(1) பக்கங்களின் எண்ணிக்கை 18

(2) புதுக்கித் திருப்பிய நாள் 15.6.89

(3) ஆதாரங்குறிப்பவர் சுருக்கொப்பம்

தமிழ்நாடு ஆவணக் காப்பகம்.

தமிழ்நாடு அரசு

P.W.D துறை

அரசாணை எண். / மு. கோப்புத் தாள் எண். 342-W அச்சகம் / பலவகை

நாள் : 3. 2. 1890 198 .

மடிக்கவோ கண்டபடி கையாளவோ கூடாது

ஆவண. கா-1—18,006—15-6-87.

3rd February 1890, No. 342 W., Public Works.

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

Buildings and Roads.
Civil Works.

Read—the following papers :—

From H. B. GRIGG, Esq., M.A., Director of Public Instruction, to the Chief Secretary to Government, dated Madras, 18th December 1889, No. 11120.

Chapter X of the Grant-in-aid Code imposes among other conditions in regard to building grants that "previous to the disbursement of the grant it shall be certified by the District Engineer or other responsible officer........that the work has been proceeded with or completed, as the case may be, as provided for in the plan and estimate previously sanctioned." As the certificate of the Public Works Department officers is thus necessary for payment of such grants, it has been the practice of this department on receipt of estimates involving large expenditure to refer them in the first instance with the plan to the Public Works Department for scrutiny and approval before sanctioning or recommending the grant applied for and to have the estimates revised should the Public Works Department officer see reason to modify them in any way.

2. The code, however, has nowhere detailed the various items—economical distribution of space, architectural details, arrangement of accommodation for class—organization and supervision, sanitation and recreation—to be considered in scrutinizing such estimates. The Public Works Department officers assess the value generally according to ordinary labour contract rates. This is well and good with regard to the majority of works that lay no claim to architectural excellence. But this department has often to deal with school buildings, especially in the town of Madras, that are planned and executed by architects who naturally resent their work being submitted to the scrutiny of officers who judge of it as they do other ordinary buildings. It was with a view to remove this difficulty that I proposed to entrust to the Consulting Architect the duty of preparing or scrutinizing, in communication with the Superintending Engineer, all plans and estimates connected with this department; but the Government refused to sanction the proposal in their order No. 842 W., dated 14th March 1888, Public Works. I have the honor to request, for the above and for other reasons connected with Government buildings, that the order may be reconsidered. But if this cannot be done, I beg to request that at least estimates for buildings in the town of Madras that are of an exceptional nature with regard to architectural design and artistic execution of work, be ordered to be forwarded to the Consulting Architect and be finally passed by him. This course will not only enable this department to get the estimates properly assessed, but it will also, in the case of buildings for private persons, be beneficial to managers who may have the opinion of that officer on the design and structural details of the building.

Transferred to the Public Works Department.

(Signed) A. G. CARDEW,
Under-Secretary.

Fort St. George,
10th January 1890.

No. 307 C.

Referred to the Consulting Architect for any remarks he may have to make on the Director's proposals.

Chepâk, (Signed) R. R E. DRAKE-BROCKMAN, Lt.-Col., R.E.,
17th January 1890. Acting Joint Secy. to Govt., P.W.D.

From H. IRWIN, Esq., C.I.E., Consulting Architect to the Government of Madras, to the Chief Engineer, Public Works Department, dated Chepâk, 28th January 1890, No. 1584.

I have the honor to return the papers received with your endorsement No. 307 C., dated 17th January 1890.

2. The Director of Public Instruction requests for reasons set forth that the Government will reconsider their order No. 842 W., dated 14th March 1888, but if this cannot be done that at least for the town of Madras estimates for buildings that are of an exceptional nature with regard to architectural design and artistic execution of work be ordered to be forwarded to the Consulting Architect and be finally passed by him. I think it would be undesirable to reconsider the Government decision.

