GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

Read—the following paper :—

G.O., No. 404, Marine, dated 23rd September 1889.

Read—the following paper :—

From Captain H. A. STREET, Her Majesty's Indian Marine, Presidency Port Officer, Madras, to the Chief Secretary to Government, dated Madras, 30th August 1889, No. 458—370-G.

With reference to G.O., Marine, No. 350, dated 8th August 1889, I have the honour to acquaint you, for the information of Government, that in addition to the alterations rendered necessary in paragraphs 12 to 14 of the rules respecting the shipment and landing, &c., of Government stores, the rules in question require to be altered in certain other respects also, which I think necessary on further consideration. I, therefore, submit herewith, for the approval of Government, a copy of G.O., Marine, No. 119, dated 25th March 1889, with all the necessary alterations shown therein, and beg to offer the following explanation as regards the additional alterations :—

(*a*) The addition to paragraph 10, page 5, is to meet the request of the Agents of the British India Steam Navigation Company, who wish discharged Bills of Lading in such cases to be delivered up to the Agents at the port of landing instead of their being returned to the Agents at the port of shipment as at present. The matter was referred to the Accountant-General, who sees no objection to the proposed addition.

(*b*) In paragraph 10, page 4, and paragraph 11, page 5, the date on which Forms A and B are to be furnished to the Collector of Sea Customs should be the *fifth* of the month not *eighth*, in accordance with G.O., Marine, No. 261, dated 13th May 1879.

(*c*) The return of original Packing Accounts to the Agent for Government Consignments for record in his office is unnecessary. Certain departments wish these documents to be recorded in their own offices, while in the Commissariat Department the Commissary-General requires them in his office under Army Regulations. Paragraph 12, page 5, has therefore been amended accordingly.

Order—No. 404, Marine, dated 23rd September 1889.

The revised rules are approved by Government and will be communicated to the departments of the Secretariat and all heads of departments in supersession of those embodied in G.O., No. 119, dated 25th March 1889.

(True Extract.)

(Signed) J. F. PRICE,
Chief Secretary.

10

APPENDIX.

Revised Rules to be observed in Shipping Government Stores and Treasure at Madras and in paying freight for the same.

1. The provision of tonnage for stores and treasure will be arranged by the Agent for Government Consignments.

2. Departments wishing to ship Government cargo or stores, and in the case of Government treasure, the Accountant-General or Bank of Madras, will submit requisitions for freight in triplicate to the Agent for Government Consignments in the accompanying form. Requisitions, unless submitted in this form, will not be complied with :—

Tonnage Statement of Stores awaiting despatch to———— date————

Number.	Package.	Contents.	Marks.	Consigness.	Dead weight.	Measurement.	Value.	Remarks.
					TONS. CWT. QR. LB.	TONS.C FT. C.IN.	RS. A. P.	

Certified that the above stores are *bonâ fide* Government property and for a public purpose.

3. As all Government stores are liable to harbour dues, bills on account of these charges should be adjusted by the departments concerned without unnecessary delay.

4. On the back of the triplicate of the form in Rule 2, the department concerned and the Agent for Government Consignments will make, respectively, the "application for freight" and "request for shipping order;" the document will then be forwarded by the Agent for Government Consignments to the Steamer Agent, by whom it will be retained. The *duplicate* will be attached to the Boat Hire Bills by the Agent for Government Consignments in support of such bills; and the *original*, on the back of which the last-mentioned officer will note the market rate of freight, will be forwarded by him to the Agent of the steamer, with the Mate's receipt and the necessary bills of lading, on the completion of the shipment.

5. On a shipping order being obtained and tonnage assigned, the Agent for Government Consignments will give notice to the departments concerned to forward their stores for shipment.

6. It will be the duty of the department forwarding the stores to bring them to the inner end of the pier, or to the beach, and to retain charge of them until they have been placed on trucks, affording such assistance in the latter operation as it may be practicable to furnish, when the stores are heavy or unwieldy. Treasure will be in charge of a police guard, who will proceed in the boats alongside, and remain in charge until the treasure is received on board.

7. Boat notes will be sent off by the Agent for Government Consignments in each boat specifying the number of packages or other articles with which it is loaded, and, on a shipment being completed, he will correct, where necessary, under his initials, the entries regarding the weights, measurements or values of the packages, &c., with reference to actual shipment, noted in the duplicate and original tonnage statements. He will then forward to the Steamer Agent the original copy of tonnage statement supported by the Mate's receipt and the necessary bills of lading.

8. Bills of lading will be made out in *triplicate* by the Agent for Government Consignments and then forwarded by him to the Steamer Agent for signature. The Steamer Agent will retain the *triplicate* copy and return to the Agent for Government Consignments the *original* and *duplicate*, which will then be disposed of as follows by that officer, viz.—

Original, to the consignees, who on receipt of the stores will endorse the same, noting any short delivery, loss or damage, &c., and return to Agent for Government Consignments.

Duplicate, to the department concerned for record.

