(1) பக்கங்களின் எண்ணிக்கை 26

(2) புதுக்கித் திருப்பிய நாள் [illegible]

(3) ஆதாரங்குறிப்பவர் சுருக்கொப்பம் [illegible]

தமிழ்நாடு ஆவணக் காப்பகம்.

(37)

தமிழ்நாடு அரசு

P.W.D துறை

அரசாணை எண். 999

மு. கோப்புத் தாள் எண்.

அச்சகம்
பலவகை

நாள் : 10.4.1889 198 .

மடிக்கவோ கண்டபடி கையாளவோ கூடாது

13. Sheets

ஆவண. எ-1—18,000—15-8-87.

999

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General Establishment.

READ—the following paper:—

Office note from the Examiner, Public Works Accounts, dated Madras, 29th March 1889, No. 416.

I beg to forward herewith a letter in original (to be returned) from the Secretary, Surgeon-General with the Government of Madras, on the subject of the officer who is responsible for the maintenance of service books of medical subordinates attached to the Public Works Department. The Surgeon-General states that as the medical subordinates are under his orders for discipline irrespective of the departments to which they may be attached, their service books should be maintained in the Medical Department.

2. I quite agree with the Surgeon-General as to the expediency of making the District Surgeon, and not the Executive Engineer, responsible; but a distinct ruling of Government on this point is desirable, so that it may be clearly understood in the Public Works Department whether the Executive Engineer, and indirectly the Examiner, are responsible for seeing that service books are maintained for all medical subordinates employed in the department or not.

ENCLOSURE.

From Surgeon C. M. THOMPSON, M.B., Secretary, Surgeon-General with the Government of Madras, to the Examiner, Public Works Accounts, dated Fort St. George, 20th February 1889, No. 975.

In reply to your letter No. 93 X of 14th February 1889, in which you request to be furnished with a copy of the authority for the statement that "Government have fixed the responsibility for the maintenance of service books on the heads of the departments to which the subordinates belong," I have the honor, by order, to say that G.O., No. 717, of 29th June 1888, Pension, contains the authority, and a copy of it can be obtained from Government. In it Government have required heads of departments to furnish copies of the instructions issued by them for the verification of the service books of subordinates serving under them.

2. In para. 7 of the G.O. quoted above it is expressly laid down that quarterly returns are to be submitted to Government by each department showing how far effect has been given to the instructions contained in it, and directing that each should specify the name of the office and the total number of employés for whom service books are required to be maintained; the only offices under the control of the head of the Medical Department are the offices presided over by medical officers, and the employés of such offices are the medical subordinates serving under the medical officer in charge of the office.

3. The service books of the medical subordinates serving in a district are maintained by the District Surgeon, who is held responsible that they are kept up to date, and are not in the custody of the various Municipal or Taluk Boards under whom the subordinates are immediately serving, and this is very properly the case, because often questions affecting the professional character of a subordinate arise which a non-professional person would not be in a position to thoroughly appreciate, but which might require notice in the subordinate's service book. Moreover, medical subordinates in purely Government appointments are liable to removal by order of the Surgeon-General, and the duty of forwarding the service book of a subordinate to the medical officer under whom he is next to serve lies with the medical officer, not the head of the office to whom the subordinate was temporarily attached for duty.

4. All applications for leave from medical subordinates are sent through the medical officer to the Surgeon-General, and no punishment can be inflicted without the knowledge and approval of the medical officer under whom the subordinate is serving and of the Surgeon-General.

5. From the above considerations, I am directed to say Surgeon-General Bidie is unable to see what possible advantage there could be in transferring the service books of medical subordinates from the care of medical officers to that of the head of the office with whom they may be temporarily employed, especially as the course at present followed appears to be in harmony with the whole spirit and tenor of the latest order on the subject.

6. Rule 6, section 129, Civil Pension Code, quoted by you refers, in the opinion of the Surgeon-General, to cases of men *permanently* employed in an office and not to members of one department whose services may have been placed at the disposal of another department for temporary duty.