3. The educational Grant-in-aid Code, chapter X, conditions 1 to 6, provide "that previous to the disbursement of the grant it shall be certified by the District Engineer or other responsible officer who may have been deputed to examine the building, that the work has been proceeded with or completed as the case may be as provided for in the plan and estimate previously sanctioned."

4. According to the Public Works Department Code all estimates and plans for works to which Government contributes should in first instance be submitted to *Government* for definite sanction. The Government if it desires can, of course, have these plans and estimates checked and criticised by any of its officers who it is considered advisable to depute. Usually the Superintending Engineer of the circle where the work is located, and in the case of Madras this officer would probably be the Consulting Architect. I consider that it is undesirable to interfere further than the code rules lay down.

5. In the case of non-contribution works, that is, works constructed or carried out from funds derived wholly from private sources, I think that unless in cases where no private professional man can be obtained to do the works, Government officers should not be permitted to interfere. But where no such professional men can be obtained and Government consent to lend the services of their officer, the full rates of establishment, &c., charges should be enforced as in the case of works constructed by the Public Works Department from grant-in-aid funds.

Order—dated 3rd February 1890, No. 342 W., Public Works.

The Government is not disposed to reconsider its order No. 842 W., dated 14th March 1888, but as all civil works at the Presidency have been handed over to the Consulting Architect, the wishes of the Director of Public Instruction will be met so far as regards plans and estimates for school buildings to be erected in the town of Madras.

(True Extract.)

Captain, R.E.,
Under-Secy. to Govt., P.W.D.

To the Educational Department.
,, Consulting Architect to Government.

Exd. J. Moses.

Spare Copies

BUILDINGS AND ROADS.
CIVIL WORKS.

Govt. of {1890} Madras.

PUBLIC WORKS.

Dated February, 3rd.

Recd. *Encl.*

G.O., 3rd Feb. 1890, No. 342 W.

FEBRUARY.

School Buildings

The Consulting Architect to Government directed to scrutinize the plans and estimates for — in the town of Madras.

C. No. 1173

Office of the Director of
Public Instruction,
Madras, 1st December 1889

No. 11/21.

From
H. B. GRIGG, Esq., M.A.,
Director of Public Instruction,
Madras,

To
The Honorable the Chief Secretary
to Government
Fort Saint George

Sir,

Chapter X of the Grant-in-aid Code imposes among other conditions in regard to building grants that "previous to the disbursement of the grant it shall be certified by the District Engineer or other responsible officer . . . that the work has been proceeded with or completed, as the case may be, as provided for in the plan and estimate previously sanctioned. As the certificate of the Public Works Department officers is thus necessary for payment of such grants, it has been the practice of this Department on receipt of estimates involving large expenditure to refer them in the first

instance

instance with the plan to the Public Works Department for scrutiny and approval before sanctioning or recommending the grant applied for and to have the estimates revised, should the Public Works Department officers see reason to modify them in any way.

2. The Code, however, has nowhere detailed the various items — Economical distribution of space, architectural details, arrangement of accommodation for class-organization and supervision, sanitation and recreation — to be considered in scrutinizing such estimates. The Public Works Department officers assess the value generally according to ordinary labour contract rates. This is well and good with regard to the majority of works that lay no claim to architectural excellence. But this department has often to deal with school buildings, especially in the town of Madras, that are planned and executed by Architects who naturally resent their work being submitted to the scrutiny of officers who judge of it as they do other ordinary

buildings

buildings. It was with a view to remove this difficulty that I proposed to entrust to the Consulting Architect the duty of preparing or scrutinizing, in communication with the Superintending Engineer, all plans and Estimates connected with this Department; but the Government refused to sanction the proposal in their order No. 842 W dated 14th March 1888, P.W. I have the honor to request, for the above and for other reasons connected with Government buildings, that the order may be reconsidered. But if this cannot be done, I beg to request that at least estimates for buildings in the town of Madras that are of an exceptional nature with regard to architectural design and artistic execution of work, be ordered to be forwarded to the Consulting Architect and be finally passed by him. This course will not only enable this Department to get the estimates properly assessed, but it will also in the case of buildings for private

persons

persons, be beneficial to managers who may have the opinion of that officer on the design and structural details of the building.

