

(1) பக்கங்களின் எண்ணிக்கை 18

(2) புதுக்கித் திருப்பிய நாள் 12/29

(3) ஆதாரங்குறிப்பவர் சுருக்கொப்பம்

10/29 ✓

தமிழ்நாடு ஆவணக் காப்பகம்.

தமிழ்நாடு அரசு

P.W.D. துறை

36

அரசாணை எண்.
மு. கோப்புத் தாள் எண்.

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அச்சகம்
பலவகை

நாள் : 6-1-1891 198

மடிக்கவோ கண்டபடி கையாளவோ கூடாது

9 Sheets

ஆவண, கா-1-18,006-15-6-87.

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43

GOVERNMENT OF INDIA.
PUBLIC WORKS DEPARTMENT.

STANDING ORDERS.

P. W. D. CODE, VOLUME I, 5TH EDITION.

No. 163.

CHAPTER I.

Chapter I.—For para. 62 substitute the following:—

62. To assist the Government of India in dealing with the promotion of members of the Public Works Establishments under its control, Local Administrations, the Inspector General of Military Works and the Director General of Railways will submit half-yearly Returns (P. W. D. Form No. 109) of the names of officers, (1) of the Engineer Establishment, (2) of the Superior State Railway Revenue Establishment serving under their orders below the rank of 1st grade Executive Engineer, or corresponding rank in the Superior State Railway Revenue Establishment.

The rolls should be accompanied by reports on a separate half-sheet of the work and character of each officer during the previous half-year. These reports will form the basis of a half-yearly record of the service of each officer, and promotions will be made on a consideration of the whole record of the officer's service (due weight being given to the more recent recommendations rather than on a consideration of the report of a single half-year.

Chapter I.—Add the following as para. 62A:—

62A. Each Local Government should record its opinion fully upon the work and capacity of every officer serving under it who is on a list, the promotions on which are made by the Government of India. Whether

any general remarks on his character and capacity are recorded or not, a distinct opinion on his work for the half-year under report should be recorded in each case, and it should be clearly stated whether he is recommended or not for promotion on an opportunity occurring. The half-sheets on which the remarks are recorded will, on receipt in the Public Works Department Secretariat, be filed as the permanent register of the officer's service, on which his future promotion will depend. The Office copies of the sheets will be filed in the Office of issue; and, on occasions of an officer's transfer, will be forwarded to the Head Office of the Local Government or Administration to which he is transferred, after being completed to date by the Administration from which the officer is transferred. Extracts recording praise or censure on specific occasions regarding every officer will be filed with his permanent register.

[No. 163—Vol. i—26-3-89.]

Chapter I.—Add the following as paras. 62B, 62C, 62D, 62E and 62 F:—

62B. Owing to the small number of superior posts in the Department compared with the total strength, it is necessary to exercise a strict system of selection as opposed to that of seniority, in order to secure the appointment of the best officers to those posts. Local Governments should therefore be careful in maintaining a continuous record of character to enable them to make proper recommendations regarding officers of the rank of 1st grade Executive Engineer and above. A register will be maintained of all such recommendations in the Office of the Secretary to the Government of India, Public Works Department, and the selections for promotions will be mainly made on the recommendations in the register. In order to render this register effective, it is necessary that the recommendations sent up by Local Governments should be very carefully considered and be made very full and complete. The following rules are laid down for the guidance of Local Governments:—

1. On the 1st of January of each year, recommendations should be carefully prepared concerning all Executive Engineers in the 1st grade, whom the Local Government considers fit for promotion to Superintending Engineer. Each Local Government will also furnish

a list, not necessarily containing any remarks, of the men in the 1st grade of Executive Engineers whom it considers unfit for promotion to the rank of Superintending Engineer.

2. The recommendations regarding the selected men should be made under the following four heads :—

- | | |
|--------------------|--------------|
| 1. Professional. | 3. Personal. |
| 2. Administrative. | 4. General. |

3. A register of such recommendations should be kept up by the Local Governments as a continuous record of the officer's characters and qualifications, in order to facilitate the preparation of subsequent recommendations.

4. The recommendations sent forward to the Government of India should be recorded on a separate sheet for each man. It is not necessary that these recommendations should be drawn up in any particular form. All that is necessary is that the name and rank of each officer should be stated on the sheet, that the information required in Rule 2 should be clearly given, and that the document should be signed in full by the officer who prepares the recommendations for the acceptance of the Head of the Administration.

