

9/2/90 rex

- (1) பக்கங்களின் எண்ணிக்கை 12
(2) புதுக்கித் திருப்பிய நாள் 8/89
(3) ஆதாரங்குறிப்பவர் சுருக்கொப்பம் 10/89

தமிழ்நாடு ஆவணக் காப்பகம்.

தமிழ்நாடு அரசு

59

PWD துறை

அரசாணை எண். மு. கோப்புத் தாள் எண்.	2 252	அச்சகம் பலவகை
நாள் :	16. 8. 1889	1989

மடிக்கவோ கண்டபடி கையாளவோ கூடாது

6 sheets

10/89

ஆவண. கா-1-18,000-15-6-67.

5TH JULY 1889, No. 296, MARINE.

GOVERNMENT OF MADRAS.

MARINE DEPARTMENT.

2252

READ—the following papers :—

From Captain H. A. STREET, Her Majesty's Indian Marine, Presidency Port Officer, to the Chief Secretary to Government, dated Madras, 9th March 1889, No. 92-G.

In accordance with the instructions contained in G.O., No. 462, dated 24th September 1888, I have the honor to submit, for the approval of Government, a proof of the rules defining the procedure which I propose should be adopted in future by the several heads of the departments (including Military) in engaging passages by steamers at Madras and the out-ports.

2. The rules have been seen by the different disbursing officers of the departments concerned, and have been generally approved by each. The Controller of Military Accounts, however, proposes that an addition should be made to Rule 6 of the rules relating to passages of Military officers, that a certificate should be supplied by the Agents that the rates charged are not more than are charged for private persons. It is for Government to decide whether this addition is necessary. I would point out, however, that the Accountant-General, in the case of passages for Civil servants, considers that the bills may be passed on the responsibility of the Agents under similar circumstances, and I think that the document required by the Controller of Military Accounts is scarcely necessary.

3. I forward two copies of the draft rules, one being for His Excellency the Commander-in-Chief, as required by the Government order under reference.

Reference, dated 20th March 1889.

Referred to the Military Department, for favor of His Excellency the Commander-in-Chief's remarks.

(By order.)

(Signed) W. S. MEYER,
Ag. Under Secy. to Govt.

From the Quartermaster-General, to the Secretary to Government, Military Department, dated Ootacamund, 7th May 1889, No. 1603A.

ABSTRACT.—Stating that His Excellency the Commander-in-Chief considers that the rules drawn up in connection with the engaging of passages by steamers at Madras, &c., will work satisfactorily, and observing that certain modifications will be necessary in the draft rules consequent on the abolition of the office of the Paymaster, Presidency.

From Lieut.-Colonel C. F. THOMAS, Controller of Military Accounts, to the Secretary to Government, Military Department, dated Madras, 21st June 1889, No. 69-G.

In returning your No. 3065, of 9th May 1889, with annexures, I have the honor to state that the certificate referred to by the Presidency Port Officer might be dispensed with, should Government consider it unnecessary.

2. The abolition of the Presidency Pay Office renders the following alterations in the proposed "Draft rules" necessary:—

In paragraph 1 (a), line 5, before the word "supported" insert "for pre-audit."

In paragraph 1 (b), line 2, omit the words "Quartermaster-General's department," and after "Fort St. George" in the last line insert "for pre-audit."

In paragraph 3, omit the words "Quartermaster-General's department."

In paragraph 4, line 5, after "granted," insert "by him;" and in line 6, omit the words "by the District Staff Officer." After "Fort St. George" in the same line, add "with a covering memorandum quoting the date and amount of the advance in adjustment of which the bills are forwarded. The advances will be charged to the Military Department as miscellaneous payments. It should be particularly noted that advances are not to be taken up from the Treasury in excess of the actual amount of the bills requiring adjustment at the time."

In paragraph 4 (a), line 1, for "Presidency Paymaster on" substitute the words "Accountant-General on warrants issued by the Pay Examiner to whom." Omit in the next line the words "made out" and insert before them the words "should be forwarded," add a comma after the word "department" in the same line.

In paragraph 7 (a), line 3, for "auditing" substitute "checking," and after "Fort St. George," in the last line, insert the words "for issue of the necessary payment warrant."

No. 4175.

Transferred to the Marine Department and the referred papers returned.

(By order.)

Ootacamund, (Signed) A. KENNEY-HERBERT, Brigdr.-Genl.,
26th June 1889. Secy. to Govt., Military Department.

From Brigadier-General M. PROTHEROE, C.B., C.S.I., Quartermaster-General,
to the Secretary to Government, Military Department, dated Ootacamund,
11th April 1889, No. 1423-A.

Adverting to the draft rules for the guidance of Military officers having to engage passages at Madras and the out-ports, referred for His Excellency the Commander-in-Chief's remarks under Military Department No. 2081, of 25th ultimo, I am desired to request information as to whether the term "out-ports" refers exclusively to the ports between Madras and Calcutta, or whether it includes also Rangoon and the ports on the Western Coast within the limits of the Madras Command.

No. 2640.

Referred to the Marine Department, with advertence to their No. 232, dated 20th March 1889.

