(1) பக்கங்களின் எண்ணிக்கை 34

(2) புதுக்கித் திருப்பிய நாள் 16-5-89

(3) ஆதாரங்குறிப்பவர் சுருக்கொப்பம்

தமிழ்நாடு ஆவணக் காப்பகம்.

தமிழ்நாடு அரசு

(26)

PWD துறை

அரசாணை எண். — அச்சகம்
மு. கோப்புத் தாள் எண். 1479 பலவகை

நாள் : 5 · 6 · 1889 ~~19~~.

மடிக்கவோ கண்டபடி கையாளவோ கூடாது

17 sheets

௨௬

வண. கா-1—18,006—15-6-87.

1479

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Account.

READ—the following paper :—

Office note from the Examiner, Public Works Accounts, dated 3rd October 1888, No. 2354.

ORDER—dated 18th October 1888, No. 3315 W., Public Works.

Recorded with the remark that the Government cannot undertake to consider any more general questions, involving further modifications of Code rules, and not of an emergent character, until the codification of the orders already issued has been completed and the officers and subordinates of the department have had time to familiarise themselves with the numerous modifications already introduced.

(True Extract.)

(Signed) H. R. MEAD, Colonel, R.E.,
Ag. Secretary to Govt., P.W.D.

To the Examiner, Public Works Accounts.
To Superintending Engineers.
To the Consulting Architect to Government.

Exd. J. Henricus.
Spare Copies

GENERAL.
ACCOUNT.

Govt. of {1888} Madras.

PUBLIC WORKS.

Dated October, 18th.

Recd.

Encl.

G.O., 18th Oct. 1888, No. 3315 W.

OCTOBER.

Code Rules

Further modifications of — and not of emergent character not to be considered until the codification of the orders already issued has been completed.

Office Note from the Examiner P. W. accounts No. 1511 d/ 17 May 1888.

Order thereon No. 1587 W d/ 31st May 1888

The statement of temporary establishment required by the Examiner P. W. accounts for Code work for six months is sanctioned

2 This sanction has been registered as Provincial No. 18 W of 1888-89 and classified as Establishment Temporary

True Extract
Sd/ W. L. C. Baddeley Capt. R.E.
Under Secy: to Govt. P. W. D.

To

The Examiner P. W. accounts

G.O. No. 1587 W d/ 31.5.8

KEEP-WITH Genl. No.

dated 188 .

2,000 - 9-10-88.

[C. No. 8.] 1429

GOVT. OF MADRAS. } 1888. { P. W. DEPT.

EXAMINER, P. W. ACCOUNTS.

Madras, 30 November 1888

OFFICE NOTE No. 2676

To

W.

Accountant General P.W.D. in a letter No. 1185 G. dated 1st. November 1888 has directed the submission to him of extracts from the monthly returns of grants, expenditure and unspent balances (Form No. M 78), instead of duplicates as required by note to Code para 1407 (standing order No. 351 of 1888). Please therefore obtain the sanction of the Government to the modification of the Code rule in accordance with these instructions, as this order affects only Examiner's office and it is presumed does not come within the scope of G.O. No. 3315 W. dated 18th. October 1888.

SECRETARY TO GOVERNMENT
1 DEC 88
P.W. DEPARTMENT, MADRAS.

C.

30/11

30/11

3

P.W.C. No. 12375

Rg 1.12.88

No. 3806 W. of 3 XII 88

B/

Approved

Approved

1.12.88

1/12/88

[illegible]

Dcs 3/12

4/12

4/12

[C. No. 8.] 1429

GOVT. OF MADRAS. } 1888. { P. W. DEPT.

EXAMINER, P. W. ACCOUNTS.

Madras, 30 November 1888

OFFICE NOTE No. 2674

To

W.

The sanction accorded in G. O. No. 1537 W. dated 31st. May 1888 to the entertainment for a period of 6 months of one temporary clerk on Rs. 30 per mensem and one peon on Rs. 5 per mensem for Code work will expire on the 3rd. December 1888 but there is still a great deal of work to be got through. Please therefore obtain the sanction of Government to the retention of the temporary clerk and peon for a further period of six months.

