

- (1) பக்கங்களின் எண்ணிக்கை 52
 (2) புதுக்கித் திருப்பிய நாள் 2-5-89
 (3) ஆதாரங்குறிப்பவர் சுருக்கொப்பம் 6/89

தமிழ்நாடு ஆவணக் காப்பகம்.

(19)

தமிழ்நாடு அரசு

P.W.D

முறை

அரசாணை எண். மு. கோப்புத் தாள் எண்.	1465	அச்சகம் பலவகை
நாள் :	3. 6. 1989	1989

மடிக்கவோ கண்டபடி கையாளவோ கூடாது

26 Sheets

வண் கர-1-16,008-15-8-17.

229

No. 19146. 1465

FROM,

G. J. Walch Esq

THE SUPERINTENDING ENGINEER

FIRST CIRCLE.

TO,

THE CHIEF ENGINEER

PUBLIC WORKS DEPARTMENT.

DOWLAISHWARAM, 26th June 1888

SIR,

With reference to G.O. No. 1240
26-4-88 I have the honor to report that
only one copy of the "Madras Manual
of the Administration" (2 Vols) was
received in this Circle, in March 1886
and it has been kept in the Sup^r Eng^r
Office; I propose now to send it round
to the different Divisions.

2. I have no request to make for the
re-printing of any extracts from the Ma-
nual in pamphlet form.

I have the honor to be,

Sir,

Your most Obedient Servt

G. J. Walch

Sup^r Engineer 1st Circle.

Madras P. S. 3.4.11.88

FROM,

R. W. C. 6350
G. S. Hatch Esq
THE SUPERINTENDING ENGINEER.

FIRST CIRCLE.

TO,

THE CHIEF ENGINEER

PUBLIC WORKS DEPARTMENT.

DATED 26th
DESPTCHED 27th June 1888
RECEIVED 27th June 1888

No. 191 G.L.

ENCLOSURES.

SUBJECT.

Madras Manual of
the Administration.

Inform that only one
copy of the - has been
received and will be
circulated to Division
officers.

Complete
27.500
on

3592

Distribution of 727 Copies
of Vol I & II of the Manual
of the Administration
of the Madras P.W.D.

E.I. - 1465 2 copies
E.R. - 2
G.S. (1.500) - 6
S. S. (1.500) - 1
C.A. - 1
C. - 2
C. Ry. accs. - 1
C. St. Ry. do. - 1
Engs in Ch. Madras
St. Ry. Survey - 1
Bollary Kistna S. Ry. 1
S. Ry. P.W. stores - 1
Supt. M. H. Works - 1
Chief Engr. - 1
officer { W. - 1
 { S. - 1
P.W. Library - 3

27
The above is fresh
up with reference to
para 5 (a) of the "Note".
This is all that seems
to concern us - J.P.
20-4-88-

3

1468

Reference on No. of 188

In replying the above should be quoted.



Public DEPARTMENT.

[19 (a)]

* 1240. W. 26 4. 88

READ again G.O. N° 370, dated 5th April 1888

re Manual of the Administration.

THE Public Works Department
the good enough
is requested to submit an early reply to the above communication.

Wm Meyer
Assistant Secretary.

CHIEF SECRETARY'S OFFICE,
2^d August 1888.

I. I.
I have on the 2/8
40 Replies are
probably coming in at
Madras.
3.11.88.

0
10/8

1240 W 26.4.88.

50480 7757

Recd 7.8.88.
to
No 520 D of 13 Aug 1888

E. I. Form No. 34-F.

1468

GOVT. OF MADRAS.

1888.

P. W. DEPT.

CHIEF ENGINEER FOR IRRIGATION

Madras, 8th August 1888.

OFFICE NOTE.

No 166

Circulation Register.

To	From	Despatch Date.	Receipt Date.
54 W.	D. E. I.		

KEEP-WITH.

No. dated 188 .

By O W 1240 W dated 26 April 1888
& reminder to 1240 W 7 August 1888

Two copies of the Manual of Administration have been supplied to us, and these have been retained for office reference. I do not consider that any portions of the Manual need be printed in pamphlet form for the use of the subordinates of this office.

W. E. I.

W. H.

11.8.88.

P.W.C. No 7847

Recd 8.8.88-

No 520 Dated 13 Aug 88

[C. No. 8.]

GOVT.
OF MADRAS. }

1888.

{ P.W.
DEPT.

EXAMINER, P. W. ACCOUNTS.

Madras,

29

May

1888

OFFICE NOTE No. 1533

To

W.

G.O. No. 1240 W. dated 26th. April 1888.

