(1) பக்கங்களின் எண்ணிக்கை 38

(2) புதுக்கித் திருப்பிய நாள் 12-90

(3) ஆதாரங்குறிப்பவர் சுருக்கொப்பம்

தமிழ்நாடு ஆவணக் காப்பகம்.

74

தமிழ்நாடு அரசு

P.W.D துறை

அரசாணை எண்.	அச்சகம்
மு. கோப்புத் தாள் எண். 2548	பலவகை
நாள் : 23-9-1891	198 .

மடிக்கவோ கண்டபடி கையாளவோ கூடாது

19. Sheets

ஆவண. கா-1—18,000—15-6-87.

DUTIES OF DIVISIONAL ACCOUNTANT.

2548/1

1. With reference to G. O. No. 2254 W. dated 8th. September 1886 the Divisional Accountant is appointed Manager of the Office and he is ex-pected to supervise the Office generally and see that each man does his own duty properly.

2. He will check the Work Abstracts and Cash Accounts carefully and bring to notice of the Executive Engineer any irregularities that may come to light in scrutinizing the accounts.

3. He will be responsible for the punctual submission of the monthly accounts, and other periodical returns prescribed in the Code and it will be his duty, when he sees any causes of procrastination, either through neglect of duty by the Subordinates of the Division, or other circumstances, to bring the same to the notice of the Executive Engineer.

4. He will dispose of Audit Notes, Objectionable Item Statements, Dis-allowance Lists &ca. and be responsible for the proper disposal of correspon-dence bearing on accounts or other matters connected therewith.

5. He will scrutinize the work done by the Clerks carefully and initial every document examined by him in token that he has found it accurate.

6. He will prepare the following periodical returns.

1 Administration Report with appendices (General branch)
2 Do. (Irrigation branch)
3 Annual statement of Navigation receipts and charges
4 Statement showing explanation of lapses of Budget grants.
5 Annual statement of earnings &ca. of staff boats.

7. He will examine the monthly charges on each operation of the stock manufacture and bring to notice of the Executive Engineer any large varia-tions between the operation and outturn.

8. He will examine the monthly and half yearly Returns of Stock and Tools and Plant prepared by the Bill writer and Store keeper before their submission to the undersigned for approval.

Godavari Eastern Division Office,
1st December 1887

J. E. PAUL.
Executive Engineer
Eastern Division
Godavari.

Executive Engineer
Eastern Division
Godavari.

2568/2

DUTIES OF THE HEAD CLERK.

1. The Head Clerk will perform all the duties connected with the corres-pondence Branch; that is, on receiving drafts initialled by the Executive Engineer or Accountant, read them carefully over; after which he will distribute them to such of the copyists as may soonest be able to dispose of them. Upon these documents being faired, he will check them, to prove their correctness with the drafts, and if correct, he will attach his initials in token that he has found them so.

2. He will be responsible that all letters and papers, &ca, received and despatched have been correctly numbered, registered and handed for record. The rough work of collecting enclosures, writing addresses, &ca, may be exe-cuted by one of the copyists; but the Head Clerk will be responsible for checking the numbering, addresses, enclosures, &ca., before final despatch from the Office.

3. He will keep up the Register of Lands acquired by this Department and compare bills for compensation for land with the land application statements.

4. He will maintain the Register of Buildings.

5. He will translate Telugu Petitions. and be responsible for the proper disposal of correspondence unconnected with the accounts and other matters connected therewith.

6. He will send reminders to Officers and Subordinates for all letters despatched from the Office which are not answered within a fortnight from the date of despatch.

Godavari Eastern Division Office,
1st. December 1887.

J. E. PAUL.
Executive Engineer
Eastern Division
Godavari.

Executive Engineer
Eastern Division
Godavari.

2548/3

DUTIES OF No. 3 CLERK.

1. He will be responsible for.

   1 Posting Cash and Stock Abstract Books.

   2 Cash balance statement and treasury balance certificate.

   3 Application for letter of credit.

   4 Writing up advices of transfers.

   5 Preparing contingent bill.

   6 Submitting quarterly indent for forms to the Examiner - and assisting the Divisional Accountant in the preparation and fair copying of Schedules to the Examiner.

   7 Quarterly supply of forms to Sub - Divisional Officers and others.

2. He will see that the account records are neatly and well kept and that the proper registers of them are maintained.

3. He will maintain the ledger showing the earnings and charges of staff boats.

Godavari Eastern Division Office,
1st. December 1887.

J. E. PAUL.
Executive Engineer
Eastern Division
Godavari.

Executive Engineer
Eastern Division
Godavari.