I have the honor to be,
Sir,
Your most obed.t Servant,

Director of Public Instruct.n

7/4/88 No 186 Edul Dn

SECRETARY TO GOVERNMENT, DEPARTMENT, MADRAS.
11 JAN. 9

3P

Transferred to the Public Works Department:

A. G. Cardew.
Under Secretary

10 Jany '90.

No. 307-C d/ 17 Jany/90

4P

Referred to the Consulting Architect for any remarks he may have to make on the Director's proposals.

Secy.
Actg. Joint Secy to Govt
PWD

15.1.90

Educational

C. No 1173 Pub.
~~P.W.P. 520~~
864/90

1889.

Educational Department.

From

THE DIRECTOR OF PUBLIC INSTRUCTION,
Madras,

To

The Honorable
THE CHIEF SECRETARY TO GOVERNMENT,
Fort St. George

DESPATCH
21 DEC 1889

No.

Dated 18th
Despatched 20th } December 1889.
Received 22d

CHIEF SECRETARY GOVERNMENT OF
22 DEC 89
11.1.90

No. 11,120.

ENCLOSURES. 1

Subject.

Requesting that the orders contained in G.O. 14th March 1888 No. 842 be reconsidered or that he may be empowered to have the estimates for buildings in the town of Madras scrutinized by the Consulting Architect.

5P

P. W. D.

Office of the Consulting Architect to Govt.,
Chepauk, Madras,
28th January 1890.

No. 1584.

From

Henry Irwin, Esq., C.I.E.,
Consulting Architect
to the Government of Madras,

To

The Chief Engineer
P. W. Department
Madras

Sir,

Enclosures.

I have the honor to return the papers received with your Endorsement No 307-C dated 17th January 1890.

2. The Director of Public Instruction requests for reasons set forth that the Government will reconsider their order No 842 W dated 14th March 1888, but if this cannot be done that at least for the town of Madras Estimates for buildings that are of an exceptional nature with regard to architectural design and artistic execution of work be ordered to be forwarded to the Consulting Architect and be finally passed by him. I think it would be undesirable to reconsider the Government decision

3. The educational Grant-in-aid Code Chapter X Conditions 1 to 6 provide "that previous

to the disbursement of the grant it shall be certified by the District Engineer or other responsible officer who may have been deputed to examine the building, that the work has been proceeded with or completed as the case may be as provided for in the plan and estimate previously sanctioned."

4. According to the Public Works Dept. Code all estimates and plans for works to which government contributes, should in first instance be submitted to Government for definite sanction. The government if it desires can of course, have these plans and estimates checked and criticised by any of its officers who it is considered advisable to depute. Usually the Superintending Engineer of the Circle where the work is located, and in the case of Madras the officer would probably be the Consulting Architect. I consider that it is undesirable to interfere further than the Code rules lay down.

+ Para 1339

5. In the case of non-contribution works, that is works constructed or carried out from funds derived wholly from private sources I think that unless in cases where no private professional man can be obtained to do the works, government officers should not be permitted to interfere. But where no such professional men can be obtained and government consent to lend the services of their officer, the full rates of establishment & charges should be enforced as

Note. The C.A. apparently refers to contribution works carried out by the [illegible] from grant-in-aid. Schools are usually carried out by the school managers themselves. [illegible]

as in the case of works constructed by the P. W. Department from Grant-in-aid funds.

I have the honor to be,
Sir,
Your most obedient Servant
Henry Irwin
Consulting Architect to Govt.