I beg to state with regard
to points a and b of note 5 referred
to in the G.O. above quoted, that

(a) The two copies of the manual
supplied are retained in
this office, and

(b) I do not see in what way any
reprint in pamphlet form
of any portion of the
manual relating to the
P.W.D. ~~Code~~ could be of
any use to the department.

KEEP-WITH

Genl. No.

dated

188

1,000-7-2-88.

c.

29/5

29/5

b

PTC No 5047

Wd 13 May 1888
R 30.5.88

Complete
C
no 15

0/10/8

GOVERNMENT OF INDIA.

P. W. DEPARTMENT.

RAILWAY BRANCH.

EXAMINER, GUARANTEED RAILWAY ACCOUNTS' OFFICE,

No. 589

Madras,

9th May 1888.

From J. Morrison Esqre.,

~~THE~~ EXAMINER, GUARANTEED RAILWAY ACCOUNTS,
MADRAS,

To

The Secretary to Government,
Public Works Department, Madras.

SIR,

With reference to G. O. No 1240 W, dated
26th ultimo, I have the honor to report: -

1st That no distribution has been made
by this office of the 2 volumes of the Manual
of Administration received.

2nd That no use has been made of the
volumes retained at Head Quarters, as the
portion relating to Railways does not appa-
rently contain any additional informa-
tion than that already available in this
office.

3rd That I do not wish any extracts to be reprinted
in pamphlet form for the use of my subordinates.

I have the honor to be,
Sir,

Your most obedient Servant.

J. Morrison

Examiner, Railway Accounts: Madras

1465
The Secretary to the
Committee on the
Education of the
Deaf and Dumb
has the honor to
acknowledge the
receipt of your
letter of the 14th
inst. in relation
to the proposed
amendment of the
constitution of the
National Association
of the Deaf, and
in reply to inform
you that the same
has been forwarded
to the Executive
Committee for their
consideration. The
Executive Committee
will meet on the
21st inst. and will
report on the
subject at that
time. I am, Sir,
Very Respectfully,
Your Obedient Servant,
J. W. Smith

1465
The Secretary to the
Committee on the
Education of the
Deaf and Dumb
has the honor to
acknowledge the
receipt of your
letter of the 14th
inst. in relation
to the proposed
amendment of the
constitution of the
National Association
of the Deaf, and
in reply to inform
you that the same
has been forwarded
to the Executive
Committee for their
consideration. The
Executive Committee
will meet on the
21st inst. and will
report on the
subject at that
time. I am, Sir,
Very Respectfully,
Your Obedient Servant,
J. W. Smith

From *PWC N: 4750*
J. Morrison Esq:
~~Exam~~ EXAMINER,

GUARANTEED RAILWAY ACCOUNTS,
Madras,

To *The Secretary to Government,*
Public Works Department,
No. *589* *Madras*

Dated *9th May 1888.*

By 21.5.88
No. of Enclosures

W. 570 Dated 13 Aug 1888

SUBJECT.

Reports the use made by
him of the manual of Ad-
-ministration forwarded
to him.

Complete
on
21.5

0
10/8

No. 821-

SUPERINTENDING ENGINEER'S OFFICE,

V Circle, Madras,

Bangalore
Chopale, 26 May 1888.

From

Col. H. A. Vibart. R.E.

SUPERINTENDING ENGINEER, V CIRCLE,

To

THE *Chief Engineer*
P.W. Department.

SIR.

Enclosures.

With reference to *G.O. 1240* of
dated *26 April 1888*, I have
the honor to state that volumes
I and *II* of the manual of
Administration alluded to,
supplied to this Circle, are
retained in my office
for reference whenever necessary.
Only one copy of each volume
was supplied and these
have not been circulated
to the Executive Engineer
because such a course would
be almost useless for to be of
any use; I consider the Exe-
cutive Engineer should have
a copy of the books in their
own offices permanently
for

for reference. It would
be well if as suggested
in clause (b) para 5 of
Dr. Maclean's note, ex-
tracts of the manual were
reprinted and supplied
to the different Departments
concerned for distribution
to the Subordinates. But
I am of opinion that Exe-
cutive Engineers should
be supplied with a com-
plete copy of each volume

I have the honor to be
Sir
Yours Most Obedt Servt
H. R. Subbarao Col. P. O.

Superintd. Engrs
S. Circle

1468

10

From
The Supy. Engineer
5th Circle

To The Chief Engineer
P. & D. Department.

Dated 26th } May 1888.
Recd. 28 }

Encl.

1520 Df 13 Encl.

N^o 821.

Manual of the Administration

State that Volumes I & II
of the — supplied to this
Circle are retained in my
Office.