Duties of A° 3 clerk 25/48/4

1 He will be the record keeper and furnish files called for for disposal of papers.

2 He will keep the despatch registers of Delta sub Dn officer, Rajahmundry and Dommeguden sub Dl officers.

3 He will do such other work as the Head clerk may entrust

Godavari Eastern Dn officer
Dowlaiswaram.

Executive Engineer
Eastern Division
Godavari.

2548/5

DUTIES OF No. 4 CLERK.

He will maintain all the receipt and despatch registers and prepare the unanswered reference lists and do such other work as the Head Clerk may order.

2 He will check the monthly traffic returns received from Lock Superintendents and be responsible for the timely preparation and submission of the yearly traffic returns to Supt & Engr

Godavari Eastern Division Office,
1st. December 1887.

J. E. PAUL.
Executive Engineer
Eastern Division
Godavari.

2548/6

DUTIES OF No.2 CLERK.

1. He will check the monthly traffic returns received from Lock Superintendents and be responsible for the timely preparation and submission of the half yearly traffic returns to the Superintending Engineer. Miscellaneous returns

2. He will fair copy all drafts, notes of inspection &ca., initialled by the Executive Engineer.

3. He will prepare the monthly return of sanctioned estimates for submission to Superintending Engineer.

4. 3 He will prepare and keep the files of miscellaneous returns submitted to Superintending Engineer and generally do such other work as the Head Clerk may order. and keep up dispatch registers of Miscellaneous officers and Headworks and workshop Sub Dn officers.

Godavari Eastern Division Office,
1st. December 1887.

J. E. PAUL.
Executive Engineer
Eastern Division
Godavari.

Executive Engineer
Eastern Division
Godavari.

2548/7

DUTIES OF No. 7 CLERK.

1. He will have charge of the Registers of works and be responsible that they are neatly and correctly posted up to date.

2. He will prepare work vouchers, Contractors ledger and account of piece workers, monthly for submission to the Examiner.

3. He will assist the Divisional Accountant in sending the completion reports for works and repairs costing over Rs 2,500. when he is not engaged in his regular duties.

4. He will prepare the annual statement of Original works completed during the year for submission to the Examiner, Public Works Accounts.

4 He will be responsible for the correct preparation of work abstracts for works and repairs in Dommegudem and Rajahmundry Sub divisions.

J. E. PAUL.
Executive Engineer
Eastern Division
Godavari.

Godavari Eastern Division Office,
1st. December 1887.

5 He will assist the Divisional Accountant in checking the accuracy of the vouchers and tenday reports sent by the above Sub Dn offices.

6 He will compare the account of materials at site with tenday reports and point out differences monthly to the above Sub Dn officers.

7 He will keep copies of piece work vouchers and Contract certificates of Rajahmundry and Dommegudem Sub Dns and assist the accountant in filing the vouchers of the two Sub Dns in guard books in the manner indicated in Examiner's Circular No. 35 dated 11-7-89 modified by Circular No. 8 of 1891.

Executive Engineer

95-96/8

DUTIES OF No. 6 CLERK.

1. He will be in charge of Establishment matters under the direct supervision of the Accountant Manager and be responsible for the preparation and punctual submission of

   1 Salary and Travelling allowance Bills.

   2 Weekly and monthly statements of transfers and leave to the Superinten-
   -ding Engineer and Examiner.

   3 Annual detailed statement of Establishment to the Examiner.

   4 Lists of Officers who will attain the age of 55 years.

   5 Leave and Pension applications.

   6 Schedules of Establishment charges ~~(Construction and Direction.)~~

2. He will be required to maintain Service books for all members of the Department in the Division and be responsible that they are correctly written up to date and that the entries in them are duly attested by the Executive Engineer.

3. He will also assist the Divisional Accountant in the preparation of Completion progress and be responsible for the preparation of monthly Reports for completed works in the Division, when he is not engaged in his regular duties Quarterly progress reports to Supt's Engineer.

4. He will keep copies of Disallowance Lists and regularly file the originals returned by the Examiner for final record.

Godavari Eastern Division Office,
1st. December 1887.

J. E. PAUL.
Executive Engineer
Eastern Division
Godavari.

Executive Engineer
Eastern Division
Godavari.

2548/9

DUTIES OF No. 9 (IRRIGATION) CLERK.

1 He will compile a general water report for the whole Division and submit it daily to the Executive Engineer for approval and return.

2 He will perform the duties of despatcher and keep copies of all rescripts, letters, compensation bills &ca. before despatch from the Office.

3 He will write out challans for packets despatched from this Office by lock tappal and take care that they are properly filed after bringing to the notice of the Manager Head clerk any cases of unpunctuality.