No.842 W

" 19-20W " 6-1-85

" 1296W " 22-5-86

" 785 " 19-3-72

Despatch 28 of 1871 - 18.12-71

" 3138 " 12-12-71

" 4012A " 27-12-69

" 1386 " 28-4-69

" 1140A " 7-4-69

" 149 " 18-1-69

" 3763 " 2-12-68

" 3083 " 1-10-68

Public Works Department.

From

THE CONSULTING ARCHITECT

TO THE GOVERNMENT OF MADRAS,

To

THE Chief Engineer

P. W. D

No. 1584

Dated 28th } January 1890.
Received

No. OF ENCLOSURES. 1 2

Subject.

Returning with remarks the Director of Public Instruction's proposal to reconsider orders of G.O. No. 842 W dated 14. 3. 88 and to empower him to have Estimates for Educational buildings in Madras sanctioned by the Consulting Architect to Government.

B.R.
Cl works

A

31 Jan

The Govt. is not disposed to reconsider its order No. 842 W dated 14th March 1888, but as all civil works at the Presidency have been handed over to the Consulting Architect, the wishes of the Director of Public Instruction will be met so far as regards plans and estimates for school buildings to be erected in the town of Madras.

WWR
29.1.90

29.1.90

To

The Educational Dept
C. A. to Govt

3204869

Govt. of Madras.

PUBLIC WORKS.

Dated

Recd. Encl.

G.O. 3 Feby 1891 No. 342 W.

School buildings

The Cons. Architect to Govt. directed to scrutinise the plans & estimates for [illegible] in the Town of Madras

60

(1) பக்கங்களின் எண்ணிக்கை 10

(2) புதுக்கித் திருப்பிய நாள் 17.6.89

(3) ஆதாரங்குறிப்பவர் சுருக்கொப்பம்

தமிழ்நாடு ஆவணக் காப்பகம்.

தமிழ்நாடு அரசு

P.W.D துறை

அரசாணை எண். 343-W
மு. கோப்புத் தாள் எண்.

அச்சகம்
பலவகை

நாள் : 3. 2. 1890 198 .

மடிக்கவோ கண்டபடி கையாளவோ கூடாது

ஆவண. கா-1—18,006—15-6-87.

3RD FEBRUARY 1890, No. 343 W., PUBLIC WORKS.

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Account.

READ—the following paper :—

Proceedings of the Government of India, Public Works Department (Account—General), dated Calcutta, 17th January 1890, Circular No. 4 Public Works.

Certificates and Signatures.

Read—Paras. 130—134 of the report by the Committee on Public Works Accounts :—

SUBJECT No. II-B.

Certificates and Signatures.

130. The Committee recommends that the practice of requiring officers to sign certificates may be abandoned, and that it may be ruled specifically in the Code, that signature to a paper means, unless the officer signing it protects himself by a remark, full responsibility for the correctness of the facts set forth in the paper. The Committee further recommends that no officer be required to sign any paper unless he is in a position to satisfy himself of the correctness of the facts it sets forth. It should be formally admitted that the Executive Engineer's signature to a compilation by the divisional accountant does not imply responsibility for the detailed tracing of the entries back to the original documents, but merely that he has every reason to suppose it has been correctly prepared.

131. *Signatures necessary.*—The Committee thinks that the number of signatures of departmental officers to a voucher for a payment should be reduced to one, or at the most two, and that when a gazetted officer or an experienced upper subordinate in charge of a sub-division, passes a voucher, it should never require the signature of the Executive Engineer in charge of the division unless the latter is the disburser.

132. *Notes of criticisms.*—It may often be advisable and necessary that an inexperienced sub-divisional officer's action should be carefully scrutinised by the Executive Engineer, and the Executive Engineer may well record, on the voucher, the extent or notes of his scrutiny; but there should be no rule which will oblige the Examiner to refuse audit to a voucher because the Executive Engineer has not signed, or made remarks on it. It should not be assumed, because the signature is wanting that the examination has been omitted.

