

Govt. of {1889} Madras.

MILITARY.

To THE ADJUTANT-GENERAL,
&c., &c., &c.

Dated July, .

Issued

Recd.

Encl.

G.O., July 1889, No. .

JULY.

Nos. .

Furlough and Leave—Non-Commissioned Officers.

Leave on Private Affairs.—Intimation from Her Majesty's Government that when — for six months to England is granted to any non-commissioned officer at a time when such leave of absence would not permit of his returning to India by a troopship within the period of that leave, he should be given to understand that he must return to India at his own expense (*In re case of Store Sergeant T. Gardiner, Madras Ordnance Department*).

No. 226/1889. 8.8
Comm to officers
of the S. W. D. in Cont
- number of 3404
2/13. 12. 1889

(Sd) RRR

S. S.
A. G. Cant
Exa G. W. H. S.

GOVERNMENT OF MADRAS.

MILITARY DEPARTMENT.

Furlough and Leave—Non-Commissioned Officers.

Read the following :—

No. *Extract of a Military Letter from the Right Honorable the Secretary of State for India ; dated 6th June 1889, No. 130.*

Para. 13. I forward herewith copy of correspondence noted in the margin, from which it will be seen that Store Sergeant T. Gardiner, Madras Ordnance Department, who was granted six months' furlough to this country on private affairs, from the 16th March last, has been permitted to remain in this country until the departure of the first Indian troopship.

I desire to point out that six months' leave of absence would permit of a man returning to India by a troopship within the period of that leave, provided only he came by the last troopship of the season and returned by the first troopship of the following season. I have therefore to request that, when leave on private affairs is granted to any non-commissioned officer at a time when such an arrangement would not be possible, he should be given clearly to understand that he must return to India at his own expense.

No. 929-G.

Furlough and Leave—Non-Commissioned Officers.

Copy forwarded, in continuation of Military Department No. 1607-A, dated 10th November 1887, to the Secretary to the Government of Madras, Military Department, for the information of the Governor in Council.

* * * * *

(By Order.)

FORT WILLIAM,
8th July 1889.

(Signed) J. A. MILEY, Major,
for Secy. to the Govt. of India.

No. ORDER THEREON, July 1889, No.

No. 7479, dated 29th November 1887. Communicated to His Excellency the Commander-in-Chief with reference to the Proceedings of Government cited in the margin.

„ 4470, „ 8th July 1889.

(True Extract.)

(Signed) A. KENNEY-HERBERT, Brigdr.-Genl.,
Secretary to Government.

To the Adjutant-General.

„ Quarter Master General.
„ Inspector-General of Ordnance.
„ Public Works Department.
„ Controller of Military Accounts.

Exd. J. Moses.

Govt. of {1889} Madras.

MILITARY.

To THE ADJUTANT-GENERAL,
&c., &c., &c.

Dated July,

Issued.

Recd.

Encl.

G.O., 1st ^{August} July 1889, No. 5120.

JULY.

Nos. 4-5.

Furlough and Leave—Non-Commissioned Officers.

Leave on Private Affairs.—Intimation from Her Majesty's Government that when — for six months to England is granted to any non-commissioned officer at a time when such leave of absence would not permit of his returning to India by a troopship within the period of that leave, he should be given to understand that he must return to India at his own expense (*In re case of Store Sergeant T. Gardiner, Madras Ordnance Department*).

MILITARY DEPARTMENT, JULY 1889, No. .

GOVERNMENT OF MADRAS.

MILITARY DEPARTMENT.

Furlough and Leave—Non-Commissioned Officers.

Read the following :—

No. 4 . *Extract of a Military Letter from the Right Honorable the Secretary of State for India ; dated 6th June 1889, No. 130.*

Para. 13. I forward herewith copy of correspondence noted in the margin, from which it will be seen that Store Sergeant T. Gardiner, Madras Ordnance Department, who was granted six months' furlough to this country on private affairs, from the 16th March last, has been permitted to remain in this country until the departure of the first Indian troopship.

I desire to point out that six months' leave of absence would permit of a man returning to India by a troopship within the period of that leave, provided only he came by the last troopship of the season and returned by the first troopship of the following season. I have therefore to request that, when leave on private affairs is granted to any non-commissioned officer at a time when such an arrangement would not be possible, he should be given clearly to understand that he must return to India at his own expense.

No. 929-G.

Furlough and Leave—Non-Commissioned Officers.

Copy forwarded, in continuation of Military Department No. 1607-A, dated 10th November 1887, to the Secretary to the Government of Madras, Military Department, for the information of the Governor in Council.

* * * * *

(By Order.)

FORT WILLIAM,
8th July 1889.

(Signed) J. A. MILEY, Major,
for Secy. to the Govt. of India.

No. 5.

ORDER THEREON, 1st August 1889, No. 5120

No. 7479, dated 29th November 1887.
,, 4470, ,, 8th July 1889.

Communicated to His Excellency the Commander-in-Chief with reference to the Proceedings of Government cited in the margin.

(True Extract.)

(Signed) A. KENNEY-HERBERT, Brigdr.-Genl.,
Secretary to Government.

To the Adjutant-General.

„ Quarter Master General.
„ Inspector-General of Ordnance.
„ Public Works Department.
„ Controller of Military Accounts.

Exd. J. Moses.

Govt. of {1889} Madras.

MILITARY.

To THE ADJUTANT-GENERAL,
&c., &c., &c.

Dated July, .

Issued

Recd.

Encl.

G.O., July 1889, No. .

JULY.

Nos. .

Furlough and Leave—Non-Commissioned Officers.

Leave on Private Affairs.—Intimation from Her Majesty's Government that when — for six months to England is granted to any non-commissioned officer at a time when such leave of absence would not permit of his returning to India by a troopship within the period of that leave, he should be given to understand that he must return to India at his own expense (In re case of Store Sergeant T. Gardiner, Madras Ordnance Department).

No 2269 W of 17th August 1889

Communicated to
officers of the Public
Works Department in
continuation of G.O.
3404 W of 13th December
1889.

1st/ R.R.C. D.B

W

Langues

C. A. to Govt

Eqw. P. W. Steets

MILITARY DEPARTMENT, JULY 1889, No.

GOVERNMENT OF MADRAS.

MILITARY DEPARTMENT.

Furlough and Leave—Non-Commissioned Officers.

Read the following:—

No. Extract of a Military Letter from the Right Honorable the Secretary of State for India; dated 6th June 1889, No. 130.

Para. 13. I forward herewith copy of correspondence noted in the margin, from which it will be seen that Store Sergeant T. Gardiner, Madras Ordnance Department, who was granted six months' furlough to this country on private affairs, from the 16th March last, has been permitted to remain in this country until the departure of the first Indian troopship.

I desire to point out that six months' leave of absence would permit of a man returning to India by a troopship within the period of that leave, provided only he came by the last troopship of the season and returned by the first troopship of the following season. I have therefore to request that, when leave on private affairs is granted to any non-commissioned officer at a time when such an arrangement would not be possible, he should be given clearly to understand that he must return to India at his own expense.

No. 929-G.

Furlough and Leave—Non-Commissioned Officers.

Copy forwarded, in continuation of Military Department No. 1607-A, dated 10th November 1887, to the Secretary to the Government of Madras, Military Department, for the information of the Governor in Council.

FORT WILLIAM,
8th July 1889.

(By Order.)

(Signed) J. A. MILEY, Major,
for Secy. to the Govt. of India.

No. ORDER THEREON,

July 1889, No.

No. 7479, dated 29th November 1887.
,, 4470, ,, 8th July 1889.

Communicated to His Excellency the Commander-in-Chief with reference to the Proceedings of Government cited in the margin.

(True Extract.)

(Signed) A. KENNEY-HERBERT, Brigdr.-Genl.,
Secretary to Government.

To the Adjutant-General.

„ Quarter Master General.
„ Inspector-General of Ordnance.
„ Public Works Department.
„ Controller of Military Accounts.

Exd. J. Moses.

P.W. Cus. 7324
Govt. of {1889} Madras.
MILITARY.

To THE ADJUTANT-GENERAL,
&c., &c., &c.

Dated July,

Issued

Recd.

Encl.

G.O., / July 1889, No. 5729

JULY.

Nos.

Furlough and Leave—Non-Commissioned Officers.

Leave on Private Affairs.—Intimation from Her Majesty's Government that when — for six months to England is granted to any non-commissioned officer at a time when such leave of absence would not permit of his returning to India by a troopship within the period of that leave, he should be given to understand that he must return to India at his own expense (In the case of Store Sergeant T. Gardiner, Madras Ordnance Department).

Communicated to
officers of the Public
Works Department in
continuation of G.O.
3402 w.d. 13 December
1887.

Ches
S. S. 85

Singer
C.A. to Govt.
in reply
20/8/89
replies to only
2/8

1489.4

with order

2/8-2/8

GOVERNMENT OF MADRAS.

MILITARY DEPARTMENT.

Furlough and Leave—Non-Commissioned Officers.

