

- (1) பக்கங்களின் எண்ணிக்கை 12
 (2) புதுக்கித் திருப்பிய நாள் 2/8/87
 (3) ஆதாரங்குறிப்பவர் கருக்கொப்பம் 6/8/87

தமிழ்நாடு ஆவணக் காப்பகம்.

தமிழ்நாடு அரசு

வெளிப்பணி துறை

அரசாணை எண்.	1290(W)	அச்சகம்
மு. கோப்புத் தாள் எண்.		பலவகை
நாள் :	6-5-1890	1987.

⑥ any

மடிக்கவோ கண்டபடி கையாளவோ கூடாது

1290
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GOVERNMENT OF MADRAS.

LOCAL AND MUNICIPAL DEPARTMENT.

READ—the following paper:—

From T. W. RAWLINS, Esq., Accountant-General, to the Chief Secretary to Government, dated Fort St. George, 30th January 1890, No. L.F.D.—600.

With reference to G.Os., Nos. 2269 L. (Mis.) and 2275 L. (Mis.), dated the 5th October 1889, I have the honor to submit herewith, for the approval of Government, two statements showing the additions to, and alterations of, the Local Fund Account and Audit Rules, Public Works and Civil, which I think it desirable to make; the grounds of the alteration or additions are clearly given in the last column of either statement.

2. I request that these additions and alterations may, if approved, be communicated to the local authorities concerned for adoption in the usual manner.

ENCLOSURES.

EMENDATIONS to the Account and Audit Rules.

No. of rule or form.	Alterations and additions proposed.	Reasons for alteration or addition.
1	2	3
(1) Rule 6, Chapter III.	Add the following as the concluding sentence of the rule:— "All bills drawn by Presidents of Local Boards should also be similarly stamped when they are for sums exceeding Rs. 20 each."	With reference to Chapter I, Rule 9, note 2, of the Civil Account Code, Vol. I, and Board's Proceedings, No. 1147, Mis., dated 18th February 1887, which require that bills drawn by Presidents of Local Boards should be stamped.
(2) Rule 10 (a), Chapter VI.	Add the following:— "When it is found possible to secure proper vouchers as in the Ganjam and a few other districts, the additional certificate and the extract from the stamp account referred to would not be necessary."	Where proper receipts from vendors are found to be procurable, this office has no objection to the additional certificate and the extract from the stamp account being dispensed with.
(3) Rule 1 (c), Chapter VII.	Add the following at the end:— "to be maintained for the purpose of furnishing information regarding— (a) Major and minor heads in the budget. (b) Particulars of works for which allotments have been sanctioned. (c) Amount provided in the budget. (d) Amount subsequently allotted. (e) Authority sanctioning the allotment. (f) Source from which sanctioned. In connection with transfers, the following further particulars should also be furnished:— In the case of items from which transfers are made— (g) Amount already expended. (h) Amount available for transfer. In the case of items to which transfers are made— (i) Amount transferred. Note.—Similar registers should be maintained in President's office also.	For the better check and control over expenditure as compared with sanctioned allotment and grants.

EMENDATIONS to the Account and Audit Rules—cont.

No. of rule or form.	Alterations and additions proposed.	Reasons for alteration or addition.
1	2	3
(4) Rule 2, Chapter VIII.	Add the following to the rule:— "Objection statement should be issued as soon as possible after the transmission of the consolidated account to the Accountant-General. It should not be delayed more than a week after the date on which this account is transmitted."	Added with a view to securing greater promptitude in the issue of result statements upon the accounts of the Local Boards.
(5) Rule 3, Chapter VIII.	Add the following:— "Reminders should be sent weekly for the speedy return of objection statements. "Any undue delay should be specially reported for orders to the Inspector of Local Fund Accounts through the President."	Added in order to secure greater promptitude in adjustment.
(6) Rule 16, Chapter VIII.	Add the following at the end of the rule:— "At the foot of this form should be noted, against an entry to be specially provided for the purpose, the dates on which result statements were issued and the objection book closed."	With a view to the better watching of the clearance of the outstandings.

ADDITIONS and alterations to Local Fund Public Works Forms and Rules.