133. It came to the Committee's notice that the signatures of four or five responsible officers were required at Dera Ghazi Khan for a bed-head ticket costing Rs. 1-3-0 only.

134. *Witnessing signatures.*—The rule (*vide* Public Works Department Circular No. 9 of 1882 and note 7* on form 14) requiring that signatures affixed by seals or marks, and signatures of persons that are not well known, shall be witnessed by two persons, causes much trouble. It may or may not be necessary. The Committee suggests that legal opinion be taken and orders issued accordingly.

* Also revised note No. 2.

Read—also para. 490 of the report :—

490. A question was raised in this Province † as to the official who should sign a contract certificate over the words "In charge of the work." The case was that of a work under the direct supervision of a sub-overseer, but which was regularly inspected and controlled by the sub-divisional officer. The Committee thinks that the sub-divisional officer should be the person to sign as in charge of the work; and that there are good reasons for not allowing the sub-overseer to sign as in charge (*vide* para. 84).

† North-Western Provinces and Oudh.

Resolution—The Government of India agrees that many of the certificates now required on forms may be dispensed with; in many cases they recapitulate the processes carried out in the preparation of the return, and their object will be attained if the attention of the Executive Engineers is drawn to these processes by notes on the reverse of the form. A schedule of the reductions considered advisable is attached to this resolution, and pending the issue of revised forms, any certificates which it is decided to omit or modify may be struck out or altered in manuscript.

2. This concession is not in itself considered to alter the responsibility of an Executive Engineer, or of any one subordinate to him, for any account or return which bears a signature. Any signature which is not qualified by a remark, involves full responsibility for the performance of all duties relating to that account or return which pertain to the signing officer, including any necessary check over the works of subordinates. The Government of India accepts the Committee's view that an Executive Engineer's signature to a compilation by the divisional accountant implies that a proper supervising check has been applied and that the results are satisfactory; not that the Executive Engineer is responsible for every process of compilation in detail.

3. It is most important that proper responsibility for measurements and calculations should be clearly evidenced in all documents on which payments are made. The suggestion put forward in para. 490 is approved, and means for fixing responsibility are provided in the revised certificate given in the accompanying schedule.

4. The possibility of reducing the numbers of signatures required will be considered as forms are revised; the proposals made by the Committee in para. 131 are approved, and it will not be necessary henceforward for Executive Engineers in charge of divisions, unless they are the disbursers, or unless they record notes or comments on vouchers, to countersign vouchers rendered by gazetted officers or upper subordinates in charge of sub-divisions.

5. Under legal advice the Government of India decides to retain the precautions referred to in para. 134 of the Committee's report.

6. This order is applicable to the Buildings and Roads, Irrigation, and Railway Construction Branches of the department.

For information and guidance.

The Governments of Madras, Bombay, Bengal, the North-Western Provinces and Oudh, and the Punjab.
The Chief Commissioners of the Central Provinces, Burma, Assam and Coorg.
The Resident at Hyderabad.
The Agents to the Governor-General, Central India, Rajputana and Biluchistan.
The Director-General of Railways.
The Accountant-General, Public Works Department.
The Superintendent of Port Blair, and Chief Commissioner, Andaman and Nicobar Islands.

For information only.

The Resident at Mysore.
The Director-General of Telegraphs.
The Consulting Engineers to the Government of India for Railways, Calcutta, Lucknow and Central Division.
The Comptroller-General.

Order—Ordered that the foregoing be communicated to Local Governments and Administrations, and to the officers named in the margin, for information and guidance.

Also, that it be sent to the officers named in the margin for information.

(Signed) R. C. B. PEMBERTON, Colonel, R.E.,
Secretary to the Govt. of India.

To the Secretary to the Government of Madras,
Public Works Department.

Enclosure to Circular No. 4 Public Works of 1890.

Modifications sanctioned in the Certificates in Part I of the Public Works Department Form Book.

