(1) பக்கங்களின் எண்ணிக்கை 36
(2) புதுக்கித் திருப்பிய நாள் 4/89
(3) ஆதாரங்குறிப்பவர் சுருக்கொப்பம்

தமிழ்நாடு ஆவணக் காப்பகம்.

தமிழ்நாடு அரசு

P.W துறை

அரசாணை எண். மு. கோப்புத் தாள் எண்.	609W	அச்சகம் பலவகை
நாள் :	26.2.1890	~~198~~ .

மடிக்கவோ கண்டபடி கையாளவோ கூடாது

ஆவண. கா-1—18,006—15-6-87.

No. 401 V.D.

609/1

FROM, J. D. Grant Esqr.,
SUPERINTENDING ENGINEER
FIRST CIRCLE.

Enclos: 2,
1. Inspection notes with the Examiner's Summary
1. Divisional officer's replies.

TO, THE Chief Engineer
P. W. Department.

Dowlaishweram, 12th December 1889

PW Sect
1838/90

SIR,

With reference to G.O. No 2569 W of 17th September 1889, I have the honor to return herewith the Examiners Summary of Inspection notes together with Vizagapatam Division officers — replies to the several points therein noticed.

2. The statement referred to in the Executive Engineer's reply to item 1, has not been received. He has now been called upon to submit the same at once.

I have the honor to be
Sir
Your most Obdt. Servant
J. D. Grant
Superintending Engineer I Circle.

SUPERINTENDING ENGINEER
No. 2/881
23 SEP. 89
FIRST CIRCLE

Notes of inspection by H. Rainer Esquire of the office of the Executive Engineer, Vizagapatam Division on the 18th and 19th May 1889.

Mr Ussher, Executive Engineer, 4th grade is still the Executive Engineer of this Division. M. R. Ry P. Bachiem Naidu the accountant is about to take leave on medical certificate and his is handing over charge of the accounts to V. K. Ruthna Moodelliar. The office was last examined by an accounts officer in April 1888.

2. The sub divisional arrangements are now as follows:—

Name, rank, and locality of Sub Divisional Officers	Drawing Account or Imprest	Nature of payments made
J. Inglis Esqr Assistant Engineer in charge of Potinghy Korapett Sub Division	Drawing Account	All payments
Mr Fonceca, Supervisor in charge of ~~Vizagapatam~~ Vizianagarum Sub Division	Do	Piece worker's bills and labor rolls
Mr Russel, Overseer in charge of Vizagapatam Sub Division	Do	Piece Worker's bills.

3. And there are the following imprest holders

Name, rank, and locality of Imprest holder	Amount of Imprest	Nature of payments made by Imprest holder
Mr R. Harris, Supervisor of Potinghy Korapett Sub Division	Rs 450	Labor and petty Supervision charges
Mr C. H. Marrow, Overseer of Vizianagarum Sub Division	200	Do

4. In this Division the expenditure on works in the last five months excluding March 1889 has averaged Rs 6333 per month, but in March 1889 it was Rs 21579.

5. Mr. Marrows imprest of Rs 400-0-0 was reduced to Rs 200-0-0 on 31st March 1889 but this fact is not noted in red ink in the cash extract of Mr. Fonceca Sub Divisional Officer under whom he (Mr. Marrow) hold the imprest.

6. Constructing new Potinghy Ghat Road Sub Division Voucher No. 40. Labor from 1st to 10th January 1889 was paid on 26th March 1889 or 2 months and 15 days after due.

7. The following vouchers were not produced not having been, it was said, received from the Sub Divisional Officer with his cash extracts.

Sub Divisional Cash Book Voucher No.	Amount
14	Rs 2 — 8 — 0
15	Rs 1 — 4 — 0
16	Rs 3 — 8 — 0
17	Rs 1 — 2 — 0
18	Rs 1 — 0 — 0
20	Rs 4 — 0 — 0
26	Rs 2 — 12 — 0

8. With reference to Code para 1642 note (1) vouchers not submitted for audit are not filed in the order of payment.

9. The following vouchers for May 1889 have not yet been signed or initialled by the Executive Engineer

(Memo — The paid vouchers do not bear the Cash Book Voucher No. These numbers are said to be given when vouchers are taken to Executive Engineer for his examination)