9. The Steamer Agents will present their bills for freight supported by the *original* copy of the tonnage statement to the disbursing officer concerned, who will, in all ordinary cases, forthwith pass them for payment, without reference to the departments for whom the cargo is shipped or to the Presidency Port Officer, the Agent for Government Consignments being responsible for the correctness of the market rates specified and the tonnage charged for. It is also the duty of the Agent for Government Consignments to see that before the original copy of the tonnage statement is sent to the Steamer Agents, all irregularities in connection with the shipment, such as damage to, or loss of cargo, short or excessive shipment, are brought to the notice of the Presidency Port Officer, who will adjudicate on the merits of each case, and order such retrenchment as he may consider necessary, note the deductions, if any, to be made on the back of the original copy of the tonnage statement, and forward it to the Steamer Agents. Claims on account of short delivery, damages, loss, &c., incurred during transit and before delivery at port of designation, to be sent to the Presidency Port Officer by the department concerned for his opinion prior to the Steamer Agents being addressed on the matter.

10. Department shipping Government stores will, as soon after their shipment as possible, and on no account later than the fifth of the month following that in which they have been shipped, furnish the Collector of Sea Customs with shipping bills for such stores in the annexed Form A. Inattention to this rule will be reported by the Collector to Government, and, to enable him to do this, the Agent for Government Consignments will furnish the Collector, on the last day of every month, with a list of departments whose stores were shipped during the month.

Revised Rules to be observed in Landing Government Consignments and in paying freight for them.

1. On the arrival of a vessel with consignments for Government, the Agent for Government Consignments will arrange for the discharge of the Government cargo or treasure, and will, at the same time, give notice to the departments concerned to remove their stores as landed.

2. Marine, Clothing, Medical, Police and Commissariat stores will be taken charge of by the Agent for Government Consignments and placed in security in the Marine godowns until removal. Other stores will be taken charge of by the departments concerned at the inner end of the pier or the beach. All Government stores are liable to harbour dues, which should be adjusted by departments without unnecessary delay.

3. The Agent for Government Consignments will supply the Master of the vessel with a duplicate boat note book; and no boat is to be sent from the vessel with Government stores without being furnished with a note, clearly showing the articles with which it is loaded, counterpart being entered in that portion of the page that remains in the book.

4. On the stores reaching the pier or shore, the subordinate deputed to receive the stores will at once compare them with the boat note, and bring to the notice of the Agent for Government Consignments any discrepancy he may observe or any damage not entered in the boat note.

5. Treasure will be taken charge of by the police guard when lowered into the boats alongside the carrying vessel, and after landing removed in their charge to the consignees.

6. In the event of any bale, package, &c., when landed, exhibiting outward sign of damage, or of having been tampered with, it will be the duty of the Agent for Government Consignments to arrange for its being immediately placed out of danger

of further damage, and within 24 hours or as soon after as possible, to assemble a Committee of Survey thereon, composed of himself and an officer of the department to which the stores belong. The Agent for Government Consignments will notify to the Agent or the Master of the vessel the time and place at which the Committee are to assemble, and request him to be present to watch the proceedings and to give such information as may be required.

7. On the completion of the survey, the Committee, after entering in their report full particulars of the extent and nature of the damage, will hand it to the Agent for Government Consignments, who, having satisfied himself that the damage certified took place on board and not after the goods had left the vessel, will forward it for adjustment of the loss to the Presidency Port Officer, with originals or copies of the boat notes or Preventive Officer's report.

8. The discharge of consignments having been effected, the Agent for Government Consignments will at once call on the several departments concerned for receipts for the number of bales, cases, &c., delivered to them, which, with the exceptions above noticed, are to be furnished without scrutiny of contents. These having been received, he will, in the case of consignment from England, forward the bill of lading, provided that there is no deduction to be made from the freight, to the Accountant-General, who will then settle the Steamer Agent's bill for freight; but in cases where deduction seems necessary, the bill of lading will be sent to the Presidency Port Officer in the first instance, with an endorsement by the Agent for Government Consignments particularizing any damage or short delivery. The Presidency Port Officer will then note on the bill of lading the deduction to be made, and forward it to the Accountant-General.

9. The freight bills relating to consignments from England are to be forwarded by the Agents of the steamer to the Agent for Government Consignments, and are to be attached by him to the bill of lading to be forwarded to the Accountant-General.

10. In the case of consignments from outports, specie excepted, the freight will be paid at port of shipment by the shippers (on obtaining the bill of lading) when the cost of freight will admit of it being paid from the contingent advance of the department concerned. If the permanent advance of a shipping officer is insufficient to meet a freight bill, he can submit an abstract contingent bill and draw money from the Treasury; and where this cannot be done, the freight bills will be forwarded by the Steamer Agents to the Accountant-General, Madras, in the case of Civil departments, and to the Examiner of Commissariat Accounts in the case of Military departments, by whom payment will be arranged at port of shipment by the disbursing officer there, provided the bills are accompanied by the application for freight, which must specify the port at which freight is to be paid. For claims on account of short delivery, damage, loss, &c., the procedure laid down in para. 9 of the Shipping rules to be followed.

Bills for freight on account of specie sent from an outport to another outport in the Presidency, or from an outport to Madras, will be paid at the port of Madras only, and must in all cases be forwarded to the Accountant-General supported by the receipted bill of lading.

In the case of specie remittances the Port Officer or Port Conservator at the port of landing will, on receipt of the discharged bill of lading from the consignee, deliver the same to the Agents of the steamer at that port.