ORDER—dated 10th April 1889, No. 999 W., Public Works.

The service register of a medical subordinate attached to the Public Works Department should be maintained under the orders of the head of his own department, as he is not exempt from the control of the District Surgeon and Surgeon-General. No responsibility attaches to officers of the Public Works Department in connection therewith.

(True Extract.)

Captain, R.E.,
Under-Secy. to Govt., P.W.D.

To Superintending Engineers.
To the Examiner, Public Works Accounts.
„ Public Department.

Exd. J. Henricus.
Spare Copies

999

GENERAL.
ESTABLISHMENT.

Govt. of {1889} Madras.

PUBLIC WORKS.

Dated April, 10th.

Read. *Encl.*

G.O., 10th April 1889, No. 999 W.

APRIL.

Medical Subordinate attached to the Public Works Department

The service register of a — to be maintained under the orders of the head of his own department as he is under the control of the District Surgeon and Surgeon-General, the Public Works Department not being responsible in connection therewith.

21st July 1888, No. 2231 W., Public Works.

999

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Establishment.

Read—the following paper :—

Proceedings of Government, Pension Department, dated 29th June 1888, No. 717.

Order—dated 21st July 1888, No. 2231 W., Public Works.

Communicated to officers of the Public Works Department for information and guidance, in continuation of G.O. No. 680 W., dated 15th March 1886.

2. With reference to paragraph 6, controlling officers of the department and Examiners of Accounts will be responsible for seeing that the service books of the subordinates in their own offices are verified in each year, the actual duty of verification being delegated to a responsible clerk. In each division the Executive Engineer will be responsible for the annual verification of the service books of every subordinate for whom such book should be kept.

3. The quarterly returns prescribed in para. 7 should be prepared in tabular form, a consolidated return by divisions being submitted to the Chief Engineer by each Superintending Engineer. The returns from other controlling officers and Examiners should also be forwarded to the Chief Engineer, Public Works Department, who will submit an abstract consolidated statement to Government in the Pension Department.

4. The returns for the quarter ended 30th June 1888 should be prepared and submitted at once.

(True Extract.)

(Signed) J. O. HASTED, Colonel, R.E.,
Secretary to Govt., P.W.D.

To the Chief Engineer for Irrigation.
" Consulting Engineer for Railways.
To Superintending Engineers.
To the Consulting Architect to Government.
" Examiner, Public Works Accounts.
" Examiner, Railway Accounts.
" Pension Department.

Exd. F. R. Bantleman.
Spare Copies

3

GENERAL.
ESTABLISHMENT.

Govt. of {1888} Madras.

PUBLIC WORKS.

Dated July, 21*st*.

Read. *Encl.*

G.O., 21st July 1888, No. 2231 W.

9954

JULY.

Verification of Applications for Pensions

Orders on Proceedings of the Pension Department issuing instructions to the heads of departments regarding the maintenance of service books and the prompt —; and requesting the submission for a time of returns showing how far effect has been given to these instructions.

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

999

26th December 1877, No. 2957.

Service Books.