Particulars of bill	Amount		
	Rs	a	p
Piece-Workers bill	355	12	7
Do	287	5	5
Do	186	1	3
Miscellaneous receipts for rent of hired buildings	30	0	0
Miscellaneous receipt	120	0	0
Do	3	0	0
Telegraph receipt	0	10	0
Miscellaneous receipt	12	0	0
Acquittance roll	424	6	0
Miscellaneous receipt	50	0	0

10. Salaries for the months of April, June and November 1888 and January, March and April 1889 were disbursed prior to the despatch of salary bills which is contrary to Code para 472 (2)

11. **Constructing new Potinghy Ghat Road — Estimate Rs 4,56,581.** The Register of Works for this work shews arrears amounting to Rs 81—7—9 at end of February 1889 ~~which~~ while the work abstract shews Rs 39—15—9 and Piece workers account Form M 16 Rs 44—8—0 or a total of Rs 84—7—9 or a difference of Rs 3—0—0. The Register of Works is correct. The arrears due to piece worker G. Narasiah at end of February 1889 were actually Rs 41—8—0, though Rs 44—8—0 are shewn in piece workers account (Form No M. 16).

12. **Constructing Hospital at Gunapur Estimate Rs 4020.** The Register of Works for March 1889 shews arrears of Rs 29—12—6 while the work abstract shews nil and piece workers account (Form No M. 16) Rs 29—11—2. The difference is due to certain correction in the piece workers bill which correction was not carried out in the piece workers account (Form No M. 16)

13. **Repairs to Police Superintendents' Office at Vizagapatam Estimate Rs 970—0—0.** There is an expenditure of Rs 226—15—4 in March 1889 on this work but this has not been posted in the Register of Works, it is said through an oversight.

14. The preparation of work abstracts and posting of the Register of Works is in a very backwards state (See also para 27 of last report). No work abstract has yet been prepared for April 1889 and no register of works account. For March 1889 work abstracts are not yet ready for the following works. The register is consequently not posted.

(1) Constructing 34 reserve police huts at Korapett — Rs 14,800
(2) Constructing an Office for the Superintendent of Police at — do — Rs 12,030
(3) Improvements to the Police Hospital at Korapett — Rs 10,000
(4) Constructing Deputy Tahsildar's Cutcherry and Sub Jail at Potinghy — Rs 11,700
(5) Completing road from Potinghy to Korapett — Rs 28,194
(6) Constructing new Potinghy Ghat Road — Rs 4,56,581
(7) Maintenance of Potinghy Ghat Road — Rs 10,500
(8) Repairs to Agency road from Potinghy to Korapett — Rs 2,380

For Nos (6) and (7) ten day reports are said to have been ~~removed~~ received on the 12th April 1889 but the work abstracts are still incomplete owing to non-receipt of some of the vouchers.

As regards the other works the backwardness of work abstracts is stated to be due to non-receipt of ten-day reports as well as some of the vouchers for that month. The exact dates on which work abstracts for each work have been prepared could not be ascertained, as the Accountant's initials on work abstracts are generally not dated though this was specially desired in para 11 of last report.

15. The appropriations for the work "Constructing 34 Reserve Police huts at Korapett" viz. Rs 6940-0-0 is not correctly entered in the Register of Works which only shews the original allotment of Rs 5440-0-0 granted for the work. All modifications of Budget appropriation should be noted in the Register of Works.

16. In the case of the following works also the appropriation is not correctly entered.

Name of Works	Amount as per Register of works	Amount as per Schedul of Expendit
(1) Constructing an Office for the Superintendent of Police at Korapett	Rs 8,000	Rs 7500
(2) Constructing a third Class Tahsildar's Office at Salur	Rs 10,000	Rs 350

17. Constructing a Police Station House at Korapett. Estimate Rs 3895-0-0. The adjustment of value of materials is not carried out properly. The Sub Divisional Officer does not correctly shew all the receipts and issues of materials at site of a work hence several corrections are made in the Divisional Office regarding them. In the matter of teakwood the Sub Divisional Officer shewed in the ten-day report for August 1888 posted in September's work abstract, all wood as issued to the work sub head "Roofing" but in the Divisional Office the issue was shewn under "Salwood wrought and put up" without any authority or without duly intimating the correction to the Sub-Divisional Officer. The ~~attestation~~ alteration made in the Divisional Office was not correct and the teakwood so charged to sub head "Salwood wrought and put up" was subsequently transferred to other sub heads of the same estimate and a portion 133 cubic feet valued at Rs 399-0-0 to "materials at site". Moreover it seems now that of this 133 cubic feet of wood 113 cubic feet had already been transferred to "Constructing a hospital at Gunapur" according to ten day report from 21st to 31st March 1888. The necessary adjustment of the value of 113 cubic feet of wood will be made in the Supplemental Accounts for March 1889.