11. Departments receiving Government consignments will—not later than the fifth of the month following that in which they have been landed—furnish the Collector of Sea Customs, in communication with their respective officers of account, with bills of entry for such consignments in the annexed Form B. Inattention to this rule will be reported by the Collector to Government, and, to enable him to do so, the Agent for Government Consignments will furnish the Collector, on the last day of every month, with a list of departments whose consignments were landed during the month.

12. Packing accounts will be sent to the Agent for Government Consignments at Madras by the India office in original and duplicate—the original by one mail and the duplicate by the next. The original, on receipt, will be forwarded by him to the

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department concerned for record. The duplicate copy, on receipt, will be forwarded to the department concerned to be receipted and forwarded direct to the Accountant-General or to the Controller of Military Accounts, as the case may be, for note of any recoveries made and for transmission to the India office. The originals are to be sent to the Agent for Government Consignments for perusal and return should that officer at any time require to refer to them. In cases where additional copies of packing accounts are received as per G.O., Military Department, No. 333, dated 16th January 1889, such additional copies are also to be forwarded to the departments concerned and to be retained by them.

13. Tonnage accounts will be sent to the Agent for Government Consignments at Madras by the India office in original and duplicate as above. One copy will be supplied on application to the Agent of the steamer to enable him to make out his bill for freight. On its return the other copy will be sent to the officer disbursing the freight and is to be retained by him. One copy is to be retained by the Agent for Government Consignments.

14. Bills of lading will be forwarded to the Agent for Government Consignments by the India office in original and duplicate as above. One copy will be attached to the freight bill duly endorsed by that officer and, if all the stores mentioned in the bill of lading have been landed in good order, will be sent to the Agents of the vessel for transmission to the Accountant-General; or in the case of damage, short delivery, &c., to the Presidency Port Officer with a copy of the survey report for that officer's decision as regards the adjustment of the claim.

15. When stores are ordered by a department from any firm, without the intervention of the India office, a copy of the order should be sent to the Agent for Government Consignments, and the firm supplying the stores should be instructed to send a copy of the bill of lading to that officer as early as possible after the stores are shipped.

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A.

FOR THE MONTH OF _____ 188 .

SHIPPING BILL.

(State whether the Goods to be exported are of Indian or Foreign manufacture.)

Ship's Name.	Port or Place of Destination.	Description of Goods in the detail of the Classified List.	Quantity as required by the Classified List.	Declared real Value under Section 30 of Act VIII of 1878.	Remarks.
				RS. A. P.	

declare the value of the Goods above described to be

MADRAS, 188 .

BILL OF ENTRY.

To the Collector of Government Sea Customs.

SIR,

Annexed is a memo. of Goods landed from the Captain under Colors, and arrived from

Description of Goods in the detail of the Classified List.	Quantity as required by the Classified List.	Declared real Value under Section 30 of Act of VIII of 1878.	Remarks.
		RS. A. P.	

do hereby declare that the Goods specified above are of the growth, produce, and manufacture of , and are of the value of Rs. as entered above.

MADRAS, 188 .

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Order—No. 2876 W., dated 14th October 1889.

Communicated to officers of the Public Works Department in supersession of G.O., No. 1043 W., dated 15th April 1889.

(True Extract.)

R. R. E. DRAKE-BROCKMAN, Col., R.E.,
Secretary to Government.

To the Chief Engineer for Irrigation.
" the Consulting Engineer for Railways.
" Superintending Engineers.
" the Consulting Architect to Government.
" the Examiner, Public Works Accounts.
" the Examiner, Railway Accounts.

Exd. C. M. Thumbusawmy.

2876

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

Read—the following paper :—

G.O., No. 404, Marine, dated 23rd September 1889.

Read—the following paper :—

From Captain H. A. STREET, Her Majesty's Indian Marine, Presidency Port Officer, Madras, to the Chief Secretary to Government, dated Madras, 30th August 1889, No. 458—370-G.

With reference to G.O., Marine, No. 350, dated 8th August 1889, I have the honour to acquaint you, for the information of Government, that in addition to the alterations rendered necessary in paragraphs 12 to 14 of the rules respecting the shipment and landing, &c., of Government stores, the rules in question require to be altered in certain other respects also, which I think necessary on further consideration. I, therefore, submit herewith, for the approval of Government, a copy of G.O., Marine, No. 119, dated 25th March 1889, with all the necessary alterations shown therein, and beg to offer the following explanation as regards the additional alterations :—

(*a*) The addition to paragraph 10, page 5, is to meet the request of the Agents of the British India Steam Navigation Company, who wish discharged Bills of Lading in such cases to be delivered up to the Agents at the port of landing instead of their being returned to the Agents at the port of shipment as at present. The matter was referred to the Accountant-General, who sees no objection to the proposed addition.

(*b*) In paragraph 10, page 4, and paragraph 11, page 5, the date on which Forms A and B are to be furnished to the Collector of Sea Customs should be the *fifth* of the month not *eighth*, in accordance with G.O., Marine, No. 261, dated 13th May 1879.

(*c*) The return of original Packing Accounts to the Agent for Government Consignments for record in his office is unnecessary. Certain departments wish these documents to be recorded in their own offices, while in the Commissariat Department the Commissary-General requires them in his office under Army Regulations. Paragraph 12, page 5, has therefore been amended accordingly.