Read the following papers :—

From the Chemical Examiner, Madras,	dated	15th	Nov.	1876, No.	565
„ Secretary to the Committee for the Examination of Assistants,	„	17th	„	„ „	1813
„ Resident in Travancore and Cochin,	„	20th	„	„ „	97
„ Tamil Translator to Government,	„	8th	Dec,	„ „	311
„ Senior Magistrate of Madras,	„	11th	„	„ „	189
„ Malayalam Translator to Government,	„	12th	„	„ „	61
„ Judges of the Madras Court of Small Causes	„	18th	„	„ „	297
„ Special Assistant Agent and Superintendent of Hill Jail, Russelkondah,	„	5th	Jan.	1877 „	3
From Mr. R. P. Campbell, Magistrate of Police,	„	11th	„	„ „	4
From the Superintendent of Stamps and Stationery	„	11th	„	„ „	629
„ Judge of the Court of Small Causes, Vellore,	„	13th	„	„ „	3
„ Secretary to the Commissioner for the U. C. S. Examinations,	„	15th	„	„ „	10
„ Acting Inspector-General of Registration	„	15th	„	„ „	12
„ Protector of Emigrants, Madras,	„	15th	„	„ „	5
„ Master Attendant, Administrative Department,	„	15th	„	„ „	315
„ Commissioner of Paper Currency,	„	15th	„	„ „	888
„ Inspector-General of Jails	„	15th	„	„ „	15
„ Inspector-General of Police,	„	19th	„	„ „	250
„ Accountant-General, Madras,	„	19th	„	„ „	714
„ District Judge of Trichinopoly,	„	22nd	„	„ „	27
„ „ „ of Madura,	„	30th	„	„ „	55
„ Director of Public Instruction,	„	8th	Feb.	„ „	511
„ Acting District Magistrate of Nilgiris,	„	17th	„	„ „	18
„ Private Secretary to His Grace the Governor,	„	22nd	„	„ „	732
„ District Judge of Trichinopoly,	„	7th	Mar.	„ „	111
Proceedings of Government, Military Department,	„	13th	„	„ „	1495
From the Acting Judge of the Court of Small Causes, Madura,	„	23rd	„	„ „	29
Proceedings of Government, Revenue Department,	„	23rd	May	„ „	2906
„ „ „	„	11th	June	„ „	3267
„ „ „	„	18th	„	„ „	3429

No. 179. ORDER THEREON, 26th December 1877, No. 2957.

With reference to an order in the Pension Department, dated 19th September 1876, No. 563, remarking on the practice which obtained of entering up the service books of servants only a few months or so before they retire from the Government service, all heads of departments were called upon in Order, No. 1122, dated the 9th October, to report whether *employés* in their respective departments had provided themselves with the service books required by section 69 of the Pension Code.

2. It appears from the replies above recorded that with some exceptions the servants in the several departments have been supplied with service books, and that steps were taken to supply books to those who had none.

3. The Governor in Council is of opinion that to ensure the service books being properly kept up, the chief subordinate in every office should be required to report to the head of the office at the close of each year whether the books of the several servants are correctly written up to date or not.

(True Extract.)

D. F. CARMICHAEL,
Chief Secretary.

To the Revenue Department.
„ the Military „
„ the Public Works „
„ all other Departments.
„ the Pension Department.

Govt. of {1877} Madras.

FINANCIAL.

To THE REVENUE DEPARTMENT,
&c. &c. &c.

Dated December, 26th
Issued

Recd. *Encl.*

G.O., 26th December 1877, *No.* 2957.

DECEMBER.
No. 179.

Service Books.—Orders on the subject of —, containing record of the services of Uncovenanted Servants, being properly kept.

15TH MARCH 1886, No. 680 W., PUBLIC WORKS.

999

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Establishment.

READ—the following paper:—
G.O., dated 22nd February 1886, No. 396, Public.

Order—dated 22nd February 1886, No 396, Public.

There being reason to believe that the orders with regard to the due and correct maintenance of the service books of public servants, who are required to keep them, are being neglected, His Excellency the Governor in Council resolves to call the attention of all officers to paragraph 3, G.O., Financial Department, No. 2957, dated 26th December 1877, the substance of which is embodied in S.O. of the Board of Revenue, No. 257, and to direct that, in future, the fact that these instructions have been carefully carried out shall be stated in the annual administration reports.

(True Extract.)

(Signed) W. WILSON,
Acting Chief Secretary.

ORDER—dated 15th March 1886, No. 680 W., Public Works.

Communicated to officers of the Public Works Department, for information and guidance, with advertence to G.O., dated 26th December 1877, No. 2957, Financial, and to paragraph 1026 of the Public Works Code.

(True Extract.)

(Signed) J. SHAW-STEWART, Colonel, R.E.,
Secretary to Govt., P.W.D.

