

- (1) பக்கங்களின் எண்ணிக்கை 6
 (2) புதுக்கித் திருப்பிய நாள் 8/89
 (3) ஆதாரங்குறிப்பவர் சுருக்கொப்பம் low

தமிழ்நாடு ஆவணக் காப்பகம்.

(22)

தமிழ்நாடு அரசு

P. W. D. துறை

அரசாணை எண். மு. கோப்புத் தாள் எண்.	2208	அச்சகம் பலவகை
நாள் :	14-8-1889	195

மடிக்கவோ கண்டபடி கையாளவோ கூடாது

3. Sheets

ஆவண. கா-1-18,000-15-6-87.

Notes of the inspection by H. Rainier Esquire on the 13th July 1889 of the Cash book, service books, and travelling allowance charges in the office of the Chief Engineer for Irrigation.

There is a standing advance of

Rs 350—0—0.

2. The cash book was examined for January, February and March 1889, and found to contain only charges duly audited by the Examiners in contingent bills.

3. Some of the charges in the cash book were paid at Ootacamund, such charges being reported to the Madras Office monthly appear in the Madras Cash book in the month following that in which payment was made. The Ootacamund Office sometimes supplies itself with funds by an order on the Nilgiri Division (which debits the Presidency Division in transfer)—on other occasions the expenditure at Ootacamund is recouped by remittance transfer receipt from the Madras Office—in the latter case when recounting in the Madras cash book expenditure so recouped the manner of recoupment should be stated thus
"Remitted to Mr. A.B. Clerk, Secretariat, Ootacamund,

by remittance transfer receipt No. — of — (or to whom and by whatever means the remittance was made) Rs. — to recoup expenditure as follows" after which the charges may be entered as at present. Also the statement of expenditure sent from Ootacamund for recoupment may be marked with the date and manner of recoupment. At present this is nowhere indicated in the cash book, and it is desirable to have it available at sight rather than that it should be stowed away in correspondence records. The acknowledgment of receipt at the Ootacamund Office of each amount remitted should be, but is not on record.

4. Subject to the above remarks the cash book is neat and clear. Charges for service labels were followed into the service label account and the balance of stamps was verified.

5. The following service books require reattribution.

Name	Date of last attestation
S. Viswanatha Moodelliar	27 th March 1882
S. Govindarajulu Naidu	1 st February 1884
P. Murugesu Moodelliar	1 st January 1884
Narayadu	1 st January 1884
V. Narayanasawmy	1 st February 1884

6. The reattribution entries in the first page of the service books of the following individuals are not signed in the column "signature of the Head of the office"

- M^r. G. Ellis ————— Draftsman
- P. Swamy Row Pillay ————— Clerk
- M. Appasawmy Row ————— Clerk
- Mahomed Abdul Razack — Clerk
- Vaeraraghavalu Naidu — Clerk
- Moosooasawmy ————— Lascar
- Mooroogasan ————— Lascar

7. In the case of the following individuals the events entered against each have not been entered in the service book.

Name of individual	Events not entered
M ^r . G. Ellis, Draftsman	Sick leave from 27 th May to 3 rd June 1889
Govinda Pillay Clerk	Annual increment from 1 st June 1889
M ^r . E. F. Andrew	do do
Mahomed Abdulla Saib	do do
P. Swamy Pillay	do do
N. Saravanaperumal Pillay	do do

8. In the service book of V. Jagannayakalu Naidu his pay is noted as Rs 80-0-0 per mensem but according to the audited salary bill for June 1889
 ✓ he

he is actually in receipt of Rs 30-0-0 per mensem +
Rs 10-0-0 personal allowance.

The events in his service from 1st March 1887
are not apparently noted in the service book.

9. Personal certificates of character are
freely entered in the service books which is
contrary to section 129 rule 8 of the Civil Pension
Code. But the entries are old.

10. As regards travelling allowance
claims it was stated that the claims of clerks
and lascars accompanying the Chief Engineer for
Irrigation ^{on} tour are passed with reference to the
Chief Engineer's journal: memos of claims from
the individuals concerned could not be produced.
In the case of members of the office and petty
establishments the journals should be drawn
up in Form No. 152 A prescribed by Code
para 531.

Madras }
16th July 1889. }

sd/ H. Rainier
Inspecting Officer.

No. 1096 of 5th August 1889

W/s

To W.

Forwarded for the information
and orders of Government, with the fol-
lowing remarks :-

2208

2. Para 3. The suggestions as to
the entries to be made and the manner
of recording in cash book outlay at
Ootacamund recouped by remittance
transfer receipts etc. should I think
receive attention.

3. Para 5. The service books refer-
red to should be re-attested at an
early date and it might be well that
the completion should be reported.

4. Paras 6, 7 and 8. The service
books should be completed and the Chief
Engineer for Irrigation might state
when this has been done.

5. Para 9. The entry of personal
certificates of character in service
books is opposed to section 129, rule
8 Civil Pension Code and should be ex-
punged.

6. Para 10. Claims for travelling
allowances on behalf of office and
petty establishments should be drawn
up in form M.152 A as required by code
para 531. The prescribed test audit
cannot otherwise be carried out.

W/s
C.

W/s
D 5/8

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(5)

Wm
7.5.89

Quest 8.85

(3)

Q. 4578.

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