

(1) பக்கங்களின் எண்ணிக்கை 12

(2) புதுக்கித் திருப்பிய நாள் 2/10

(3) ஆதாரங்குறிப்பவர் சுருக்கொப்பம்

தமிழ்நாடு ஆவணக் காப்பகம்.

தமிழ்நாடு அரசு

P.W.D. துறை

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அரசாணை எண்.

மு. கோப்புத் தாள் எண்.

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அச்சகம்
பலவகை

நாள் :

6-12-1889

198

மடிக்கவோ கண்டபடி கையாளவோ கூடாது

6 sheets

Mr.

ஆவண கா-1-18,006-15-6-87.

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GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Account.

READ—the following :—

Circular from the Government of India, Public Works Department (Account—General), dated Simla, 23rd October 1889, No. 20, Public Works.

Transfers of Charge of Divisions and Sub-divisions.

Read—the following extract from the Report by the Committee on Public Works Accounts.

SUBJECT No. XXI.

Transfers of Charge of Divisions and Sub-divisions.

399. The orders regarding transfers are contained in paras. 111 to 133, chapter X, excepting para. 130, volume I of Code, and on forms Nos. 129 C and 129 D.

400. It has been the custom in some parts of the Department (and this is in fact ordered on the form) to require the form, provided for use on the occasion of a transfer of divisional accountants (129 D) to be filled up by the relieved and relieving Executive Engineers, when a division changed hands; but it is understood that it is not the intention to use this form in such cases in future.

401. *Use of a catechetical form.*—The question arises whether any form containing detailed questions for answer is necessary; and, if necessary, what shape it should take. It will be observed that by paras. 121 and 122 of the portion of the Code quoted, the relieved officer is required to give a memorandum to the relieving officer descriptive of the division generally and explaining all circumstances requiring special notice or action.

402. *Permanent and temporary transfers.*—A question has been raised whether the same detailed procedure is necessary in the case of a transfer which is intended to last not over three months, as is requisite in the case of a permanent transfer of charge. It has to be borne in mind that such temporary transfers not infrequently become permanent; and therefore the same procedure appears necessary to be followed.

403. *What is necessary.*—The Committee considers that forms Nos. A and B referred to in paras. 112 and 113 of the chapter quoted above, together with the memorandum prescribed in paras. 121 and 122, should be sufficient in cases of permanent transfer; and that, except in cases of sickness, it is unsafe to allow any other procedure in cases of temporary transfer.

404. *Transfer form B.*—No useful result follows from requiring the balances in the hands of sub-divisional officers to be made up to date of transfer, and it should be sufficient to refer to the latest balance returns prepared, and to record that it had been ascertained that the stock returns were prepared up to date. No lists of records, stock or tools and plant, should be made except of those in the personal charge of the relieved officer and by him made over to his successor personally.

405. *Salary to two officers.*—The occasional necessity of allowing full salary to the relieving and relieved officers in the same division, while the transfer is in course of execution, should be recognised, it being left to the Superintending Engineer to check any unnecessary delay.

406. *Record of Divisional transfers.*—Transfer papers of divisional officers should be finally recorded in the Superintending Engineer's office.

407. *Transfers of Sub-divisions, para. 128.*—The orders on this subject appear satisfactory. The transfer papers should be recorded in the divisional office.

GENERAL.
ACCOUNT.

Govt. of {1889} Madras.

PUBLIC WORKS.

Dated December, 6th.

Recd.

Encl.

G.O., 6th Dec. 1889, No. 3472 W.

DECEMBER.

Transfers of Charge of Divisions and Sub-divisions

Resolution of the Government of India accepting the recommendations of the Committee on Public Works Accounts regarding —, communicated to officers of the Public Works Department.

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the Committee on Public Works Accounts.

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GENERAL.
ACCOUNT.

Govt. of {1889} Madras.

PUBLIC WORKS.

Dated December, 6th.

Recd.

Encl.

G.O., 6th Dec. 1889, No. 3472 W.

DECEMBER.

Transfers of Charge of Divisions and Sub-divisions

Resolution of the Government of India accepting the recommendations of the Committee on Public Works Accounts regarding —, communicated to officers of the Public Works Department.