To the Chief Engineer for Irrigation,
" Consulting Engineer for Railways,
To Superintending Engineers,
To the Consulting Architect to Government,
" Examiner, Public Works Accounts,
" " Guaranteed Railway "
" " State Railway "
} with copy of G.O., dated 26th December 1877, No. 2957, Financial.

Exd. E. Fernandez.
Spare Copies

25

GENERAL.
ESTABLISHMENT.

Govt. of {1886} Madras.

PUBLIC WORKS.

Dated March, 15th.

Recd. *Encl.*

G.O., 15th Mar. 1886, No. 680 W.

MARCH.

Service Books

Communicating to officers of the Public Works Department proceedings in the Public Department calling attention to orders regarding the due and correct maintenance of — of public servants and requesting that the fact that those orders have been carefully carried out may be noted in future annual administration reports.

229

GOVERNMENT OF MADRAS.

PENSION DEPARTMENT.

READ—the following papers :—

From the Accountant-General, Madras, dated 16th July 1887, No. 132-I.A.E.

From the Collector of Madura, dated 7th May 1888, No. 33.

ORDER—dated 29th June 1888, No. 717, Pension.

The applicant in this case retired on the 17th July 1886 and his pension papers were received by Government only on the 19th December 1887. The statement showing the various stages in the preparation and submission of the application sets out that everything "was done in regular course" and that there was no delay; but if this is the case, it would be difficult to conceive any more complete condemnation of the regular course of official business in the Madura district.

2. Most of the delay is said by the Collector to have been due (1) to the frequent return of the application to the Tahsildar for further information, and (2) to the late receipt of verified lists from various offices in which the applicant served. As regards the first of these causes, the Government observe that if all the errors and omissions had been pointed out in the first instance it should have been possible to obtain the requisite information by a single reference; and as regards the second cause, the attention of the Collector will be drawn to the orders requiring the verification of services before retirement. The applicant in the present case was 60 years of age when he left the service, so it cannot even be pleaded in excuse that his retirement was sudden and unexpected.

3. Again, the application was finally received in the Collector's office in August 1887, but it was not submitted to the Accountant-General until the 18th October, and even then it had to be returned for the supply of two extremely careless omissions.

4. The hardship which must be caused by such long delay in the grant of the retiring allowances upon which, in the majority of cases, the applicants depend for their means of livelihood, will perhaps best be conceived if Heads of offices apply the circumstances to themselves. Although the displeasure with which Government view delay in these cases has been frequently expressed, pension applications still continue to be treated as papers which may be dealt with leisurely instead of their disposal being regarded as a matter of urgency. His Excellency the Governor in Council, however, cannot permit his orders on this point to be disregarded and he will in future hold every Head of an office responsible for any delay that was avoidable.

5. That delay is, as a rule, preventible admits of no doubt, for applications from Police officers are almost invariably received within a few weeks after retirement. This is rendered possible by the careful manner in which the record and verification of the services of Police officers is maintained. A method of annual verification, which commends itself to Government, has already been introduced in the Chingleput district and His Excellency in Council is pleased to direct that this practice shall be extended to all other Civil departments. The Collector's circular explaining the procedure is annexed to this order for the information of all other Collectors and Heads of offices. The only difficulty in introducing this system will be the initial verification, which must of course deal with the whole of the previous service of each individual, and in many cases involve references to other offices and the taking of affidavits

3 6

and oral evidence. But this will have to be done only once, and each subsequent verification will be concerned only with the incidents that have occurred since the date of the last annual certificate of the verifying officer. Moreover, when an officer retires, the detailed verification which now takes place will not be required, so that the introduction of the system of annual check will entail no extra work in the long run, except in cases of retirement without pension, but will probably result in much saving of labor.

6. For the Land Revenue establishments the verifying officer will be the Treasury Deputy Collector, but as regards other branches of the Administration, the Government must leave it to Heads of Departments to direct by whom this duty is to be undertaken. Copies of the instructions issued by Heads of Departments should be forwarded for the information of Government.

