

- (1) பக்கங்களின் எண்ணிக்கை 10
(2) புதுக்கித் திருப்பிய நாள் 22 செப்டம்பர் 1989
(3) ஆதாரங்குறிப்பவர் சுருக்கொப்பம் 6/9

தமிழ்நாடு ஆவணக் காப்பகம்.

தமிழ்நாடு அரசு

பொதுமுகத் துறை

அரசாணை எண். மு. கோப்புத் தாள் எண்.	1167W	அச்சகம் பலவகை
நாள் :	19-4-1890	19/4/89

மடிக்கவோ கண்டபடி கையாளவோ கூடாது

1/167
22ND MARCH 1890, No. 216, REVENUE.

GOVERNMENT OF MADRAS.
REVENUE DEPARTMENT.

READ—the following Proceedings of the Board of Revenue (Land Revenue), dated
8th January 1890, No. 10:—

MR. H. W. BLISS.

Read—the following paper:—

No. 4120-C.

MEMORANDUM.

With reference to G.O., dated 15th August 1889, No. 705, Revenue, calling for a plan and estimate for a new office for the Head Assistant Collector at Polláchi, the undersigned has the honor to suggest that the enclosed type plan of a Deputy Collector's cutcherry be adopted with the pencilled modifications for the proposed new office. The plan appears preferable in many respects to that proposed by the Collector, and its adoption will greatly facilitate the preparation of the required estimate.

2. The enclosures of the Revenue Government Order above quoted are returned for reference.

(Signed) R. R. E. DRAKE-BROCKMAN, Lt.-Col., R.E.,

16th September 1889.

Ag. Joint Secy. to Govt., P.W.D.,
General Buildings and Roads Branch.

To the Secretary to Government, Revenue Department,
with six enclosures returned, and one type plan
of a Deputy Collector's cutcherry.

Endorsement No. 6430.

Referred to the Board of Revenue for remarks.

FORT ST. GEORGE,
8th October 1889.

(Signed) J. GROSE,
Ag. Secretary to Government.

To the Commissioners of Land Revenue,
with enclosures, to be returned.

Reference on the above, dated 17th October 1889.

Referred to the Collector of Coimbatore for remarks.

(Signed) M. HAMMICK,
Secretary.

To the Collector of Coimbatore,
with seven enclosures, to be returned.

Read—the following letter from J. THOMSON, Esq., Acting Collector of Coimbatore, to the Secretary to the Commissioners of Land Revenue, dated Palladam, 7th November 1889, Reference on No. 1933-Sub.:—

Replying to reference * of 17th October 1889, on Government Register No. 2149

* Enclosures, 7 in number, returned.

of 1889, requesting remarks regarding the plan to be adopted for the office building for the Head Assistant Collector, I

have the honor to enclose copy of the Head Assistant Collector's letter of the 5th instant, and to state that, in my opinion, the accommodation provided in the type plan of a Deputy Collector's cutcherry is too small for a Head Assistant Collector's office and work.

2. A record room 18' x 18' is not large enough. I noticed, at Erode, recently, where probably the room is that size, that they had to use the court gallery for records: without room, records cannot be conveniently arranged nor got at and records must increase in number although destruction is rigorously attended to.

3. A clerks' room 18' x 21' might serve, but would not be at all too large. A smaller room for admirals is also very useful.

4. These alterations on the Deputy Collector's office plan would render the appearance of the building lopsided.

5. It is advisable to keep the clerks' room away from the close proximity of the court room.

6. The Sub-Collector's office plan affords a little more space than is necessary, and the private room is very inconveniently situated, lighted and ventilated in it, while I do not approve of the record room being so far from the clerks. The tower and gallery are money wasted.

7. On the whole, I should prefer the Deputy Collector's office plan enlarged as above indicated. There should be a dais in the court room.

ENCLOSURE.

From H. O. D. HARDING, Esq., Head Assistant Collector of Coimbatore, to the Collector of Coimbatore, dated 5th November 1889, Ref. on No. 352 C.R.

