(1) பக்கங்களின் எண்ணிக்கை 6

(2) புதுக்கித் திருப்பிய நாள் 13-12-88

(3) ஆதாரங்குறிப்பவர் சுருக்கொப்பம்

தமிழ்நாடு ஆவணக் காப்பகம்.

65

தமிழ்நாடு அரசு

PWD துறை

அரசாணை எண். மு. கோப்புத் தாள் எண்.	109	அச்சகம் பலவகை

நாள் : 16.1.889 19 .

மடிக்கவோ கண்டபடி கையாளவோ கூடாது

3 sheets Tech.

ஆவண. கா-1—18,000—15-6-87.

Paras. 1941 and 1945.

[P. W. D. Form No. M. 109.]

No. of 188 .109 109/

Circle *Division of Office.* *List of Disallowances*

from the *Bill for* 188 .

Name and Rank.	Amount disallowed.			Reason of Disallowance.	Explanation by Executive and Superintending Engineers.
	Rs.	A.	P.		

Name and Rank.	Amount disallowed.			Reason of Disallowance.	Explanation by Executive and Superintending Engineers.
	RS.	A.	P.		
Brought forward ..					

N.B.—This space should not be written upon as it is required for filing the list.

N.B.—The explanations by Executive and Circle Officers should always be given on this paper, the one under the other in the column provided for the purpose.

[C. No. 8.]

1009

2

GOVT. OF MADRAS. } 1889. { P. W. DEPT.

EXAMINER, P. W. ACCOUNTS.

Madras, 11 January 1889.

OFFICE NOTE No. 25

SECRETARY TO GOVERNMENT, P. W. DEPARTMENT, MADRAS. 14 JAN. 89

To

W.

I should be glad if you would obtain the approval of Government to the use by this office of the accompanying form of rejoinder to replies to disallowance lists.

2. In these rejoinders, nine cases out of ten are met by the repetition of set remarks, which occur over and over again, and by including these recurring remarks on a set form, not only can writing and copying be reduced, but other advantages can be secured. Thus at present, I am obliged at any rate to look at, and generally to read through, every single rejoinder, but by the use of a form such as now proposed, I can mechanically sift out all cases, which it is not really necessary for me to see personally. This will not only

KEEP-WITH Genl. No.

dated 188 .

2,000 - 9-10-88.

be a considerable relief to myself, but it will expedite the disposal of bills and disallowance lists.

[redacted] applied [redacted] ders, the relief and gain will be appreciable; but I hope to be able to extend the system, though on a slightly different plan, owing to a difference of circumstances, to originsl disallowance lists also.

4. The mere introduction of the standing remark in the form is a change which I could make myself, but whilst making this change, I think it is desirable at the same time to eliminate those columns in the disallowance list form (No. M 109) which are never used at all in the case of rejoinders, and the retention of which involves a waste of space and paper, besides the inconvenience resulting from the narrowness of the remaining columns. In the proposed form a column is added for entry of the items (of the original disallowance list) to which the remark refers, whilst the columns for name and rank and for amounts disallowed are therefore omitted. These columns are never used except in original disallowance lists.

109
109/3

5. I would propose to use the form tentatively for some months before finally adopting and codifying it, if indeed any codification is necessary.

C.

Enc. 1

Please look at this when you are visiting

Mtha 32g

Reg 14/1/89

Enc 1

No 189 dated 1.89

B

approved

(M)

Exam
16.1.89

16/1/89

Exam Room
Ex. Practicals
D 16/1