4 He will be responsible for the up keep of the grass sale register, cross bund register and spout register and prosecution register.

Godavari Eastern Division Office,
1st. December 1887.

J. E. PAUL.
Executive Engineer
Eastern Division
Godavari.

Executive Engineer
Eastern Division
Godavari.

2548/10

DUTIES OF No. 10 CLERK.

1 He will be responsible for the correct preparation of work abstracts for works and repairs in Delta Sub Division.

2 He will assist the Divisional Accountant in checking the accuracy of the vouchers and tenday reports sent by the Delta Sub Divisional Officer.

3 He will compare the account of materials at site with tenday reports and point out differences monthly to Sub Divisional Officers.

4 He will prepare the list of vouchers monthly for submission to the Ex complete progress report for Delta Sub Division.

5 He will also assist the Divisional Accountant in fair copying the objectionable items statements, audit notes and other periodical returns, when he is not list of vouchers engaged in his regular duties.

6 (X)

Godavari Eastern Division Office,
1st. December 1887.

J. E. PAUL.
Executive Engineer
Eastern Division
Godavari.

(X) 6 He will keep copies of piece work vouchers and Contract certificates of Delta Sub Division and help the accountant in filing the Delta Sub Dn vouchers in the guard book in the manner indicated in Examiner's Circular No. 35 of 11.7.89 modified by Circular No. 8 of 1891.

Executive Engineer
Eastern Division
Godavari.

25-48
11

DUTIES OF No. 8 CLERK.

1 He will be responsible for the correct preparation of Work Abstracts for works and repairs in Head Works Sub-Division including tools and plant.

2 He will assist the Divisional Accountant in checking the accuracy of the vouchers and tenday reports sent by Head Works Sub-Divisional Officer.

3 He will compare the account of materials at site with tenday reports and point out differences monthly to the Head Works Sub-Divisional Officer.

4 He will prepare the annual statement of materials at site of works for submission to the Examiner.

5 He will keep copies of piece work vouchers and Contract certificates of Head works Sub Dn and assist the accountant in filing the Head works Sub Dn vouchers in the Guard books in the manner indicated in Exe's Cir No 35 dated 11-7-89 modified by Cir No 8 of 1891.

Godavari Eastern Division Office,
1st. December 1887.

J. E. PAUL.
Executive Engineer
Eastern Division
Godavari.

Comparative Statement of the existing office establishment of Godavari Eastern and Western Divisions.

Godavari Eastern.

No	Designation	Pay Minimum	Pay Maximum	Remarks
1	Clerk III Class 2nd grade	60	80	
2	Do. IV Class 1st grade	40	50	
1	Do. Do. 2nd grade Cashier	30	40	Works also in the Head Works but on alternate days
1	Do. Do. 2nd grade	30	40	
4	Do. IV Class 3rd grade	20	30	
1	Do. V Class 1st grade Irrigation writer	15	20	
1	Temporary clerk now applied for.	15	—	
11				

Godavari Eastern Divn. office
Dowleishwaram.
2nd September 1891

Godavari Western.

No	Designation	Pay Minimum	Pay Maximum	Remarks
1	Clerk III Class 2nd grade	60	80	
2	Do. IV " 1st do	40	50	
1	Do. Do. 2nd grade Cashier	30	40	Exclusive of subsidiary office
2	Do. Do. 2nd grade	30	40	
3	Do. 3rd grade	20	30	
1	Do. V do. 1st grade	15	20	
2	Do. Do. Irrigation writers	15	20	
1	Clerk temporary	20	20	
1	Do. Do.	14	14	
14				

25/8/91

Executive Engineer
Godavari Eastern Divn.