18. With reference to para 16 of last report the details of arrears on this work could not ~~soon~~ even now be verified. No details of arrears are given in

part

part III of Work Abstract. The major portion of the arrears are outstanding from a long time and should it is thought be credited to Revenue.

19. Constructing road from Potinghy to Korapett. Estimate Rs 2,81,940 — 0 — 0.

With reference to para 17 of last report the materials at site of this work which at end of November 1888 were valued at Rs. 58,711—3—7 were acknowledged by the Sub Divisional Officer Mr J. Inglis in the month of May 1889 by signing part IV of Novembers Work Abstract. It is not understood ~~had~~ how this verification of the balance at end of November 1888 was possible after such a long time. A reliable verification is desirable especially as there is a very large balance at site of the work and some doubt of the accuracy of all past accounting up to date.

20. As regards the arrears due the Register of Works shews at end of February 1889 Rs 368—12—2

whereas the Work Abstract shews —— Rs 122—1—1
and Piece Work Account Form M. 16 —— Rs 24—13—0
or a net figure —————— Rs 87—4—1

This difference of Rs 456—10—3 is explained to be due to liabilities due to piece workers having been taken into account in preparing Work Abstracts without shewing the arrears in Form No M. 16. for want of particulars

regarding

regarding the name of Piece Worker &c from the Sub Divisional Officer. How far the arrears to labourers and also to Piece Workers are correct it is difficult to say as arrears of one muster roll are not brought forward in subsequent muster rolls and no account of balances due to Piece Workers are kept as already explained above. This requires careful looking into the arrears due should be clearly stated and materials at site balances verified.

21. Maintenance of Potinghy Korapett ? Fair Weather Road. Estimate Rs 2380—0—0.

In the case of this work also the arrears due are not detailed in part III of Work Abstract and arrears of one ~~month~~ muster roll are not brought forward in subsequent rolls although this was pointed out in para 16 of last report. It is difficult to say whether the arrears shewn in lump in part III of Work Abstract are correct.

22. Completing the ~~Road~~ Road from Potinghy to Korapett. Estimate Rs 281,940—0—0.

Piece Workers Mr Fletcher's work was measured by the Sub Divisional Officer Mr Inglis on 29th March 1889 but the bill containing this measurement and the payment were both made on 6th March 1889 or 23 days previous to the date of measurement.

It

It was stated that payment by the Sub Divisional Officer Mr. Inglis was made on the measurements of the Piece worker Mr. Fletcher who is said to have been in need of money at the time. Mr. Inglis being himself ill the measurements and bill submitted by the Piece Worker were provisionally accepted and he was paid Rs 750—0—0, 10 per cent being withheld. But on actual measurements being taken by Mr. Inglis 23 days after the above payment, or on the 29th March 1889 he found that the Piece workers bill had been made out for Rs 144—12—2 more than it should have been. The excess payment made to this piece worker has since been recovered on 31st March 1889.

23 Rs 44—1—6 against charcoal in part IV of Work Abstract of January 1889 of "Completing Road from Potinghy to Korapett" could not be reconciled with vouchers which only amounted to Rs 32—2—0.

24. Regarding the following Nominal Muster Rolls of Potinghy Korapett Road for January 1889 there are no measurements recorded

Korapett Sub Divisional Office Voucher Nos	Amount
69	Rs 9—4—0
70	Rs 12—0—9
71	Rs 3—4—6
72	Rs 63—2—6
73	Rs 8—14—0
74	Rs 10—8—0
75	Rs 19—11—0
76	Rs 2—1—0
77	Rs 11—3—0
78	Rs 109—15—6
79	Rs 34—2—0
80	Rs 26—5—6
81	Rs 2—4—0
82	Rs 1—7—0
86	Rs 3—8—6
87	Rs 6—9—6
89	Rs 3—2—0
90	Rs 3—2—0
91	Rs 6—8—9
92	Rs 11—11—3
93	Rs 3—5—6
94	Rs 5—0—0
95	Rs 44—0—6
96	Rs 19—11—9
97	Rs 6—9—7
83	Rs 5—0—0
84	Rs 10—15—6
85	Rs 20—12—0
27	Rs 2—1—3
29	Rs 9—1—3
24	Rs 1—4—0
25	Rs 7—0—0
26	Rs 2—1—6

25. x x x x x x

26. The measurement book from the Korapett Sub Division was produced for inspection none having been received from the Sub Divisional Office.