7. The orders issued from time to time regarding the maintenance of service books and the prompt preparation of applications for pensions or gratuities have been so frequently disregarded that His Excellency in Council is compelled with regret to require for a time the submission of returns showing how far effect has been given to the instructions contained in the preceding paragraphs. These should be furnished by each Department every quarter and each should specify the name of the office, the total number of employés for whom service books are required to be maintained, and the number of these which were verified up to the end of the preceding quarter and in the quarter to which the return relates. Any delay that may have occurred in the progress of the work should be explained in a note. When the verification of services has once been brought up to date in any office, the return may be discontinued, but all inspecting officers should be careful to see when they examine the records of an office that the annual verification required by this order has been duly made.

(True Extract.)

H. A. STUART,
Under Secretary to Government.

To all Heads of Departments.

[Annexure

999

ANNEXURE.

CIRCULAR MEMORANDUM.

It has hitherto been the practice of the District to have Service Registers of officers, whether in the "superior" or "inferior" grades, brought up annually to the end of each official year, and then to have them verified by the Divisional Officer or Treasury Deputy Collector according as the individual concerned might be employed under a Divisional Officer or in the Collector's office, but the Accountant-General has recently drawn the attention of the Collector to the fact that this practice is not in accordance with the terms of the Civil Pension Code, which requires that all changes affecting the position of an officer should be recorded within the month in which the change takes place, and not after the close of the official year, and that in the "Service Book" every step in an officer's official life should be recorded *contemporaneously* with its occurrence, and be at once attested by the Head of his office. The Collector, therefore, issues the following instructions for the preparation and upkeep of the Service Registers :—

A Clerk or Accountant of each office will be especially entrusted with the duty of seeing to the correct preparation and maintenance of Service Registers and will be held personally responsible for any errors or neglect.

In the Collector's office—	
Sheristadar's and Vernacular Correspondence Departments, with the Vernacular Record Department.	The 25 rupees Clerk.
English Correspondence Department, with the English Record Department.	Do.
English and Vernacular Account Departments.	The 25 rupees English Accountant.
The Press Department	The Clerk who keeps the Press Accounts.
Treasury Department	The Treasury Accountant.
In the Sub-Collector's and General Charge Deputy Collector's offices.	Any Clerk whom the Sub-Collector or Deputy Collector may depute.
In the Tahsildars' Cutcherries	The second 20 rupees Gumastah.
In the Deputy Tahsildars' Cutcherries	The first Gumastah.

2. It will be the duty of these several Clerks, Accountants and Gumastahs to note in each servant's book every change as it takes place, and then to take the book to his Departmental Superior and have the change initialled and duly attested, viz., in the Sheristadar's or Vernacular Correspondence Departments, to the Huzur Sheristadar; in the English Correspondence Department, to the English Head Clerk; in the Sub-Collector's office, to the Sub-Division Sheristadar; in Taluks, to the Taluk Sheristadar, &c.

3. Such Departmental Superior will, after satisfying himself that the entry made by the Clerk is correct, take the book to the Head of his office, viz., Collector, Sub-Collector, Deputy Collector, Tahsildar or Deputy Tahsildar, as the case may be, and have the entry duly attested.

4. Once a year the books must be sent to be verified by the Treasury Deputy Collector in accordance with Board's Standing Order No. 257, and as all the books of the District cannot be done at once, the following distribution of the work is ordered :—

Offices.	When to be sent to the Treasury Deputy Collector.
Collector's office, all Departments	5th January.
Sub-Collector's office	15th February.
General Charge Deputy Collector's office ... Tahsildar ...	15th March.
Madurántakam Taluk and Uttramerur Deputy	5th April.
Chingleput Taluk	5th May.
Conjeeveram Taluk and Striperumbudur Deputy Tahsildar..	5th June.
Tiruvallúr Taluk and Sattiavedu Deputy Tahsildar ...	5th July.
Saidápet Taluk and Poonamallee Deputy Tahsildar	5th August.
Ponnéri Taluk	5th September.

5. The Treasury Deputy Collector will arrange to have the books verified with as little delay as possible and return them to the office whence received, bringing to the notice of the Head of the office or Divisional Officer any instance of error or neglect that may be observed in the upkeep of any book.

