(1) பக்கங்களின் எண்ணிக்கை 12

(2) புதுக்கித் திருப்பிய நாள் 16.10.90

(3) ஆதாரங்குறிப்பவர் சுருக்கொப்பம்

தமிழ்நாடு ஆவணக் காப்பகம்.

தமிழ்நாடு அரசு

PWD துறை

54

அரசாணை எண்.
மு. கோப்புத் தாள் எண். 3179

அச்சகம்
பல்வகை

நாள் : 26-11-1991 198 .

மடிக்கவோ கண்டபடி கையாளவோ கூடாது

6 Sheets

ஆவண. கா-1—18,006—15-6-87.

then get a Govt Medical man (or any other than the one who attended me) to certify to my being ill-

I herewith enclose 2 Medical certificates for the two occasions during which I was ill-

I beg to remain Sir Your most obdt Svt

Peter Kinch Pte 2nd Regt Canadian Rifles

September 12th 91

No 521 20.9.91 22

Forwarded to the Ex. Engineer with reference to his No. 3039 dated 14th Inst. to Sergt. Peter Kinch. N. Milne

No 33

Sergt Peter Kinch Quebec

To The Ex. Engineer Kingsdepot Qe

Thro S. D. O 3179/1 Spiral Hose Sub Qe

Sir - With reference to your No 3053 for with returned - I beg to forward herewith the enclosed Medical certificates were given one by the Medical Practitioners who attended me during my illness.

Being quite well on the receipt of your above mentioned letter, I could not

No 3/ Dated 22-7-91

The Lieut Peter Kinch
Quarter Master

To The Adjutant
Trivellore Camp

Sir- I beg to forward herewith a medical certificate from the Medical practioner who attended me-

The Application for a medical certificate with descriptive Roll reached Madras the day I was leaving (Tuesday 21st) & after I had written to the postmaster to re-address all letters of mine to Trivellore, &

twas forwarded on her
leave my not having
it signed.

I beg to remain
Sir
Your most obdt Servt
Peter Kinch
Overseer

EXECUTIVE ENGINEER'S
ST THOMAS' MOUNT
29 JUL 91
No. 253

Forwarded to the Ex: Engineer.

Supervisor P. W. D.
27-7-91

Enclos. 2
1. Medical Certificate
1. Application for leave

P.W. S.3
1000 (5)

B.—Particulars of any break in service caused by reduction of establishment, suspension, discharge, or retirement.

Beginning.	Ending.	Duration.			Reason or explanation of break.	Natural or artificial, whether with or without pay.
1	2	Y.	M.	D.	4	
22-11-90	7-12-90		1	8	Suspended on Medical Certificate from Superintendent as per Memo. No. 5141C dated 10.12.90 from the Chief Engineer	

C.—Particulars of leave already enjoyed.

Period.		Duration of each kind.											
Beginning.	Ending.	Furlough.			Private affairs.			Privilege.			Without pay.			Medical Certificate.		
6	7	Y.	M.	D.	8			9			10			11		12
1-4-90	28-6-90								2	28						
Total of each kind									2	28						

N.B.—The periods in columns 6 and 7 should be entered in order of date without distinction of the kind of leave; the duration of each kind should be shown in the proper columns.

27/7/91

NOTES.

REFERENCE TO MADRAS P. W. D. CODE,
EDITION OF 1886.

PARA. 569.

1. The following constitute interruptions of service and affect service for leave as noted against each :—

(a) *Discharge or resignation although followed by re-employment* (232).—No service prior to re-appointment counts towards subsequent leave unless especially allowed by government of India.

(b) *Absence without leave, or after expiry of leave of any kind (excepting only 7 days' grace allowed after privilege leave and leave on private affairs)* 249 *and* 261 *(a) (ii).*—The period of unauthorised absence does not count towards leave of any kind and if the unauthorised absence is after privilege leave (and whether in excess of the 7 days' grace or not) all previous service towards privilege leave is forfeited; but otherwise previous service towards leave of other kinds is not affected.

(c) *Period of suspension for misconduct or pending inquiry (*288 *and* 289).—The suspension (whether the officer is reinstated with full pay or not) does not affect previous service for leave other than privilege leave; but it cancels all previous service for privilege leave, unless the local government declares otherwise. The period of suspension itself will count towards leave or not according as reinstatement is or is not with full pay, provided that the above mentioned declaration by the government is necessary before such period can count for privilege leave.