Statement of Complaints & Proceedings of Police Court Bombay for 1890-91

Quarter	Complainant	Offence	Accused	Proceedings	Decision
4 Qr. ended 31st March 1891	Police Constable No. 328	Assaulting & obstructing him in the execution of his duty	Hari s/o Vithu	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 9191	Assaulting & obstructing him in the execution of his duty	Vithu Bhau	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 32931	Assaulting & obstructing him in the execution of his duty	Ramchandra Sakharam	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 15969	Assaulting & obstructing him in the execution of his duty	Sakharam Ramchandra	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 4005	Assaulting & obstructing him in the execution of his duty	Ramchandra Sakharam	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 5369	Assaulting & obstructing him in the execution of his duty	Sakharam Ramchandra	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 12330	Assaulting & obstructing him in the execution of his duty	Ramchandra Sakharam	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 65396	Assaulting & obstructing him in the execution of his duty	Sakharam Ramchandra	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 23352	Assaulting & obstructing him in the execution of his duty	Ramchandra Sakharam	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 1521	Assaulting & obstructing him in the execution of his duty	Ramchandra Sakharam	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 645	Assaulting & obstructing him in the execution of his duty	Ramchandra Sakharam	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 11496	Assaulting & obstructing him in the execution of his duty	Ramchandra Sakharam	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 17299	Assaulting & obstructing him in the execution of his duty	Ramchandra Sakharam	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 8467	Assaulting & obstructing him in the execution of his duty	Ramchandra Sakharam	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 3969	Assaulting & obstructing him in the execution of his duty	Ramchandra Sakharam	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 8064	Assaulting & obstructing him in the execution of his duty	Ramchandra Sakharam	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 32487	Assaulting & obstructing him in the execution of his duty	Ramchandra Sakharam	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 4197	Assaulting & obstructing him in the execution of his duty	Ramchandra Sakharam	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 21292	Assaulting & obstructing him in the execution of his duty	Ramchandra Sakharam	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 8620	Assaulting & obstructing him in the execution of his duty	Ramchandra Sakharam	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 7558	Assaulting & obstructing him in the execution of his duty	Ramchandra Sakharam	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 8731	Assaulting & obstructing him in the execution of his duty	Ramchandra Sakharam	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 42763	Assaulting & obstructing him in the execution of his duty	Ramchandra Sakharam	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 57533	Assaulting & obstructing him in the execution of his duty	Ramchandra Sakharam	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 24232	Assaulting & obstructing him in the execution of his duty	Ramchandra Sakharam	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 67348	Assaulting & obstructing him in the execution of his duty	Ramchandra Sakharam	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.
4 Qr. ended 31st March 1891	Police Constable No. 93545	Assaulting & obstructing him in the execution of his duty	Ramchandra Sakharam	Complainant sworn. Accused pleads guilty.	Fined Rs. 10 or 10 days S.I.

2-9-91 Examined Bhagwan

SUPERINTENDING ENGINEER FIRST CIRCLE No. 2 1891

SUPERINTENDING ENGINEER
No. 2/816 dt.
2-11-91
FIRST CIRCLE

Godavari Eastern Divn. no. 6

No. 379 S. Dowlaishweram 31st August 189

3388/14

From

C. Mitford Smith Esquire
Executive Engineer
Godavari Eastern Dn.

To

The Superintending Engineer
First Circle

Sir

×on chief Engr's memo No. 3289C of 11-7-91

With reference to your No. 7369 × of 18th July 1891 stating that the application for an addition to the office establishment must be supported by more convincing evidence, I have the honor to report that when the project works were in progress there were 12 clerks in the office. In the reduction of February 1887, the services of two temporary hands employed in the office were dispensed with when the accounts work fell into arrears.

2. The circumstances were therefore represented to Government when 2 additional temporary hands on Rs. 15 were sanctioned for preparation of work Abstracts vide G.O. No. 2050 W&I 1st August 1887.

3. The same establishment was sanctioned for 1888-89 and 1889-90 but since September 1889 only one temporary hand was employed in the office instead of two. This was found sufficient as the project works had practically come to a close.

4. Subsequently however the tank Restoration works which are numerous were started and the workshop Division was amalgamated with this Division. These entailed extra account work & correspondence on this office nevertheless the temporary hand applied for for 1890-91 was not sanctioned vide G.O. No. 1315 W dt/10th May 1890

5. While matters remained status quo, a permanent clerk V Class 1st Grade who was doing duty in this office was sent away in accordance with your remarks in the notes of inspection of this office communicated with your No. 300 G.B dated 11-5-91. thus causing one hand short in the accounts section and one in the correspondence

6. As regards correspondence section, the despatch registers are in arrears, one clerk being unable to keep pace with both receipt and despatch registers as originally proposed by Mr. Paul. The records are therefore perhaps any how and much difficulty is felt in getting a file complete.

256/1/15

7. I forward for your information the revised tables showing the duties proposed to be assigned to the several members of the office from which it will be observed that sufficient work has been allotted to each individual and that an extra clerk is absolutely required.

8. Comparing the work of this office with that of Godavari Western, you will observe that the application for a temporary hand is not unnecessary. The expenditure in this Division, excluding the cost of direction establishment, Stock purchases and cost of Maintenance of Head Works of Central & Western Deltas carried out by this Division is one lakh forty three thousand more than that of Godavari Western. for details please see statement-A attached.

9. The correspondence of this Division is however somewhat less than that of Godavari Western but taking the average of the accounts and correspondence, the work in the two offices appears to me almost equal.

The clerical establishment of this office

office is nevertheless, short of 8 hands vide statement B. enclosed.

