

- (1) பக்கங்களின் எண்ணிக்கை 24
 (2) புதுக்கித் திருப்பிய நாள் பிப்ரவரி 89
 (3) ஆதாரங்குறிப்பவர் சுருக்கொப்பம் 10/10

தமிழ்நாடு ஆவணக் காப்பகம்.

தமிழ்நாடு அரசு

முத்துப்பாண்டி துறை

அரசாணை எண். <u>1623.W.</u>	அச்சகம்
மு. கோப்புத் தாள் எண்.	<u>புள்ளிகை</u>
நாள் : <u>12-6-1890.</u>	<u>188</u> .

8

மடிக்கவோ கண்டபடி கையாளவோ கூடாது

Suptg. Engineers Remarks. General Superintendent's explanation

Notes of Inspection of the Office of the
General Superintendent I.W.D. Workshops, at
seven wells on the 5th to 7th December 1889.

The General Superintendent is still Lieutenant
Colonel Clarke R.E. Occultine Engineer 1st grade and
the Accountant M. R. S. S. Shiyaraja Iyer. The
office was last examined by an accounts officer
in November 1888 vide G.O. 257 W of 31st January
1889.

2. The General Superintendent the only
drawing officer, draws on the Bank of Madras.
There are no imprest holders under him.

3. Vouchers not submitted to the Commis-
sioner's Office for audit with the monthly accounts, as
detailed in columns 6 and 7 of part II of Form
No. 64. List of accounts and vouchers were
audited for the months December 1888 to June 1889
inclusive.

4. The Tools and Plant return for the last
half year is ready for submission. The return
is now being printed. It does not include the

books of references that are in the General Superintendent's Office room. There is however a separate list of these books carefully and methodically prepared.

5. The Tools were last counted on 2^d May 1889 by the General Superintendent.

6. With reference to Escommer's Circular #35 of 1889 the accounts of this Division are stitched together with thick country paper serving as our outer cover. Audit Notes and ~~applications~~ ^{applications} for letters of credit are stitched with the accounts but not in the order required by circular, the advice of audit and the audit note being placed first.

7. Salary, Travelling allowance and contingent bills are not arranged as directed by the above circular. Copies of bills as submitted to the Escommer's office for audit are not maintained but a register is kept showing the amounts of salary audited in detail for each member. In this register the Travelling Allowance and contingent bills of each month are copied. All bills relating to one month are first copied and then

General Superintendent's explanation

Supt's Engineer's Remarks

No. 6. The note of the Escommer's will be attended to in future.

No. 7. The system in vogue in this office, is in my opinion, preferable to having separate monthly copies of salary bills created — and has never been rejected to before —

No 8

The deposits have been during my tenure of this office, with possibly one or two exceptions, paid into my hands - and then transferred to the Cashier -

No 9. The sum Rs 100 -

This sum was paid by the Bank, prior to the work being commenced.

Item Rs 3.2.6 - was paid at the conclusion of the work - since it could not be pre-estimated for -

Item Rs 3/11/4 + Rs 55/4/-

As the Secretary of the Board is present at the Revenue Board of Collectors

for another month and so on. All Dis-allowance lists are kept in a separate file.

8. Deposits are paid by cash, cheques or money order generally to the General Superintendent, in some cases the cashier receives them.

9. In the case of the following jobs, Deposits were not received before the works were actually commenced.

Requisition No	For whom undertaken	Cost of job		
		Rs	As	P
3378 of 1888-89	Bank of Madras	100	-	-
271	Surgeon Major Haylett	3	2	6
222	Secretary Court of wards	43	11	-
3629	Mrs P. W. Webb	-	14	-
640	Secretary Court of wards	33	4	-

10. The following are instances in which the unexpended balance of deposits have not been refunded to the parties concerned.

Requisition No	Name of party	Amount of deposit		Amount of unexpended balance		
		Rs	As	Rs	As	P
1284	P. Anulanantham & Sons	30	-	5	-	-
2012	A. Seshiah Sastry Esq C. S. I.	284	-	5	4	-

11. Besides the above there are the unexpended balance of deposit of previous year (1888-89) which have not been yet refunded.

(1) Subroya Moodelia for drilling angle iron rings	Rs. - Rs. - P. 1 - 6 - 11	Outstanding since June 1888.
(2) Doraisamy ^{Nadar} Moodelia for supply of copper wire	43 - 13 - 8	September 1888.

Parties have been written to to receive payment.

12. Debits to General charges for September and October 1889 were closely looked into.

The General charges are:

- (1) Fire charges (Steam)
- (2) Petty Supervision
- (3) Repairs to machines.
- (4) Repair and supplies of perishable tools.
- (5) Miscellaneous.