27 In the Budget Register the grant under "Provincial" as per Return of Grants for 10th February 1889

1889 is Rs 1,11,160—0—0 while as per Budget Register for the same period it is Rs 1,09,650. The difference Rs 1,510—0—0 is due to a correction made by the Examiner's Office (vide Discrepancy No. 115 B/B dated 14th January 1889) not carried into the Budget Register.

28. Pass books were produced for all deposits in the Savings Bank except for the deposit of Rs 200—0—0 by Storekeeper — Chiranjeevi Naidu which is said to have been sent to the Post Office Savings Bank for the interest to be written up.

29. The Register ordered in Code para 1896 is not maintained.

30. There is a sum of annas seven and pies ten being the value of blank service books, outstanding in the Miscellaneous Advance Account on this date. It was stated that this amount represents value of three service books,—but only two were produced—the remaining one is said to have been sent to the Vizianagarum Sub Division for which value has yet to be recovered.

31. The Police Station house at Korapett completed some months ago at a cost of Rs 4,610 and handed over to the Police Department in

January

January 1889 is not traceable in the Register of Buildings The Head Draftsman who maintains the Register states that he was not aware of the completion of the building and subsequent handing over of the same to the Police Department.

32. The claims to travelling allowance of Lower Subordinates Office and Petty Establishments from April to December 1888 inclusive were audited and found correct. The memos of claims do not generally shew the movements of the claimants.

33. The travelling allowance journal of Sub Overseer K. B. Narayanasawmy Naidu for April 1888 was not produced having been kept in the Superintending Engineer's Office.

34. The memo of claims of the following individuals were also not produced.

Name of work	For what month
(1) Abdul Subhan Khan, Hospital Assistant	April & May 1888
(2) T. Venkatasawmy Naidu — do	do
(3) Ramzan Baig Lascar	do
(4) Parasuramudu Lascar	April & August 1888
(5) Narayadu — do	do
(6) Ramiah Messenger	do
(7) Guruvadu Lascar	April 1888

35. According to their memo of claims for December 1888 Lascars B. Appadu and B. Sanjivi have

claimed

claimed double daily allowance at 2 annas a day for 7 days viz 1 to 4 and 19 to 21st whereas through an oversight double daily allowance for four days only was paid viz 4th and 19th to 21st.

36. The journal in Form No. M 152 A lately introduced by Standing Order No. 397 of 19th July 1888 has not yet been brought into use. It is stated that the Standing Order itself has not yet come to hand. The last Standing Order pasted is 374 of 1888 but the No. of the last Standing Order received in the Office on 5th May 1889 is 519. The batch from No. 375 to 444 is stated to have not yet been received.

37. In the case of the following service books the attestation was by Officer not in charge of the Division. The attestation should be by the Executive Engineer of the Division.

Name and Rank

(1) M. T. Venkatachellum Naicker Clerk

(2) Mr. C. H. Marrow, Overseer 1st Grade

38. The promotion from Vth class 1st grade to IV Class 3rd grade given to Clerk M. T. Venkatachellam Naicker is not entered in his service book.

39. The fifth annual increment granted to M. Madhava Row Puntulu, Draftsman is not entered in his service book

69/a

40. The Service book of Lascar M. Lakshmiah was not produced having been mislaid.

41. The leave without pay granted to Messenger Madena Saib is not noted in his service book.

42. The entries in the first page of service book of M. Atchiah Patrudu are not signed by any body.

43 The service books of individuals who have been dismissed the service and who have died, about 50 in number, are mixed up with the service books of those now on the establishment. Service books could not therefore be readily produ produced at the inspection.

Madras
12th June 1889

Sd/ H. Rainier
Inspecting Officer

No. 1303. Dt 11th September 1889

Forwarded to the Secretary to Government P. W. Department for the information and orders of Government with the accompanying summary and remarks.