I have the honor to return Board's Reference on Government Register No. 2149 of 1889, dated 17th October 1889, and to state that the Deputy Collector's office plan with pencil modifications seems preferable to that proposed by the Collector, but it is open to some objections. The record room, 18 by 10 feet, is much too small. It should be not less than 18 by 18. The clerks' room should not be next the court, as there is always a certain amount of noise and passing about going on there, which would be a nuisance to the officer. I do not think either that a room 18 by 10 is big enough for the office establishment, as there are 5 clerks, 1 attender, 1 much and 3 or 4 copyists to be provided.

2. I am strongly in favor of the Sub-Collector's office plan which may also be used for Head Assistant Collector's and is not too big for the purpose if all records are to be kept, as should be done, in the office instead of at the huzur. I would point out that a Deputy Collector's establishment is not so large as a Head Assistant Collector's.

Resolution—dated 8th January 1890, No. 10.

Submitted to Government.

2. The Head Assistant Collector points out that the proposal of the Public Works Department to build his office on a modification of the sanctioned plan for Deputy Collectors' offices is open to the objections that the space provided both for the records and for the clerks is too small, and that the location of the clerks' room next to that of the officer will not be convenient. He prefers the sanctioned plans for Sub-Collectors' offices which he considers not too big.

3. The Acting Collector raises the same objections as the Head Assistant to the adoption of the standard plan of a Deputy Collector's office, and states that the (much larger) record room of the Sub-Collector's office at Erode has been found to be too small. On the other hand, he thinks the Sub-Collector's office a little larger than is necessary and the arrangement of the rooms bad, and would therefore prefer a modification of the Deputy Collector's office plan, though the necessary enlargement of some of the rooms would render the building lopsided.

4. The Board thinks that the proposal to adopt the Deputy Collector's office plan may at once be rejected. The building, as it is, is altogether too small, and as the alterations proposed by the Collector would virtually make it a new building, a new plan and estimate may as well be prepared.

5. As regards the Sub-Collector's office plan, the Board does not agree with the Collector that it affords more space than is needed. Sub-Collectors' and Head Assistants' establishments are now much of the same size. As time goes on, they are certain to increase. Inadequate accommodation is a much more serious obstruction to business, in the Board's opinion, than is generally supposed. Men who are cramped for space cannot do their work well, especially in a hot climate where ample space and free ventilation are essential to the maintenance of health.

6. In the standard plan of Sub-Collectors' offices, the clerks have only 38 square feet a piece, which is too little rather than too much, since clerks now sit at tables and upon chairs instead of at little desks upon the ground. There is not sufficient room for the records which cannot be readily referred to, if space is not available for their proper arrangement. The sheristadar's room is needlessly big, no doubt; but a small room will still be required for the head clerk, and the officer's room should be larger and have through ventilation, unless he is to sit all day in the court room, which for many reasons is objectionable. The tower and gallery may be dispensed with, and a considerable saving may be effected by dispensing with the verandahs round the record room, which, as ample light is the first requisite of a record room, are worse than useless.

7. Other alterations which are required to make the plan of the Sub-Collector's office a satisfactory one are as under:—

The record room should have only one door, but more, though narrower, windows, so as to admit of the proper disposition of the record racks and book cases; and it should be so placed that its door is under the observation of the head clerk.

The court room should be better lighted. By the present design, light is chiefly admitted by windows directly in front of the Magistrate, an arrangement which must at the same time be most trying to his eyes and effectually prevent his seeing the faces of pleaders, witnesses or prisoners. The building should be lighted partly from the Magistrate's left side so that he may be able to write in comfort, and partly from behind him, so that he may be able to see the faces of the people who speak to him and whom he has to question and the expression of whose faces is often of more importance than the words of their mouths.

8. For the above reasons, the Board is unable to recommend any of the plans which are before it as suitable to present requirements, and therefore ventures to suggest that the Government Architect may be instructed to prepare new designs and estimates for Sub-Collectors' and Head Assistants' offices, in communication with the Land Revenue and Settlement Members of the Board.

(True Copies and Extract.)

(Signed) M. HAMMICK,
Secretary.

To the Secretary to Government, Revenue Department,
with six enclosures (five plans), to be returned.

Copy to the Collector of Coimbatore.