(d) *Excess over authorised joining time.*—Unless condoned by the local government, cancels all service for privilege leave prior to date of joining; and the period of excess will not count as service towards leave of any other kind (285).

(e) *Period of transit of an officer who has no substantive appointment or who resigns one appointment to take up another.*—His service for privilege leave prior to joining the new appointment is forfeited, but his service towards other leave is not affected, except that the period of transit does not count as service for leave (283 and P. W. D. Code; para. 441).

2. Information on the following points is not required as they do not affect title to leave :—

(1) Transfer.
(2) Change of pay and rank due to promotion, reduction, increment, &c.

3. An officer on the temporary establishment, or an acting or officiating officer, who has no substantive appointment on the permanent establishment and no lien on any such appointment is not entitled to any leave whatever with allowances, excepting (1) leave on medical certificate for periods not exceeding 4 months in the aggregate, and (2) privilege leave, subject in both cases to the condition that the performance of his duties can be provided for without additional expense to the state (273 and 369).

4. The following references to rules on the subject of admissibility of different kinds of leave are collected for facility of reference :—

(1) Privilege leave [291, 294, 297, 298, 299 and 368].
(2) Leave on medical certificate [369 and 373 (a)].
(3) Leave on private affairs [370 and 373 (b)].
(4) Furlough [371 and 373 (b)].
(5) Leave without allowances [372].
(6) Conditions of extension or commutation [266 and 267].

N.B.—Unless otherwise expressly indicated, all references are to articles of the Civil Service Regulations.

S.3
P.D. 1320/91

5,000—6-1-90.

P. W. D. FORM,
No. M 194.

PUBLIC WORKS DEPARTMENT.
MADRAS.

Extract from the Service Book of Serjt. Peter King
Overseer 1st Grade

to accompany application for leave,

dated _____ **18** .

A.—Date of first appointment—

(a) In a temporary post _____ 18 .

(b) Acting in a permanent post _____ 18 .

(c) Substantive in a permanent post as an apprentice overseer 15-6-86 18
as overseer 1st Grade 16-7-87

B and C—For breaks in service and particulars of leave see overleaf.

D.—I certify that I have carefully compared the dates in the statement within with the applicant's service book, and found them correct, and that I have further satisfied myself that the leave applied for is admissible.

C. A. B. Burlow
Head of Office.

STATION Trunk
Dated August 1891. } 12/8/91

[For the several classes of officers by whom, and the particular kinds of leave for which, this form should be used see note 1 on the reverse.]

APPLICATION FOR LEAVE.

EXECUTIVE ENGINEER'S OFFICE, TOPAS MOUNT
25 NOV 91
CHINGLEPUT DIVISION

Applicant's name in full Serjt. Peter King
Rank Overseer 1st Grade
Division or Office Chingleput Division
Nature of Leave applied for (See note 3) Sick leave on medical Certificate
Period of Leave 2 months and 9 days
From what date (See note 4) from 17th June to 21st July 1891.
from 2nd August to 4th September 1891
(See note 2) Peter King Lt
Overseer

I do hereby declare that I have no intention of retiring or of taking furlough, special leave, subsidiary leave, leave on private affairs, or leave on Medical Certificate for three months after my return to duty.

3/9/91

No. 2/4489 Dated 15 November 1891.

Recommended.
C. A. B. Burlow
Executive Engineer, Chingleput *Division.*

No. _____ Dated November 16th 1891.

Recommended and forwarded to _____ for favorable consideration.

Superintending Engineer, _____ *Circle.*

Report of the Examiner, P. W. Accounts.

No. _____ Dated Madras, _____ 189 .

_____ for _____ is ___ admissible from _____ to _____ under Article _____ of the Civil Service Regulations.

Examiner of P. W. Accounts, Madras.

To the

3,000—29-5-91.

ORDERS BY SANCTIONING AUTHORITY.

P. W. D. Form,
No. M 193.

[Reference to Madras P. W. D. Code,
Edition of 1886,
Para. 569].

PUBLIC WORKS DEPARTMENT, MADRAS.

Application for Leave.

From

THE _____

_____

To

THE _____

_____

_____

Station _____

Dated _____ 189 . } No.

Recd. _____ 189 .