No. of rule or form.	Alterations or additions proposed.	Reasons for alteration or addition.
1	2	3
Form No. 14	Insert the following after the word "expenditure" in line 2 of paragraph 4 of the notes printed on the reverse:— "of and up to the month" and omit the following in the 4th and 5th lines of the same note, thus:— Original works. Expenditure. Grant. Communications.	With a view to the agreement between the totals of the abstracts at foot of the schedules of expenditure with those of the account current being brought out.
Form No. 15	Insert the following after the word "paid" in the 4th line of paragraph 6 of the notes printed on the reverse of the form:— "the amount shown against the entry." "Total payments" should be noted in words as well as figures.	To render the document a complete voucher.
Form No. 22	Insert the following after the word "estimate" in line 8, paragraph 1, of the notes printed on the reverse of the form:— "Where works are entrusted for execution by contract, the rates accepted in the contract would be entered in place of those of the estimate, the amounts as entered in the estimate being modified accordingly and shown like the rates in lieu of those of the estimate."	The contract rates being clearly the rates against which the actual rates of expenditure should be compared.
Form No. 33	Add the following to note 9:— "When it is found possible to receive proper vouchers from vendors, as in the Ganjam and a few other districts, the additional certificate and extract from the stamp account referred to would not be necessary."	Where proper receipts from vendors are found to be procurable, there is, of course, no objection to the additional certificate and the extract from the stamp account being dispensed with.
Form No. 41	Insert "District" on the left hand corner of the head of the form.	By way of clearness.
Rule No. 63	Insert the following after "Form 26" in the 3rd line:— "Trifling deviations which will not alter the character of work, nor cause any excess over the amount of the sanctioned estimate, nor affect the cost of the sub-head to the extent of one-fifth, nor to a larger amount than Rs. 100, may be made on the responsibility of District Board Engineers, such deviations being subject to the mere formal sanction of the Local Board concerned after the completion of the work."	With reference to G.O., No. 3175 L. (Mis.), dated 5th October 1889.
Rule No. 109	For the words "This arrangement does" in the 4th line of the above rule read "These arrangements do." Add the following as closing sentence of the rule:— "For this purpose, a register of allotments should be maintained in Local Fund Public Works Form No. 2."	The maintenance of a register of allotments is necessary to enable the administrative authorities to keep a watch over expenditure as against allotments.

ADDITIONS and alterations to Local Fund Public Works Forms and Rules—cont.

No. of rule or form.	Alterations or additions proposed.	Reasons for alteration or addition.
1	2	3
Rule No. 112	Substitute the following for lines 3 and 4 of the rule:— "a working balance not exceeding as a rule the average outlay of a week."	Altered with reference to the ruling now in force in the Public Works Department. Please see Rule 1380 of the Public Works Code. Do. do.
Note to Rule No. 112	For the words "each month of the year" in the first line substitute the following:— "of a week."	With a view to the receipts of a month being credited in the accounts of the Treasury in the same month.
Rule No. 128	Insert the following after the word "month" in the fourth line:— "or any earlier date which may have been fixed locally for closing the accounts of Taluk Treasuries."	
Rule No. 239	Add the following at the end of the rule:— "The return of objection statements must be watched with great care. They should not be kept back on the ground that one or two of the objections entail further inquiry. These can be extracted for separate disposal while the other items are dealt with. The observance of this rule is a matter of great importance. Reminders should be sent weekly for the speedy return of objection statements. Any undue delay should be specially reported for orders to the Inspector, Local Fund Accounts, through the President, District Board."	With a view to securing greater promptitude in the adjustment of outstandings.
Rule No. 241	Insert the following at the end of the rule:— "and will be submitted to the Accountant-General by the beginning of October and April, respectively. This statement will include not only items needing the sanction of Government, but all items, of whatever nature, which are outstanding for more than three months."	The rule having for the most part not been clearly understood.

ORDER—dated 26th March 1890, No. 755 L., Local and Municipal.

The alterations and additions to the Local Fund Public Works and the Account and Audit Rules proposed by the Accountant-General are approved.

(True Extract.)

J. GROSE,
Ag. Chief Secretary.To the Accountant-General.
"all Presidents of District Boards.
"the Public Works Department.

Exd. A. Raitt.

Gobt. of {1890} Madras.
LOCAL AND MUNICIPAL.

No 1290 Wd/6 May 1890

Records in continuation
of G.O. No: 386 Wd/11 8 Febry
1889. 22/R.R.E.D.B.

28.4.90
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G.O., 26th March 1890, No. 755 L.

MARCH.

Rules.

Approving certain alterations and additions to the Local Fund Public Works and the Account and Audit — proposed by the Accountant-General.

Suply. Enpro for
information

26TH MARCH 1890, No. 755 L., LOCAL AND MUNICIPAL.

1290
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GOVERNMENT OF MADRAS.

LOCAL AND MUNICIPAL DEPARTMENT.

READ—the following paper:—

From T. W. RAWLINS, Esq., Accountant-General, to the Chief Secretary to Government, dated Fort St. George, 30th January 1890, No. L.F.D.—600.