Read the following :—

No. *Extract of a Military Letter from the Right Honorable the Secretary of State for India ; dated 6th June 1889, No. 130.*

Para. 13. I forward herewith copy of correspondence noted in the margin, from which it will be seen that Store Sergeant T. Gardiner, Madras Ordnance Department, who was granted six months' furlough to this country on private affairs, from the 16th March last, has been permitted to remain in this country until the departure of the first Indian troopship.

I desire to point out that six months' leave of absence would permit of a man returning to India by a troopship within the period of that leave, provided only he came by the last troopship of the season and returned by the first troopship of the following season. I have therefore to request that, when leave on private affairs is granted to any non-commissioned officer at a time when such an arrangement would not be possible, he should be given clearly to understand that he must return to India at his own expense.

No. 929-G.

Furlough and Leave—Non-Commissioned Officers.

Copy forwarded, in continuation of Military Department No. 1607-A, dated 10th November 1887, to the Secretary to the Government of Madras, Military Department, for the information of the Governor's Council.

* * * * *

(By Order

FORT WILLIAM,
8th July 1889.

(Signed) J. A. MILEY, Major,
for Secy. to the Govt. of India.

No. ORDER THEREON, *after* July 1889, No. 5720.

No. 7479, dated 29th November 1887.
,, 4470, ,, 8th July 1889.

Communicated to His Excellency the Commander-in-Chief with reference to the Proceedings of Government cited in the margin.

(True Extract.)

Kenney Herbert
Brigdr.-Genl.,

Secretary to Government.

To the Adjutant-General.

„ Quarter Master General.
„ Inspector-General of Ordnance.
„ Public Works Department.
„ Controller of Military Accounts.

Exd. J. Moses.

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

Read—the following papers :—

Proceedings of the Board of Revenue (Land Revenue), dated 22nd March 1889, Mis. No. 1755.

Read—Letter from the Collector of Anantapur, dated 15th March 1889, No. 26.

Resolution—dated 22nd March 1889, Mis. No. 1755.

The Accountant-General is requested, at a very early date, to place at the disposal of Public Works Department, out of the allotment sanctioned for the district, in Board's Proceedings, 13th March 1888, No. 241, the sum of Rs. 2,720 required for the repair of Ellanur channels in the Tadpatri taluk.

(True Extract.)

(Signed) M. HAMMICK,
Secretary.

No. 940.

Copy forwarded to the Examiner of Public Works Accounts, Madras, for information and guidance.

(Signed) T. W. RAWLINS,
Accountant-General.

To the Examiner of Public Works Accounts, dated 28th March 1889, No. 1641-C.

Forwarded.

2. The sanction of the Financial Department does not seem to have been obtained.

From the Examiner, Public Works Accounts, dated 11th April 1889, No. 473.

With reference to your endorsement, No. 1641-C., dated 28th March 1889, on letter from the Accountant-General, Madras, dated 26th March 1889, No. 940, regarding the provision of funds to the extent of Rs. 2,720 for carrying out certain repairs to Ellanur channel in the Tadpatri taluk, I beg to inquire whether the execution of the work in question by the Public Works Department was sanctioned by the Government as required by Public Works Department Code, paragraph 1339 A ; if so, please obtain the orders of Government in the Financial Department instructing the Accountant-General to place the sum of Rs. 2,720 at the disposal of the Public Works Department as required by paragraph 1886. Note (Standing Order, No. 305 of 1888) of the Public Works Code.

No. 70-D.

Copy of the foregoing correspondence is forwarded to the Financial Department, with the request that the sum of Rs. 2,720, required for repairs to the Ellanur channel in the Tadpatri taluk, may be placed at the disposal of this department, if it is considered that the execution of the work should be undertaken by the Public Works Department.

OOTACAMUND, (Signed) R. R. E. DRAKE-BROCKMAN, Lt.-Col., R.E.,
17th April 1889. *Ag. Joint Secy. to Govt., P.W.D.*

To the Financial Department.

Referred to the Board of Revenue for favor of report whether the work was completed and paid for last year.

2. If so, no appropriation will be necessary.

25th April 1889.

(Signed) J. F. PRICE,
Chief Secretary.

Proceedings of the Board of Revenue (Land Revenue), dated 17th July 1889, Mis. No. 4299.

Read—the following papers :—

Endorsement from the Government of Madras, Financial Department, dated 25th April 1889, No. 462-C.

Reference thereon, dated 8th May 1889.

Referred to the Collector of Anantapur for early report.

Letter from the Collector of Anantapur, dated 21st June 1889, No. 693.

Adverting to Board's reference on Government Register No. 844 of 1889, I have the honor to state that Rs. 2,029 out of the allotment of Rs. 2,720 for the repair of Ellanur channel had been spent at the close of the last official year and work to the value of Rs. 691 has yet to be done. I request also that the latter sum may be ordered to be placed at the disposal of the Public Works Department.

Resolution—dated 17th July 1889, Mis. No. 4299.

Submitted to Government with reference to their endorsement, dated 25th April 1889, No. 462, with the request that the work may be sanctioned and the balance, viz., Rs. 691, placed at the disposal of the Department of Public Works for appropriation during the current year.

(True Copy and Extract.)

(Signed) M. HAMMICK,
Secretary.

To the Chief Secretary to Government, Public Department,
with Government reference returned.

Copy to the Collector of Anantapur.

ORDER—dated 30th July 1889, No. 475, Financial.

The expenditure in 1888-89 is sanctioned.

2. The balance (Rs. 691—six hundred and ninety-one) will be placed at the disposal of the Public Works Department by the Board of Revenue out of its grant for Minor works—Irrigation.

3. The Government considers that in such cases there is no need for its intervention, and that transfers from the Board's grant to that at the disposal of the Public Works Department should be effected by the Board in communication with the Accountant-General and the Chief Engineer for Irrigation.

4. Paragraph 1339 of the Public Works Code cannot be held to apply to the present case.

(True Extract.)

J. F. PRICE,
Chief Secretary.

To the Public Works Department.

„ Board of Revenue (Land Revenue)
„ Accountant-General.
„ Revenue Department.

Exd. W. H. French.

FINANCIAL.

No. 2268 W. of 17 August 1889

Communicated to the
Chief Engineer for Immigration
and the Examiner P.W. objects
for information and guidance.

154 P. R. C. D. B.

Issued

Recd.

Encl.

G.O., 30th July 1889, No. 475.

JULY.

Transfer of Funds.

Directing that the balance of Rs. 691 on account of repairs to the Ellanur channel in the Tadpatri taluk, Anantapur district, be placed at the disposal of the Public Works Department by the Board of Revenue, out of its grant for Minor works—Irrigation; and pointing out how, in such cases, — should be effected.

Ch. Engel for Susan

Exro. O. W. A

MADRAS RECORD OFFICE.

Block No.

Paper taken out of the Records from the charge of the Referencer,

Dept.

Press No. 2253 w 16-8. 1889.
Mis. No. 19
Rout. Range.

Date taken out.	FOR WHAT PURPOSE.			Initials of Referencer.	Date returned.	Initials of attender.
	Department.	C. No.	Year.			
2. 6-10	Cash Kuper P. W. D MR 224 w			SP	19/7/89	

5TH JULY 1889, No. 296, MARINE.

GOVERNMENT OF MADRAS.

MARINE DEPARTMENT.

READ—the following papers :—

From Captain H. A. STREET, Her Majesty's Indian Marine, Presidency Port Officer, to the Chief Secretary to Government, dated Madras, 9th March 1889, No. 92-G.

In accordance with the instructions contained in G.O., No. 462, dated 24th September 1888, I have the honor to submit, for the approval of Government, a proof of the rules defining the procedure which I propose should be adopted in future by the several heads of the departments (including Military) in engaging passages by steamers at Madras and the out-ports.

2. The rules have been seen by the different disbursing officers of the departments concerned, and have been generally approved by each. The Controller of Military Accounts, however, proposes that an addition should be made to Rule 6 of the rules relating to passages of Military officers, that a certificate should be supplied by the Agents that the rates charged are not more than are charged for private persons. It is for Government to decide whether this addition is necessary. I would point out, however, that the Accountant-General, in the case of passages for Civil servants, considers that the bills may be passed on the responsibility of the Agents under similar circumstances, and I think that the document required by the Controller of Military Accounts is scarcely necessary.

3. I forward two copies of the draft rules, one being for His Excellency the Commander-in-Chief, as required by the Government order under reference.

Reference, dated 20th March 1889.

Referred to the Military Department, for favor of His Excellency the Commander-in-Chief's remarks.

(By order.)

(Signed) W. S. MEYER,
Ag. Under Secy. to Govt.

From the Quartermaster-General, to the Secretary to Government, Military Department, dated Ootacamund, 7th May 1889, No. 1603A.

ABSTRACT.—Stating that His Excellency the Commander-in-Chief considers that the rules drawn up in connection with the engaging of passages by steamers at Madras, &c., will work satisfactorily, and observing that certain modifications will be necessary in the draft rules consequent on the abolition of the office of the Paymaster, Presidency.

From Lieut.-Colonel C. F. THOMAS, Controller of Military Accounts, to the Secretary to Government, Military Department, dated Madras, 21st June 1889, No. 69-G.