NOTES.

REFERENCE TO MADRAS P. W. D. CODE, EDITION OF 1886, PARA. 569.

1. Classes of officers by whom this form should be used and the particular kinds of leave for which it should be used.

(a) *Civilians of all kinds and Military officers subject to Civil Leave Rules:*
For all kinds of leave.

(b) *Military officers subject to Military Leave Rules:*
Privilege Leave.
Special Leave.

(c) *Warrant and Non-commissioned Officers:*
Privilege Leave.

2. In the case of applications for leave other than privilege, the signature of the applicant should be above the certificate at * [C.S.R., 891].

3. A gazetted officer applying for leave should quote in his application the rule under which he considers himself entitled to the leave [C.S.R., 889 (b) 1].

4. In the case of applications for furlough or special leave, the applicant should state in his application the date from which he proposes to take subsidiary leave as well as the date from which he wishes his furlough or special leave to commence [P.W. Code, para. 571; S.O. No. 1330 of 28-8-90].

5. An application for privilege leave should not be made more than six weeks before the leave is wanted [C. S. R., 890].

6. Officers of the engineer establishment desirous of obtaining furlough to Europe should make their intentions known to the Government three months before the period from which they desire to obtain leave [P.W. Code, para. 570].

7. The different kinds of leave, with the rules under which they are admissible noted against each, are as given below:—

Military officers subject to Military Leave Rules:—

Privilege Leave	C.S.R.,	291.
Special Leave	,,	348.

Military officers subject to Civil Leave Rules and Civilians appointed by or with the special sanction of the Secretary of State, or specially admitted to the benefit of the European Service Leave Rules:—

Furlough	C.S.R.,	340, 343, 344 and 345.
Special Leave	,,	348.
Privilege Leave	,,	291.
Extraordinary Leave ...	,,	366.

Officers subject to Indian Service Leave Rules:—

Leave on Medical Certificate ...	C.S.R.,	369.
Leave on Private Affairs ...	,,	370.
Furlough	,,	371.
Leave without allowances ...	,,	372.
Privilege Leave	,,	291.

Submits an application from _____

_____

endorsed for favorable consideration by the _____

_____ for _____

_____ leave of absence _____

_____ and states

that the leave applied for is _____ admissible under

Article _____ of the Civil Service Regulations.

No. 5437/

SUPERINTENDING ENGINEER'S OFFICE,
V Circle, Madras,
Chepák, 18th November 189 1.

From Major D. McNeil Campbell R.E.
SUPERINTENDING ENGINEER, V CIRCLE,

To THE Chief Engineer
P.W. Department

SIR,

Enclosures. 6
1 Leave application
1 Statement of leaves previously taken
2 Medical certificates
2 Letters from Sergeant King

I have the honor to forward for sanction, the accompanying application for sick leave for Overseer Sergeant King from 14th June to 21st July 1891 and from 2nd August to 4th September 1891 or two months and nine days. I also forward the Medical certificates submitted in support of the application which are from private practitioners and Sergeant King's letters explaining the circumstances under which he is unable

unable to obtain certificates from
a Government Medical officer

I have the honor to be
Sir
Your most Obedient Servt

— J. M. Campbell Major R.E.
Superintending Engineer
T. C. & L.

7/29/6

P. W. CURRENT No. /24.00

No. 4985 C/ 2-12-90
- 5141 C 10-12-90

From

THE SUPERINTENDING ENGINEER,

V CIRCLE,

To

THE Chief Engineer
P.W. Department

No. 3179 W/ 26 Nov/91
Dist.

B/ Mes 25/11/91

Dated 18 } November 189/.
Reed. 20 }

In the circumstances stated, and as the medical certificate prescribed in para 625 P.W. Code is not now procurable, the medical certificates submitted with the application for leave may be accepted as a special case, and the leave applied for will be granted.

ENCLOSURES. 6

(6)

DOB 23-11-91

No. 5437

Overseer Sept Rly.

Forwarded for Sanction application for Sick leave for — from 17th June to 21st July 1891 & from 22 Aug. to 16th Sept. 91.

—

D.C. 27/11 30/11

S.E. V circle ✓ 26/11

Exr. P.W. Accts ✓

* Notification separately dft 26/11/91 Hem. 24-11-91.

with medical certificates & notification for publication* in the Gazette.