With reference to G.Os., Nos. 2269 L. (Mis.) and 2275 L. (Mis.), dated the 5th October 1889, I have the honor to submit herewith, for the approval of Government, two statements showing the additions to, and alterations of, the Local Fund Account and Audit Rules, Public Works and Civil, which I think it desirable to make; the grounds of the alteration or additions are clearly given in the last column of either statement.

2. I request that these additions and alterations may, if approved, be communicated to the local authorities concerned for adoption in the usual manner.

ENCLOSURES.

EMENDATIONS to the Account and Audit Rules.

No. of rule or form.	Alterations and additions proposed.	Reasons for alteration or addition.
1	2	3
(1) Rule 6, Chapter III.	Add the following as the concluding sentence of the rule:— "All bills drawn by Presidents of Local Boards should also be similarly stamped when they are for sums exceeding Rs. 20 each."	With reference to Chapter I, Rule 9, note 2, of the Civil Account Code, Vol. I, and Board's Proceedings, No. 1147, Mis., dated 18th February 1887, which require that bills drawn by Presidents of Local Boards should be stamped.
(2) Rule 10 (a), Chapter VI.	Add the following:— "When it is found possible to secure proper vouchers as in the Ganjam and a few other districts, the additional certificate and the extract from the stamp account referred to would not be necessary."	Where proper receipts from vendors are found to be procurable, this office has no objection to the additional certificate and the extract from the stamp account being dispensed with.
(3) Rule 1 (6), Chapter VII.	Add the following at the end:— "to be maintained for the purpose of furnishing information regarding— (a) Major and minor heads in the budget. (b) Particulars of works for which allotments have been sanctioned. (c) Amount provided in the budget. (d) Amount subsequently allotted. (e) Authority sanctioning the allotment. (f) Source from which sanctioned. In connection with transfers, the following further particulars should also be furnished:— In the case of items from which transfers are made— (g) Amount already expended. (h) Amount available for transfer. In the case of items to which transfers are made— (i) Amount transferred Note.—Similar registers should be maintained in President's office also."	For the better check and control over expenditure as compared with sanctioned allotment and grants.

EMENDATIONS to the Account and Audit Rules—cont.

No. of rule or form.	Alterations and additions proposed.	Reasons for alteration or addition.
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(4) Rule 2, Chapter VIII ..	Add the following to the rule :— "Objection statement should be issued as soon as possible after the transmission of the consolidated account to the Accountant-General. It should not be delayed more than a week after the date on which this account is transmitted."	Added with a view to securing greater promptitude in the issue of result statements upon the accounts of the Local Boards.
(5) Rule 3, Chapter VIII ..	Add the following :— "Reminders should be sent weekly for the speedy return of objection statements." "Any undue delay should be specially reported for orders to the Inspector of Local Fund Accounts through the President."	Added in order to secure greater promptitude in adjustment.
(6) Rule 16, Chapter VIII ..	Add the following at the end of the rule :— "At the foot of this form should be noted, against an entry to be specially provided for the purpose, the dates on which result statements were issued and the objection book closed."	With a view to the better watching of the clearance of the outstandings.

ADDITIONS and alterations to Local Fund Public Works Forms and Rules.

No. of rule or form.	Alterations or additions proposed.	Reasons for alteration or addition.
1	2	3
Form No. 14 ..	Insert the following after the word "expenditure" in line 2 of paragraph 4 of the notes printed on the reverse :— "of and up to the month" and omit the following in the 4th and 5th lines of the same note, thus :— Original works. Expenditure. Grant. Communications.	With a view to the agreement between the totals of the abstracts at foot of the schedules of expenditure with those of the account current being brought out.
Form No. 15 ..	Insert the following after the word "paid" in the 4th line of paragraph 6 of the notes printed on the reverse of the form :— "the amount shown against the entry." "Total payments" should be noted in words as well as figures.	To render the document a complete voucher.
Form No. 23 ..	Insert the following after the word "estimate" in line 8, paragraph 1, of the notes printed on the reverse of the form :— "Where works are entrusted for execution by contract, the rates accepted in the contract would be entered in place of those of the estimate, the amounts as entered in the estimate being modified accordingly and shown like the rates in lieu of those of the estimate."	The contract rates being clearly the rates against which the actual rates of expenditure should be compared.
Form No. 33 ..	Add the following to note 9 :— "When it is found possible to receive proper vouchers from vendors, as in the Ganjam and a few other districts, the additional certificate and extract from the stamp account referred to would not be necessary."	Where proper receipts from vendors are found to be procurable, there is, of course, no objection to the additional certificate and the extract from the stamp account being dispensed with.
Form No. 41 ..	Insert "District" on the left hand corner of the head of the form.	By way of clearness.
Rule No. 63 ..	Insert the following after "Form 20" in the 3rd line :— "Trifling deviations which will not alter the character of work, nor cause any excess over the amount of the sanctioned estimate, nor affect the cost of the sub-head to the extent of one-fifth, nor to a larger amount than Rs. 100, may be made on the responsibility of District Board Engineers, such deviations being subject to the mere formal sanction of the Local Board concerned after the completion of the work."	With reference to G.O., No. 3275 L. (Mis.), dated 5th October 1889.
Rule No. 109 ..	For the words "This arrangement does" in the 4th line of the above rule read "These arrangements do." Add the following as closing sentence of the rule :— "For this purpose, a register of allotments should be maintained in Local Fund Public Works Form No. 2."	The maintenance of a register of allotments is necessary to enable the administrative authorities to keep a watch over expenditure as against allotments.