In returning your No. 3065, of 9th May 1889, with annexures, I have the honor to state that the certificate referred to by the Presidency Port Officer might be dispensed with, should Government consider it unnecessary.

2. The abolition of the Presidency Pay Office renders the following alterations in the proposed "Draft rules" necessary:—

In paragraph 1 (a), line 5, before the word "supported" insert "for pre-audit."

In paragraph 1 (b), line 2, omit the words "Quartermaster-General's department," and after "Fort St. George" in the last line insert "for pre-audit."

In paragraph 3, omit the words "Quartermaster-General's department."

In paragraph 4, line 5, after "granted," insert "by him;" and in line 6, omit the words "by the District Staff Officer." After "Fort St. George" in the same line, add "with a covering memorandum quoting the date and amount of the advance in adjustment of which the bills are forwarded. The advances will be charged to the Military Department as miscellaneous payments. It should be particularly noted that advances are not to be taken up from the Treasury in excess of the actual amount of the bills requiring adjustment at the time."

In paragraph 4 (a), line 1, for "Presidency Paymaster on" substitute the words "Accountant-General on warrants issued by the Pay Examiner to whom." Omit in the next line the words "made out" and insert before them the words "should be forwarded," add a comma after the word "department" in the same line.

In paragraph 7 (a), line 3, for "auditing" substitute "checking," and after "Fort St. George," in the last line, insert the words "for issue of the necessary payment warrant."

No. 4175.

Transferred to the Marine Department and the referred papers returned.

(By order.)

OOTACAMUND, 26th June 1889. (Signed) A. KENNEY-HERBERT, Brigdr.-Genl.,
Secy. to Govt., Military Department.

From Brigadier-General M. PROTHEROE, C.B., C.S.I., Quartermaster-General, to the Secretary to Government, Military Department, dated Ootacamund, 11th April 1889, No. 1423-A.

Adverting to the draft rules for the guidance of Military officers having to engage passages at Madras and the out-ports, referred for His Excellency the Commander-in-Chief's remarks under Military Department No. 2081, of 25th ultimo, I am desired to request information as to whether the term "out-ports" refers exclusively to the ports between Madras and Calcutta, or whether it includes also Rangoon and the ports on the Western Coast within the limits of the Madras Command.

No. 2640.

Referred to the Marine Department, with advertence to their No. 232, dated 20th March 1889.

(By order.)

OOTACAMUND, 18th April 1889. (Signed) A. KENNEY-HERBERT, Brigdr.-Genl.,
Secy. to Govt., Military Department.

ORDER—dated 5th July 1889, No. 296, Marine.

The draft rules submitted by the Presidency Port Officer for the guidance of Government officers having to engage passages at Madras and the outports are approved, subject to the alterations proposed by the Controller of Military Accounts

in the rules relating to Military officers, and will be published as an appendix to these proceedings. They should be brought into force without delay.

2. The term "outports" in these rules relates only to outports within the Madras Presidency over which alone the Marine Department of this Government has authority.

(True Extract.)

Chief Secretary.

To the Presidency Port Officer.
„ the Accountant-General.
„ the Military Department.
„ all other Departments of the Secretariat.
„ all Heads of Departments.

NOTE.—To be substituted for the copies previously supplied, which please destroy.

Exd. A. Raitt.

[Appendix.

APPENDIX.

RULES for the guidance of Officers in the Civil Department having to engage passages at Madras and at Out-ports.

Passages will be obtained *direct* from the Agents of the British India Steam Navigation Company, in the case of gazetted officers and their servants, by the officers themselves, and in the case of non-gazetted officers and establishment, by the immediate Head of the Department, on a requisition which should specify—

- (1) Number of passengers.
- (2) Name of passengers (age of children should always be given).
- (3) Port of disembarkation.
- (4) Name of steamer by which passage is required.
- (5) Class of passage, whether with or without diet.
- (6) Nature of the duty on which the officer or individual proceeds.
- (7) The officer to whom the passage bill should be presented for payment.

And such other information as may be required by the Agents.

[N.B.]—Strict attention to these instructions will obviate delay in the payment of the Agents' bills.

2. The Agents of the Company will present for payment the bill or bills for passage provided, to the paying officer named in the requisition, and these bills should be supported by (1) copy of requisition for passage, and (2) certificate of embarkation obtained from the officers themselves, except only in the case of an inferior servant, in which case a certificate from the officer with whom he travels should be accepted, and, when this is not practicable, by a certificate from the Agents themselves or Commanders of vessels that the person or persons for whom passage-money is claimed has or have actually embarked.

3. When passage bills are presented for payment to the officers named in the requisition, the paying officer will check the rates charged with reference to the contract rates published in the new agreement with the British India Steam Navigation Company where the line of passage is under contract, or, if not, with reference to the hand-book or other sources published by the Agents for the guidance of passengers; and when these two latter are not available, admit the bills as they are on the responsibility of the Agents, and, if found correct, pay the bills.

4. The scrutiny of the paying officers over the Agents' bills will extend only so far as the rates of passages are concerned, and they should not therefore delay the payment of the bill when the officers or establishment to whom passage was provided seem to them not to be entitled, under the rules, to the travelling allowance claimed; any such disallowance or recovery on account of table-money being recovered from the individuals concerned in their salary or travelling allowance bill as the case may be.

5. Expenses on account of boat-hire for embarking and disembarking should be defrayed by the officers themselves and recovered by them on their travelling allowance bill in the usual course.

RULES for the guidance of Military Officers having to engage passages at Madras and the out-ports.

1. *Single Passages* will be obtained *direct* from the Agents, B. I. S. N. Company, in either of the following ways without reference to the Port Officer:

- (a) At stations where there are no Staff Officers authorized to grant such passages, they will be obtained *on payment by the officer or individual ordered to travel*: the amount being afterwards recovered by him on a contingent bill submitted to the Pay Examiner, Fort St. George, for pre-audit, supported by (1) a copy of the order under which the officer or individual proceeds, (2) certificate that passage could not be provided for in a Government or contract steam vessel, (3) certificate from the Agent showing the amount actually paid for the passage.
- (b) At stations where there are Staff Officers—*on application by District Staff Officers*—the B. I. S. N. Company's Agent forwarding the bill for passage accompanied by (1) copy of requisition for passage and (2) embarkation certificate (which he will obtain direct from the Staff Officer of the district) to the Pay Examiner, Fort St. George, for pre-audit.

2. Expenses on account of boat hire for embarking and disembarking individual officers and their chargers are not allowed by the Regulations and will not be admitted.

3. *Passages for families and details not requiring special arrangements to be made for them to be obtained direct by the District Staff Officer*, without the intervention of the Port Officer; the bills to be forwarded for payment and adjustment as laid down in para. 1 (b) of these rules.

4. Bills on account of *boat hire expenses in connection with embarkation and disembarkation at out-ports* should be made out by the Port Department and be supported by the original requisitions and supplier's bills. An advance for the amount can be taken by the Port Officer from the nearest Civil Treasury, on a receipt for the same being granted by him, the bills with all sub-vouchers being at once forwarded to the Pay Examiner, Fort St. George, with a covering memorandum quoting the date and amount of the advance in adjustment of which the bills are forwarded. The advances will be charged to the Military Department as miscellaneous payments. *It should be particularly noted that advances are not to be taken up from the Treasury in excess of the actual amount of the bills requiring adjustment at the time.*

(a) At Madras, payment will be made by the Accountant-General on warrants issued by the Pay Examiner, to whom bills should be forwarded by the Port Department, supported by the countersigned indents of the District Staff Officer.

5. Staff Officers should be careful to state clearly in passage requisitions:—

- (1) The nature of the duty on which the officer or individual is proceeding.
- (2) The class of accommodation that should be provided in terms of the Transport Regulations and the contract.
- (3) The quantity of baggage allowed by Regulation.
- (4) The Regulation or authority under which the passage is granted.
- (5) The officer to whom the passage bill should be presented for payment.

N.B.—Strict attention to these instructions will obviate delay in adjustment of the bills.

6. When passage bills are presented for payment to the officers named in the requisition, the paying officer will check the rates charged with reference to the contract rates published in the new agreement with the B. I. S. N. Company where the line of passage is under contract, or if not, with reference to the hand-book or other sources published by the Agents for the guidance of passengers; and when these two latter are not available, admit the bills as they are, on the responsibility of the Agents, and, if found correct, pay the bills.

7. *Special Accommodation*.—When special accommodation is required, as, for instance, in the case of large details and regiments, the necessary arrangements will be made through the Port Officer:—

- (a) The bills for such passages will be forwarded by the steamer Agent supported by the necessary vouchers to the Presidency Port Officer, Madras, who, after checking the same, will forward the bills to the Pay Examiner, Fort St. George, for issue of the necessary payment warrant.
- (b) The bills on account of boat-hire expenses in connection with embarkation and disembarkation will be paid and adjusted as in paragraph 4 above.

Govt. of {1889} Madras.

MARINE.

Issued

Recd.

Encl.

G.O., 5th July 1889, No. 296.