The 10 per cent to cover general charges is charged on all jobs in whatever Departments.

13	x	x	x	x
14	x	x	x	x
15	x	x	x	x

General Superintendent's explanation

Suptg Engineer's Remarks

of the District, I have not deemed it necessary to assign such Officer as brought the receipt of Private Persons -

True. And /u -

Mr Webb is one of the Clerks of this Office, and he has been paid his salary -

Under these circumstances I am hardly to be charged with neglecting to the Govt. Treas -

I have however insisted on payment before any work is commenced, & apt possibly in the case of very urgent works

Which are sometimes
commenced before the
payment is actually
received ———

16 With reference to para 2 of last inspection report
there has as yet been no sanctioned scale for the
fixed Establishment of the workshops as a whole.
The subject is said to be still under dis-
posal by the Superintending Engineer.

17 Referring to para 8 of last report all charges
and outturn connected with the ^{foundry} ~~foundry~~
operations are posted into the work books which
is now capable of ready reconciliation with the
figures shown in the workshop Manufacture
Suspense Schedule under "Foundry."

18 With reference to para 9 of last report
all scrap runnings are now taken to debit of
the materials on hand account, the foundry
account being confined only to the profit or
loss on outturn as compared with outlay.

19 The balance of materials on hand on 31st
March 1889 amounted to ——— Rs 17,287-14-1.

Materials other than timber ——— 9,136-8-3.

Timber ——— 8,151-5-10.

17,287-14-1.

These were verified and found correct by

the General Superintendent on 1st to 5th May 1889

20. The balance of materials on hand at end of October 1889 is as follows:-

Timber Rs 6172-12-2.

Materials other than timber 5923-10-10.

the sanctioned limits being Rs 20000 and Rs 5000 respectively, the excess on item 2 is due to the large stock of belting still in hand (adverted to in para 21 of last report).

21. Of the amount of Rs 6172-12-2 represented by the accounts as balance of timber on hand on 31st October 1889 the timber Register shows good timber of value 3784-7-6. The difference of Rs 2388-4-8 should be the value of unserviceable wood (about 34 tons) authorised to be sold by auction in the Superintending Engineer's No 2393 dated 12th July 1889. The auction sale of this refuse realised only Rs 1211-12-2 and the balance viz Rs 1176-8-6 is loss which has to be written off.

No 24. This note shall
be attended to.

L. A. R. R.
Lieut. Col. L. R.
Special Supt.
G. W. W.

1/3/80

22. With reference to para 15 of last report a register of security deposits is now maintained.

23. The divisional code is maintained but a note should be made in some convenient place in the code of the 1st of the last Standing Order posted so that one can see at a glance how far the code has been brought up.

24. The service label account is in order but the Head Clerk should examine and initial the total of labels used each day.

25. X X X X X

L. A. R. R.
14th Dec. 1889

Sd. J. H. Rimmer
Suspecting acct. office

No. 1053 d/27.2.80

Forwarded to the Secretary to Government P. W. Department for the information and orders of Government with the accompanying summary and remarks.

2576
APR 1890

13773/90
2/648 out
30-3-90

1/1297 W
5-3-90

Item No.	Para. of Inspe- tion Notes	Irregularity noticed.	Code or other order bearing on the subject.	Examiner's Remarks.
1	4	Failure to include books of reference in the Tools and Plant Return		In connection with another report (Consulting Architects Office) it has been suggested that Government should rule generally that books of reference should be included in the half yearly returns of Tools and Plant. Orders are awaited.
2	647	Accounts not bound up in the order prescribed	<i>Sanction Circular No. 25 of 1889</i>	In the absence of any special reason to the contrary it is desirable that the order indicated in the circular should be uniformly observed.
3	9	Failure to receive deposits 1904 from private persons prior to undertaking jobs in Work-shops		These irregularities should have been ~~detected~~ ^{defected} in audit and reported to Government at the time, but owing to a misunderstanding the recurrence of which has now been guarded against, this was not done. Apparently the Superintendent should explain the disregard of the Code rule.
4	10411	Failure to refund un-expended balance of deposits remaining after completion of jobs to the parties concerned		(4) If the parties concerned have been advised, it is apparently their fault if they do not apply for repayment of the balance.
5	16	Want of a sanctioned scale of workshop fixed establish-ment (noticed in last in-spection report)		(5) General orders of Government were passed on the subject (vide G.O. No. 1292 W. dated 14th May 1889) and the Superintending Engi- neer fixed the scale of establishment in his letter No. 5797 dated 12th December 1889.

2578

Item No.	Para. of Inspection Notes.	Irregularity noticed.	Code or other order bearing on the subject.	Examiner's Remarks.
6	24	Failure to examine and initial the service label accounts	Notes on Form No. 216 A	(6) The Superintendent should, I think, see from time to time that the head clerk checks the service label account.

