government three months before the period from which they desire to obtain leave [P.W. Code, Para. 570].

7. The different kinds of leave, with the rules under which they are admissible noted against each, are as given below :—

Military officers subject to Military Leave Rules :—

Military officers subject to Civil Leave Rules and Civilians appointed by or with the special sanction of the Secretary of State, or specially admitted to the benefit of the European Service Leave Rules :—

Officers subject to Indian Service Leave Rule

Leave on Medical Certificate ... C.S.R., 369.

Submits an application from

endorsed for favorable consideration by the

for

leave of absence

and states

that the leave applied for is _____ admissible under

Article _____ of the Civil Service Regulations.

NOTES.

REFERENCE TO MADRAS P. W. D. CODE.

EDITION OF 1886.

PARA. 569.

PUBLIC WORKS DEPARTMENT. MADRAS.

1. The following constitute interruptions of service and affect service for leave as noted against each:—

(a) Discharge or resignation although followed by re-employment (252).—No service prior to re-appointment counts towards subsequent leave unless specially allowed by government of India.

(b) Absence without leave, or after expiry of leave of any kind (excepting only 7 days grace allowed after privilege leave and leave on private affairs) 249 and 261 (a) (ii).—This period of unauthorised absence does not count towards leave of any kind and if the unauthorised absence is after privilege leave (and whether in excess of the 7 days' grace or not) all previous service towards privilege leave is forfeited; but otherwise previous service towards leave of other kinds is not affected.

(c) Period of suspension for misconduct or pending inquiry (288 and 289).—The suspension (whether the officer is reinstated with full pay or not) does not affect previous service for leave other than privilege leave; but it cancels all previous service for privilege leave, unless the local government declares otherwise. The period of suspension itself will count towards leave or not according as reinstatement is or is not with full pay, provided that the above mentioned declaration by the government is necessary before such period can count for privilege leave.

(d) Excess over authorised joining time.—Unless condoned by the local government, cancels all service for privilege leave prior to date of joining; and the period of excess will not count as service towards leave of any other kind (295).

(e) Period of transit of an officer who has no substantive appointment or who resigns and appoints to take up another.—His service for privilege leave prior to joining the new appointment is forfeited, but his service towards other leave is not affected, except that the period of transit does not count as service for leave (208 and P. W. D. Code, para. 41).

2. Information on the following points is not required as they do not affect title to leave:—

(1) Transfer.

(2) Change of pay and rank due to promotion, reduction, increment, &c.

3. An officer on the temporary establishment, or an acting or officiating officer, who has no substantive appointment on the permanent establishment and no lien on any such appointment is not entitled to any leave whatever, with allowances, excepting (1) leave on medical certificate for periods not exceeding 3 months in the aggregate, and (2) privilege leave, subject in both cases to the condition that the performance of his duties can be provided for without additional expense to the state (273 and 299).

4. The following references to rules on the subject of admissibility of different kinds of leave are collected for facility of reference:—

(1) Privilege leave [291, 294, 297, 298, 299 and 306].

(2) Leave on medical certificate [369 and 373 (a)].

(3) Leave on private affairs [370 and 373 (b)].

(4) Furlough [371 and 373 (c)].

(5) Leave without allowances [372].

(6) Conditions of extension or commutation [366 and 367].

5. B.—Unless otherwise expressly indicated, all references are to articles of the Civil Service Regulations.

Extract from the Service Book of

Serjeant-Pol. H.

Cases of this kind are therefore disposed of by

L.O. C. 11/5/92

8 1493
3

approved for is admissible.

C. H. P. M.
Commissioner

Head of Office

STATION

Dated 189

27.4.9

No. 1493 W of 14 May 1892

PUBLIC WORKS DEPARTMENT.

PROCEEDINGS OF THE MADRAS GOVERNMENT.

READ the following

from the Supg. Engineer's file of 20 May 2 May 1892

1493

The leave applied for

by Serjt. King having already

expired, it will be sanctioned

with retrospective effect,

the certificate prescribed

under para 625 P.W. Code being

being dispensed with as a

special case.

The attention of the

Supg. Engineer's file is

drawn to paras 624 & 625

P.W. Code which show the

conditions under which

short leave in India can