JULY.

Engaging of passages by Government Officers.

Approving, with the alterations noted, the draft rules submitted by the Presidency Port Officer for the guidance of Government Officers having to engage passages by steamers at Madras and the outports.

5TH JULY 1889, No. 296, MARINE.

GOVERNMENT OF MADRAS.

MARINE DEPARTMENT.

READ—the following papers :—

From Captain H. A. STREET, Her Majesty's Indian Marine, Presidency Port Officer, to the Chief Secretary to Government, dated Madras, 9th March 1889, No. 92-G.

In accordance with the instructions contained in G.O., No. 462, dated 24th September 1888, I have the honor to submit, for the approval of Government, a proof of the rules defining the procedure which I propose should be adopted in future by the several heads of the departments (including Military) in engaging passages by steamers at Madras and the out-ports.

2. The rules have been seen by the different disbursing officers of the departments concerned, and have been generally approved by each. The Controller of Military Accounts, however, proposes that an addition should be made to Rule 6 of the rules relating to passages of Military officers, that a certificate should be supplied by the Agents that the rates charged are not more than are charged for private persons. It is for Government to decide whether this addition is necessary. I would point out, however, that the Accountant-General, in the case of passages for Civil servants, considers that the bills may be passed on the responsibility of the Agents under similar circumstances, and I think that the document required by the Controller of Military Accounts is scarcely necessary.

3. I forward two copies of the draft rules, one being for His Excellency the Commander-in-Chief, as required by the Government order under reference.

Reference, dated 20th March 1889.

Referred to the Military Department, for favor of His Excellency the Commander-in-Chief's remarks.

(By order.)

(Signed) W. S. MEYER,
Ag. Under Secy. to Govt.

From the Quartermaster-General, to the Secretary to Government, Military Department, dated Ootacamund, 7th May 1889, No. 1603A.

ABSTRACT.—Stating that His Excellency the Commander-in-Chief considers that the rules drawn up in connection with the engaging of passages by steamers at Madras, &c., will work satisfactorily, and observing that certain modifications will be necessary in the draft rules consequent on the abolition of the office of the Paymaster, Presidency.

From Lieut.-Colonel C. F. THOMAS, Controller of Military Accounts, to the Secretary to Government, Military Department, dated Madras, 21st June 1889, No. 69-G.

In returning your No. 3065, of 9th May 1889, with annexures, I have the honor to state that the certificate referred to by the Presidency Port Officer might be dispensed with, should Government consider it unnecessary.

2. The abolition of the Presidency Pay Office renders the following alterations in the proposed "Draft rules" necessary:—

In paragraph 1 (a), line 5, before the word "supported" insert "for pre-audit."

In paragraph 1 (b), line 2, omit the words "Quartermaster-General's department," and after "Fort St. George" in the last line insert "for pre-audit."

In paragraph 3, omit the words "Quartermaster-General's department."

In paragraph 4, line 5, after "granted," insert "by him;" and in line 6, omit the words "by the District Staff Officer." After "Fort St. George" in the same line, add "with a covering memorandum quoting the date and amount of the advance in adjustment of which the bills are forwarded. The advances will be charged to the Military Department as miscellaneous payments. *It should be particularly noted that advances are not to be taken up from the Treasury in excess of the actual amount of the bills requiring adjustment at the time.*"

In paragraph 4 (a), line 1, for "Presidency Paymaster on" substitute the words "Accountant-General on warrants issued by the Pay Examiner to whom." Omit in the next line the words "made out" and insert before them the words "should be forwarded," add a comma after the word "department" in the same line.

In paragraph 7 (a), line 3, for "auditing" substitute "checking," and after "Fort St. George," in the last line, insert the words "for issue of the necessary payment warrant."

No. 4175.

Transferred to the Marine Department and the referred papers returned.

(By order.)

OOTACAMUND,
26th June 1889.

(Signed)

A. KENNEY-HERBERT, Brigdr.-Genl.,
Secy. to Govt., Military Department.

From Brigadier-General M. PROTHEROE, C.B., C.S.I., Quartermaster-General,
to the Secretary to Government, Military Department, dated Ootacamund,
11th April 1889, No. 1423-A.

Adverting to the draft rules for the guidance of Military officers having to engage passages at Madras and the out-ports, referred for His Excellency the Commander-in-Chief's remarks under Military Department No. 2081, of 25th ultimo, I am desired to request information as to whether the term "out-ports" refers exclusively to the ports between Madras and Calcutta, or whether it includes also Rangoon and the ports on the Western Coast within the limits of the Madras Command.

No. 2640.

Referred to the Marine Department, with advertence to their No. 232, dated 20th March 1889.

(By order.)

OOTACAMUND,
18th April 1889.

(Signed)

A. KENNEY-HERBERT, Brigdr.-Genl.,
Secy. to Govt., Military Department.

ORDER—dated 5th July 1889, No. 296, Marine.

The draft rules submitted by the Presidency Port Officer for the guidance of Government officers having to engage passages at Madras and the outports are approved, subject to the alterations proposed by the Controller of Military Accounts

in the rules relating to Military officers, and will be published as an appendix to these proceedings. They should be brought into force without delay.

2. The term "outports" in these rules relates only to outports within the Madras Presidency over which alone the Marine Department of this Government has authority.

(True Extract.)

Chief Secretary.

To the Presidency Port Officer.
" the Accountant-General.
" the Military Department.
" all other Departments of the Secretariat.
" all Heads of Departments.

NOTE.—To be substituted for the copies previously supplied, which please destroy.

Exd. A. Raitt.

[Appendix.

APPENDIX.

RULES for the guidance of Officers in the Civil Department having to engage passages at Madras and at Out-ports.

Passages will be obtained *direct* from the Agents of the British India Steam Navigation Company, in the case of gazetted officers and their servants, by the officers themselves, and in the case of non-gazetted officers and establishment, by the immediate Head of the Department, on a requisition which should specify—

- (1) Number of passengers.
- (2) Name of passengers (age of children should always be given).
- (3) Port of disembarkation.
- (4) Name of steamer by which passage is required.
- (5) Class of passage, whether with or without diet.
- (6) Nature of the duty on which the officer or individual proceeds.
- (7) The officer to whom the passage bill should be presented for payment.

And such other information as may be required by the Agents.

[N.B.]—Strict attention to these instructions will obviate delay in the payment of the Agents' bills.

2. The Agents of the Company will present for payment the bill or bills for passage provided, to the paying officer named in the requisition, and these bills should be supported by (1) copy of requisition for passage, and (2) certificate of embarkation obtained from the officers themselves, except only in the case of an inferior servant, in which case a certificate from the officer with whom he travels should be accepted, and, when this is not practicable, by a certificate from the Agents themselves or Commanders of vessels that the person or persons for whom passage-money is claimed has or have actually embarked.

3. When passage bills are presented for payment to the officers named in the requisition, the paying officer will check the rates charged with reference to the contract rates published in the new agreement with the British India Steam Navigation Company where the line of passage is under contract, or, if not, with reference to the hand-book or other sources published by the Agents for the guidance of passengers; and when these two latter are not available, admit the bills as they are on the responsibility of the Agents, and, if found correct, pay the bills.

4. The scrutiny of the paying officers over the Agents' bills will extend only so far as the rates of passages are concerned, and they should not therefore delay the payment of the bill when the officers or establishment to whom passage was provided seem to them not to be entitled, under the rules, to the travelling allowance claimed; any such disallowance or recovery on account of table-money being recovered from the individuals concerned in their salary or travelling allowance bill as the case may be.

5. Expenses on account of boat-hire for embarking and disembarking should be defrayed by the officers themselves and recovered by them on their travelling allowance bill in the usual course.

RULES for the guidance of Military Officers having to engage passages at Madras and the out-ports.

1. *Single Passages* will be obtained *direct* from the Agents, B. I. S. N. Company, in either of the following ways without reference to the Port Officer:

- (a) At stations where there are no Staff Officers authorized to grant such passages, they will be obtained *on payment by the officer or individual ordered to travel*: the amount being afterwards recovered by him on a contingent bill submitted to the Pay Examiner, Fort St. George, for pre-audit, supported by (1) a copy of the order under which the officer or individual proceeds, (2) certificate that passage could not be provided for in a Government or contract steam vessel, (3) certificate from the Agent showing the amount actually paid for the passage.
- (b) At stations where there are Staff Officers—*on application by District Staff Officers*—the B. I. S. N. Company's Agent forwarding the bill for passage accompanied by (1) copy of requisition for passage and (2) embarkation certificate (which he will obtain direct from the Staff Officer of the district) to the Pay Examiner, Fort St. George, for pre-audit.

2. Expenses on account of boat hire for embarking and disembarking individual officers and their chargers are not allowed by the Regulations and will not be admitted.

3. *Passages for families and details not requiring special arrangements to be made for them to be obtained direct by the District Staff Officer*, without the intervention of the Port Officer; the bills to be forwarded for payment and adjustment as laid down in para. 1 (b) of these rules.