P.W.D. Form.		Remarks.
No.	Title.	
1	Cash balance statement	The certificate is unnecessary.
2	Nominal muster roll	The certificates of payment and of measurement are not necessary.
4	Cash-book	The officer's note that the cash balance has been counted and is correct should be entered, but the accountant's note is not required.
7A—7D	Day-books	The certificates on these forms will be retained.
8A—8B	Requisitions	Do. do. do.
10, 11, 12	Stock forms	The accountant's certificate will be retained; no certificate by the Executive Engineer is necessary.

Modifications sanctioned in the Certificates in Part I of the Public Works Department, &c.—cont.

P.W.D. Form.		Remarks.
No.	Title.	
13	Balance return of stock or tools and plant.	The certificate is not necessary.
14—15	Contract certificates	The certificate should be reduced to "The measurements were made by $\frac{\text{A.B.}}{\text{me}}$ on — 189 , and are recorded at page of Measurement Book No ," and be signed by the officer signing the bill.
17A	Bill for materials	The certificate is not necessary.
19	Statement of road metal supplied.	The certificate will be retained.
20A	Divisional cash balance statement.	The certificate is not necessary.
21A	Salary bill	The final clause of the certificate is not necessary.
21B	Report of non-gazetted officers on leave.	The certificate will be retained.
22A	Travelling journal	No certificates will be required on these forms, except in special instances where a certificate is necessitated by the rules in the Civil Service Regulations.
22B	Bill for travelling allowances ..	
24	Contingent bill	The certificate is not necessary.
27	Cash account current	The certificate is not necessary.
31A	List of monthly accounts and vouchers.	Orders on these forms will be separately issued.
31B	Executive Engineer's certificate of examination	
33A	Work voucher	The form has been abolished.
33B	Do. (manufacture)	
37	Refunds	A new form is being issued in which the certificate will be turned into a note.
38	Statement of deviations	The abolition of audit by sub-heads involves the abolition of this form.
44A	List of officers occupying public buildings.	The first twenty-four words will be omitted from the certificate, which will begin at "In the case of officers," &c.
45A 45C	Completion reports	The certificate is not necessary.

Order—dated 3rd February 1890, No. 343 W., Public Works.

Communicated to officers of the Public Works Department for information and guidance.

(True Extract.)

Captain, R.E.,
Under-Secy. to Govt., P.W.D.

To the Chief Engineer for Irrigation.
„ Consulting Engineer for Railways.
„ Chief Engineer, Periyár Project.
To Superintending Engineers.
To the Consulting Architect to Government.
„ Examiner, Public Works Accounts.
„ Examiner, Railway Accounts.

Exd. J. Moses.

Spare Copies

GENERAL.
ACCOUNT.

Govt. of {1890} Madras.

PUBLIC WORKS.

Dated February, 3rd.

Recd. *Encl.*

G.O., 3rd Feb. 1890, No. 343 W.

FEBRUARY.

Certificates

Resolution of the Government of India agreeing with the recommendation of the Committee on Public Works Accounts regarding the signing of —, communicated to officers of the Public Works Department.

3/343

Circular No. 4 Public Works.

GOVERNMENT OF INDIA,

PUBLIC WORKS DEPARTMENT.

ACCOUNT.
General.

Calcutta, the 17th January 1890.

Certificates and Signatures.

Read—

Paras. 130—134 of the Report by the Committee on Public Works Accounts:

SUBJECT No. II B.

Certificates and Signatures.

130. The Committee recommends that the practice of requiring officers to sign certificates may be abandoned, and that it may be ruled specifically in the Code, that signature to a paper means, unless the officer signing it protects himself by a remark, full responsibility for the correctness of the facts set forth in the paper. The Committee further recommends that no officer be required to sign any paper unless he is in a position to satisfy himself of the correctness of the facts it sets forth. It should be formally admitted that the executive engineer's signature to a compilation by the divisional accountant does not imply responsibility for the detailed tracing of the entries back to the original documents, but merely that he has every reason to suppose it has been correctly prepared.