2. Attention is invited to items 10 and 12 of summary which deal with matter noticed also in

in the report of the last inspection of the Division (Items 17 and 9 respectively)

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Vizagapatam Division

609/10

Replies to Summary of Inspection Notes

1. "

2. The required note has now been made, and this will be attended to, in future.

3. This was an exceptional case. Sub Divisional officers have received strict instructions to make prompt payments.

4. They have been received and they are now with other Vouchers.

5. Vouchers not submitted for audit, will be filled in order of payment as desired.

6. In the instance now quoted the present Accountant (who was in ill health) was being relieved by the Temporary Accountant M. H. Ratna Modliar and the necessity to send Vouchers for my signature appears to have been overlooked. They were subsequently signed and submitted with the Monthly Accounts. This rule will receive strict attention in future

7 In no case have cheques been drawn before office copies of Salary bills are approved and signed by me. The rule will be strictly attended to in future.

8.

11 and 12. These have been corrected as stated.

20. This will be rectified on receipt of a reply to this office No 923 d/26-7-89 from the Koraput Sub Divisional officer with reference to Superintending Engineer No 148 W.B. d/ 13-7-89 The Sub Divisional officer has been desired to submit every month with his Monthly Accounts a Statement showing liabilities due to Piece workers &c. so that they may be included in the Piece workers Account of the Dn

9. This has been posted in the Register of works

10. A circular was issued to all Sub Divisional officers that serious notice will be taken if Ten-day Reports are not received in time. The subordinate to blame will be reported to Superintending Engineer for punishment if they are received late. A separate register is, for the purpose, maintained in the Divisional office, showing the name of work, the period, the date of receipt in the Divisional office and the Subordinate responsible for the delay. There is a considerable improvement of late.

11 ....

12. Sub Divisional officers have been instructed

13. Discrepancies pointed out were rectified in the accounts for November /88 and in the Supplemental Accounts for March/89 The accounts of the work have been closed and a Completion Report has also been sent. The Accountant has been directed to see that all corrections made in the Division office are initialled by the Sub Divisional officers

14. Sub Divisional officers have been written to on the subject These instructions will receive attention in future

15. Mr. J. Inglis Assistant Engineer having since been transferred, his Successor Mr. Loam Assistant Engineer has been desired to pay particular attention to this point when taking over charge of the Sub Division

16. Noted

17. A statement working to the sum of Rs 44-1-6 is herewith sent

18. These payments were made by Mr. Inglis Assistant Engineer, in January 1889 for coolies employed under Temporary Supervisor Mr. Donovan who was ill. Payments were made without measurements on the understanding that the measurements would be had from Mr. Donovan on his return but Mr. Donovan died. This has been reported to Superintending Engineer in this office No. 525 D/5-6-89. The Sub Divisional officer has since submitted a statement showing the work turned out so far as could be ascertained

19. As soon as the intimation of the Inspection of this office was received from the Examiner P. W. Accounts Madras, a circular was issued to Sub Divisional officers to return their Measurement Books completed. All that were received were produced for Inspection

20. A register has been opened

21. The Register has been completed as desired

22. Form No. 152 A. is now used for all members of the Lower Subordinates and of the Petty Establishment. The form provides the information. 609/12

23. This will be attended to.

24. The memos of claims appear to have been mislaid

25. Will be claimed

26. The new form is now being used

27. Noted

28. This will be attended to.

29. Service books have been completed

30. Yes.

31. Yes. it has been signed

Executive Engineer
Vizagapatam Division

Vizagapatam Division Office
Waltair December 1889

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(C. No. 23.)

Division Vizagapatam Summary of Inspection Notes dated 18th and 19th May 1889

Item No.	Para. of Inspection Notes.	Irregularity noticed.	Code or other order bearing on the subject.	Examiner's Remarks. 60 9/1x
1	4	Expenditure on works in March 1889 is considerably in excess of the average expenditure for five previous months.		The rushing expenditure at the end of the year has already been noticed in a general report.
2	5.	Failure to note in red ink in copy of a Sub Divisional Cash book, the reduction of an imprest.	1033	The required note should now be made in red ink and the rule attended to in future
3	6.	Delay of 2½ months in payment of daily labor in one case	Form M.S. Note 5	The delay is excessive and seems to require explanation.
4	7	Failure to produce seven vouchers at the inspection		The Executive Engineer should report whether the vouchers have since been received from the sub Divisional Officer
5	8	Failure to file, vouchers not submitted for audit in order of payment	1042 Note 1	The Executive Engineer should take measures to ensure observance of the rule, and report accordingly.
6	9	Vouchers for May 1889 up to date of inspection (18th May 1889) not initialled or signed		The Executive Engineer should explain why the vouchers were not initialled or signed by him Vouchers should be numbered as