4. Bills on account of *boat hire expenses in connection with embarkation and disembarkation at out-ports* should be made out by the Port Department and be supported by the original requisitions and supplier's bills. An advance for the amount can be taken by the Port Officer from the nearest Civil Treasury, on a receipt for the same being granted by him, the bills with all sub-vouchers being at once forwarded to the Pay Examiner, Fort St. George, with a covering memorandum quoting the date and amount of the advance in adjustment of which the bills are forwarded. The advances will be charged to the Military Department as miscellaneous payments. *It should be particularly noted that advances are not to be taken up from the Treasury in excess of the actual amount of the bills requiring adjustment at the time.*

(a) At Madras, payment will be made by the Accountant-General on warrants issued by the Pay Examiner, to whom bills should be forwarded by the Port Department, supported by the countersigned indents of the District Staff Officer.

5. Staff Officers should be careful to state clearly in passage requisitions:—

- (1) The nature of the duty on which the officer or individual is proceeding.
- (2) The class of accommodation that should be provided in terms of the Transport Regulations and the contract.
- (3) The quantity of baggage allowed by Regulation.
- (4) The Regulation or authority under which the passage is granted.
- (5) The officer to whom the passage bill should be presented for payment.

N.B.—Strict attention to these instructions will obviate delay in adjustment of the bills.

6. When passage bills are presented for payment to the officers named in the requisition, the paying officer will check the rates charged with reference to the contract rates published in the new agreement with the B. I. S. N. Company where the line of passage is under contract, or if not, with reference to the hand-book or other sources published by the Agents for the guidance of passengers; and when these two latter are not available, admit the bills as they are, on the responsibility of the Agents, and, if found correct, pay the bills.

7. *Special Accommodation*.—When special accommodation is required, as, for instance, in the case of large details and regiments, the necessary arrangements will be made through the Port Officer:—

- (a) The bills for such passages will be forwarded by the steamer Agent supported by the necessary vouchers to the Presidency Port Officer, Madras, who, after checking the same, will forward the bills to the Pay Examiner, Fort St. George, for issue of the necessary payment warrant.
- (b) The bills on account of boat-hire expenses in connection with embarkation and disembarkation will be paid and adjusted as in paragraph 4 above.

Gobt. of (1889) Madras.

MARINE.

Issued

Recd.

Encl.

G.O., 5th July 1889, No. 296.

JULY.

Engaging of passages by Government Officers.

Approving, with the alterations noted, the draft rules submitted by the Presidency Port Officer for the guidance of Government Officers having to engage passages by steamers at Madras and the outports.

5TH JULY 1889, No. 296, MARINE.

GOVERNMENT OF MADRAS.

MARINE DEPARTMENT.

READ—the following papers :—

From Captain H. A. STREET, Her Majesty's Indian Marine, Presidency Port Officer, to the Chief Secretary to Government, dated Madras, 9th March 1889, No. 92-G.

In accordance with the instructions contained in G.O., No. 462, dated 24th September 1888, I have the honor to submit, for the approval of Government, a proof of the rules defining the procedure which I propose should be adopted in future by the several heads of the departments (including Military) in engaging passages by steamers at Madras and the out-ports.

2. The rules have been seen by the different disbursing officers of the departments concerned, and have been generally approved by each. The Controller of Military Accounts, however, proposes that an addition should be made to Rule 6 of the rules relating to passages of Military officers, that a certificate should be supplied by the Agents that the rates charged are not more than are charged for private persons. It is for Government to decide whether this addition is necessary. I would point out, however, that the Accountant-General, in the case of passages for Civil servants, considers that the bills may be passed on the responsibility of the Agents under similar circumstances, and I think that the document required by the Controller of Military Accounts is scarcely necessary.

3. I forward two copies of the draft rules, one being for His Excellency the Commander-in-Chief, as required by the Government order under reference.

Reference, dated 20th March 1889.

Referred to the Military Department, for favor of His Excellency the Commander-in-Chief's remarks.

(By order.)

(Signed) W. S. MEYER,
Ag. Under Secy. to Govt.

From the Quartermaster-General, to the Secretary to Government, Military Department, dated Ootacamund, 7th May 1889, No. 1603A.

ABSTRACT.—Stating that His Excellency the Commander-in-Chief considers that the rules drawn up in connection with the engaging of passages by steamers at Madras, &c., will work satisfactorily, and observing that certain modifications will be necessary in the draft rules consequent on the abolition of the office of the Paymaster, Presidency.

From Lieut.-Colonel C. F. THOMAS, Controller of Military Accounts, to the Secretary to Government, Military Department, dated Madras, 21st June 1889, No. 69-G.

In returning your No. 3065, of 9th May 1889, with annexures, I have the honor to state that the certificate referred to by the Presidency Port Officer might be dispensed with, should Government consider it unnecessary.

2. The abolition of the Presidency Pay Office renders the following alterations in the proposed "Draft rules" necessary:—

In paragraph 1 (a), line 5, before the word "supported" insert "for pre-audit."

In paragraph 1 (b), line 2, omit the words "Quartermaster-General's department," and after "Fort St. George" in the last line insert "for pre-audit."

In paragraph 3, omit the words "Quartermaster-General's department."

In paragraph 4, line 5, after "granted," insert "by him;" and in line 6, omit the words "by the District Staff Officer." After "Fort St. George" in the same line, add "with a covering memorandum quoting the date and amount of the advance in adjustment of which the bills are forwarded. The advances will be charged to the Military Department as miscellaneous payments. *It should be particularly noted that advances are not to be taken up from the Treasury in excess of the actual amount of the bills requiring adjustment at the time.*"

In paragraph 4 (a), line 1, for "Presidency Paymaster on" substitute the words "Accountant-General on warrants issued by the Pay Examiner to whom." Omit in the next line the words "made out" and insert before them the words "should be forwarded," add a comma after the word "department" in the same line.

In paragraph 7 (a), line 3, for "auditing" substitute "checking," and after "Fort St. George," in the last line, insert the words "for issue of the necessary payment warrant."

No. 4175.

Transferred to the Marine Department and the referred papers returned.

(By order.)

OOTACAMUND, (Signed) A. KENNEY-HERBERT, Brigdr.-Genl.,
26th June 1889. Secy. to Govt., Military Department.

From Brigadier-General M. PROTHEROE, C.B., C.S.I., Quartermaster-General,
to the Secretary to Government, Military Department, dated Ootacamund,
11th April 1889, No. 1423-A.

Adverting to the draft rules for the guidance of Military officers having to engage passages at Madras and the out-ports, referred for His Excellency the Commander-in-Chief's remarks under Military Department No. 2081, of 25th ultimo, I am desired to request information as to whether the term "out-ports" refers exclusively to the ports between Madras and Calcutta, or whether it includes also Rangoon and the ports on the Western Coast within the limits of the Madras Command.

No. 2640.

Referred to the Marine Department, with advertence to their No. 232, dated 20th March 1889.

(By order.)

OOTACAMUND, (Signed) A. KENNEY-HERBERT, Brigdr.-Genl.,
18th April 1889. Secy. to Govt., Military Department.

ORDER—dated 5th July 1889, No. 296, Marine.

The draft rules submitted by the Presidency Port Officer for the guidance of Government officers having to engage passages at Madras and the outports are approved, subject to the alterations proposed by the Controller of Military Accounts

in the rules relating to Military officers, and will be published as an appendix to these proceedings. They should be brought into force without delay.

2. The term "outports" in these rules relates only to outports within the Madras Presidency over which alone the Marine Department of this Government has authority.

(True Extract.)

Chief Secretary.

To the Presidency Port Officer.
„ the Accountant-General.
„ the Military Department.
„ all other Departments of the Secretariat.
„ all Heads of Departments.

NOTE.—To be substituted for the copies previously supplied, which please destroy.

Exd. A. Raitt.

[Appendix.

APPENDIX.

RULES for the guidance of Officers in the Civil Department having to engage passages at Madras and at Out-ports.

Passages will be obtained *direct* from the Agents of the British India Steam Navigation Company, in the case of gazetted officers and their servants, by the officers themselves, and in the case of non-gazetted officers and establishment, by the immediate Head of the Department, on a requisition which should specify—

- (1) Number of passengers.
- (2) Name of passengers (age of children should always be given).
- (3) Port of disembarkation.
- (4) Name of steamer by which passage is required.
- (5) Class of passage, whether with or without diet.
- (6) Nature of the duty on which the officer or individual proceeds.
- (7) The officer to whom the passage bill should be presented for payment.

And such other information as may be required by the Agents.

[N.B.]—Strict attention to these instructions will obviate delay in the payment of the Agents' bills.

2. The Agents of the Company will present for payment the bill or bills for passage provided, to the paying officer named in the requisition, and these bills should be supported by (1) copy of requisition for passage, and (2) certificate of embarkation obtained from the officers themselves, except only in the case of an inferior servant, in which case a certificate from the officer with whom he travels should be accepted, and, when this is not practicable, by a certificate from the Agents themselves or Commanders of vessels that the person or persons for whom passage-money is claimed has or have actually embarked.