5. The Government of India will maintain registers of the recommendations so forwarded, and by their help will prepare a roster of men selected for promotion to Superintending Engineer.

6. Similar recommendations should be furnished of officers who are already Superintending Engineers, in regard to their fitness for promotion to the post of Chief Engineer.

7. No recommendations, unless specially asked for, need be furnished regarding officers who are already substantive Chief Engineers.

8. The recommendations sent up should be submitted to the Head of the Local Government, and the fact of his concurrence in them invariably recorded. In the case of Superintending and temporary Chief Engineers who are Secretaries to Local Governments or Administrations, the recommendation should be made by the Head of the Administration himself in the covering letter.

62C. Recommendations regarding Consulting Engineers for Railways will be prepared in the Office of the Secretary to the Government of India, Public

Works Department, for entry in the register after approval by Government.

62D. It will be the special duty of the Director General of Railways and of the Inspector General of Irrigation to bring to the notice of the Government of India any special information as to the character of officers, which they may obtain on their inspection tours, and with the consent of Government to have such report entered in the register.

62E. The instructions contained in para. 62B should be followed in preparing the Promotion Recommendation Rolls of officers of the Superior Revenue Establishment of State Railways holding rank corresponding to that of Executive Engineer, 1st grade, and Superintending Engineer.

62F. With reference to the orders in para. 62B inculcating great care in the selection of officers for the class of Superintending and Chief Engineers, it is further necessary that care should be taken in promoting officers to Executive Engineer 1st grade, from which grade the appointments to the Superintending Engineer class are made.

[No. 163—Vol. i—26-3-89.]

No. 164.

Chapter I.—Expunge para. 65.

[No. 164—Vol. i—26-3-89.]

No. 165.

CHAPTER II.

Add as para. 11A:—

11A. Cases may occur in which, owing to the exigencies of the public service, illness, or want of time or opportunity for convening a Committee, an Officer's examination has been delayed: or an Officer may have been employed on work, other than construction (such as Survey or Office work), in which he had little or no op-

portunity of qualifying himself for the examination laid down in para. 10, and he may either decline to appear or fail to pass the examination in consequence. In such cases, in order to avoid unmerited supersession, the Superintending Engineer should record his opinion as to whether the delay or non-appearance or failure to pass has been due to causes beyond the Officer's control or not. This opinion should be immediately forwarded for orders to the authority which makes promotions on the list to which the Officer belongs, and a decision should be recorded by that authority.

[No. 165—Vol. i—26-3-89.]

No. 166.

CHAPTER I.

Chapter I.—Add the following as para. 115:—

115. The following rules are laid down for the guidance of Local Governments in regard to contracts involving liabilities on the State:—

- I.—In those cases where it is considered expedient to grant concessions or to make agreements which create any exclusive privilege or impose any corresponding obligation upon the Government, the deed of concession, or the agreement, if the rights under it are transferable, must be so framed that it will be beyond the power of the persons with whom the agreement is made to transfer their rights, or a part of them, without the sanction of the Government.
- II.—Whenever it is considered that the circumstances are such that it may be expedient that the property or rights should be placed in the hands of a joint stock company, the circumstances must be reported to the Government of India before the agreement is concluded or the concession finally made.
- III.—All contracts, agreements, or concessions creating any exclusive privilege, or imposing any corresponding obligation upon the Government which have a currency of more than five years must be forwarded before execution for the approval of the Government of India, unless powers have

been unconditionally reserved to Government in the contract to terminate it on giving notice of such intention.

IV.—Agreements with private persons, firms, or companies under which a Local Government undertakes to execute works or perform services for them which involve expenditure from Government funds to the extent of a lakh of rupees altogether, or of a yearly sum of Rs. 5,000, or the cession of Government property valued at a lakh of rupees, should be submitted to the Government of India for approval.

V.—Contracts or agreements which fall under the terms of clause III will be subject to any special provision made by Government to meet particular cases, or particular classes of cases, in which a strict application of that clause would be undesirable.

VI.—When agreements of the class referred to in this Resolution are executed by a Local Government, their terms should be considered in the Judicial Department and by the highest legal adviser to that Government, and they should be executed by the Secretary to the Local Government in the Judicial Department.