Order—No. 404, Marine, dated 23rd September 1889.

The revised rules are approved by Government and will be communicated to the departments of the Secretariat and all heads of departments in supersession of those embodied in G.O., No. 119, dated 25th March 1889.

(True Extract.)

(Signed) J. F. PRICE,
Chief Secretary.

APPENDIX.

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1. The provision of tonnage for stores and treasure will be arranged by the Agent for Government Consignments.

2. Departments wishing to ship Government cargo or stores, and in the case of Government treasure, the Accountant-General or Bank of Madras, will submit requisitions for freight in triplicate to the Agent for Government Consignments in the accompanying form. Requisitions, unless submitted in this form, will not be complied with :—

TONNAGE Statement of Stores awaiting despatch to——— date———

Number.	Package.	Contents.	Marks.	Consigness.	Dead weight.	Measurement.	Value.	Remarks.
					TONS. CWT. QR. LB.	TONS.C. FT. C.IN.	RS. A. P.	

Certified that the above stores are *bonâ fide* Government property and for a public purpose.

3. As all Government stores are liable to harbour dues, bills on account of these charges should be adjusted by the departments concerned without unnecessary delay.

4. On the back of the triplicate of the form in Rule 2, the department concerned and the Agent for Government Consignments will make, respectively, the "application for freight" and "request for shipping order;" the document will then be forwarded by the Agent for Government Consignments to the Steamer Agent, by whom it will be retained. The *duplicate* will be attached to the Boat Hire Bills by the Agent for Government Consignments in support of such bills; and the *original*, on the back of which the last-mentioned officer will note the market rate of freight, will be forwarded by him to the Agent of the steamer, with the Mate's receipt and the necessary bills of lading, on the completion of the shipment.

5. On a shipping order being obtained and tonnage assigned, the Agent for Government Consignments will give notice to the departments concerned to forward their stores for shipment.

6. It will be the duty of the department forwarding the stores to bring them to the inner end of the pier, or to the beach, and to retain charge of them until they have been placed on trucks, affording such assistance in the latter operation as it may be practicable to furnish, when the stores are heavy or unwieldy. Treasure will be in charge of a police guard, who will proceed in the boats alongside, and remain in charge until the treasure is received on board.

7. Boat notes will be sent off by the Agent for Government Consignments in each boat specifying the number of packages or other articles with which it is loaded, and, on a shipment being completed, he will correct, where necessary, under his initials, the entries regarding the weights, measurements or values of the packages, &c., with reference to actual shipment, noted in the duplicate and original tonnage statements. He will then forward to the Steamer Agent the original copy of tonnage statement supported by the Mate's receipt and the necessary bills of lading.

8. Bills of lading will be made out in *triplicate* by the Agent for Government Consignments and then forwarded by him to the Steamer Agent for signature. The Steamer Agent will retain the *triplicate* copy and return to the Agent for Government Consignments the *original* and *duplicate*, which will then be disposed of as follows by that officer, viz.—

Original, to the consignees, who on receipt of the stores will endorse the same, noting any short delivery, loss or damage, &c., and return to Agent for Government Consignments.

Duplicate, to the department concerned for record.

9. The Steamer Agents will present their bills for freight supported by the *original* copy of the tonnage statement to the disbursing officer concerned, who will, in all ordinary cases, forthwith pass them for payment, without reference to the departments for whom the cargo is shipped or to the Presidency Port Officer, the Agent for Government Consignments being responsible for the correctness of the market rates specified and the tonnage charged for. It is also the duty of the Agent for Government Consignments to see that before the original copy of the tonnage statement is sent to the Steamer Agents, all irregularities in connection with the shipment, such as damage to, or loss of cargo, short or excessive shipment, are brought to the notice of the Presidency Port Officer, who will adjudicate on the merits of each case, and order such retrenchment as he may consider necessary, note the deductions, if any, to be made on the back of the original copy of the tonnage statement, and forward it to the Steamer Agents. Claims on account of short delivery, damages, loss, &c., incurred during transit and before delivery at port of designation, to be sent to the Presidency Port Officer by the department concerned for his opinion prior to the Steamer Agents being addressed on the matter.

10. Department shipping Government stores will, as soon after their shipment as possible, and on no account later than the fifth of the month following that in which they have been shipped, furnish the Collector of Sea Customs with shipping bills for such stores in the annexed Form A. Inattention to this rule will be reported by the Collector to Government, and, to enable him to do this, the Agent for Government Consignments will furnish the Collector, on the last day of every month, with a list of departments whose stores were shipped during the month.

Revised Rules to be observed in Landing Government Consignments and in paying freight for them.

1. On the arrival of a vessel with consignments for Government, the Agent for Government Consignments will arrange for the discharge of the Government cargo or treasure, and will, at the same time, give notice to the departments concerned to remove their stores as landed.

2. Marine, Clothing, Medical, Police and Commissariat stores will be taken charge of by the Agent for Government Consignments and placed in security in the Marine godowns until removal. Other stores will be taken charge of by the departments concerned at the inner end of the pier or the beach. All Government stores are liable to harbour dues, which should be adjusted by departments without unnecessary delay.