3. When passage bills are presented for payment to the officers named in the requisition, the paying officer will check the rates charged with reference to the contract rates published in the new agreement with the British India Steam Navigation Company where the line of passage is under contract, or, if not, with reference to the hand-book or other sources published by the Agents for the guidance of passengers; and when these two latter are not available, admit the bills as they are on the responsibility of the Agents, and, if found correct, pay the bills.

4. The scrutiny of the paying officers over the Agents' bills will extend only so far as the rates of passages are concerned, and they should not therefore delay the payment of the bill when the officers or establishment to whom passage was provided seem to them not to be entitled, under the rules, to the travelling allowance claimed; any such disallowance or recovery on account of table-money being recovered from the individuals concerned in their salary or travelling allowance bill as the case may be.

5. Expenses on account of boat-hire for embarking and disembarking should be defrayed by the officers themselves and recovered by them on their travelling allowance bill in the usual course.

RULES for the guidance of Military Officers having to engage passages at Madras and the out-ports.

1. *Single Passages* will be obtained *direct* from the Agents, B. I. S. N. Company, in either of the following ways without reference to the Port Officer:

- (a) At stations where there are no Staff Officers authorized to grant such passages, they will be obtained *on payment by the officer or individual ordered to travel*: the amount being afterwards recovered by him on a contingent bill submitted to the Pay Examiner, Fort St. George, for pre-audit, supported by (1) a copy of the order under which the officer or individual proceeds, (2) certificate that passage could not be provided for in a Government or contract steam vessel, (3) certificate from the Agent showing the amount actually paid for the passage.
- (b) At stations where there are Staff Officers—*on application by District Staff Officers*—the B. I. S. N. Company's Agent forwarding the bill for passage accompanied by (1) copy of requisition for passage and (2) embarkation certificate (which he will obtain direct from the Staff Officer of the district) to the Pay Examiner, Fort St. George, for pre-audit.

2. Expenses on account of boat hire for embarking and disembarking individual officers and their chargers are not allowed by the Regulations and will not be admitted.

3. *Passages for families and details not requiring special arrangements to be made for them to be obtained direct by the District Staff Officer*, without the intervention of the Port Officer; the bills to be forwarded for payment and adjustment as laid down in para. 1 (b) of these rules.

4. Bills on account of boat hire expenses in connection with embarkation and disembarkation at out-ports should be made out by the Port Department and be supported by the original requisitions and supplier's bills. An advance for the amount can be taken by the Port Officer from the nearest Civil Treasury, on a receipt for the same being granted by him, the bills with all sub-vouchers being at once forwarded to the Pay Examiner, Fort St. George, with a covering memorandum quoting the date and amount of the advance in adjustment of which the bills are forwarded. The advances will be charged to the Military Department as miscellaneous payments. *It should be particularly noted that advances are not to be taken up from the Treasury in excess of the actual amount of the bills requiring adjustment at the time.*

- (a) At Madras, payment will be made by the Accountant-General on warrants issued by the Pay Examiner, to whom bills should be forwarded by the Port Department, supported by the countersigned indents of the District Staff Officer.

5. Staff Officers should be careful to state clearly in passage requisitions:—

- (1) The nature of the duty on which the officer or individual is proceeding.
- (2) The class of accommodation that should be provided in terms of the Transport Regulations and the contract.
- (3) The quantity of baggage allowed by Regulation.
- (4) The Regulation or authority under which the passage is granted.
- (5) The officer to whom the passage bill should be presented for payment.

N.B.—Strict attention to these instructions will obviate delay in adjustment of the bills.

6. When passage bills are presented for payment to the officers named in the requisition, the paying officer will check the rates charged with reference to the contract rates published in the new agreement with the B. I. S. N. Company where the line of passage is under contract, or if not, with reference to the hand-book or other sources published by the Agents for the guidance of passengers; and when these two latter are not available, admit the bills as they are, on the responsibility of the Agents, and, if found correct, pay the bills.

7. *Special Accommodation*.—When special accommodation is required, as, for instance, in the case of large details and regiments, the necessary arrangements will be made through the Port Officer:—

- (a) The bills for such passages will be forwarded by the steamer Agent supported by the necessary vouchers to the Presidency Port Officer, Madras, who, after checking the same, will forward the bills to the Pay Examiner, Fort St. George, for issue of the necessary payment warrant.
- (b) The bills on account of boat-hire expenses in connection with embarkation and disembarkation will be paid and adjusted as in paragraph 4 above.

Govt. of Madras.

MARINE.

Issued

Recd.

Encl.

G.O., 5th July 1889, No. 296.

JULY.

Engaging of passages by Government Officers.

Approving, with the alterations noted, the draft rules submitted by the Presidency Port Officer for the guidance of Government Officers having to engage passages by steamers at Madras and the outports.

5TH JULY 1889, No. 296, MARINE.

GOVERNMENT OF MADRAS.

MARINE DEPARTMENT.

READ—the following papers :—

From Captain H. A. STREET, Her Majesty's Indian Marine, Presidency Port Officer, to the Chief Secretary to Government, dated Madras, 9th March 1889, No. 92-G.

In accordance with the instructions contained in G.O., No. 462, dated 24th September 1888, I have the honor to submit, for the approval of Government, a proof of the rules defining the procedure which I propose should be adopted in future by the several heads of the departments (including Military) in engaging passages by steamers at Madras and the out-ports.

2. The rules have been seen by the different disbursing officers of the departments concerned, and have been generally approved by each. The Controller of Military Accounts, however, proposes that an addition should be made to Rule 6 of the rules relating to passages of Military officers, that a certificate should be supplied by the Agents that the rates charged are not more than are charged for private persons. It is for Government to decide whether this addition is necessary. I would point out, however, that the Accountant-General, in the case of passages for Civil servants, considers that the bills may be passed on the responsibility of the Agents under similar circumstances, and I think that the document required by the Controller of Military Accounts is scarcely necessary.

3. I forward two copies of the draft rules, one being for His Excellency the Commander-in-Chief, as required by the Government order under reference.

Reference, dated 20th March 1889.

Referred to the Military Department, for favor of His Excellency the Commander-in-Chief's remarks.

(By order.)

(Signed) W. S. MEYER,
Ag. Under Secy. to Govt.

From the Quartermaster-General, to the Secretary to Government, Military Department, dated Ootacamund, 7th May 1889, No. 1603A.

ABSTRACT.—Stating that His Excellency the Commander-in-Chief considers that the rules drawn up in connection with the engaging of passages by steamers at Madras, &c., will work satisfactorily, and observing that certain modifications will be necessary in the draft rules consequent on the abolition of the office of the Paymaster, Presidency.

From Lieut.-Colonel C. F. THOMAS, Controller of Military Accounts, to the Secretary to Government, Military Department, dated Madras, 21st June 1889, No. 69-G.

In returning your No. 3065, of 9th May 1889, with annexures, I have the honor to state that the certificate referred to by the Presidency Port Officer might be dispensed with, should Government consider it unnecessary.

2. The abolition of the Presidency Pay Office renders the following alterations in the proposed "Draft rules" necessary:—

In paragraph 1 (a), line 5, before the word "supported" insert "for pre-audit."

In paragraph 1 (b), line 2, omit the words "Quartermaster-General's department," and after "Fort St. George" in the last line insert "for pre-audit."

In paragraph 3, omit the words "Quartermaster-General's department."

In paragraph 4, line 5, after "granted," insert "by him;" and in line 6, omit the words "by the District Staff Officer." After "Fort St. George" in the same line, add "with a covering memorandum quoting the date and amount of the advance in adjustment of which the bills are forwarded. The advances will be charged to the Military Department as miscellaneous payments. It should be particularly noted that advances are not to be taken up from the Treasury in excess of the actual amount of the bills requiring adjustment at the time."

In paragraph 4 (a), line 1, for "Presidency Paymaster on" substitute the words "Accountant-General on warrants issued by the Pay Examiner to whom." Omit in the next line the words "made out" and insert before them the words "should be forwarded," add a comma after the word "department" in the same line.

In paragraph 7 (a), line 3, for "auditing" substitute "checking," and after "Fort St. George," in the last line, insert the words "for issue of the necessary payment warrant."

No. 4175.

Transferred to the Marine Department and the referred papers returned.

(By order.)

OOTACAMUND, 26th June 1889. (Signed) A. KENNEY-HERBERT, Brigdr.-Genl.,
Secy. to Govt., Military Department.

From Brigadier-General M. PROTHEROE, C.B., C.S.I., Quartermaster-General, to the Secretary to Government, Military Department, dated Ootacamund, 11th April 1889, No. 1423-A.

Adverting to the draft rules for the guidance of Military officers having to engage passages at Madras and the out-ports, referred for His Excellency the Commander-in-Chief's remarks under Military Department No. 2081, of 25th ultimo, I am desired to request information as to whether the term "out-ports" refers exclusively to the ports between Madras and Calcutta, or whether it includes also Rangoon and the ports on the Western Coast within the limits of the Madras Command.

No. 2640.

Referred to the Marine Department, with advertence to their No. 232, dated 20th March 1889.

(By order.)