(By order.)

Ootacamund, (Signed) A. KENNEY-HERBERT, Brigdr.-Genl.,
18th April 1889. Secy. to Govt., Military Department.

ORDER—dated 5th July 1889, No. 296, Marine.

The draft rules submitted by the Presidency Port Officer for the guidance of Government officers having to engage passages at Madras and the outports are approved, subject to the alterations proposed by the Controller of Military Accounts

in the rules relating to Military officers, and will be published as an appendix to these proceedings. They should be brought into force without delay.

2. The term "outports" in these rules relates only to outports within the Madras Presidency over which alone the Marine Department of this Government has authority.

(True Extract.)

J. F. PRICE,
Chief Secretary.

To the Presidency Port Officer.
" the Accountant-General.
" the Military Department.
" all other Departments of the Secretariat.
" all Heads of Departments.

NOTE.—To be substituted for the copies previously supplied, which please destroy.

Exd. A. Raiff.

[Appendix.

2

APPENDIX.

RULES for the guidance of Officers in the Civil Department having to engage passages at Madras and at Out-ports.

Passages will be obtained direct from the Agents of the British India Steam Navigation Company, in the case of gazetted officers and their servants, by the officers themselves, and in the case of non-gazetted officers and establishment, by the immediate Head of the Department, on a requisition which should specify—

- (1) Number of passengers.
- (2) Name of passengers (age of children should always be given).
- (3) Port of disembarkation.
- (4) Name of steamer by which passage is required.
- (5) Class of passage, whether with or without diet.
- (6) Nature of the duty on which the officer or individual proceeds.
- (7) The officer to whom the passage bill should be presented for payment.

And such other information as may be required by the Agents.

[N.B.]—Strict attention to these instructions will obviate delay in the payment of the Agents' bills.

2. The Agents of the Company will present for payment the bill or bills for passage provided, to the paying officer named in the requisition, and these bills should be supported by (1) copy of requisition for passage, and (2) certificate of embarkation obtained from the officers themselves, except only in the case of an inferior servant, in which case a certificate from the officer with whom he travels should be accepted, and, when this is not practicable, by a certificate from the Agents themselves or Commanders of vessels that the person or persons for whom passage-money is claimed has or have actually embarked.

3. When passage bills are presented for payment to the officers named in the requisition, the paying officer will check the rates charged with reference to the contract rates published in the new agreement with the British India Steam Navigation Company where the line of passage is under contract, or, if not, with reference to the hand-book or other sources published by the Agents for the guidance of passengers; and when these two latter are not available, admit the bills as they are on the responsibility of the Agents, and, if found correct, pay the bills.

4. The scrutiny of the paying officers over the Agents' bills will extend only so far as the rates of passages are concerned, and they should not therefore delay the payment of the bill when the officers or establishment to whom passage was provided seem to them not to be entitled, under the rules, to the travelling allowance claimed; any such disallowance or recovery on account of table-money being recovered from the individuals concerned in their salary or travelling allowance bill as the case may be.

5. Expenses on account of boat-hire for embarking and disembarking should be defrayed by the officers themselves and recovered by them on their travelling allowance bill in the usual course.

RULES for the guidance of Military Officers having to engage passages at Madras and the out-ports.

1. *Single Passages* will be obtained direct from the Agents, B. I. S. N. Company, in either of the following ways without reference to the Port Officer:

- (a) At stations where there are no Staff Officers authorized to grant such passages, they will be obtained on payment by the officer or individual ordered to travel: the amount being afterwards recovered by him on a contingent bill submitted to the Pay Examiner, Fort St. George, for pre-audit, supported by (1) a copy of the order under which the officer or individual proceeds, (2) certificate that passage could not be provided for in a Government or contract steam vessel, (3) certificate from the Agent showing the amount actually paid for the passage.
- (b) At stations where there are Staff Officers—on application by District Staff Officers—the B. I. S. N. Company's Agent forwarding the bill for passage accompanied by (1) copy of requisition for passage and (2) embarkation certificate (which he will obtain direct from the Staff Officer of the district) to the Pay Examiner, Fort St. George, for pre-audit.

2. Expenses on account of boat hire for embarking and disembarking individual officers and their chargers are not allowed by the Regulations and will not be admitted.

3. *Passages for families and details not requiring special arrangements to be made for them to be obtained direct by the District Staff Officer*, without the intervention of the Port Officer; the bills to be forwarded for payment and adjustment as laid down in para. 1 (b) of these rules.

4. Bills on account of boat hire expenses in connection with embarkation and disembarkation at out-ports should be made out by the Port Department and be supported by the original requisitions and supplier's bills. An advance for the amount can be taken by the Port Officer from the nearest Civil Treasury, on a receipt for the same being granted by him, the bills with all sub-vouchers being at once forwarded to the Pay Examiner, Fort St. George, with a covering memorandum quoting the date and amount of the advance in adjustment of which the bills are forwarded. The advances will be charged to the Military Department as miscellaneous payments. It should be particularly noted that advances are not to be taken up from the Treasury in excess of the actual amount of the bills requiring adjustment at the time.