3. The Agent for Government Consignments will supply the Master of the vessel with a duplicate boat note book; and no boat is to be sent from the vessel with Government stores without being furnished with a note, clearly showing the articles with which it is loaded, counterpart being entered in that portion of the page that remains in the book.

4. On the stores reaching the pier or shore, the subordinate deputed to receive the stores will at once compare them with the boat note, and bring to the notice of the Agent for Government Consignments any discrepancy he may observe or any damage not entered in the boat note.

5. Treasure will be taken charge of by the police guard when lowered into the boats alongside the carrying vessel, and after landing removed in their charge to the consignees.

6. In the event of any bale, package, &c., when landed, exhibiting outward sign of damage, or of having been tampered with, it will be the duty of the Agent for Government Consignments to arrange for its being immediately placed out of danger

of further damage, and within 24 hours or as soon after as possible, to assemble a Committee of Survey thereon, composed of himself and an officer of the department to which the stores belong. The Agent for Government Consignments will notify to the Agent or the Master of the vessel the time and place at which the Committee are to assemble, and request him to be present to watch the proceedings and to give such information as may be required.

7. On the completion of the survey, the Committee, after entering in their report full particulars of the extent and nature of the damage, will hand it to the Agent for Government Consignments, who, having satisfied himself that the damage certified took place on board and not after the goods had left the vessel, will forward it for adjustment of the loss to the Presidency Port Officer, with originals or copies of the boat notes or Preventive Officer's report.

8. The discharge of consignments having been effected, the Agent for Government Consignments will at once call on the several departments concerned for receipts for the number of bales, cases, &c., delivered to them, which, with the exceptions above noticed, are to be furnished without scrutiny of contents. These having been received, he will, in the case of consignment from England, forward the bill of lading, provided that there is no deduction to be made from the freight, to the Accountant-General, who will then settle the Steamer Agent's bill for freight; but in cases where deduction seems necessary, the bill of lading will be sent to the Presidency Port Officer in the first instance, with an endorsement by the Agent for Government Consignments particularizing any damage or short delivery. The Presidency Port Officer will then note on the bill of lading the deduction to be made, and forward it to the Accountant-General.

9. The freight bills relating to consignments from England are to be forwarded by the Agents of the steamer to the Agent for Government Consignments, and are to be attached by him to the bill of lading to be forwarded to the Accountant-General.

10. In the case of consignments from outports, specie excepted, the freight will be paid at port of shipment by the shippers (on obtaining the bill of lading) when the cost of freight will admit of it being paid from the contingent advance of the department concerned. If the permanent advance of a shipping officer is insufficient to meet a freight bill, he can submit an abstract contingent bill and draw money from the Treasury; and where this cannot be done, the freight bills will be forwarded by the Steamer Agents to the Accountant-General, Madras, in the case of Civil departments, and to the Examiner of Commissariat Accounts in the case of Military departments, by whom payment will be arranged at port of shipment by the disbursing officer there, provided the bills are accompanied by the application for freight, which must specify the port at which freight is to be paid. For claims on account of short delivery, damage, loss, &c., the procedure laid down in para. 9 of the Shipping rules to be followed.

Bills for freight on account of specie sent from an outport to another outport in the Presidency, or from an outport to Madras, will be paid at the port of Madras only, and must in all cases be forwarded to the Accountant-General supported by the receipted bill of lading.

In the case of specie remittances the Port Officer or Port Conservator at the port of landing will, on receipt of the discharged bill of lading from the consignee, deliver the same to the Agents of the steamer at that port.

11. Departments receiving Government consignments will—not later than the fifth of the month following that in which they have been landed—furnish the Collector of Sea Customs, in communication with their respective officers of account, with bills of entry for such consignments in the annexed Form B. Inattention to this rule will be reported by the Collector to Government, and, to enable him to do so, the Agent for Government Consignments will furnish the Collector, on the last day of every month, with a list of departments whose consignments were landed during the month.

12. Packing accounts will be sent to the Agent for Government Consignments at Madras by the India office in original and duplicate—the original by one mail and the duplicate by the next. The original, on receipt, will be forwarded by him to the

department concerned for record. The duplicate copy, on receipt, will be forwarded to the department concerned to be receipted and forwarded direct to the Accountant-General or to the Controller of Military Accounts, as the case may be, for note of any recoveries made and for transmission to the India office. The originals are to be sent to the Agent for Government Consignments for perusal and return should that officer at any time require to refer to them. In cases where additional copies of packing accounts are received as per G.O., Military Department, No. 333, dated 16th January 1889, such additional copies are also to be forwarded to the departments concerned and to be retained by them.

13. Tonnage accounts will be sent to the Agent for Government Consignments at Madras by the India office in original and duplicate as above. One copy will be supplied on application to the Agent of the steamer to enable him to make out his bill for freight. On its return the other copy will be sent to the officer disbursing the freight and is to be retained by him. One copy is to be retained by the Agent for Government Consignments.

14. Bills of lading will be forwarded to the Agent for Government Consignments by the India office in original and duplicate as above. One copy will be attached to the freight bill duly endorsed by that officer and, if all the stores mentioned in the bill of lading have been landed in good order, will be sent to the Agents of the vessel for transmission to the Accountant-General; or in the case of damage, short delivery, &c., to the Presidency Port Officer with a copy of the survey report for that officer's decision as regards the adjustment of the claim.