6. The Clerks entrusted with the duty of keeping these books, as above, will bear in mind that the chief points to be attended to by them are to see that—

(1) all dates of commencement and termination of service in an appointment with the rate of pay are correctly noted,
(2) all leaves (except casual) duly recorded,
(3) suspensions noted,
(4) cause of termination of service, whether by promotion, transfer, degradation, &c., duly given,

7

(5) that all erasures or interpolations are duly initialled by the Head of the office,
(6) that the necessary signatures of the officers, &c., in the proper columns are obtained,
(7) that no certificates of a personal character are entered in column 8, and
(8) that the surname or house name is always correctly given in column 1, page 1.

7. When a servant is transferred from one office to another the necessary entry of termination, reason, &c., will be made in the office from which the transfer is made, the entry will be duly attested by the Head of that office and the book will then be transmitted to the Head of the office to which the servant has been transferred, who will thenceforward have the book duly kept up in his office. The officer thus receiving the book will, however, be at liberty to return it if he should find any error or omission in it and have the error rectified or omission supplied, and the book retransmitted.

8. The date of commencement of service will be the date from which a servant draws the pay of an appointment, and the date of termination the date from which he ceases to draw the pay of that appointment. Periods occupied in transit from one appointment to join another will thus be reckoned as service in the appointment, the pay of which the servant is allowed during transit.

9. Effect is to be at once given to these instructions, and the transmission of the books to the Treasury Deputy Collector for verification in accordance with paragraph 4 above will begin from the commencement of 1882.

10. Divisional Officers are further requested to make it convenient, either during the Jamabundy, or when on tour in their Taluks, to inspect the Service Books kept in the Tahsildar's and Deputy Tahsildar's Cutcherries in their Divisions and to see that they are duly kept in accordance with these instructions, and take due notice of any instance of neglect or omission.

J. F. PRICE,
Collector.

Saidápet, 10th November 1881.

Exd. P. L. Pereira.

Govt. of {1888} Madras.

PENSION.

Issued

Recd. *Encl.*

G.O., 29th June 1888, No. 717.

JUNE.

Verification of Applications for Pensions.

Issuing instructions to the Heads of Departments regarding the maintenance of service books and the prompt —, and requesting the submission for a time of returns showing how far effect has been given to these instructions.

EXAMINED
2 MAR 1889
DESPATCHED

Enclosure

Office of the Surgeon General with the Government of Madras
Fort St George 20th February 1889

No. 975

929

From

The Secy: Surgeon General
with the Government of Madras
Fort St George

929

To

The Examiner
Public Works Accounts.

Sir,

In reply to your letter No. 93x of 14th February 1889, in which you request to be furnished with a copy of the authority for the statement that "Government have fixed the responsibility for the maintenance of service books on the Heads of the Departments to which the subordinates belong", I have the honor, by order, to say that G.O. No. 717 of 29th June 1888, Pension, contains the authority and a copy of it can be obtained from Government. In it Government have required Heads of Departments to furnish copies of the instructions issued by them

for the verification of the service books of subordinates serving under them.

2. In para 7 of the G. O. quoted above it is expressly laid down that quarterly returns are to be submitted to Government by each Department showing how far effect has been given to the instructions contained in it, and directing that each should specify the name of the office, and the total number of employés for whom service books are required to be maintained; the only offices under the control of the Head of the Medical Department, are the offices presided over by Medical Officers, and the employés of such offices are the medical subordinates serving under the Medical Officer in charge of the office.

3. The service books of the medical subordinates serving in a district are maintained by the District Surgeon who is held responsible that they are kept up to date, and are not in the custody of the various Municipal or Taluq Boards under whom the subordinates are immediately serving, and this is invariably the case because of the often questions affecting the professional character of a subordinate arise, which a non-professional person would not be in a position to thoroughly appreciate but which might require notice in the subordinate's service book. Moreover medical subordinates in purely Government appointments are liable to removal by order of the Surgeon General, and the duty of forwarding the service book of a subordinate to the Medical Officer under whom he is next to serve, lies with the Medical Officer, not the head of the office to whom the subordinate was temporarily attached for duty.