[This order is applicable to Madras and Bombay.]

[No. 166—Vol. i,—26-3-89.]

No. 167.

CHAPTER VIII.

Chapter VIII.—Add the following as para. 30 :—

30. Rules for the guidance of Local Governments in regard to contracts involving liabilities on the State will be found in Para. 115, Chap. I.

[No. 167—Vol. i,—26-3-89.]

No. 168.

CHAPTER I.

Para. 20.—Add the following sentence to this para. :—

On being again posted to a Division, except in cases of transfer to the Examiner's Office for misconduct

or inefficiency, the pay to be drawn by him as a Divisional Accountant will be the same as he was last drawing in that capacity, and his previous service on that rate of pay will count towards his next increment.

[No. 168—Vol. i.—26-3-89.]

No. 169.

CHAPTER XI.

Add the following to para. 29 :—

When, however, it is practically compulsory on an Upper Subordinate to occupy a Government building the rent of which, calculated on its value, is below the rent fixed for his rank, a Local Government may, as a special case, reduce the rent chargeable to an amount not exceeding the smaller sum.

[This order is applicable to Madras and Bombay.]

[No. 169—vol. i.—26-3-89.]

No. 170.

Form No. 114 E.

(Standing Order No. 115, dated 29th June 1888.)

In the first line of the heading of column XIV of this form for the word or substitute and add the following to the note under the heading: The leave originally granted is not to be shewn in this column, but only the extensions or commutations admissible.

[This order is applicable to Madras and Bombay.]

[No. 170—Vol. i.—26-3-89.]

No. 171.

APPENDIX M.

Part I, Rule XIX, Note 3, page ci.—For In the Bombay Presidency substitute "In cemeteries under the charge of Chaplains belonging to the Bombay Presidency".

[No. 171—vol. i.—26-3-89.]

No. 172.

CHAPTER III.

Para. 43.—For the sentence commencing with That portion of the report and ending with Form No. 79 substitute the following:—

That portion of the report which relates to the inspection of the Office may be made in Form No. 144 a. This form has been drawn up with the view of aiding Superintending Engineers in their inspections by bringing prominently forward some of the principal points in connection with Office work which generally require attention, but a mere record of answers to the several questions should not be considered sufficient. Superintending Engineers are expected to make their inspections thorough.

The adoption of this form is not to be considered compulsory; Local Governments or Administrations are at liberty to prescribe any other form which they may consider more suitable, or to leave the method of reporting to Superintending Engineers.

Note 5 on Form will also be altered.

[No. 172—Vol. i—26-3-89.]

No. 173.

CHAPTER I.

Para. 21 A (Standing Order No. 149 of 1883).

After the word permanently in sixth line, add he should commence to draw the minimum pay of the higher grade, and

[This order is applicable to Madras and Bombay.]

[No. 173, Vol. i—26-3-89.]

GOVT.
OF MADRAS.

43
1890. 9

P. W.
DEPT.

EXAMINER, P. W. ACCOUNTS.

KEEP-WITH

CURRENT No.

Madras. 16 December 1890.

dated

189

OFFICE Note No. 7459.

To

W.

Please see Government of India Code, volume V, chapter II, para II A, as amplified by standing order No. 268 of 18th. November 1890. It seems to me that it is necessary to modify the sentence to be added to the original rule. The "decision" may be favorable to an officer or the reverse, but the standing order does not indicate this, and it is worded as if there could be one decision only, namely a favorable decision.

2. The intention no doubt is that if the decision is favorable to an officer it will prevent permanent, but will not necessarily prevent temporary, supersession, whereas if unfavorable it may lead to permanent supersession; but as this is not stated in the Government of India standing order, I would therefore suggest the insertion of the words "if favorable to the officer" after "recorded" in line I of the standing order.

h/ln 9

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P. W. 12158 ✓

Ord 17/12/90

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No. 42 w 16 Jan 1891

B.

14th
26 Dec

Ordered to be
forwarded to the
Govt. of India for
consideration.

No. 43 w 26 Jan 1891

Forwarded

(9)

14th
18.12.90

S. G. H.

Recd
6/1/91

See No. 43 ✓

H. 19.11.90
R. 5.1.91