Major R.C.
 Examiner of P.W. Accounts, Madras
W.H. P.
 (Enclosure)

378/90
 5270/90

7765

10
 SUPERINTENDING ENGINEER'S OFFICE,
 V Circle, Madras,
 Chepāk, 18th April 1890

No. 324

From *Major R.C. Clarke R.E.*
 Off. SUPERINTENDING ENGINEER, V. CIRCLE,
 To THE *Chief Engineer*
P.W. Department.

Enclosures.

Sir,
 With reference to G.O. No. 6858 dated 4th March 1890, I have the honor to return the Deputy Examiner's Inspection Report of the Office of the P.W. Workshops, with the General Superintendent's Replies thereto.

2. With reference to para 2 of the G.O. there would appear to be no objection to the Catalogue of Books, now in the P.W. Workshops Library being included in the Half yearly Return of Tools and Plant - but the Deputy Examiner had no right to note the omission as a Fair - for it has never been the custom to include the said Books in the Half yearly

yearly Return - nor is there
as far as I can ascertain
any Cordel order to that ef-
fect. - and the very
fact of the Examiner
asking Government to
make a new ruling in
connection with the Library
Books. Shows that there
is no such Cordel order
at the present time.

I have the honor to be
Sir
Your Most Obedt Servt.

William L. Cole & Co.

Offg. Supp. Engineer
F. Fire.

From
The Superintendent Engineer
5th Circle

No 1978.C d/23 April/90

To
The Chief Engineer
P.W. Department.

To C
For favour of
remarks.

Dated 18th } April 1890.
Recd 19 }

WCH
22.4.90
S.W

Encls 1

No 324.
Deputy Examiner's Super-
- vision Report of the Office
of the P.W. Workshops.

Returns the - with the
General Superintendent's
reply.

[C. No. 8.]

GOVT. OF MADRAS. } 1890. { P. W. DEPT.
EXAMINER, P. W. ACCOUNTS.

Madras, 4 June 1890.

OFFICE NOTE No. 3220.

To
W

Your office note No 1978C
dated 23rd April 1890.

KEEP-WITH
Genl. No.

dated 189

Returned with the follow-
ing remarks.

(1) Item 1 of the summary
The omission was not referred
to as involving any irregular-
ity. The question of including
books of reference in periodical
returns is under consideration
of Government.

2. Item 2. Para 4 of the report
Personally I am disposed to
prefer the system in force in
this division, but it is not
the recognised practice. If
approved, I will consider and
report regarding the expedi-
ency of adopting the practice
in all divisions. In such
matters as this uniformity
is very desirable.

3. Item 3.
The code rule does not exempt
any private individual from
the prepayment of the esti-
mated cost of jobs under-
taken, and a deduction

from next salary bill is not a
 prepayment. As regards the
 Court of wards, after correspondence
 with the Accountant General
 Madras it was apparently de-
 cided that the Court of wards
 must be treated in the same
 way as a municipality or a
 private person in the matter
 of payment for workshop
 jobs (vide Chief Engineer's P.W.
 Department memorandum
 861 C dated 21st February 1889)
 and unless it is now considered
 desirable to overrule that de-
 cision, it would be well to
 make the code rule clear by
 the addition of a word or two
 & other items call for no re-
 marks.

P.W. Code 5270

Ad. 5-6-90
 Enc. 2

B
 J. H. R. 4/6
 (Enc 3)

No. 1623 Wd/12 June 1890

Communicated to
 the Supply Engr. & circle
 for information and
 guidance.

2. The Examiner's
 further suggestions
 regarding paras 2 & 3 are
 awaited.

S. Engr. & circle 4-6-90
 Exr. P.W. Dept.

No. 1623 Wd/12 June 1890
 Memo No. 1978 C of 23.4.90
 To. P.W. 685 W of 4.2.90
 " " 1292 W of 14.5.89
 Memo No. 1867 C of 12.4.89
 To. P.W. 257 W of 31.1.89
 " " 3632 W of 16.11.88
 " " 3498 W of 3.11.88
 " " 401 W of 4.2.88
 " " 3474 W of 20.12.87
 " " 888 W of 30.3.86
 Memo No. 861 C of 21.2.89
 " " 5251 C of 22.12.88
 " " 4718 C of 27.11.88
 " " 4263 C of 2.11.88
 " " 3895 C of 15.10.88
 To. P.W. 2197 W of 10.10.88
 Memo No. 3450 C of 15.9.88
 To. P.W. 2767 W of 6.9.88
 " " 2542 W of 15.8.88

490 18/6
 12.6.70