ORDER—dated 22nd March 1890, No. 216, Revenue.

Miscellaneous.

The Board's suggestion in paragraph 8 is approved.

2. The necessary orders will be in the Public Works Department.

(True Extract.)

(Signed) C. A. GALTON,
Secretary to Government.

To the Public
L, the Commis

Exd. A. D. Xavier.

50 Copies.

Govt. of (1890) Madras.
REVENUE.

Issued

Recd.

Encl.

G.O., 22nd March 1890, No. 216.

MARCH.

Offices for the Sub-Collector and
Head Assistant Collector,
Coimbatore.

The suggestion of the Board of Revenue
the Government Architect may be instructed to
prepare new designs and estimates for the —,
approved and the necessary orders to issue in
the Public Works Department.

*to be
of Architect,
who will prepare revised
type designs and schedules
estimates for Sub
Collectors and Head
offices*

*suggestion para 8
the Revenue M.*

with 6

22nd MARCH 1890, No. 216, REVENUE

GOVERNMENT OF MADRAS
REVENUE DEPARTMENT.

the following Minutes of the Board of Revenue, dated
8th January 1890, No. 10:—

MR. H. W. BLISS.

Read—the following paper:—

No. 4120-C.

MEMORANDUM.

With reference to G.O., dated 15th August 1889, Revenue, calling for
a plan and estimate for a new office for the Head Assistant Collector, the
undersigned has the honor to suggest that the enclosed type plan of a Deputy Collec-
tor's office may be adopted with the pencilled modifications for the proposed new office.
The plan appears preferable in many respects to that proposed by the Collector, and
its adoption will greatly facilitate the preparation of the required estimate.

2. The enclosures of the Revenue Government Order above quoted are returned
for reference

(Signed) R. R. E. DRAKE-BROCKMAN, Lt.-Col., R.E.,

16th September 1889.

Ag. Joint Secy to Govt., P.W.D.,
General Buildings and Roads Branch.

To the Secretary to Government, Revenue Department,
with six enclosures returned, and one type plan
of a Deputy Collector's catcherry.

Endorsement No. 6430.

Referred to the Board of Revenue for remarks.

Fort St. George,
8th October 1889.

(Signed) J. C.
As Secretary to Government.

To the Commissioners of Land Revenue,
with enclosures, to be returned.

Reference on the above, dated 17th October 1889

Referred to the Collector of Coimbatore for remarks.

(Signed) M. HAMMICK,
Secretary.

To the Collector of Coimbatore,
with seven enclosures, to be returned.

2

to the Head Assistant, 17th November 1889, Reference on No. 1933-Sub.:-

Replying to reference * of 17th October 1889, on Government Register No. 2149 of 1889, re: remarks regarding

* Enclosures, 7 in number.

have the honor to enclose copy of the Head Assistant's letter of the 5th November 1889, and to inform you that the same has been forwarded to the Board of Revenue for their consideration and work.

2. A record room 18' x 18' is not large enough. I noticed at Erode recently, where probably the room is that size, that the records are not kept in a proper manner: without room, records cannot be kept in a proper manner, and records must increase in number although destruction is rigorously attended to.

3. A clerks' room 18' x 21' might serve the purpose, but all too large for a smaller room for almirahs is also very useful.

4. These alterations on the Deputy Collector's office plan would give the appearance of being lopsided.

5. It is advisable to keep the clerks' room from the close proximity of the court room.

6. The Sub-Collector's office plan is a good one, but the private room is very inconveniently situated, lighted from the tower and gallery, and the room is too small for the purpose.

7. On the whole, I should prefer the above indicated. There should be

I have

Government Register No. 2149

dated 17th

the next the court, as the

on there, which would be a great improvement, as the room is big enough for the office, and the plan is provided.

2. I am of the opinion that the Sub-Collector's office plan is not too big for the purpose, and should be done, in the office instead of at the huzar. I would like to see the Deputy Collector's establishment is not so large as a Head Assistant's.

Resolution—dated 8th January 1890, No. 10.

Submitted to Government.