Complete
in
ref

Consulting Engineer's Office, Madras.

No. 710 Dated 21st May 1888

Wes

Note

With reference to Pro-
ceedings of Government
No 1240 W. dated 20th April
1888, the undersigned
has the honour to report as
follows:—

(a) Two copies of the manual
were received, which have
been retained for reference
at Head quarters.

(b) The original
memorandum on the
Administration of Railways
in the Presidency, which
was somewhat condensed
when embodied in the
manual, was reprinted

as Government order
No.

No 1754, public, dated
9th August 1884, Copies
of which were sent to the
Agents of the Madras
and South Indian Railways

Sidney Smith

Major R.R.

For Offg. Consty Engrs for
Railways.

To.

The Secretary to Government,
Public works Department,
General Branch

1461

12

From

THE CONSULTING ENGINEER

FOR RAILWAYS,

Madras,

No. 710

Dated

21st/₁₁

Received

21

May 1888.

No. of ENCLOSURES.

Subject.

Report on use of Dr.
Maclean's Manual of
Administration

Complied
in
21/5

P. W. D

Consulting Architect's Office,

Chepauk, Madras,

23rd May 1888.

No. 318.

From

J. W. Brassington Esq.
The Consulting Architect

to the Government of Madras,

To

The Chief Engineer.

Public Works Department.

In,

Enclosure.

In reply to G. O. No. 1240 dated the
26th April 1888, I have the honor to state that the
two copies of Vols. 1 & II of the Manual of
Administration are kept in this office and are
very useful for reference. The chapters on the
Mineral resources of the Presidency have been
found specially useful.

2.

Printed extracts from the Manual
will not be required in this Division as the
subordinates can always refer to the copies kept
in this office.

13

I

I have the honor to be

Sir

Your most obedient servant

J. Massie

Consulting Architect
to Government

1465

14

P.W.D. 4855
Public Works Department.

From
THE CONSULTING ARCHITECT
TO THE GOVERNMENT OF MADRAS,

To
The Chief Engineer
P. W. D.

No. 318.

M. 520 Dated 13th May 1888

Dated 23 May 1888.

Received 23.5.88

No. of ENCLOSURES.

Subject.

Reporting that printed
Extracts from the Manual
of Administration will
not be required for the
Consulting Architects
Division

No. 227 Camp 1465
Superintending Engineer's Office,
3RD CIRCLE
Bellary May 1888.
FROM, Col. A. Smalley R.E.
THE SUPERINTENDING ENGINEER,
IIIrd CIRCLE.

To,
THE Chief Engineer
P. W. Dept.
Madrass

SIR,

Enclosures.

With reference to G.O. No. 1240 D
dated 26th April 1888, I have the honor
to report that only one copy of each
of the two volumes of the Manual of
Administration, has been supplied to
this office and they are retained here.
2. A reprint of extracts from the
Manual in pamphlet form would
be useful for subordinates, the extracts
being limited to matters with which
they are concerned.

I have the honor to be

Sir
Your most obedt servant

A. Smalley R.E.
Superf. Engineer

3rd Circle

From, The Superintending Engineer,
IIIrd Circle.

To, The Chief Engineer
P. W. Dept.
Madras

Dated 14 } May 1888.
Received }

Enclosures.

No. 227

Manual of the
Administration

Reporting on certain
suggestions made by
Mr. Maclean for the
more extended use of
the L.

Comd
10/8

0
10/8

1465
Superintending Engineer's office, 4th Circle
Coimbatore, 12th May 1888.

No. 178
E. W.

From,

Colonel J. Beatty R.E.,
Superintending Engineer,
Fourth Circle,

To,

The Chief Engineer,
Public Works Department.

Sir,

With reference to G.O., No. 1240 W
of 26th ultimo, I have the honor to re-
port on the points (a) and (b) para
5 of Mr. Maclean's note of 9th March 1888
printed with G.O., No. 370, Public, of 5th April
1888.

2. As regards suggestion (a) I re-
ceived only one copy of each of the volumes
I, II and III, and they were too bulky
for circulation; they have been kept
in the Superintending Engineer's office for
reference as required.

3. Under suggestion (b) I have
to

16

to recommend that the following portions
may be reprinted in pamphlet form
for the use of Divisional and Subdivisional
officers:—

Volume I, Chapter IV, pages
284 to 436, and

Volume II, Appendices IV to
LXXIII, pages 378 to 453—also XC, page
505 to 520.

I have the honor to be,

Sir,

Your most obedient servt.

J. Beatty. Colonel R.E.

Sup^d Engineer, 4th Divⁿ.