SECRETARY TO GOVERNMENT, P.W. DEPARTMENT, MADRAS. -1 DEC 88

C.

30/11

30/11

This sh^d be [illegible] further extended

Put up with C.O. 12375 [illegible]

KEEP-WITH Genl. No.

dated 188 .

2,000—9-10-88.

4

P.W.C. No 12379

Rg 1.12.88

No. 5130 C a/ 17-XII-88

1429

5

Copy of G.O. No 1587 W d/ 31-5-88
No. 3806 W d/ 3-12-88
" 3315 W " 18-10-88
" 713 D " 24-9-88
" 2566 W " 20-8-88
" 2140 W " 14-7-88
" 2139 W " 14-7-88
" 2370 W " 25-9-84
" 2139-40 W " 14-7-88
" 1069 W " 9-4-88
" 1970 W " 23-7-87
" 1465 W " 30-5-87
" 744 W " 19-3-84
" 191 W " 22-1-84
" 1964 W " 13-7-83
" 1183 W " 20-4-83

No. 5130 C.

Government of Madras.

PUBLIC WORKS DEPARTMENT,

Chepâk, 19th December 1888.

OFFICE NOTE.

From

W

To

C

Your office note No 2674 d/ 30-11-88

Please give fuller reasons for the retention of the temporary Code establishment - If possible, the work should now go on with the existing permanent establishment

(Sd) H.R.M.
18/12/88
W

Desptd
19/12

13 Mi

2/12

1429

No. 5130 C.

Government of Madras.

PUBLIC WORKS DEPARTMENT,

Chepâk, 19th December 1888.

OFFICE NOTE.

From

W

To

C

Your office note No 2674 of 30.11.88.

Please give fuller reasons for the retention of the temporary Code establishment - If possible, the work should now go on with the existing permanent establt.

H.R.M.
18/12/88 W.

C

EXAMINER
No. 1891
26 DEC 188
ENCLOSURES
P. W. ACCOUNTS

P5217

No. 28 d/11.1.89

To W.

I do not know what fuller reasons I can give beyond saying that there is no probability of overhauling the large arrears of Code work unless the temporary clerk can be retained. The ordinary establishment actually allowed for Code work is one clerk on Rs. 50 to 60 per mensem, but such a clerk has been found quite useless for the purpose and it has been necessary to employ on the work a senior accountant (3rd. Grade). The work is responsible work, and requires very considerable familiarity with all the codes (Madras and India) including P. W. D., Financial, and Military, and the Civil Account Code, and even with a 3rd. Grade accountant employed on the work, I find that there is a great deal that I have to do myself; in fact I find that the code work, which is really no part of an Examiner's work, as ordinarily understood, presses very hardly on myself and on the Chief Accountant. It is work that more than any other requires check and revision, and the all-round consideration that

1429

can only be secured by passing through several hands.

2. Although the entire work cannot be left completely to a lowly paid clerk, there is a large amount of copying, drawing out of forms fair from rough instructions, and such like on which the time of a 3rd. grade accountant would be simply wasted, at any rate as long as his time can be fully occupied on more responsible work, which will certainly be the case until the arrears have been worked off; when this has been done, I hope it will be possible to make other arrangements.

3. Moreover, apart from the mere arrears of codification, there is the revision of the index, to be done, including the indexing of all standing orders. The index to the present edition was prepared in a great hurry, and was consequently done very imperfectly; and nothing has yet been done towards indexing the standing orders. The final work of indexing is perhaps about the most responsible and difficult of all the code work, but there is a great deal of purely mechanical

preliminary work,which must be done, if the indexing is to be carried out systematically and completely,which can very well be done by a lowly paid clerk, and on which a 3rd. grade accountant would be simply wasted. It would be a great mistake to leave the indexing until a new edition of the code is actually wanted,because it is a thing that cannot be properly done in a hurry,and if the retention of the temporary clerk is allowed,he can be fully employed on the preliminary mechanical work connected with the indexing,whenever he is not engaged in copying and recopying standing orders,forms etc.

