

- (1) பக்கங்களின் எண்ணிக்கை 16
 (2) புதுக்கித் திருப்பிய நாள் 2.8.90
 (3) ஆதாரங்குறிப்பவர் சுருக்கொப்பம் 10/8

தமிழ்நாடு ஆவணக் காப்பகம்.

தமிழ்நாடு அரசு

P.W.D துறை

(32)

அரசாணை எண். மு. கோப்புத் தாள் எண்.	777	அச்சகம் பலவகை
நாள் : 17-3-1891	198	

மடிக்கவோ கண்டபடி கையாளவோ கூடாது

8 Sheet
21-11-11

977X

PROCEEDINGS OF THE MADRAS GOVERNMENT.

Read the following

Office note from the
Chief Engineer for Irrigation, No.
74 dated 9th March 1887.

Order thereon No. 777 dated 17th March 87

Sanction is accorded
to a draftsman being taken to
Datacamund by the Irrigation Branch
of the P. W. Department as an addition
to the scale sanctioned in G. O. 320
Financial dated 11th March 1887.

1 Encl. attached

over 2000

Under Secy. to Govt. P. W. D.
Major R. S.

Copy to the Chief Engineer for Irrigation

CHIEF ENGINEER FOR IRRIGATION.

Madras, 9th March 1891.

OFFICE NOTE.

Ans 74. 1/2

Circulation Register.

To	From	Despatch Date.	Receipt Date.
<i>W.</i>	<i>I</i>		

KEEP-WITH.

No. dated 18

I have, during the two seasons I have been at Ooty, frequently found my work delayed from having no draughtsman. Last season Gracey told me that he also often found the want of one.

You doubtless sometime feel the same want. I propose that permission to take up a draughtsman for use by W. and I and R shall be

*Former case
Ans 74 89-3-91
R. 193 W 4 16-3-87*

*date case
Rn. 26 C 2 1-5-91
J. 12 1/2 15-5-91
R 23 C 2 12-5-91
R 27 W 5 19-6-91*

*St. case
Should also see
20/3/91
To R. Inform
return*

*R 193 W 87
make draft 1/2 15/3/91
date case
Rn. 275 W 3 17-3-91*

*mk
16/3/91*

has applied for -

I have spoken to R and he quite agrees.

I shall ask that he be attached to my office, because (1) I think I shall have the most to give him to do in his special line.

2. I am allowed only 1 clerk see. P.M. No 320, 321. Feb. 11/38 who sadly needs assistance and I would make use of the draughtsman when not engaged on drawing to help the clerk.

Wm G.T.W.
I

I have been to the
introduction for a
Clerk Dr. for a
draughtsman - who
in the course of
periods when he will
be able to work in
for the Mr. R. in
Co. Co. assist the
for up for another
months also

See full
10/3

Keep with
the above is better 75.38,
574 04 21 Low H
11/2 7/3/91 7.381

Wm
V/4

Note by the Joint Secretary to Fort,
P.M.D. Dargah Branch.

In G.O. Financial Dept, N. 320
dated 11th March 1887, one clerk
has been allowed to be taken up
to Ootacamund during the stay
of the Govt. on the hills, for duty
with the Joint Secy, to Fort, P.M.D. Dr.
Branch. Since then, work has
considerably increased and
experience has shown that the work
required to be done by my office
at Ootacamund is now
more than what one man can
be expected to do. It is there-
fore proposed to take up with
me to Oot- in future commencing
with this year, one additional
clerk.

The approval of the Honble
Member to this proposal is
requested.

J.

Sir.

77/4

I beg to submit the following for your Consideration.

2. My work in the Qaly office consists of

(1) Fair Copying all drafts by I & E. I

(2) - do - all drafts sent up by the Madras office for E. I's approval.

(3) - do - all drafts sent up by the J. R. S. office for E. I's approval.

(4) Transferring papers to W office and other Departments of the Secretariat.

(5) Despatching papers to Madras E. I. & J. R. S. offices for which purpose 2 separate registers have to be maintained.

(6) Picking up references required by E. I.

(7) Attending to the requisitions ^{daily} from other Depts for I papers and putting back in their proper places all G.O.s & other papers returned which results in a great loss of my time.

(8) Keeping up ^{separate} registers for receipt and Expenditure of service labels

and

and for Contingent money.

(9) Arranging I records and putting in spare copies of I branch G.O. in their respective bundles.

(10) and besides the above there is other miscellaneous routine work which it is needless to specify here.

3. Being single handed, I find it difficult to compare fair copies with drafts, in consequence of which it so happened last year that 2nd or 3rd mistakes in the fair copy of a 'note' were left unnoticed which attracted the attention of the H. M. who remarked that there ought to be a responsible man to attend to the comparing of fair copies of drafts &c.

4. It will thus be seen that the work is too heavy for one clerk to do and it was with considerable difficulty that I managed to get through it by attending office daily very early and returning home late, besides having had to work during holidays.

5. I beg further to state that in the "R" branch 2 clerks come up,

while, it is submitted, the work there is not more than that of the "Trigitation office". It is proposed this year in the "R" branch to send up 3 clerks 27/4

Since sanctioned by H. M.

In the above circumstances I beg that another clerk for the City office may be allowed.