15. When stores are ordered by a department from any firm, without the intervention of the India office, a copy of the order should be sent to the Agent for Government Consignments, and the firm supplying the stores should be instructed to send a copy of the bill of lading to that officer as early as possible after the stores are shipped.

A.

FOR THE MONTH OF _____ 188 .

SHIPPING BILL.

(State whether the Goods to be exported are of Indian or Foreign manufacture.)

Ship's Name.	Port or Place of Destination.	Description of Goods in the detail of the Classified List.	Quantity as required by the Classified List.	Declared real Value under Section 30 of Act VIII of 1878.	Remarks.
				RS. A. P.	

declare the value of the Goods above described to be

MADRAS, 188 .

B.

BILL OF ENTRY.

To the Collector of Government Sea Customs.

SIR,

Annexed is a memo. of Goods landed from the Captain under Colors, and arrived from

Description of Goods in the detail of the Classified List.	Quantity as required by the Classified List.	Declared real Value under Section 30 of Act of VIII of 1878.	Remarks.
		RS. A. P.	

do hereby declare that the Goods specified above are of the growth, produce, and manufacture of , and are of the value of Rs. as entered above.

MADRAS, 188 .

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2876

Order—No. 2876 W., dated 14th October 1889.

Communicated to officers of the Public Works Department in supersession of G.O., No. 1043 W., dated 15th April 1889.

(True Extract.)

R. R. E. DRAKE-BROCKMAN, Col., R.E.,
Secretary to Government.

To the Chief Engineer for Irrigation.
„ the Consulting Engineer for Railways.
„ Superintending Engineers.
„ the Consulting Architect to Government.
„ the Examiner, Public Works Accounts.
„ the Examiner, Railway Accounts.

Exd. C. M. Thumbusawmy.

2876

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PUBLIC WORKS DEPARTMENT.

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Read—the following paper :—

From Captain H. A. STREET, Her Majesty's Indian Marine, Presidency Port Officer, Madras, to the Chief Secretary to Government, dated Madras, 30th August 1889, No. 458—370-G.

With reference to G.O., Marine, No. 350, dated 8th August 1889, I have the honour to acquaint you, for the information of Government, that in addition to the alterations rendered necessary in paragraphs 12 to 14 of the rules respecting the shipment and landing, &c., of Government stores, the rules in question require to be altered in certain other respects also, which I think necessary on further consideration. I, therefore, submit herewith, for the approval of Government, a copy of G.O., Marine, No. 119, dated 25th March 1889, with all the necessary alterations shown therein, and beg to offer the following explanation as regards the additional alterations :—

(*a*) The addition to paragraph 10, page 5, is to meet the request of the Agents of the British India Steam Navigation Company, who wish discharged Bills of Lading in such cases to be delivered up to the Agents at the port of landing instead of their being returned to the Agents at the port of shipment as at present. The matter was referred to the Accountant-General, who sees no objection to the proposed addition.

(*b*) In paragraph 10, page 4, and paragraph 11, page 5, the date on which Forms A and B are to be furnished to the Collector of Sea Customs should be the *fifth* of the month not *eighth*, in accordance with G.O., Marine, No. 261, dated 13th May 1879.

(*c*) The return of original Packing Accounts to the Agent for Government Consignments for record in his office is unnecessary. Certain departments wish these documents to be recorded in their own offices, while in the Commissariat Department the Commissary-General requires them in his office under Army Regulations. Paragraph 12, page 5, has therefore been amended accordingly.

Order—No. 404, Marine, dated 23rd September 1889.

The revised rules are approved by Government and will be communicated to the departments of the Secretariat and all heads of departments in supersession of those embodied in G.O., No. 119, dated 25th March 1889.

(True Extract.)

(Signed) J. F. PRICE,
Chief Secretary.

APPENDIX.

Revised Rules to be observed in Shipping Government Stores and Treasure at Madras and in paying freight for the same.

1. The provision of tonnage for stores and treasure will be arranged by the Agent for Government Consignments.

2. Departments wishing to ship Government cargo or stores, and in the case of Government treasure, the Accountant-General or Bank of Madras, will submit requisitions for freight in triplicate to the Agent for Government Consignments in the accompanying form. Requisitions, unless submitted in this form, will not be complied with :—

Tonnage Statement of Stores awaiting despatch to ——— date ———

Number.	Package.	Contents.	Marks.	Consigness.	Dead weight.	Measurement.	Value.	Remarks.
					TONS. CWT. QR. LB.	TONS.C. FT. C.IN.	RS. A. P.	

Certified that the above stores are *bonâ fide* Government property and for a public purpose.

3. As all Government stores are liable to harbour dues, bills on account of these charges should be adjusted by the departments concerned without unnecessary delay.

4. On the back of the triplicate of the form in Rule 2, the department concerned and the Agent for Government Consignments will make, respectively, the "application for freight" and "request for shipping order;" the document will then be forwarded by the Agent for Government Consignments to the Steamer Agent, by whom it will be retained. The *duplicate* will be attached to the Boat Hire Bills by the Agent for Government Consignments in support of such bills; and the *original*, on the back of which the last-mentioned officer will note the market rate of freight, will be forwarded by him to the Agent of the steamer, with the Mate's receipt and the necessary bills of lading, on the completion of the shipment.