2. The Head Assistant's office plan is a good one, but the Public Works Department has objected to a modification of the plan for the Deputy Collector's office, on the objections that the space provided both for the Deputy Collector's office and the Public Works Department is too small, and that the location of the Deputy Collector's office is not to the satisfaction of the Public Works Department.

for the

is not to

3. The Acting Collector raises the same objections as the Head Assistant to the adoption of the standard plan of a Deputy Collector's office, and states that the (much larger) record room of the Sub-Collector's office at Erode has been found to be too small. On the other hand, he thinks the Sub-Collector's office a little larger than is necessary and the arrangement of the rooms bad, and would therefore prefer a modification of the Deputy Collector's office plan, though the necessary enlargement of some of the rooms would render the building lopsided.

4. The Board thinks that the proposal to adopt the Deputy Collector's office plan may at once be rejected. The building, as it is, is altogether too small, and as the alterations proposed by the Collector would virtually make it a new building, a new plan and estimate may as well be prepared.

5. As regards the Sub-Collector's office plan, the Board does not agree with the Collector that it affords more space than is needed. Sub-Collectors' and Head Assistants' establishments are now much of the same size. As time goes on, they are certain to increase. Inadequate accommodation is a much more serious obstruction to business, in the Board's opinion, than is generally supposed. Men who are cramped for space cannot do their work well, especially in a hot climate where ample space and free ventilation are essential to the maintenance of health.

6. In the standard plan of Sub-Collectors' offices, the clerks have only 38 square feet a piece, which is too little rather than too much, since clerks now sit at tables and upon chairs instead of at little desks upon the ground. There is not sufficient room for the clerks to be readily referred to, if space is not available for their proper work. The Sub-Collector's room is needlessly big, no small room is necessary, and the officer's room should be larger and have through ventilation. The tower and gallery may be dispensed with, and a consistent arrangement by dispensing with the verandahs round the record room, which, as a matter of fact, is not a requisite of a record room, are worse than useless.

7. Other alterations which are required to make the plan of the Sub-Collector's office a satisfactory one are as under:—

The record room should have only one door, but more, though narrower, windows, so as to admit of the proper disposition of the record racks and book cases; and it should be so arranged as to give the best observation of the head clerk.

The court room should be better lighted. By the present design, light is chiefly admitted by windows directly in front of the Magistrate, an arrangement which must actually prevent his seeing the faces of the Magistrate. The building should be lighted partly from behind him, so that he is able to write in comfort, and partly from the side, so that the people who come to him and whom he is to see, are not of whose faces is often of more importance than of their mouths.

8. For the Board is of the opinion that it is not to recommend any of the plans which are before it, and therefore ventures to suggest that the Government Architect may be instructed to prepare new designs and estimates for Sub-Collectors' and Head Assistants' offices, in communication with the

(Extract.)

(Signed) M. HAMMICK,
Secretary.

ix encls.

ORDER—dated 22nd March 1890, No. 216, Revenue.

Miscellaneous.

The Board's suggestion in paragraph 8 is approved.

2. The necessary orders will issue in the Public Works Department.

(True Extract.)

(Signed) C. A. GALTON,
Secretary to Government.

To the Public Works Department, with six enclosures.
„ the Commissioners of Land Revenue.

Exd. A. D. Xavier.

50 Copies.

Govt. of Madras.
REVENUE.

Issued

Recd.

Encl.

G.O., 22nd March 1890, No. 216.

MARCH.

**Offices for the Sub-Collector and
Head Assistant Collector,
Coimbatore.**

The suggestion of the Board of Revenue that the Government Architect may be instructed to prepare new designs and estimates for the —, approved and the — orders to issue in the Public Works Department.

22ND MARCH 1890, No. 216, REVENUE.

GOVERNMENT OF MADRAS.
REVENUE DEPARTMENT.

the following Proceedings of the Board of Revenue (Land Revenue), dated 5th January

MR. H. W. BLISS.

Reading paper:—

No. 4120-C.

MEMORANDUM.

With reference to the 15th Revenue, calling for a new office for the Head Assistant Collector at P. W. D. the honor to suggest that the enclosure plan of a Deputy Collector's catcherry be adopted with the proposed modifications for the proposed new office. The plan appears preferable in many respects to that of the Collector, and its adoption will greatly facilitate the preparation of the report to the Government.