OOTACAMUND, 18th April 1889. (Signed) A. KENNEY-HERBERT, Brigdr.-Genl.,
Secy. to Govt., Military Department.

ORDER—dated 5th July 1889, No. 296, Marine.

The draft rules submitted by the Presidency Port Officer for the guidance of Government officers having to engage passages at Madras and the outports are approved, subject to the alterations proposed by the Controller of Military Accounts

in the rules relating to Military officers, and will be published as an appendix to these proceedings. They should be brought into force without delay.

2. The term "outports" in these rules relates only to outports within the Madras Presidency over which alone the Marine Department of this Government has authority.

(True Extract.)

Chief Secretary.

To the Presidency Port Officer.
" the Accountant-General.
" the Military Department.
" all other Departments of the Secretariat.
" all Heads of Departments.

NOTE.—To be substituted for the copies previously supplied, which please destroy.

Ed. A. Raitt.

[Appendix.

APPENDIX.

RULES for the guidance of Officers in the Civil Department having to engage passages at Madras and at Out-ports.

Passages will be obtained *direct* from the Agents of the British India Steam Navigation Company, in the case of gazetted officers and their servants, by the officers themselves, and in the case of non-gazetted officers and establishment, by the immediate Head of the Department, on a requisition which should specify—

- (1) Number of passengers.
- (2) Name of passengers (age of children should always be given).
- (3) Port of disembarkation.
- (4) Name of steamer by which passage is required.
- (5) Class of passage, whether with or without diet.
- (6) Nature of the duty on which the officer or individual proceeds.
- (7) The officer to whom the passage bill should be presented for payment.

And such other information as may be required by the Agents.

[N.B.]—Strict attention to these instructions will obviate delay in the payment of the Agents' bills.

2. The Agents of the Company will present for payment the bill or bills for passage provided, to the paying officer named in the requisition, and these bills should be supported by (1) copy of requisition for passage, and (2) certificate of embarkation obtained from the officers themselves, whom he travels should be accepted, and, when this is not practicable, by a certificate from the Agents themselves or Commanders of vessels that the person or persons for whom passage-money is claimed has or have actually embarked.

3. When passage bills are presented for payment to the officers named in the requisition, the paying officer will check the rates charged with reference to the contract rates published in the new agreement with the British India Steam Navigation Company where the line of passage is under contract, or, if not, with reference to the hand-book or other sources published by the Agents for the guidance of passengers; and when these two latter are not available, admit the bills as they are on the responsibility of the Agents, and, if found correct, pay the bills.

4. The scrutiny of the paying officers over the Agents' bills will extend only so far as the rates of passages are concerned, and they should not therefore delay the payment of the bill when the officers or establishment to whom passage was provided seem to them not to be entitled, under the rules, to the travelling allowance claimed; any such disallowance or recovery on account of table-money being recovered from the individuals concerned in their salary or travelling allowance bill as the case may be.

5. Expenses on account of boat-hire for embarking and disembarking should be defrayed by the officers themselves and recovered by them on their travelling allowance bill in the usual course.

RULES for the guidance of Military Officers having to engage passages at Madras and the out-ports.

1. *Single Passages* will be obtained *direct* from the Agents, B. I. S. N. Company, in either of the following ways without reference to the Port Officer:

- (a) At stations where there are no Staff Officers authorized to grant such passages, they will be obtained *on payment by the officer or individual ordered to travel*: the amount being afterwards recovered by him on a contingent bill submitted to the Pay Examiner, Fort St. George, for pre-audit, supported by (1) a copy of the order under which the officer or individual proceeds, (2) certificate that passage could not be provided for in a Government or contract steam vessel, (3) certificate from the Agent showing the amount actually paid for the passage.
- (b) At stations where there are Staff Officers—*on application by District Staff Officers*—the B. I. S. N. Company's Agent forwarding the bill for passage accompanied by (1) copy of requisition for passage and (2) embarkation certificate (which he will obtain direct from the Staff Officer of the district) to the Pay Examiner, Fort St. George, for pre-audit.

2. Expenses on account of boat hire for embarking and disembarking individual officers and their chargers are not allowed by the Regulations and will not be admitted.

3. *Passages for families and details not requiring special arrangements to be made for them* to be obtained *direct* by the District Staff Officer, without the intervention of the Port Officer; the bills to be forwarded for payment and adjustment as laid down in para. 1 (b) of these rules.

4. Bills on account of *boat hire expenses in connection with embarkation and disembarkation at out-ports* should be made out by the Port Department and be supported by the original requisitions and supplier's bills. An advance for the amount can be taken by the Port Officer from the nearest Civil Treasury, on a receipt for the same being granted by him, the bills with all sub-vouchers being at once forwarded to the Pay Examiner, Fort St. George, with a covering memorandum quoting the date and amount of the advance in adjustment of which the bills are forwarded. The advances will be charged to the Military Department as miscellaneous payments. It should be particularly noted that advances are not to be taken up from the Treasury in excess of the actual amount of the bills requiring adjustment at the time.

- (a) At Madras, payment will be made by the Accountant-General on warrants issued by the Pay Examiner, to whom bills should be forwarded by the Port Department, supported by the countersigned indents of the District Staff Officer.

5. Staff Officers should be careful to state clearly in passage requisitions:—

- (1) The nature of the duty on which the officer or individual is proceeding.
- (2) The class of accommodation that should be provided in terms of the Transport Regulations and the contract.
- (3) The quantity of baggage allowed by Regulation.
- (4) The Regulation or authority under which the passage is granted.
- (5) The officer to whom the passage bill should be presented for payment.

N.B.—Strict attention to these instructions will obviate delay in adjustment of the bills.

6. When passage bills are presented for payment to the officers named in the requisition, the paying officer will check the rates charged with reference to the contract rates published in the new agreement with the B. I. S. N. Company where the line of passage is under contract, or if not, with reference to the hand-book or other sources published by the Agents for the guidance of passengers; and when these two latter are not available, admit the bills as they are, on the responsibility of the Agents, and, if found correct, pay the bills.

7. *Special Accommodation*.—When special accommodation is required, as, for instance, in the case of large details and regiments, the necessary arrangements will be made through the Port Officer:—

- (a) The bills for such passages will be forwarded by the steamer Agent supported by the necessary vouchers to the Presidency Port Officer, Madras, who, after checking the same, will forward the bills to the Pay Examiner, Fort St. George, for issue of the necessary payment warrant.
- (b) The bills on account of boat-hire expenses in connection with embarkation and disembarkation will be paid and adjusted as in paragraph 4 above.

Govt. of (1889) Madras.

MARINE.

Issued

Recd.

Encl.

G.O., 5th July 1889, No. 296.

JULY.

Engaging of passages by Government Officers.

Approving, with the alterations noted, the draft rules submitted by the Presidency Port Officer for the guidance of Government Officers having to engage passages by steamers at Madras and the outports.

5TH JULY 1889, No. 296, MARINE.

GOVERNMENT OF MADRAS.

MARINE DEPARTMENT.

READ—the following papers :—

From Captain H. A. STREET, Her Majesty's Indian Marine, Presidency Port Officer, to the Chief Secretary to Government, dated Madras, 9th March 1889, No. 92-G.

In accordance with the instructions contained in G.O., No. 462, dated 24th September 1888, I have the honor to submit, for the approval of Government, a proof of the rules defining the procedure which I propose should be adopted in future by the several heads of the departments (including Military) in engaging passages by steamers at Madras and the out-ports.

2. The rules have been seen by the different disbursing officers of the departments concerned, and have been generally approved by each. The Controller of Military Accounts, however, proposes that an addition should be made to Rule 6 of the rules relating to passages of Military officers, that a certificate should be supplied by the Agents that the rates charged are not more than are charged for private persons. It is for Government to decide whether this addition is necessary. I would point out, however, that the Accountant-General, in the case of passages for Civil servants, considers that the bills may be passed on the responsibility of the Agents under similar circumstances, and I think that the document required by the Controller of Military Accounts is scarcely necessary.

3. I forward two copies of the draft rules, one being for His Excellency the Commander-in-Chief, as required by the Government order under reference.

Reference, dated 20th March 1889.

Referred to the Military Department, for favor of His Excellency the Commander-in-Chief's remarks.

(By order.)

(Signed) W. S. MEYER,
Ag. Under Secy. to Govt.

From the Quartermaster-General, to the Secretary to Government, Military Department, dated Ootacamund, 7th May 1889, No. 1603A.

ABSTRACT.—Stating that His Excellency the Commander-in-Chief considers that the rules drawn up in connection with the engaging of passages by steamers at Madras, &c., will work satisfactorily, and observing that certain modifications will be necessary in the draft rules consequent on the abolition of the office of the Paymaster, Presidency.

From Lieut.-Colonel C. F. THOMAS, Controller of Military Accounts, to the Secretary to Government, Military Department, dated Madras, 21st June 1889, No. 69-G.

In returning your No. 3065, of 9th May 1889, with annexures, I have the honor to state that the certificate referred to by the Presidency Port Officer might be dispensed with, should Government consider it unnecessary.