5. On a shipping order being obtained and tonnage assigned, the Agent for Government Consignments will give notice to the departments concerned to forward their stores for shipment.

6. It will be the duty of the department forwarding the stores to bring them to the inner end of the pier, or to the beach, and to retain charge of them until they have been placed on trucks, affording such assistance in the latter operation as it may be practicable to furnish, when the stores are heavy or unwieldy. Treasure will be in charge of a police guard, who will proceed in the boats alongside, and remain in charge until the treasure is received on board.

7. Boat notes will be sent off by the Agent for Government Consignments in each boat specifying the number of packages or other articles with which it is loaded, and, on a shipment being completed, he will correct, where necessary, under his initials, the entries regarding the weights, measurements or values of the packages, &c., with reference to actual shipment, noted in the duplicate and original tonnage statements. He will then forward to the Steamer Agent the original copy of tonnage statement supported by the Mate's receipt and the necessary bills of lading.

8. Bills of lading will be made out in *triplicate* by the Agent for Government Consignments and then forwarded by him to the Steamer Agent for signature. The Steamer Agent will retain the *triplicate* copy and return to the Agent for Government Consignments the *original* and *duplicate*, which will then be disposed of as follows by that officer, viz.—

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Original, to the consignees, who on receipt of the stores will endorse the same, noting any short delivery, loss or damage, &c., and return to Agent for Government Consignments.

Duplicate, to the department concerned for record.

9. The Steamer Agents will present their bills for freight supported by the *original* copy of the tonnage statement to the disbursing officer concerned, who will, in all ordinary cases, forthwith pass them for payment, without reference to the departments for whom the cargo is shipped or to the Presidency Port Officer, the Agent for Government Consignments being responsible for the correctness of the market rates specified and the tonnage charged for. It is also the duty of the Agent for Government Consignments to see that before the original copy of the tonnage statement is sent to the Steamer Agents, all irregularities in connection with the shipment, such as damage to, or loss of cargo, short or excessive shipment, are brought to the notice of the Presidency Port Officer, who will adjudicate on the merits of each case, and order such retrenchment as he may consider necessary, note the deductions, if any, to be made on the back of the original copy of the tonnage statement, and forward it to the Steamer Agents. Claims on account of short delivery, damages, loss, &c., incurred during transit and before delivery at port of designation, to be sent to the Presidency Port Officer by the department concerned for his opinion prior to the Steamer Agents being addressed on the matter.

10. Department shipping Government stores will, as soon after their shipment as possible, and on no account later than the fifth of the month following that in which they have been shipped, furnish the Collector of Sea Customs with shipping bills for such stores in the annexed Form A. Inattention to this rule will be reported by the Collector to Government, and, to enable him to do this, the Agent for Government Consignments will furnish the Collector, on the last day of every month, with a list of departments whose stores were shipped during the month.

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Revised Rules to be observed in Landing Government Consignments and in paying freight for them.

1. On the arrival of a vessel with consignments for Government, the Agent for Government Consignments will arrange for the discharge of the Government cargo or treasure, and will, at the same time, give notice to the departments concerned to remove their stores as landed.

2. Marine, Clothing, Medical, Police and Commissariat stores will be taken charge of by the Agent for Government Consignments and placed in security in the Marine godowns until removal. Other stores will be taken charge of by the departments concerned at the inner end of the pier or the beach. All Government stores are liable to harbour dues, which should be adjusted by departments without unnecessary delay.

3. The Agent for Government Consignments will supply the Master of the vessel with a duplicate boat note book; and no boat is to be sent from the vessel with Government stores without being furnished with a note, clearly showing the articles with which it is loaded, counterpart being entered in that portion of the page that remains in the book.

4. On the stores reaching the pier or shore, the subordinate deputed to receive the stores will at once compare them with the boat note, and bring to the notice of the Agent for Government Consignments any discrepancy he may observe or any damage not entered in the boat note.

5. Treasure will be taken charge of by the police guard when lowered into the boats alongside the carrying vessel, and after landing removed in their charge to the consignees.

6. In the event of any bale, package, &c., when landed, exhibiting outward sign of damage, or of having been tampered with, it will be the duty of the Agent for Government Consignments to arrange for its being immediately placed out of danger

of further damage, and within 24 hours or as soon after as possible, to assemble a Committee of Survey thereon, composed of himself and an officer of the department to which the stores belong. The Agent for Government Consignments will notify to the Agent or the Master of the vessel the time and place at which the Committee are to assemble, and request him to be present to watch the proceedings and to give such information as may be required.

7. On the completion of the survey, the Committee, after entering in their report full particulars of the extent and nature of the damage, will hand it to the Agent for Government Consignments, who, having satisfied himself that the damage certified took place on board and not after the goods had left the vessel, will forward it for adjustment of the loss to the Presidency Port Officer, with originals or copies of the boat notes or Preventive Officer's report.

8. The discharge of consignments having been effected, the Agent for Government Consignments will at once call on the several departments concerned for receipts for the number of bales, cases, &c., delivered to them, which, with the exceptions above noticed, are to be furnished without scrutiny of contents. These having been received, he will, in the case of consignment from England, forward the bill of lading, provided that there is no deduction to be made from the freight, to the Accountant-General, who will then settle the Steamer Agent's bill for freight; but in cases where deduction seems necessary, the bill of lading will be sent to the Presidency Port Officer in the first instance, with an endorsement by the Agent for Government Consignments particularizing any damage or short delivery. The Presidency Port Officer will then note on the bill of lading the deduction to be made, and forward it to the Accountant-General.