- (a) At Madras, payment will be made by the Accountant-General on warrants issued by the Pay Examiner, to whom bills should be forwarded by the Port Department, supported by the countersigned indents of the District Staff Officer.

5. Staff Officers should be careful to state clearly in passage requisitions:—

- (1) The nature of the duty on which the officer or individual is proceeding.
- (2) The class of accommodation that should be provided in terms of the Transport Regulations and the contract.
- (3) The quantity of baggage allowed by Regulation.
- (4) The Regulation or authority under which the passage is granted.
- (5) The officer to whom the passage bill should be presented for payment.

N.B.—Strict attention to these instructions will obviate delay in adjustment of the bills.

6. When passage bills are presented for payment to the officers named in the requisition, the paying officer will check the rates charged with reference to the contract rates published in the new agreement with the B. I. S. N. Company where the line of passage is under contract, or if not, with reference to the hand-book or other sources published by the Agents for the guidance of passengers; and when these two latter are not available, admit the bills as they are, on the responsibility of the Agents, and, if found correct, pay the bills.

7. *Special Accommodation*.—When special accommodation is required, as, for instance, in the case of large details and regiments, the necessary arrangements will be made through the Port Officer:—

- (a) The bills for such passages will be forwarded by the steamer Agent supported by the necessary vouchers to the Presidency Port Officer, Madras, who, after checking the same, will forward the bills to the Pay Examiner, Fort St. George, for issue of the necessary payment warrant.
- (b) The bills on account of boat-hire expenses in connection with embarkation and disembarkation will be paid and adjusted as in paragraph 4 above.

22 52

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Revised issue

Govt. of (1889) Madras.

MARINE.

Issued

Recd.

Encl.

G.O., 5th July 1889, No. 296.

JULY.

Engaging of passages by Government Officers.

Approving, with the alterations noted, the draft rules submitted by the Presidency Port Officer for the guidance of Government Officers having to engage passages by steamers at Madras and the outports.

Revised issue

5TH JULY 1889, No. 296, MARINE.

2257

GOVERNMENT OF MADRAS.

MARINE DEPARTMENT.

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2. The rules have been seen by the different disbursing officers of the departments concerned, and have been generally approved by each. The Controller of Military Accounts, however, proposes that an addition should be made to Rule 6 of the rules relating to passages of Military officers, that a certificate should be supplied by the Agents that the rates charged are not more than are charged for private persons. It is for Government to decide whether this addition is necessary. I would point out, however, that the Accountant-General, in the case of passages for Civil servants, considers that the bills may be passed on the responsibility of the Agents under similar circumstances, and I think that the document required by the Controller of Military Accounts is scarcely necessary.

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Reference, dated 20th March 1889.

Referred to the Military Department, for favor of His Excellency the Commander-in-Chief's remarks.

(By order.)

(Signed) W. S. MEYER,
Ag. Under Secy. to Govt.

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H

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No. 4175.

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(By order.)

Ootacamund, 26th June 1889. (Signed) A. KENNEY-HERBERT, Brigdr.-Genl.,
Secy. to Govt., Military Department.

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to the Secretary to Government, Military Department, dated Ootacamund,
11th April 1889, No. 1423-A.

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(By order.)

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Secy. to Govt., Military Department.

ORDER—dated 5th July 1889, No. 296, Marine.

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2052

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(True Extract.)

W. B. ... Capt. A. ...
for Under Secy. to Govt.
for Chief Secretary

To the Presidency Port Officer.
" the Accountant-General.
" the Military Department.
" all other Departments of the Secretariat.
" all Heads of Departments.

P. D. ✓

Exd. A. Raitt.

[Appendix.]

20 P.C.

5

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2887

(12)

No 2252 W of 16 August 1889

Communicated to
Officers of the P. W. Dept
for information and
guidance.

mem
9.5.89
Phil
12.8.89

note - Officer of the mixed
line of the Marine Co. and
to be considered by officers
of the Dept.

Cm

Ch. S. Port. ✓
C. S. Port. ✓
Super Super ✓
CA Agent ✓
San P. W. ✓
San P. W. ✓

17/8/89

reduced to
only

9/8 22.54/8
31/8

Govt. of (1889) Madras.

MARINE.

Issued

Recd.

Encl.

G.O., 5th July 1889, No. 296.

JULY.

Engaging of passages by Government Officers.

Approving, with the alterations noted, the draft rules submitted by the Presidency Port Officer, for the guidance of Government Officers having to engage passages by steamers at Madras and the outports.

No. 3382 c.d. 25 July 1889

To

C

Apparently the rules do not affect the P.W. Dept. in any way?

M.W.
15.7.89

D.W.

No 1118 of 7 Aug 1889

To W.

The rules published in the appendix to G.O. Marine Department No. 296 dated 5th July 1889 ^{only} apply to officers of the military department and not to P.W.D. but a copy of the draft rules submitted by the Presidency Port Officer for the guidance of government officers having to engage passages at Madras and out ports and approved of by Government (see para I of G.O.) should be communicated to me for guidance.

6

16

C.

Note - Revised

Copies of the Marine

Sp. have now been

received, containing

rules for civil officers