131. *Signatures necessary.*—The Committee thinks that the number of signatures of departmental officers to a voucher for a payment should be reduced to one, or at the most two, and that when a gazetted officer or an experienced upper subordinate in charge of a sub-division, passes a voucher, it should never require the signature of the executive engineer in charge of the division unless the latter is the disburser.

132. *Notes of criticisms.*—It may often be advisable and necessary that an inexperienced sub-divisional officer's action should be carefully scrutinised by the executive engineer, and the executive engineer may well record, on the voucher, the extent or notes of his scrutiny; but there should be no rule which will oblige the examiner to refuse audit to a voucher because the executive engineer has not signed, or made remarks on it. It should not be assumed, because the signature is wanting that the examination has been omitted.

133. It came to the Committee's notice that the signatures of four or five responsible officers were required at Dera Ghazi Khan for a bed-head ticket costing Rs. 1-3 only.

134. *Witnessing signatures.*—The rule (*vide* Public Works Department Circular No. 9 of 1882 and note 7* on form 14) requiring that signatures affixed by seals or marks, and signatures of persons that are not well known, shall be witnessed by two persons, causes much trouble. It may or may not be necessary. The Committee suggests that legal opinion be taken and orders issued accordingly.

Read also—

Para. 190 of the Report:—

190. A question was raised in this province† as to the official who should sign a contract certificate over the words "In charge of the work." The case was that of a work under the direct supervision of a sub-overseer, but which was regularly inspected and controlled by the sub-divisional officer. The Committee thinks that the sub-divisional officer should be the person to sign as in charge of the work; and that there are good reasons for not allowing the sub-overseer to sign as in charge (*vide* para. 84).

RESOLUTION.—The Government of India agrees that many of the certificates now required on forms may be dispensed with; in many cases they recapitulate the processes carried out in the preparation of the return, and their object will be attained if the attention of the executive engineers is drawn to these processes by notes on the reverse of the form. A schedule of the reductions considered advisable is attached to this resolution, and pending the issue of revised forms, any certificates which it is decided to omit or modify may be struck out or altered in manuscript.

---

* Also revised note No. 2.

† North-Western Provinces and Oudh.

2. This concession is not in itself considered to alter the responsibility of an executive engineer, or of any one subordinate to him, for any account or return which bears a signature. Any signature which is not qualified by a remark, involves full responsibility for the performance of all duties relating to that account or return which pertain to the signing officer, including any necessary check over the works of subordinates. The Government of India accepts the Committee's view that an executive engineer's signature to a compilation by the divisional accountant implies that a proper supervising check has been applied and that the results are satisfactory; not that the executive engineer is responsible for every process of compilation in detail.

3. It is most important that proper responsibility for measurements and calculations should be clearly evidenced in all documents on which payments are made. The suggestion put forward in para. 490 is approved, and means for fixing responsibility are provided in the revised certificate given in the accompanying schedule.

4. The possibility of reducing the numbers of signatures required will be considered as forms are revised; the proposals made by the Committee in para. 131 are approved, and it will not be necessary henceforward for executive engineers in charge of divisions, unless they are the disbursers, or unless they record notes or comments on vouchers, to countersign vouchers rendered by gazetted officers or upper subordinates in charge of sub-divisions.

5. Under legal advice the Government of India decides to retain the precautions referred to in para. 134 of the Committee's Report.

6. This order is applicable to the Buildings and Roads, Irrigation, and Railway Construction Branches of the Department.

For information and guidance.

The Governments of Madras, Bombay, Bengal, the North-Western Provinces and Oudh and the Punjab.
The Chief Commissioners of the Central Provinces, Burma, Assam and Coorg.
The Resident at Hyderabad.
The Agents to the Governor General, Central India, Rajputana and Baluchistan.
The Director General of Railways.
The Accountant General, Public Works Department.
The Superintendent of Port Blair and Chief Commissioner, Andaman and Nicobar Islands.