9. The freight bills relating to consignments from England are to be forwarded by the Agents of the steamer to the Agent for Government Consignments, and are to be attached by him to the bill of lading to be forwarded to the Accountant-General.

10. In the case of consignments from outports, specie excepted, the freight will be paid at port of shipment by the shippers (on obtaining the bill of lading) when the cost of freight will admit of it being paid from the contingent advance of the department concerned. If the permanent advance of a shipping officer is insufficient to meet a freight bill, he can submit an abstract contingent bill and draw money from the Treasury; and where this cannot be done, the freight bills will be forwarded by the Steamer Agents to the Accountant-General, Madras, in the case of Civil departments, and to the Examiner of Commissariat Accounts in the case of Military departments, by whom payment will be arranged at port of shipment by the disbursing officer there, provided the bills are accompanied by the application for freight, which must specify the port at which freight is to be paid. For claims on account of short delivery, damage, loss, &c., the procedure laid down in para. 9 of the Shipping rules to be followed.

Bills for freight on account of specie sent from an outport to another outport in the Presidency, or from an outport to Madras, will be paid at the port of Madras only, and must in all cases be forwarded to the Accountant-General supported by the receipted bill of lading.

In the case of specie remittances the Port Officer or Port Conservator at the port of landing will, on receipt of the discharged bill of lading from the consignee, deliver the same to the Agents of the steamer at that port.

11. Departments receiving Government consignments will—not later than the fifth of the month following that in which they have been landed—furnish the Collector of Sea Customs, in communication with their respective officers of account, with bills of entry for such consignments in the annexed Form B. Inattention to this rule will be reported by the Collector to Government, and, to enable him to do so, the Agent for Government Consignments will furnish the Collector, on the last day of every month, with a list of departments whose consignments were landed during the month.

12. Packing accounts will be sent to the Agent for Government Consignments at Madras by the India office in original and duplicate—the original by one mail and the duplicate by the next. The original, on receipt, will be forwarded by him to the

department concerned for record. The duplicate copy, on receipt, will be forwarded to the department concerned to be receipted and forwarded direct to the Accountant-General or to the Controller of Military Accounts, as the case may be, for note of any recoveries made and for transmission to the India office. The originals are to be sent to the Agent for Government Consignments for perusal and return should that officer at any time require to refer to them. In cases where additional copies of packing accounts are received as per G.O., Military Department, No. 333, dated 16th January 1889, such additional copies are also to be forwarded to the departments concerned and to be retained by them.

13. Tonnage accounts will be sent to the Agent for Government Consignments at Madras by the India office in original and duplicate as above. One copy will be supplied on application to the Agent of the steamer to enable him to make out his bill for freight. On its return the other copy will be sent to the officer disbursing the freight and is to be retained by him. One copy is to be retained by the Agent for Government Consignments.

14. Bills of lading will be forwarded to the Agent for Government Consignments by the India office in original and duplicate as above. One copy will be attached to the freight bill duly endorsed by that officer and, if all the stores mentioned in the bill of lading have been landed in good order, will be sent to the Agents of the vessel for transmission to the Accountant-General; or in the case of damage, short delivery, &c., to the Presidency Port Officer with a copy of the survey report for that officer's decision as regards the adjustment of the claim.

15. When stores are ordered by a department from any firm, without the intervention of the India office, a copy of the order should be sent to the Agent for Government Consignments, and the firm supplying the stores should be instructed to send a copy of the bill of lading to that officer as early as possible after the stores are shipped.

A.

FOR THE MONTH OF_____ 188 .

SHIPPING BILL.

(State whether the Goods to be exported are of Indian or Foreign manufacture.)

Ship's Name.	Port or Place of Destination.	Description of Goods in the detail of the Classified List.	Quantity as required by the Classified List.	Declared real Value under Section 30 of Act VIII of 1878.	Remarks.
				RS. A. P.	

declare the value of the Goods above described to be

MADRAS, 188 .

B.

BILL OF ENTRY.

To the Collector of Government Sea Customs.

SIR,

Annexed is a memo. of Goods landed from the Captain under Colors, and arrived from

Description of Goods in the detail of the Classified List.	Quantity as required by the Classified List.	Declared real Value under Section 30 of Act of VIII of 1878.	Remarks.
		RS. A. P.	

do hereby declare that the Goods specified above are of the growth, produce, and manufacture of , and are of the value of Rs. as entered above.

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ORDER—No. 2876 W., dated 14th October 1889.

Communicated to officers of the Public Works Department in supersession of G.O., No. 1043 W., dated 15th April 1889.

(True Extract.)

R. R. E. DRAKE-BROCKMAN, Col., R.E.,
Secretary to Government.

To the Chief Engineer for Irrigation.
" the Consulting Engineer for Railways.
" Superintending Engineers.
" the Consulting Architect to Government.
" the Examiner, Public Works Accounts.
" the Examiner, Railway Accounts.

Exd. C. M. Thumbusawmy.