2. The abolition of the Presidency Pay Office renders the following alterations in the proposed "Draft rules" necessary:—

In paragraph 1 (a), line 5, before the word "supported" insert "for pre-audit."

In paragraph 1 (b), line 2, omit the words "Quartermaster-General's department," and after "Fort St. George" in the last line insert "for pre-audit."

In paragraph 3, omit the words "Quartermaster-General's department."

In paragraph 4, line 5, after "granted," insert "by him;" and in line 6, omit the words "by the District Staff Officer." After "Fort St. George" in the same line, add "with a covering memorandum quoting the date and amount of the advance in adjustment of which the bills are forwarded. The advances will be charged to the Military Department as miscellaneous payments. It should be particularly noted that advances are not to be taken up from the Treasury in excess of the actual amount of the bills requiring adjustment at the time."

In paragraph 4 (a), line 1, for "Presidency Paymaster on" substitute the words "Accountant-General on warrants issued by the Pay Examiner to whom." Omit in the next line the words "made out" and insert before them the words "should be forwarded," add a comma after the word "department" in the same line.

In paragraph 7 (a), line 3, for "auditing" substitute "checking," and after "Fort St. George," in the last line, insert the words "for issue of the necessary payment warrant."

No. 4175.

Transferred to the Marine Department and the referred papers returned.

(By order.)

OOTACAMUND,
26th June 1889.

(Signed)

A. KENNEY-HERBERT, Brigdr.-Genl.,
Secy. to Govt., Military Department.

From Brigadier-General M. PROTHEROE, C.B., C.S.I., Quartermaster-General,
to the Secretary to Government, Military Department, dated Ootacamund,
11th April 1889, No. 1423-A.

Adverting to the draft rules for the guidance of Military officers having to engage passages at Madras and the out-ports, referred for His Excellency the Commander-in-Chief's remarks under Military Department No. 2081, of 25th ultimo, I am desired to request information as to whether the term "out-ports" refers exclusively to the ports between Madras and Calcutta, or whether it includes also Rangoon and the ports on the Western Coast within the limits of the Madras Command.

No. 2640.

Referred to the Marine Department, with advertence to their No. 232, dated 20th March 1889.

(By order.)

OOTACAMUND,
18th April 1889.

(Signed)

A. KENNEY-HERBERT, Brigdr.-Genl.,
Secy. to Govt., Military Department.

ORDER—dated 5th July 1889, No. 296, Marine.

The draft rules submitted by the Presidency Port Officer for the guidance of Government officers having to engage passages at Madras and the outports are approved, subject to the alterations proposed by the Controller of Military Accounts

in the rules relating to Military officers, and will be published as an appendix to these proceedings. They should be brought into force without delay.

2. The term "outports" in these rules relates only to outports within the Madras Presidency over which alone the Marine Department of this Government has authority.

(True Extract.)

Chief Secretary.

To the Presidency Port Officer.

„ the Accountant-General.

„ the Military Department.

„ all other Departments of the Secretariat.

„ all Heads of Departments.

NOTE.—To be substituted for the copies previously supplied, which please destroy.

Exd. A. Raitt.

[Appendix.

APPENDIX.

RULES for the guidance of Officers in the Civil Department having to engage passages at Madras and at Out-ports.

Passages will be obtained *direct* from the Agents of the British India Steam Navigation Company, in the case of gazetted officers and their servants, by the officers themselves, and in the case of non-gazetted officers and establishment, by the immediate Head of the Department, on a requisition which should specify—

- (1) Number of passengers.
- (2) Name of passengers (age of children should always be given).
- (3) Port of disembarkation.
- (4) Name of steamer by which passage is required.
- (5) Class of passage, whether with or without diet.
- (6) Nature of the duty on which the officer or individual proceeds.
- (7) The officer to whom the passage bill should be presented for payment.

And such other information as may be required by the Agents.

[N.B.]—Strict attention to these instructions will obviate delay in the payment of the Agents' bills.

2. The Agents of the Company will present for payment the bill or bills for passage provided, to the paying officer named in the requisition, and these bills should be supported by (1) copy of requisition for passage, and (2) certificate of embarkation obtained from the officers themselves, except only in the case of an inferior servant, in which case a certificate from the officer with whom he travels should be accepted, and, when this is not practicable, by a certificate from the Agents themselves or Commanders of vessels that the person or persons for whom passage-money is claimed has or have actually embarked.

3. When passage bills are presented for payment to the officers named in the requisition, the paying officer will check the rates charged with reference to the contract rates published in the new agreement with the British India Steam Navigation Company where the line of passage is under contract, or, if not, with reference to the hand-book or other sources published by the Agents for the guidance of passengers; and when these two latter are not available, admit the bills as they are on the responsibility of the Agents, and, if found correct, pay the bills.

4. The scrutiny of the paying officers over the Agents' bills will extend only so far as the rates of passages are concerned, and they should not therefore delay the payment of the bill when the officers or establishment to whom passage was provided seem to them not to be entitled, under the rules, to the travelling allowance claimed; any such disallowance or recovery on account of table-money being recovered from the individuals concerned in their salary or travelling allowance bill as the case may be.

5. Expenses on account of boat-hire for embarking and disembarking should be defrayed by the officers themselves and recovered by them on their travelling allowance bill in the usual course.

RULES for the guidance of Military Officers having to engage passages at Madras and the out-ports.

1. *Single Passages* will be obtained *direct* from the Agents, B. I. S. N. Company, in either of the following ways without reference to the Port Officer:

- (a) At stations where there are no Staff Officers authorized to grant such passages, they will be obtained on payment by the officer or individual ordered to travel: the amount being afterwards recovered by him on a contingent bill submitted to the Pay Examiner, Fort St. George, for pre-audit, supported by (1) a copy of the order under which the officer or individual proceeds, (2) certificate that passage could not be provided for in a Government or contract steam vessel, (3) certificate from the Agent showing the amount actually paid for the passage.
- (b) At stations where there are Staff Officers—on application by District Staff Officers—the B. I. S. N. Company's Agent forwarding the bill for passage accompanied by (1) copy of requisition for passage and (2) embarkation certificate (which he will obtain direct from the Staff Officer of the district) to the Pay Examiner, Fort St. George, for pre-audit.

2. Expenses on account of boat hire for embarking and disembarking individual officers and their chargers are not allowed by the Regulations and will not be admitted.

3. *Passages for families and details not requiring special arrangements to be made for them to be obtained direct by the District Staff Officer*, without the intervention of the Port Officer; the bills to be forwarded for payment and adjustment as laid down in para. 1 (b) of these rules.

4. Bills on account of *boat hire expenses in connection with embarkation and disembarkation at out-ports* should be made out by the Port Department and be supported by the original requisitions and supplier's bills. An advance for the amount can be taken by the Port Officer from the nearest Civil Treasury, on a receipt for the same being granted by him, the bills with all sub-vouchers being at once forwarded to the Pay Examiner, Fort St. George, with a covering memorandum quoting the date and amount of the advance in adjustment of which the bills are forwarded. The advances will be charged to the Military Department as miscellaneous payments. It should be particularly noted that advances are not to be taken up from the Treasury in excess of the actual amount of the bills requiring adjustment at the time.

(a) At Madras, payment will be made by the Accountant-General on warrants issued by the Pay Examiner, to whom bills should be forwarded by the Port Department, supported by the countersigned indents of the District Staff Officer.

5. Staff Officers should be careful to state clearly in passage requisitions:—

- (1) The nature of the duty on which the officer or individual is proceeding.
- (2) The class of accommodation that should be provided in terms of the Transport Regulations and the contract.
- (3) The quantity of baggage allowed by Regulation.
- (4) The Regulation or authority under which the passage is granted.
- (5) The officer to whom the passage bill should be presented for payment.

N.B.—Strict attention to these instructions will obviate delay in adjustment of the bills.

6. When passage bills are presented for payment to the officers named in the requisition, the paying officer will check the rates charged with reference to the contract rates published in the new agreement with the B. I. S. N. Company where the line of passage is under contract, or if not, with reference to the hand-book or other sources published by the Agents for the guidance of passengers; and when these two latter are not available, admit the bills as they are, on the responsibility of the Agents, and, if found correct, pay the bills.

7. *Special Accommodation*.—When special accommodation is required, as, for instance, in the case of large details and regiments, the necessary arrangements will be made through the Port Officer:—

- (a) The bills for such passages will be forwarded by the steamer Agent supported by the necessary vouchers to the Presidency Port Officer, Madras, who, after checking the same, will forward the bills to the Pay Examiner, Fort St. George, for issue of the necessary payment warrant.
- (b) The bills on account of boat-hire expenses in connection with embarkation and disembarkation will be paid and adjusted as in paragraph 4 above.

Cno. 6821

Govt. of (1889) Madras.

MARINE.

B. 2252A 16-8-89

5 copies recd 1 copy

taken by Current Section.

Issued

Recd.

DP

28-11-89

G.O., 5th July 1889, No. 296.

JULY.

Engaging of passages by Government Officers.

Approving, with the alterations noted, the draft rules submitted by the Presidency Port Officer for the guidance of Government Officers having to engage passages by steamers at Madras and the outports.