10. There is a great deal of miscellaneous work in this Division in connection with floating plant, Stock manufacture & carriage Boat office &c &c &c.

11. The reserve limit of stock of this Dn is one lakh vide G.O. No. 2959 W dated 8th November 1890. Whilst that of Godavari Western is but 20000

12. It may not be out of place to mention that the non submission of work vouchers to the Examiner's office has reduced clerical work to some extent but the reduction has been more than counterbalanced by the additional work caused by the system of taking away vouchers from Work Abstract and filing them in separate guard books in the order given in the list of vouchers vide Examiner's P. W. Acct. circular No. 35 of 11th July 1889 modified by No. 8 of 4th June 1891 and also by keeping copies of piece work vouchers and contract certificates sent to the Examiner in pursuance of G.O. No. 1712 W dated 28th June 1889.

13. To submit the monthly accounts and the periodical account returns by the due dates, the Accountant and his Asst. are compelled to work extra hours in the office and sometimes on Sundays and Gazetted holidays; of this I believe you are already aware. The task of most difficulty appears to be the compilation of work abstracts. The form is complicated and unless & until this is simplified, no reduction of accounts work in Divisional offices can really be effected. Proposals have I believe been made regarding the simplification of Work Abstracts & tenday reports but the result is not yet known

2548/16

14. Under these circumstances, I have the honor to request that you will be good enough to recommend to the Chief Engineer to obtain the necessary sanction of Government for the entertainment of the temporary hand applied for by me for 1891-92

I have &c &c

(Sd) C. Mitford Smith
Executive Engineer
Godavari Eastern Dn.

(True Copy.)

C Mitford Smith

Offg: Supg: Engineer I Circle

No. 1077 G.D.

2548/17

FROM,

C. Mitford Smith Esqre

Offg: SUPERINTENDING ENGINEER

FIRST CIRCLE.

TO,

THE CHIEF ENGINEER

PUBLIC WORKS DEPARTMENT.

DOWLAISHWERAM, 5th September 1891.

Enclosed
1 Copy of the Exve Engr's letter No 3795
2 Statements
1 Tables
14

SIR,

With reference to your Memo No. 3289 C. dated 11th July 1891, I have the honor to forward herewith copy of letter No. 3795 dated 31st August 1891 and its enclosures, received from the Executive Engineer Godavari Eastern Division furnishing full explanation as to the necessity for the entertainment of a temporary clerk in the Division office.

2. Under the circumstances stated in the Executive Engineer's letter I strongly recommend that you will be good enough to obtain the sanction of Government for the employment of a temporary clerk on Rs. 15 as already applied for.

I have the honor to be,

Sir,

Your most Obedient Servant

C. Mitford Smith

Offg Supdg Engineer 1st Circle.

2540
/15

P.W. Rec 2050 w dt 1.8.87
" " 1712 w dt 28.6.89
" " 1315 w dt 10.5.90
Mem No 4276 C dt 27.10.90
P.W. Rec 2959 W dt 8.11.90
" " 328 W dt 8.2.91
" " 1077 W dt 10.4.91
Memo No 2383 C dt 8.5.91
" " 3289 C dt 11.7.91

FROM,

C. Twiford Smith Esq
Offg SUPERINTENDING ENGINEER

FIRST CIRCLE.

TO,

THE CHIEF ENGINEER

PUBLIC WORKS DEPARTMENT.

DATED 5th
DESPATCHED 8th } September 1891.
RECEIVED 12
14-5-91

No. 1077 GD

ENCLOSURES 14

SUBJECT.

Temporary clerk. Sanctioning — in the Godavari Eastern Div. Office. Forwards with a short recommendation copy of the Exe Engr's letter furnishing explanations as to the necessity for the ——.

No 2548 W dt/23-IX-91.

No 2548 W dt Sept. 1891

PUBLIC WORKS DEPARTMENT.

PROCEEDINGS OF THE MADRAS GOVERNMENT.

B/

2548/19

READ the following

From the Supty. Engineer I Circle No: 1077 G. D. dt 5th September 1891

Sanction is accorded to the entertainment, till the close of the current official year, of a clerk on Rs 15 per mensem in the Godavari Eastern Division.

This sanction has been registered as Provincial No: 454 of 1891-92, and classified as Establishment, Temporary

Issued to the Madras Govt. wants to add. Cost of the Cattle to be borne for cattle Public note. The sanction should not be extended after the close of the official year should a re-sanction be required the matter will be put into order

10.9.91

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2. The sanction will not be extended beyond this period by which time it is expected that the records will be got into order

To
The Supty. Engr I Circle
" Examiner P. W. Accounts

2nd/7