4. I should explain that a 3rd. grade accountant being actually employed on code work, the clerk on Rs.50 a month ordinarily allowed for this work is absorbed in the re-arrangements consequent on the diversion of the accountant.

5. I think, I can now do without the extra peon,as I have almost completed arrangements which will,I hope considerably reduce the labour of passing paper about the office,but I can hold out no hope whatever of overtaking the arrears of code work, unless the temporary clerk can be retained for some months longer.

6. It would be a great convenience,and would,I think, materially expedite the clearing off of arrears of code work,if I might be allowed to arrange for the printing of standing orders by the Lawrence Asylum Press. I find that it takes on an average about three months to get a batch of standing orders,or forms through the press counting from the date on which the copy is first sent to the date on which the standing orders or forms are finally received after striking off,and it has sometimes taken nearly six months. As far as the press is concerned,the delay is no doubt unavoidable,and due to heavy work,but the delay very seriously increases the difficulty of getting the work done as regards my share in it ,and that of my office. It makes all the difference in the work , whether I get the proof, and second and third proofs if required,promptly whilst the subject is fresh in the memory of all concerned,or whether every body concerned

with 328

has time to forget much of the detail of the subject in the intervals. In the latter case the trouble of mastering the details of the subject has to be renewed on each occasion, and the difficulty of the work is very greatly increased, and when, as often happens, three or four months hang together, being connected in some way, the inconvenience is enhanced. If I might get the printing done at the Lawrence Asylum Press, I could generally count on getting proofs a day or two after sending copy to the press.

Rep 14/1/89

7. An additional inconvenience is that it is exceedingly difficult to remember with regard to matters on which orders of Government have been passed, whether they have or have not been communicated to the department.

SECRETARY TO GOVERNMENT
14 JAN. 89
P.W. DEPARTMENT, MADRAS.

G.O. 1183W d/20.4.83
" 1964 W d/13.7.83
" 191 W d/22.1.84
" 744 & 744A d/19.3.84
" 1465 W d/30.5.87
" 1970 W d/23.7.87
" 1069 W d/9.4.88
" 2139-40 W d/14.7.88
" 2370 W d/25.9.84
" 2139-40 W d/14.7.88
" 713 D d/24.9.88 – with Clu 364/89
" 3315 W d/18.10.88
" 3806 W d/3.12.88
" 1587 W d/31.5.88

C.

B 11/1

1429 No. 1566

PUBLIC WORKS DEPARTMENT.

PROCEEDINGS OF THE MADRAS GOVERNMENT.

UNDER date the Jan. 21 1889

READ the following

" the ~~Exr~~ P.W. accts No. 2674 d/ 30.11.88.
" —— do —— " 28 d/ 11.1.89.

In the circumstances noted, the continued employment for four months from 3 December 1888 of a temporary clerk on Rs 30 per mensem for Code work in the Office of the ~~Examiner~~ P.W. accts, is sanctioned. The Govt. are much averse to continual changes in the Code, and trust that after the expiration of the period for which the temporary clerk has now been sanctioned, no

WCS 17 Jan

G

no extra establishment will be required.

2. This sanction has been registered as Provl. No. 59 of 1888-89 & classified as Establt.-Temporary.

3. Para 6 of the Govs note will be referred to ~~the Supt. Govt. Press~~ Public Dept. for remarks.

MCB
16.1.89

16/1/89

Cr

HW 16.1.89

R 18.1.89

J 22/1

GSC 22/1

Gazr Reco √
Public Dept
~~Supt Govt Press~~ √
(copy of G's note & para 3 of order only)
D 27/1