4 All applications for leave from medical subordinates are sent through the Medical Officer to the Surgeon General, and no punishment can be inflicted without the knowledge and approval of the Medical Officer under whom the subordinate is serving and of the Surgeon General.

5. From the above considerations, I am directed to say, Surgeon General Bidie is unable

unable to see what possible advantage there could be, in transferring the service books of medical subordinates from the care of Medical Officers, to that of the head of the office with whom they may be temporarily employed; especially as the course at present followed appears to be in harmony with the whole spirit and tenour of the latest order on the subject.

6. Rule 6, Section 129 Civil Pension Code quoted by you refers in the opinion of the Surgeon General to cases of men permanently employed in an office and not to members of one department whose services may have been placed at the disposal of another department for temporary duty.

I have the honor to be
Sir
Your most obedient servant

C Mathewson M. B. Surgeon
Secy: Surgeon General
with the Govt of Madras.

1889

EXAMINER No. 1776 2 MAR 89 P. W. ACCTS. MADRAS

From

The Secy: Surgeon General
with the Govt of Madras
Fort St George

Dated 20th February 1889
Recd
Desp: 1st March.

No 975

Subject

States that G.O. No. 717 of 29th June 1888 Pension, contains the authority, stating "that Govt have fixed the responsibility for the maintenance of service books on the heads of the Depts: to which the subordinates belong."

975

H Genl. No.

188 .

12

[C. No. 8.] 10

GOVT. OF MADRAS. } 1889. { P. W. DEPT.

EXAMINER, P. W. ACCOUNTS.

Madras, 29th March 1889.

OFFICE NOTE No. 416

SECRETARY TO GOVERNMENT 1 APR. 89 P.W. DEPARTMENT, MADRAS.

To

W.

I beg to forward herewith a letter in original (to be returned) from the Secretary, Surgeon General with the Government of Madras on the subject of the officer who is responsible for the maintenance of service books of medical subordinates attached to the P.W.Department. The Surgeon General states that as the medical subordinates are under his orders for discipline irrespective of the departments to which they may be attached, their service books should be maintained in the medical department.

2. I quite agree with the Surgeon General as to the expediency of making the District Surgeon and not the Executive Engineer responsible, but a distinct ruling of Government on this point is desirable so that it may be clearly understood in the P.W.Department whether the Executive Engineer, and indirectly the

Examiner, are responsible for seeing that service books are maintained for all medical subordinates employed in the department, or not.

C.

Lis 2231 W 21.7.88
" 651 W. 15.3.86.

Enc. 1

I think the contention of the Surgeon General a just one, and I do not consider that the Ly. Insp. should have the onus put upon him of keeping up the service book of a Medical Subordinate that may happen to be temporarily attached to the department.

1.4.89

I agree. Medical subordinates attached Ord. Dpts. are not exempt from the control of the Dist. Surgeons & Surgeon Genl.

4/4

1.4.89.

3.4.89

CHIEF SECRETARY'S GOVERNMENT OF MADRAS 5 APL 89

5P

Genl Estabt

Paisworth Esq

A

HCS 7 Apl

The service regulations medical & hospital to the Dist Surgeon should be a similar under the orders of his own departments as he is not exempt from the control of the District Surgeon & Surgeon General the responsibility attached to officers of the Medical Dept. in connection with

Geo J Bull Lieut

4.4.89

Recd 5.4.89

989

6

13

Govt. of 1889 Madras.

PUBLIC WORKS.

Dated 11/4/89.

Read. Encl.

G.O. 10 Cyl 1889 No. 5994

Rect. Statement & attached to the Mr dept

The Service Register of — to be maintained under the orders of the head of this or a dept. as he is. under the control of the Surgeon & Surgeon General, the Mr dept not being responsible in connection therewith.

200/10

(13)

Mr dept 10/4