Item No.	Para. of Inspection Notes.	Irregularity noticed.	Code or other order bearing on the subject.	Examiner's Remarks.
		by the Executive Engineer and failure to number vouchers.		soon as the transaction is entere in the cash book and the Executive Engineer should see that this is done in future
7	10	Irregular payments of salaries before despatch of salary bills for audit	473 (2)	The breach of the code rule shoul be explained by the Executive Engineer and he should state what steps he has taken to ensure its observance in future.
8	11 12 20.	Discrepancy between the Register of works and work abstract in the matter of arrears due in the case of three works		The discrepancies should be rectified and the Executive Engineer should report accordingly.
9	13.	Outlay incurred in March 1889 on a work estimated to cost Rs 970 not posted in the Register of works.	1066 Note 3	The outlay should now be posted into the Register and the Executive Engineer should report accordingly.
10.	14	Delay in the preparation of work abstracts due to delay in submission or non-receipt of Ten-day reports as also to want of vouchers and consequent delay in posting Register of works	1751	Similar delay was brought to notice in last report. The Executive Engineer was required to take steps to prevent such delays in future. He should now take some effective means of ensuring punctuality in the submission of ten-day reports, and report ~~to~~ the measures adopted.
11	14	Accountants initials on work abstract not generally dated	1913. Standing Order 299, dated 22d February 1888	The accountant will be called upon to explain his inattention to orders.
12	17	Ten-day reports of materials incorrectly prepared by a Sub Divisional Officer necessitating numerous corrections in Divisional Office	1752	The Sub Divisional Officer should be instructed to be more careful in preparing ten day reports of materials.
13.	17.	Discrepancies in the account of materials at site of a certain work owing to irregular correction in a ten day report in the Divisional Office		The discrepancies should now be rectified and the Executive Engineer should report accordingly. All corrections made in Divisional office should be ~~instructed~~ intimated to Sub Divisional Officer
14	18 20 21	Want of the details of arrears due in part iii of work abstract and arrears of one Nominal Muster Roll not brought forward in subsequent rolls	Form 114 Note 788 1750	The attention of subordinates should be drawn to the necessity of clearly detailing arrears due in Part III of Nominal Muster Roll and bringing them forward in subsequent rolls and all arrears unclaimed for six months should be credited to Revenue

Item No.	Para. of Inspection Notes.	Irregularity noticed.	Code or other order bearing on the subject.	Examiner's Remarks.
15	19	Want of reliable verification of materials at site of a certain work.		The Executive Engineer should it is thought arrange for a very early verification of the materials at site account of this work, by a complete and reliable stock taking. Mr. Inglis should not, I think, have [illegible] in this way a balance of a [illegible] for November
16	22	Irregular payment to a Piece-worker in a certain case on account of work done, before such work was measured and which resulted in an overpayment.	1818	Payments should only be made on measurements by a P. W. Officer. This appears to be an isolated case and the overpayment has since been recovered.
17	23	Discrepancy between value of charcoal as shown in Part IV of a work abstract and as shown in the voucher for the purchase.		The discrepancy should be explained.
18	24	Failure to record measurements in part iii of Nominal Muster Rolls in 33 cases	Form 114.	The Executive Engineer should explain why measurements are not recorded in Part III of Nominal Muster Rolls. He should see that this is done in future and report accordingly.
19	26	Failure to produce measurement books at the inspection although they were called for in advance.		The Executive Engineer should explain why the ~~Muster~~ Measurement Books were not called in and kept in readiness against the inspection.
20	29	Failure to open out a Register of Securities	1896	The Register should be opened out and the Executive Engineer should report accordingly.
21	31	Register of Buildings incomplete in respect to one work	975	The Register should be completed and the Executive Engineer should report accordingly.
22	32	Want of information regarding the movements of individuals in memos of Travelling allowance claims	531	This is necessary for without these particulars the Inspecting officer cannot audit these claims. The Executive Engineer should report the measures taken to ensure the record of the necessary particulars in future.
23	33	Failure to produce at Inspection the Travelling allowance Journal of a sub-overseer	531.	This appears to be an isolated case. The Travelling Allowance journals of Lower Subordinates should be recorded in the Executive Engineer's office
24	36	Non-production of memos of claims on behalf of certain lascars.		The Executive Engineer should explain why these memos were not forthcoming.