ADDITIONS and alterations to Local Fund Public Works Forms and Rules—cont.

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Rule No. 112 ..	Substitute the following for lines 3 and 4 of the rule :— "a working balance not exceeding as a rule the average outlay of a week."	Altered with reference to the ruling now in force in the Public Works Department. Please see Rule 1580 of the Public Works Code. Do. do.
Note to Rule No. 112 ..	For the words "each month of the year" in the first line substitute the following :— "of a week."	With a view to the receipts of a month being credited in the accounts of the Treasury in the same month.
Rule No. 128 ..	Insert the following after the word "month" in the fourth line :— "or any earlier date which may have been fixed locally for closing the accounts of Taluk Treasuries."	
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(True Extract.)

J. GROSE,
Ag. Chief Secretary.To the Accountant-General.
" all Presidents of District Boards.
" the Public Works Department.

Exd. A. Raitt.

Gobt. of (1890) Madras.
LOCAL AND MUNICIPAL.

No. 12905 of 6 May 1890

*Recorded in continuation
of G. O. No. 386 W of 11 Febry
1889. Sd/ R. B. E. D. B.
28. 4. 90.*

Issued

Recd.

Encl.

G.O., 26th March 1890, No. 755 L.

MARCH.

Rules.

Approving certain alterations and additions to the Local Fund Public Works and the Account and Audit — proposed by the Accountant-General.

*Suppy. Encls for
information.*

26TH MARCH 1890, No. 755 L., LOCAL AND MUNICIPAL.

*12905
5*

GOVERNMENT OF MADRAS.
LOCAL AND MUNICIPAL DEPARTMENT.

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EXENDATIONS to the Account and Audit Rules—cont.

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ADDITIONS and alterations to Local Fund Public Works Forms and Rules.

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Form No. 41 ..	Insert "District" on the left hand corner of the head of the form.	By way of clearness.
Rule No. 53 ..	Insert the following after "Form 20" in the 3rd line :— "Trifling deviations which will not alter the character of work, nor cause any excess over the amount of the sanctioned estimate, nor affect the cost of the sub-head to the extent of one-fifth, nor to a larger amount than Rs. 100, may be made on the responsibility of District Board Engineers, such deviations being subject to the mere formal sanction of the Local Board concerned after the completion of the work."	With reference to G.O., No. 3275 L. (Misc.), dated 5th October 1889.
Rule No. 103 ..	For the words "This arrangement does" in the 4th line of the above rule read "These arrangements do." Add the following as closing sentence of the rule :— "For this purpose, a register of allotments should be maintained in Local Fund Public Works Form No. 2."	The maintenance of a register of allotments is necessary to enable the administrative authorities to keep a watch over expenditure as against allotments.

ADDITIONS and alterations to Local Fund Public Works Forms and Rules—cont.

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Note to Rule No. 112 ..	For the words "each month of the year" in the first line substitute the following :— "of a week."	With a view to the receipts of a month being credited in the accounts of the Treasury in the same month.
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(True Extract.)

[Signature] Ag. Chief Secretary.

To the Accountant-General.
"all Presidents of District Boards.
"the Public Works Department.

Exd. A. Raitt.

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Govt. of Madras.
LOCAL AND MUNICIPAL.

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No 1290 w 7. 11. 289.

Recorded in Com-
- Situation of G. G. Co.
386 w dated 11. 8. 289.
1889.

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Issued

Recd. 22.4.90 Encl.

G.O., 26th March 1890, No. 755 L.

MARCH.

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6.5.90

Rules.

Approving certain alterations and additions to
the Local Fund Public Works and the Account
and Audit — proposed by the Accountant-
General.

Supdtg. Engineer for
information 7/5

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