1429

Stand ers from the Office of Examiner, P. W. Acc

Date of Receipt	Subject	No. of Pages	First Proof Sent	First Proof Returned	Second Proof Sent	Second Proof Returned	Third Proof Sent	Third Proof Returned	Fourth Proof Sent	Fourth Proof Returned	F Sent	F Returned
25th July 1888	S. O. No. O	1	15th Augt 88	25th Aug 88	4th Octr 88	16th Octr 88	6th Novr 88	21st Novr 88	4th Decr 88			
"	" Nos. 445 App. A	1	6th Sept 88	16th Octr 88	6th Nov "	26th Novr "	10th Decr 88	17th Jany 89	29th Jany 89			
"	" " 446 " P.	7	11th Sept 88	17th Sept 88	19th Sept 88	23rd Octr 88	3rd Novr 88	26th Novr 88	10th Decr 88	17th Jany 89	9th Feby 89	
31st Augt /88	" " 153 Contents	1	15th Sept 88									
23rd Octr /88	" " Para. 702	2	9th Novr 88	26th Novr 88	8th Decr 88							
31st Octr /88	" " 532-546	4	23rd Novr 88	9th Jany 89	12th Jany 89	2nd Feby 89						
9th Novr /88	" " Para. 2063	1	5th Decr 88	31st Jany 89	2nd Feby 89							
21st Novr /88	" " 697 A.	1	11th Decr 88									
Do.	" " 553-558	5	11th Decr 88	10th Jany 89	14th Jany 89	6th Feby 89						
Standing Orders, Book of Forms from the Office of Examiner P. W. Accounts												
30th Aug 1888	S. O. Book of Forms No. 153	1	14th Septr 88	20th Septr 88	26th Septr 88	14th Nov 88	19th Novr 88	21st Decr 88	28th Decr 88	2nd Feby 89		
31st - do	" " " 150B	2	25th Sept. 88	30th Jany 89	4th Feby 89							
23rd Octr 1888	" " " 168	2	7th Novr 88	14th Novr 88	20th Nov 88	9th Jany 89	15th Jany 89	2nd Feby 89				
Do.	" " " 169	1	6th Novr 88	14th Novr 88	21st Nov 88	9th Jany 89	15th Jany 89	2nd Feby 89				
Do.	" " " 190 A	2	6th Novr 88	26th Novr 88	21st Decr 88							
Do. O	" " " 190B	2	5th Novr 88	26th Novr 88	21st Decr 88							
Do.	" " " 190C	2	1st Novr 88	26th Novr 88	21st Decr 88							
Do.	" " " 190D	2	7th Novr 88	7th Decr 88	22nd Decr 88							
Do.	" " " 190E	2	5th Novr 88	7th Decr 88	22nd Decr 88							
Do.	" " " 190F	2	14th Novr 88	7th Decr 88	22nd Decr 88							
31st Octr. 1888	" " " 170	3	28th Novr 88									
21st Novr. 1888	" " " 174	2	12th Decr 88	2nd Feby 89								

Govt. Press,
Madras,
11th Feby /89.

J. H. Barnes
Ag. Superintendent

No 1862/89

[26]

Public Department.

CHIEF SECRETARIAT MADRAS.

1429

PROCEEDINGS OF THE MADRAS GOVERNMENT.

READ the following paper

From the Public Works Department, d/ 21 January 1889. No 156 W.

From the Superintendent, Government Press, d/ 11 February 1889. No 444.

In reply to endorsement dated 8 February 1889 on para 6 of letter from the Examiner of Public Works Accounts, No 28, d/ 11 January 1889 referred to the Public Department for remarks, undersigned States that if the Standing orders and forms which are urgently required, are so marked, and are sent to the Press exactly as required to be printed, they can be set up in the Government Press as expeditiously as in any other similar institution in Madras. Much of the delay complained of is occasioned in the Examiner's own office; proofs are often required three and four times, are frequently altered, re-altered and added to, and are sometimes kept for days before return to the Press.

2 Undersigned Submits a Statement showing the progress of the Standing orders and

forms

forms now longest in hand. If the orders and forms are of such a nature as to require, from change of circumstances, frequent alterations while passing through the Press, perhaps Government may consider it inadvisable to have them set up with the expedition suggested. The ordinary work of the Press must sometimes give way, especially in the Job and Book Departments, to work of a more emergent nature, and it would be well that the emergency of a work should be well determined before being classed as 'urgent'.

Order:- 25th February 1889 No 185

The Office Note of the Superintendent of the Government Press (with enclosure) will be communicated to the Public Works Department with the request that the attention of the Examiner may be invited to the remarks therein made.