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On

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For orders whether
this circular shall
be sent to C in the
first instance for
transmission.

C
2.12.89

Order can issue

W
2.12.89

Circular No. 20 Public Works.

GOVERNMENT OF INDIA.

PUBLIC WORKS DEPARTMENT.

ACCOUNT.

General.

Simla, the 23rd October, 1889.

Transfers of Charge of divisions and subdivisions.

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403. *What is necessary.*—The Committee considers that forms Nos. A and B referred to in paragraphs 112 and 113 of the chapter quoted above, together with the memorandum prescribed in paragraphs 121 and 122, should be sufficient in cases of permanent transfer; and that, except in cases of sickness, it is unsafe to allow any other procedure in cases of temporary transfer.

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407. *Transfers of sub-divisions, para. 128.*—The orders on this subject appear satisfactory. The transfer papers should be recorded in the divisional office.

408. *Register of incumbents of charges.*—The keeping up of a register of officers in charge of divisions and sub-divisions showing the periods of incumbency, was suggested by an officer of much experience. It would often facilitate inquiries into transactions of remote date.

RESOLUTION.—The recommendations of the Committee are accepted.

2. In the case of a transfer of a divisional charge, no catechetical form need be used, and the procedure prescribed on chapter X of the P. W. Code will be modified in the manner suggested in paragraphs 403 and 404 of the report.

3. In reference to paragraph 405 it may be explained that no emoluments in the nature of charge or acting allowance attached to a post can be drawn by two officers at once. The relieving officer will not be entitled to such allowances till the transfer is complete and the relieved officer has ceased to draw them; but the relieving officer will be entitled to his former rate of salary for the period taken up in assuming charge.

4. In the absence of any advice to the contrary, the examiner will assume that the transfer has been conducted with sufficient expedition, and will pass the full salaries admissible to both officers.

5. This order is applicable to the Buildings and Roads, Irrigation, and Railway Construction Branches of the department.

ORDER.—Ordered, that the foregoing be communicated to the Local Gov-

The Governments of Madras, Bombay, Bengal, the North-Western Provinces and Oudh, and the Punjab. ernments and Ad-
The Chief Commissioners, Central Provinces, Burma, Assam and Coorg. ministrations and
The Resident at Hyderabad. to the Officers noted
The Resident at Mysore (for information). in the margin, for
The Agents to the Governor General for Central India, Rajputana, and Baluchistan. information and
The Superintendent of Port Blair, and Chief Commissioner, Andaman and Nicobar Islands. guidance.
The Director General of Telegraphs (for information).
The Accountant General, Public Works Department.
The Director General of Railways.
The Consulting Engineers to the Government of India for Railways, Calcutta, Lucknow, and Central Division (for information).
The Comptroller General (for information).

R. W. Lambert

Colonel, R.E.,

Secretary to the Govt. of India.

To
The Secretary to the Government of Madras.

with 80 spare copies

Current No.

From

The Govt of India
P.W. D.

ENCLOS.—

Car. No. 20. P. M.

Dated 23-10-89

Received 29.12.1969

SUBJECT.

Accepting with remarks the
recommendations of the
Committee on P.W. accounts
re- transfers of charge
of divisions and sub-divisions

DISPOSAL.

No.

Dated _____

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+ Co.
Commune

Office of the P. W. Secy
for information & guidance

Ch. S. for J. V. $\frac{1000}{212.89}$
C. S. for R. V. $\frac{1000}{212.89}$
Ch. S. P. Power $\frac{1000}{212.89}$
Duke, Duke $\frac{1000}{212.89}$
Ch. S. $\frac{1000}{212.89}$
E. S. $\frac{1000}{212.89}$

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Govt. of Madras.

PUBLIC WORKS.

Dated

Recd.

Encl.

G.O. ~~1867~~ 1867 No. 3472 W.

Transfer of charge of
divisions & subdivisions

Resolution of the Govt
accepting the recommendation
of the Committee on P.W. Accounts
regarding — Command to
officers of the P.W.D.