Al

1465

5

P.W.C. No. 4466

From

The Superintending Engineer
Fourth Circle.

Dated 12th May 1888.

By Mr. S. S. 88
No. 510 Dof. 13th Augt 1888

No. 178
P.M.

Mr. Maclean's note of 9th
March 1888.

Recommending that certain
portions of — may be reprinted
in pamphlet form for the use
of Divisional and Subdivisional
officers.

Comptroller
C. S.
M/S

No. 52 G.L.

Supp Engineer's office 2^d Circle
10th May 1888.

1465

From,

J. Hannan Esquire
Supp Engineer
2^d Circle.

To,

The Chief Engineer
Public Works Department
Machras.

Sir,

With reference to enclosure
G.O. No. 1240W of the 26th April 1888, I have
the honor to report, with reference to
para 5(a) that only one copy of the
manual of administration was supplied
to this office, and that (b) I am not
of opinion that extracts from it would
be of any use to the members of the
Public Works Department.

I have the honor to be
Sir
your most obedient servant
Hannan
Supp Engineer

Comptroller

18

From,
The Suptg. Engineer,
2nd Circle.

To,
The Chief Engineer,
P. W. D.

Dated 10th May 1888.

Ry 14.5.88

W-5102 of 13th May 1888

N^o. 52 G.L.

Manual of the Administra-
-tion. Reporting that only one
copy of the — was supplied to
this office & that extracts
from it would be of no use
to the members of the P. W. D.

Complete
14/5

1465
OFFICE OF THE SUPERINTENDING ENGINEER,
6TH CIRCLE.

Camp. Pudukhuttam 2nd May 1888.
Dep^d 4"

No. 114 J.C.

From D. W. Randall Esq. M. D. C. E.
The Superintending Engineer,
6th Circle.

To
The Chief Engineer
P. W. D.

Sir,

ENCLOSURES.

I have the honor to acknowledge
the receipt of G. O. No. 1240 W. of the
26th ultimo Communicating Dr. Maclean's
Note regarding the Manual of the
Administration.

2. Judging from my own ex-
-perience, I fear that this Book has been
too generally consigned to the record room
or the Book shelf. I was absent on
furlough at the time of its issue, and
I have ^{not} heard of the Book and
certainly had not either seen or referred
to it during the nine months since my
return to duty.

3. I find that in this circle
the

The 2 Volumes have been registered put in
the Bookshelf and I conclude that the
same happened in the 2nd Circle.

4. On looking through the Book
I recognize the mass of useful information
it contains and hope hereafter to be
able to avail myself of it.

5. As regards para 5.(a) of the
note, only one copy was, I am told, received
in this Circle.

6. As regards 5.(b) I hardly think
it necessary to reprint in a pamphlet form
the information given regarding the P.W.D.

I have the honor to be
Sir
Your most obed^t servant.

L. W. Rindall
Superintg. Engineer
VIth Circle

10/10
Camp
Gen
1867.8

P.W.D. 4225

P. W. D. 6TH CIRCLE.

From

The Superintending Engineer,
6th Circle.

To

The Chief Engineer
P. W. D.

No. 114 Sc

Dated 2nd } May 1888
Recd 4th }
Received 7th }

Enclosure. "

Manual of the Administration
— Reports on the

Complied
2.5.00
Jm

1465

5TH APRIL 1888, No. 370, PUBLIC.

GOVERNMENT OF MADRAS.

PUBLIC DEPARTMENT.

READ—the following paper:—

NOTE.

It has been brought so often to the notice of the undersigned that the use of the "Manual of the Administration," especially in the districts, is not commensurate with the trouble taken in producing it, that he deems it his duty to offer suggestions for its more extended use before the matter grows too much out of date to admit of that being done.

2. Probably the chief reason why the use is not more extended is that the greater part of the copies were handed to Collectors, no special instructions being given as to their application. The routine of a Collector's office is not favorable to initiation in such a matter, and it is to be inferred that most of the copies have merely gone to the "record-room."

3. The undersigned has taken no part of any sort in promoting the circulation of the book. The book was issued impersonally for very good reasons, for otherwise it would have been extremely difficult to obtain the criticism and check of the different departments. But this method has had one disadvantage in leaving the work without any person interested in its dissemination.

4. The first principles underlying each department of the Government administration are set out in these volumes, and it is believed are not to be found elsewhere. These principles must remain true for a long time to come. Even the technical details in the different notices can without much difficulty be kept current by those immediately concerned, the notices having been drawn up in such a way that the framework, at any rate, must be permanent. The historical part of the matter, including the three preliminary articles and all the foot-notes, are not likely to be superseded for some time to come. The second volume contains many useful articles and tabulations. Under these circumstances, there should be means of applying the contents of the book in the practical administration.