Item No.	Para. of Inspection Notes.	Irregularity noticed.	Code or other order bearing on the subject.	Examiner's Remarks.
25	35	Double daily allowance on behalf of two lascars wrongly claimed in Travelling Allowance Bill for four days only instead of seven.		The extra amount might be claimed now if the Executive Engineer is satisfied that the claim is a proper one.
26	36	Failure to use form No 152 A of Travelling Allowance Journal in the case of Lower Subordinates, Office and Petty Establishment.	531	The extra amount might be claimed now if the Executive Engineer is satisfied that the claim is a proper one. The Executive Engineer should see that the new form is brought into use and report accordingly.
27	36	Standing order to code incomplete owing to non-receipt of a batch No 374 to 444 from Examiner's office.		If the Standing Orders do not come to him in due course the Executive Engineer should ask for missing numbers.
28	37	Service books irregularly attested by officer not in charge of the Division instead of by the Executive Engineer himself.	864	Service books should be attested by the Executive Engineer himself the Head of Office in a P. W. Division.
29	38 39 41	Failure to note certain events in service book in 3 cases.	866	The service books should be completed and the Executive Engineer should report accordingly.
30	40	Failure to produce a service book at the inspection owing to its ~~being~~ having been mislaid.		The Executive Engineer should report whether the service book has since been found.
31	42	Entries in the first page of a service book not signed by any body.		The service book should be signed by the Executive Engineer who should report when this has been done.
32	43.	Service books of dismissed and deceased persons mixed up with the service book of those in service thus making it difficult to readily produce them at inspection.		It seems desirable that there should be some rule as to the disposal of service books of dismissed and deceased servants. The matter will be separately submitted for orders after referring to the Accountant General Madras for information as to the practice in the Civil Department.

Madras
11th September 1889

Major R.E
Examiner of P.W. Accounts, Madras

11/9

Item No.	Para. of Inspection Notes.	Irregularity noticed.	Code or other order bearing on the subject.	Examiner's Remarks.

SUPERINTENDING ENGINEER
No. 1138
23 SEP. 89
FIRST CIRCLE.

FROM J. D. Grant Esquire
~~THE~~ SUPERINTENDING ENGINEER
FIRST CIRCLE.

TO,
THE CHIEF ENGINEER
PUBLIC WORKS DEPARTMENT
MADRAS.

609/18

No. 5921. C d/19th Decr./89

To C

For perusal and favour of remarks.

10.12.89

DATED 12th
DESPATCHED 13th December 1889
RECEIVED 17.12.89

NO. 401 W. 2

ENCLOSURES. 2.

SUBJECT.

Examiner's Summary of Inspection notes of Vizagapatam Divisional Office

Returns the — together with the Divisional officer's replies.

...ARY TO GOVERNMENT
17 DEC 8
P.W. DEPARTMENT, MADRAS.

To

P.W. C No 1838

No 940 d/ 21-2-90.

To W.

Your office note No.5921 C.dated 19th
December 1889.

Returned with the following re-
marks:-

(1) Item 8 of the summary

Further report from the Exec
tive Engineer after rectifying th
discrepancies referred to in para
of the inspection notes will b
awaited.

(2) Item 17.

The statement referred to ha
not been received and is awaited.

(3) Item 19.

It seems desirable that the Ex
ecutive Engineer should issue suc
instructions as will secure all t
measurement books being sent in a
soon as completed, instead of waiti
until the inspection is immediatel
imminent.

(4) Item 24.

Such memos should be careful-
ly preserved.

2. Other items call for no re
marks.

C.

R 21/2
(Encs)

Recd 24-2-90

[illegible] 1890

Regd 11998 of 1838

The Engr's note Communicated to the Supdg Engr I Circle for the Ex. Engr's guidance.

2. The statement referred to in the Engr's para (2) on item 17, has been received & forwarded to the Engr.

24.2.90

25-2-90

S.E. I Circle D 27/2

5/3