2. The enclosures of the Revenue Department Order above quoted are returned for reference.

(Signed) R. R. E. DRAKE-BROCKMAN, Lt.-Col., R.E.,

Ag. Joint Secy. to Govt., P.W.D.,
General Buildings and Roads Branch.

Revenue Department,
with six enclosures returned, type plan
of a Deputy Collector's catcherry.

Enclosure No. 4120

Referred to the Board of Revenue for remarks.

Fort St. George,
8th October 1889.

(Signed) J. GROSE,
Ag. Secretary to Government.

To the Commissioners of Land Revenue,
with enclosures, to be returned.

Reference on the above, dated 17th October 1889.
Referred to the Collector of Coimbatore for remarks.

(Signed) M. HAMMICK,
Secretary.

To the Collector of Coimbatore,
with seven enclosures, to be returned.

Read—the following letter from J. THOMSON, Esq., Acting Collector of Coimbatore, to the Secretary to the Commissioners of Land Revenue, dated Palladam, 7th November 1889, Reference on No. 1933-Sub.:—

Replying to reference * of 17th October 1889, on Government Register No. 2149

* Enclosures, 7 in number, returned. of 1889, requesting remarks regarding the plan to be adopted for the office building for the Head Assistant Collector, I

have the honor to enclose copy of the Head Assistant Collector's letter of the 5th instant, and to state that, in my opinion, the accommodation provided in the type plan of a Deputy Collector's cutcherry is too small for a Head Assistant Collector's office and work.

2. A record room 18' x 18' is not large enough. I noticed at Erode recently, where probably the room is that size, that they had to use the court gallery for records: without room, records cannot be conveniently arranged nor got at and records must increase in number although destruction is rigorously attended to.

3. A clerks' room 18' x 21' might serve, but would not be at all too large. A smaller room for almirahs is also very useful.

4. These alterations on the Deputy Collector's office plan would render the appearance of the building lopsided.

5. It is advisable to keep the clerks' room away from the close proximity of the court room.

6. The Sub-Collector's office plan affords a little more space than is necessary, and the private room is very inconveniently situated, lighted and ventilated in it, while I do not approve of the record room being so far from the clerks. The tower and gallery are money wasted.

7. On the whole, I should prefer the Deputy Collector's office plan enlarged as above indicated. There should be a dais in the court room.

ENCLOSURE.

From H. O. D. HARDING, Esq., Head Assistant Collector of Coimbatore, to the Collector of Coimbatore, dated 5th November 1889, Ref. on No. 852 C.R.

I have the honor to return Board's Reference on Government Register No. 2149 of 1889, dated 17th October 1889, and to state that the Deputy Collector's office plan with pencil modifications seems preferable to that proposed by the Collector, but it is open to some objections. The record room, 18 by 10 feet, is much too small. It should be not less than 18 by 18. The clerks' room should not be next the court, as there is always a certain amount of noise and passing about going on there, which would be a nuisance to the officer. I do not think either that a room 18 by 10 is big enough for the office establishment, as there are 5 clerks, 1 attender, 1 muchi and 3 or 4 copyists to be provided.

2. I am strongly in favor of the Sub-Collector's office plan which may also be used for Head Assistant Collector's and is not too big for the purpose if all records are to be kept, as should be done, in the office instead of at the huzur. I would point out that a Deputy Collector's establishment is not so large as a Head Assistant Collector's.

Resolution—dated 8th January 1890, No. 10.

Submitted to Government.

2. The Head Assistant Collector points out that the proposal of the Public Works Department to build his office on a modification of the sanctioned plan for Deputy Collectors' offices is open to the objections that the space provided both for the records and for the clerks is too small, and that the location of the clerks' room next to that of the officer will not be convenient. He prefers the sanctioned plans for Sub-Collectors' offices which he considers not too big.

3. The Acting Collector raises the same objections as the Head Assistant to the adoption of the standard plan of a Deputy Collector's office, and states that the (much larger) record room of the Sub-Collector's office at Erode has been found to be too small. On the other hand, he thinks the Sub-Collector's office a little larger than is necessary and the arrangement of the rooms bad, and would therefore prefer a modification of the Deputy Collector's office plan, though the necessary enlargement of some of the rooms would render the building lopsided.