5. Among the following suggestions, some may be approved:—

- (a) Heads of Departments and Collectors to whom a large number have been supplied may be called on to report what distribution they have made of them, and what use has been made of those retained at head-quarters.
- (b) Heads of Departments may be called on to report whether they wish for extracts from the Manual to be reprinted in pamphlet form for the use of their subordinates; the reprint of single articles would in most cases cost no more than the issue of a moderate-sized Government Order.
- (c) The Board of Revenue may be called on to report whether any portions of the Manual should be made text-books for the standard examinations of junior Civilians.
- (d) The first three articles are of permanent and general interest. The folio size is a great impediment to their use. They might be reprinted in octavo, the notes being thrown to the end. The Survey Office could have no difficulty in reproducing the maps in octavo. The prime cost of a re-issue of 500 copies would be about Rs. 300.

22

6. With reference to the validity or otherwise of the Manual articles in connection with the above remarks, it may be pointed out that each article (except the three preliminary articles) was sent by the Public Department of the Secretariat at its final stage to the corresponding executive department, and was by the latter passed as correct at the date of publication.

9th March 1888.

(Signed) C. D. MACLEANE.

ORDER—dated 5th April 1888, No. 370, Public.

Dr. Macleane's note will be communicated to all Collectors and Heads of Departments who will be asked to report on the suggestions made in paragraph 5.

(True Extract.)

W. B. ...

W. B. ... P.W.D.
for Chief Secretary.

To all Collectors.
" all Heads of Departments.
" the Public Works Departments.

Exd. A. Raitt.

21 A. Copies ...

23

1465

24
10. S. 50
No. 520 D of 13th Ew.
transferred to the Public
Department.
Jan 13/1888

Wes

Distribution of 27 copies
of Vol. I and II of the Manual
of the Administration of
the Madras Presidency.

- Chief Eng. for Sriga. — 2 copies
- Consq. Eng. for Railways - 2 "
- 6 Subty. Engrs. (1 each) — 6 "
- Central office, Tamil
Restoration Scheme - 1 "
- Consq. Architect to Govt. - 1 "
- Examines P.W. Accounts. - 2 "
- Examines Railway Accounts - 1 "
- Examines State Ry. Accts. - 1 "
- Engineers in Chief - Madras
State Railway Survey - 1 "
- Engineers in Chief - Bellary
Kistna State Railway - 1 "
- Genl. Supdt. P.W. Stores - 1 "
- Supdt. Madras Harbour
works — 1 "
- Chief Engineer's Office — 4 "
- P.W. Library — 3 "

27 copies

Wes
10-5-55

25

Cu

20/10/55

1968

8TH MAY 1889, No. 409, PUBLIC.

GOVERNMENT OF MADRAS.
PUBLIC DEPARTMENT.

READ—again G.O., dated 5th April 1888, No. 370, Public.

READ—also file of replies from the Heads of Departments and Collectors.

ORDER—dated 8th May 1889, No. 409, Public.

Recorded, with the following remarks:—

(1) The papers read above show that the value of the "Manual of Administration" as a work of reference is already sufficiently understood.

(2) His Excellency the Governor in Council does not consider it necessary to add to the expenditure already incurred on the work by reprinting portions thereof in pamphlet form for the use of particular departments, or by reproducing the first three chapters in octavo.

(3) The suggestion that selections from the Manual should be constituted a text book for the standard examinations of Junior Civilians does not commend itself to Government.

(True Extract.)

W. B. B. B.

Captain R. E.
Quartermaster General
per Chief Secretary.

To all Heads of Departments and
Departments of the Secretariat.

" all Collectors.
" C. D. Maclean, Esq., C.S.

Exd. A. Raitt.

26

N. 520 D
22nd May 1889

ms 67-8
Dunlop 14/5/88

PAC 469!

Govt. of {1889} Madras.

PUBLIC.

112

Issued

Recd.

22-6-87

Encl.

G.O., 8th May 1889, No. 409.

MAY.

Manual of Administration.

Recording, with remarks, the file of replies from Heads of Departments and Collectors to G.O., No. 370, dated 5th April 1888, regarding the use of the —.

B. N. 14.65.40 of 20. June
 Count to officers
 Count to officers
 of the P. N. W. D. for information
 of the P. N. W. D. for information
 -ation with respect to
 their replies to C. D.
 No. 1240. W. dated
 26th April 1888.

27.5.59

Recd 28.5.89

(Handwritten notes and signatures)