The park 3
5 March 1891 3

Mr. Chow Raza
City Clerk.

To Mr. J.

Submitted to D.E.I.

I think that the work at City is more than one clerk can do during the usual time allotted to office work.

The additional expenditure in case another clerk is taken will be about Rs 253. 0. 0 in the season - as shown below.

South 2nd class fare	Rs
allowance	36.8.0
journey by road to City	
do do from City to Madras	36.8.0
City allowance	
to mess at Rs 30	180
per mensem	253

Under go No 789th
 14-3-97 This office is
 allowed to take up only
 one clerk to look up
 another clerk be taken
 up sanction of Govt
 will be necessary

29th H
 6.3.91

You can have
 a draughtsman and when
 sanctioning a 2nd
 class 7/3

But put up proffund
 7/3

Later on
 174. 9th 27.3.91
 2nd 275th 17.3.91

Keep with
 174 8th/91

E. I. Form No. 34-F.

GOVT. OF MADRAS. 1887/176 {P. W. DEPT.

CHIEF ENGINEER FOR IRRIGATION.

Madras, 9/3 1891

OFFICE NOTE.

8074

Circulation Register.

To	From	Despatch Date.	Receipt Date.
W	J		

KEEP-WITH.

dated 18

I have during the
 two seasons I have
 at Co. frequently
 found my work
 delayed from having
 no draughtsmen.
 Last season Tracey
 told me that he also
 often found the
 want of one -
 You doubtless sometimes
 feel the same want.
 I propose that permission
 to take up a draughtsman

Under go No 7891
 14-3-97 This office is
 allowed to take up only
 one clerk to look up
 another clerk be taken
 up sanction of Govt
 will be necessary

29.11.91
6.3.91

You can have
 drafts and also
 sanctioning a 2nd
 clerk till
 7/3

Draft put up for approval
 7/3

Later case
 174. of 27.3.91
 275. of 17.3.91

Keep with
 174 of 91

Madras, 9/3 1891

OFFICE NOTE.

no 74

Circulation Register.

To	From	Despatch Date.	Receipt Date.
W	J		

KEEP-WITH.

dated 18

I have during the
 season I have been
 at Co. frequently
 found my work
 delayed from having
 no draughtsmen.
 Last season Tracey
 told me that he also
 often found the
 want of one -
 You doubtless sometimes
 feel the same want.
 I propose that permission
 to take up a draughtsman

P.W.C. No. 2686 ✓

14.3.87 - 789 W
25.5.87 - 1415 W
24.6.87 - 1697 W
7.3.88 - 768 W

Hm

Recd: 10.3.91

For orders.

The undersigned
agrees with the
Chief Engineer for Sripur

0043
10.3.91

S_{11/3}

Approved

12 Mar

for use by W. & S. &
It shall be abolished
for -
I have spoken to it
and he quite agrees.

for
ing

I shall ask that he
be attached to my office,
because (1) I think I shall
have to make to give him
as in his special line
(2) I can allow only 1 Clerk
who really needs assistance
& I would make use of the
draughtsman or other out-leased
to help the Clerk

+ See P^h P^h 221 Financial
11/3/91

H.W. 11.iii.91
Ch. 13/5

Originals of Nos
1253W of 18.5.90 &
777W of 17.3.91. Have
been returned from
Chief Sect on 27.6.91

27.6.91

Chief Engineer for Sripur.
1891.

Amde

27/1

To check & return

27.6.91

Sanction is ac-
cording to a draughtsman
eng taken to Babasa-
hind by the Irrigation
Branch of the P.W. Dept.
on addition to the
rate sanctioned in
No. 320 of 11 March
1897.

0043
13.3.91

S_{12/3}
14 March

PUBLIC WORKS DEPARTMENT.

THE MADRAS GOVERNMENT.

27/1

READ the following

14.3.87 - 789 W
 25.5.87 - 1415 W
 24.6.87 - 1697 W
 7.3.88 - 768 W

for use by W. & S.
 It shall be attached
 for -
 I have spoken to it
 and he quite agrees

for
 in

I shall ask that he
 be attached to my office
 because (1) I think I
 have the most to give him
 as in his special line
 (2) I am allowed only 10
 who really needs assistance
 & I would make use of the
 draughtsman when and
 as necessary to help the

B
 3/11/87

No 777 of 17/11/87
 PUBLIC WORKS DEPARTMENT.

PROCEEDINGS OF THE MADRAS GOVERNMENT.

777/8
 READ the following

Office note from the Chief Engineer for Supt.
 No. 74 of 9 March 1891.

Sanction is ac-
 corded to a draughtsman
 being taken to be as-
 signed by the Irrigation
 Branch of the P.W. Dept.
 as an addition to the
 staff sanctioned in
 G.O. 320 of 11 March
 1897.

(The Honble the Chief
 Secy: for favour of
 counter-initials)

To the Honble Secy
 for P.W. Dept.
 Copy to 1

8043
 1339

S.D.
 14 March

R.S.

CHIEF SECRETARY
14 MAR 91
GOVERNMENT OF NIGERIA

8

No 777 of 1971 - 1971

8

29/19/8

21/3

* I would make use of
draughtsman roller and
drawing to help this