4. The Board thinks that the proposal to adopt the Deputy Collector's office plan may at once be rejected. The building, as it is, is altogether too small, and as the alterations proposed by the Collector would virtually make it a new building, a new plan and estimate may as well be prepared.

5. As regards the Sub-Collector's office plan, the Board does not agree with the Collector that it affords more space than is needed. Sub-Collectors' and Head Assistants' establishments are now much of the same size. As time goes on, they are certain to increase. Inadequate accommodation is a much more serious obstruction to business, in the Board's opinion, than is generally supposed. Men who are cramped for space cannot do their work well, especially in a hot climate where ample space and free ventilation are essential to the maintenance of health.

6. In the standard plan of Sub-Collectors' offices, the clerks have only 38 square feet a piece, which is too little rather than too much, since clerks now sit at tables and upon chairs instead of at little desks upon the ground. There is not sufficient room for the records which cannot be readily referred to, if space is not available for their proper arrangement. The sheristadar's room is needlessly big, no doubt; but a small room will still be required for the head clerk, and the officer's room should be larger and have through ventilation, unless he is to sit all day in the court room, which for many reasons is objectionable. The tower and gallery may be dispensed with, and a considerable saving may be effected by dispensing with the verandahs round the record room, which, as ample light is the first requisite of a record room, are worse than useless.

7. Other alterations which are required to make the plan of the Sub-Collector's office a satisfactory one are as under:—

The record room should have only one door, but more, though narrower, windows, so as to admit of the proper disposition of the record racks and book cases; and it should be so placed that its door is under the observation of the head clerk.

The court room should be better lighted. By the present design, light is chiefly admitted by windows directly in front of the Magistrate, an arrangement which must at the same time be most trying to his eyes and effectually prevent his seeing the faces of pleaders, witnesses or prisoners. The building should be lighted partly from the Magistrate's left side so that he may be able to write in comfort, and partly from behind him, so that he may be able to see the faces of the people who speak to him and whom he has to question and the expression of whose faces is often of more importance than the words of their mouths.

8. For the above reasons, the Board is unable to recommend any of the plans which are before it as suitable to present requirements, and therefore ventures to suggest that the Government Architect may be instructed to prepare new designs and estimates for Sub-Collectors' and Head Assistants' offices, in communication with the Land Revenue and Settlement Members of the Board.

(True Copies and Extract.)

(Signed) M. HAMMICK,
Secretary.

To the Secretary to Government, Revenue Department,
with six enclosures (five plans), to be returned.
Copy to the Collector of Coimbatore.

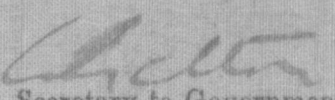
ORDER—dated 22nd March 1890, No. 216, Revenue.

Miscellaneous.

The Board's suggestion in paragraph 8 is approved.

2. The necessary orders will issue in the Public Works Department.

(True Extract.)


Secretary to Government.

To the Public Works Department, with six enclosures.
„ the Commissioners of Land Revenue.

Exd. A. D. Xavier.

50 Copies.

Govt. of (1890) Madras.
REVENUE.

Issued

Recd. 18-4-90

Encl.

G.O., 22nd March 1890, No. 216.



MARCH.

Offices for the Sub-Collector and
Head Assistant Collector,
Coimbatore.

The suggestion of the Board of Revenue that
the Government Architect may be instructed to
prepare new designs and estimates for the —,
approved and the necessary orders to issue in
the Public Works Department.

10/11/77 at 19 April 1890

Communicated to
the Presidency Architect,
who will prepare revised
type designs & schedules
of quantities for Sub-
Collectors' and Head
Assistants' offices, in
accordance with the
suggestion in para 8 of
the Rev. Board's Pro.

Vide para 6
also 58. 15.6.90
20294

7-2/10
19-4-90
1/5 Reg

R 14

to the Presidency Architect
with General
S. S. IV Circle
Rev. Dept

CC 22/4
OK 56.100
11/6 in