2. No change in the present system of printing the Standing orders of the Public Works Department as proposed by the Examiner seems called for.

(True Extract)

Chief Secretary.

To

The Public Works Department.

With original statement.

2/4 J.D

156 W / 21/1/89 & files

G.O. 609 W d/ 1st March/89

B

Communicated to the Ex: P.W. accts for information & guidance with reference to G.O. No 156 W d/ 21st Jany 1889

2. The attention of the Examiner is drawn to the necessity for more punctual returns of proofs to the press.

27.2.89

27/2/89

Ex P.W.a

D 2/3

J 8/3 - 9.7

Inll. No. 1862

[6]

Govt. of {188 } Madras.

To

The P.W. Dept

Reg 26/2/89

Proceedings, dated 25 2/ 1889
No. 185

Subject.

G.O. No 609 W d/ 1st March/89

Standing orders of the P.W. Dept

Regarding printing of the — at the Govt Press

1429

KEEP-WITH Genl. No.

dated 188 .

B. No 609 W d/ 1-3-89
G.O. - 156 W d/ 21-1-89
B. No 3806 W d/ 3-12-88
3315 W 18-10-88
G.O. No 1587 W d/ 31-5-88
" 2140 W d/ 14-7-88
" 2370 W d/ 25-9-84
" 2139/2140 W d/ 14-7-88
" 2566 W d/ 20-8-88
" 1069 W d/ 9-4-88
" 1470 W d/ 23-7-87
" 1465 W d/ 30-5-87
B. No 744 W d/ 19-3-84
& 744 W d/ 19-3-84
2,000—9-10-88.
" 191 W " 22-1-84
" 1964 W " 13-7-83
" 1183 W " 20-4-83

[C. No. 8.]

GOVT. OF MADRAS. } 1889. { P. W. DEPT.

EXAMINER, P. W. ACCOUNTS.

Madras, 13th April 1889.

OFFICE NOTE No. 485

To

W.

Referring to G.O.No.609 W. dated 1st.March 1889, I beg to state that although the delay in the printing of standing orders for the code and book of forms is often and to a considerable extent due to delays in this office in returning proofs to press,- these delays are in almost all cases quite unavoidable.

2. It sometimes happens that whilst a form or a standing order is going through the press a change becomes necessary, either because of the issue of some order of Government directly or indirectly affecting it, or for some other reason. To cite a recent instance, in the case of the form of mortgage deed to be taken in connection with advances made under appendix K. of the code, after the form had been sent to press the Government Solicitor was instructed by Government to draw a form of

re-conveyance, and having drawn the form he stated that it should be endorsed upon the original mortgage deed, this involved a considerable alteration of the form, the notes also having to be modified so as to give the stamp duty chargeable on the re-conveyance. After this had been done, it transpired quite casually, in the course of a correspondence with the Government Solicitor that there was a serious defect in the form of re-conveyance as drawn by him; he had omitted all provision for describing the property in the manner required by the Registration Act, with the probable result, as he himself pointed out, that a re-conveyance drawn in this form would have been refused registration. The long and short of it is that, though copy of this form was first sent to the press on the 30th.October I888 it will very probably be another month before the final proof can be returned for striking off.

3. This is merely an instance of delays for which I am — or rather the press is not — responsible. But these delays are unavoidable and any course other than that actually adopted would result in great trouble and waste of money, a whole supply of some form being perhaps proved useless as soon as issued.

4. Apart altogether from delays such as those referred to above, however frequent and considerable they may be, there is, I submit, unnecessary delay in the press, as witness the following statement of the dates on which approved final proofs of recent batches of standing orders were sent to the press for striking off, and the dates on which they were received back:-

1479

Standing order Nos.	Date on which returned to press to be struck off.	Date on which struck off copies were received.
458 to 462	I2th.October I888	8th.November I888.
463 to 476	I0th.November I888	9th.January I889.
479-486	I2th.October I888	8th.November I888.
477-478 487	I0th.November I888	9th.January I889.
496-500 50I-5I3	I0th.November I888	9th.January I889.
5I7-5I9	I3th.November I888	9th.January I889.
488-495 547-552 5I4-5I6	I0th.January I889	I2th.February I889.