For information only.

The Resident at Mysore.
The Director General of Telegraphs.
The Consulting Engineers to the Government of India for Railways, Calcutta, Lucknow and Central Division.
The Comptroller General.

ORDER.—Ordered, that the foregoing be communicated to Local Governments and Administrations, and to the Officers named in the margin, for information and guidance.

Also, that it be sent to the Officers named in the margin for information.

Colonel, R.E.,
Secretary to the Govt. of India.

Document accompanying.
Schedule referred to.

To
The Secretary to the Government of Madras.

Government of India Central Printing Office.—No. 1277 P. W. D.—20-1-90.—1,700.

Enclosure to Circular No. 4 Public Works of 1890.

Modifications sanctioned in the Certificates in Part 1 of the Public Works Department Form Book.

P. W. D. Form.		Remarks.
No.	Title.	
1	Cash balance statement	The certificate is unnecessary.
2	Nominal muster roll	The certificates of payment and of measurement are not necessary.
4	Cash-book	The officer's note that the cash balance has been counted and is correct should be entered, but the accountant's note is not required.
7A—7D	Day-books	The certificates on these forms will be retained.
8A—8B	Requisitions	Ditto, ditto, ditto.
10, 11, 12	Stock forms	The accountant's certificate will be retained; no certificate by the executive engineer is necessary.
13	Balance return of stock or tools and plant.	The certificate is not necessary.
14—15	Contract certificates	The certificate should be reduced to "The measurements were made by $\frac{A.E.}{me}$ on — 189 , and are recorded at page of Measurement Book No ," and be signed by the officer signing the bill.
17A	Bill for materials	The certificate is not necessary.
19	Statement of road metal supplied	The certificate will be retained.
20A	Divisional cash balance statement	The certificate is not necessary.
21A	Salary bill	The final clause of the certificate is not necessary.
21B	Report of non-gazetted officers on leave.	The certificate will be retained.
22A	Travelling journal	No certificates will be required on these forms, except in special instances where a certificate is necessitated by the rules in the Civil Service Regulations.
22B	Bill for travelling allowances	The certificate is not necessary.
24	Contingent bill	The certificate is not necessary.
27	Cash account current	Orders on these forms will be separately issued.
31A	List of monthly accounts and vouchers.	
31B	Executive engineer's certificate of examination	
33A	Work voucher	The form has been abolished.
33B	Ditto (manufacture)	
37	Refunds	A new form is being issued in which the certificate will be turned into a note.
38	Statement of deviations	The abolition of audit by sub-heads involves the abolition of this form.
44A	List of officers occupying public buildings.	The first twenty-four words will be omitted from the certificate, which will begin at "In the case of officers," &c.
45A 45C	Completion reports	The certificate is not necessary.

Government of India Central Printing Office.—No. 1277 P. W. D.—20-1-90—1,700.

P.W. 12888 ✓

No. 5443

4 P

A

HCS
31 Jan

Communicated to officers of the P.W. Dept for information and guidance.

29.1.90

29.1.90

Ch: Engr. for Irrign ✓
Consg. Engr. for Rys ✓
Ch: Engr. P. Project ✓
Supdg. Engrs ✓
C. A. to Govt ✓
Exr. P.W. Accts ✓
Exr. Ry Accts ✓

13/2/90

880.

26.8.08

8-6-11 ✓

Govt. of 1890 Madras.

PUBLIC WORKS.

Date.

Recd. Encl.

G.O. 3 Feby 90 No. 343 W.

Certificates.

Resolution of the G of India agreeing with the recommendation Committee of the on PW accounts regarding the signing of —— Counterfoils of the P. W. Deptt.

10/15

12c 4/12/y

H— 30-1-90