It will be seen that out of seven batches of standing orders four batches took about two months and three about one month to strike off.

5. It is impossible for me to mark particular standing order, as urgent. They have to be issued in proper sequence, and must be issued in the order of their numbering and not in the order of receipt from the press. I venture to ask therefore that the Superintendent of the press may be

15

instructed to treat all standing orders to the code and book of forms as urgent without any marking to that effect on the copy or on the proofs. They are all orders of Government which should be issued with the utmost practicable despatch. Of course I can mark them all as urgent, but the Superintendent might object to this as an abuse of his concession.

6. There is another way in which the issue of certain batches is sometimes unnecessarily delayed. It has always been the practice to number and date all standing orders according to the date of passing by the Code Committee. The result is that if one batch of orders is delayed in any way, all later batches — i.e. all batches bearing higher numbers — have to be delayed too. I think it would be much better to number them finally only when sending them to the press for striking off, giving them if necessary a provisional number for reference in the meanwhile. If there is no objection to this proposal, I shall adopt it in future, and if the press can at the same time be instructed to treat all standing orders (whether to the Code or to the book of forms) as urgent, the issue of the standing orders will be very materially expedited.

C.

9/5 O—18-4-89

22-4-89

PWC No 3520

(6)

R/15.4.89

No 2069 C of 26th April 1889

C The proposal in para 6 of the foregoing note is approved.

2 A copy of the note will be forwarded to the Public Deptt. for consideration with refce. to G.O. No 185 of 25 Feby 1889.

The proposal in para 6 of the foregoing note is approved.
A copy of the note will be forwarded to the Public Dept for consideration with reference to G.O. No 185 of 25 Feb. 1889.

W

18.4.89

19.4.89

To the Public deptt:

The Public Dept
Exr
in Exr P.W. Accts

[26]

Public Department.

1429

CHIEF SECRETARIAT MADRAS

PROCEEDINGS OF THE MADRAS GOVERNMENT.

READ the following ~~paper~~ Memorandum

from the Public Works Department, dated 26th April 1889, No 2069, C, regarding delay in the printing of Standing orders and forms of the P.W. code at the Government Press.

Office note, from the Superintendent, Government Press, Madras, dated 11th May 1889, No 1434:

herewith returned

With reference to paras 4 and 5 of the Examiner of Public Works Accounts Memorandum^×^ No ~~2069~~ 485 C. of ~~26~~ 13 April 1889, the Superintendent, Government Press, submits the following explanation.

The delay, of the Standing Orders referred to was caused by a pressure of work in getting out Reports and other urgent papers, and the heavy work in hand in the Binding Dept. between November and January last. Since the undersigned has returned from leave (early in April) the Examiner's Standing Orders have been treated as special work, and they will continue to be so treated in

16

in future.

Order, dated 22nd May 1889, No. 945.
Recorded.
(True Extract)

W. C. Baddeley
Capt R.E.
Under Secy P.W.D.
for
Chief Secy

To

The Public Works Department
— " — Supt, Govt Press.

xd S.D

Govt. of (188) Madras.

1429

To

Proceedings, dated 188 .
No.

Subject.

[0] P.W.C. N. 4967 ✓

20.9.11 ✓

Govt. of 188 Madras.

To

The P.W. Deptt

Ⓑ 10. [illegible]

Recorded.
Recorded

MCR
3.6.89

Ry 1.6.89

Proceedings, dated 22d May 1889.
No. 445

Subject.

Recording certain papers regarding delay in the printing of Standing orders and forms of the P.W. Code at the Govt. Press

1587 W. 31/5/88
3315 W. 18/10/88
3806 W. 23/12/88.
156 W. 21/1/89
609 W. 1/3/89
2069 W. 26/4/89

Exr P.W.A. ✓ D 5/3/89
Exr P.W.A.

With a dol

(17)

3/13/6. [illegible]