32 D 7.4.87
1902 @ 16-5-88.
1444 W 26.5.87
241 D 30.5.88
546 D 17.8.88.

[6]. PWC No 9031.

Govt. of {188} Madras.

B
No 2825 W d/11 Septr 1888

To Prin. Sec. to Govt. Irrn Dept

Communicated to the Examiner Public Works Accounts for information and guidance in continuation of G.O 1444 W d/26th May 1887.

Rl: 10-9-88

Encls. 10.

SECRETARY TO GOVERNMENT * 5 SEP. * P.W. DEPARTMENT, MADRAS.

Proceedings, dated 3d Septr 188 8.
No. 1870-

Subject.

No 2825 W d/11 Septr 1888

Irn 6/9/88

Regarding form of receipts to be used when payments are made into Courts.

The Ex P.W.A with Encls.
The Ex Pl W.A with Encls.

D 1748

RS

Ans 7-9 an 8-9. Jm 15/9 Sr 17/9

with order

CURRENT NO. 1786

[C. No. 8.]

GOVT. OF MADRAS. } 1887. { P. W. DEPT.

EXAMINER, P. W. ACCOUNTS.

*Madras,* 18th April 1887.

OFFICE NOTE No. 36

To W.

Encs: 1

Section 266 of Act No. XIV. of 1882 provides for attachment of "debts" by certain Courts, and under the provisions of said section officers of the Department are occasionally called upon to pay to the Court sums due to a contractor, and the questions then arise, what form of receipt should be taken from the Court, and what steps if any should be taken to obtain from the contractor (or other creditor) a a recognition of the payment to the Court.

2. I attach a letter from the District Munsiff, Guntur, to the Executive Engineer Western Division Kistna, which is understood to be an acknowledgment of a payment by the Executive Engineer to the Court in pursuance of an attachment order

KEEP-WITH Genl. No.

dated 188 .

P.W.C. No. 297 / 87
3781
E.9.
9031/88

relating to debts due by one K. Venkatacharulu, Contractor, and which is submitted by the Executive Engineer as a voucher for the payment to the Contractor. The voucher does not seem ~~seem~~ to be satisfactory. There is nothing to connect it with the work on account of which the debt to the contractor accrued, or to show that it acknowledges a payment made in pursuance of an attachment order. The entry

Rs. 308-3-0 Annual maintenance etc. etc.

is clearly in the handwriting of Mr. Pears the Executive Engineer.

3. It seems desirable that there should be some prescribed form of receipt to be given in such cases, that is if it is competent to Govt. to ~~furnish~~ prescribe it. Possibly it may be worth while to consult the Govt. Solicitor.

C.
16/4
EJ.
16/4

Ord. 88/IV
19.1.87.

18.4.87
P.W.D.
Enc. Cotacammund.
No. 328. dated 21st april 1887.
Forwarded to the Judicial Department with a recommendation that a form of receipt may be prescribed as suggested in para 3.

for acting Colonel R.
Secretary to Government

The return of the Plan noted in margin is invited.

19.4.87

Prepared at

COPY OF LETTER FROM THE ACCOUNTANT GENERAL PUBLIC WORKS DEPARTMENT, TO THE EXAMINER OF P.W. ACCOUNTS MADRAS, NO. 845 G. DATED 12TH. APRIL 1888.

I HAVE THE HONOR TO ACKNOWLEDGE THE RECEIPT OF YOUR LETTER NO. 180 A. DATED 9TH. ULTIMO, REGARDING THE FORM OF RECEIPT WHICH SHOULD BE ADOPTED FOR PAYMENTS TO COURTS IN EXECUTION OF DECREES GRANTED AGAINST CONTRACTORS AND OTHERS, AND WITH REFERENCE TO PARAGRAPH 5 THEREOF, TO STATE THAT, IN BENGAL, IT IS THE PRACTICE TO OBTAIN THE RECEIPT OF THE COURT ON THE ORDINARY PUBLIC WORKS DEPARTMENT RECEIPT FORMS. IN THE CASE OF CONTRACTORS THE RECEIPT IS FILED WITH THE CONTRACTORS CERTIFICATE AND THE WORK VOUCHER.

2. IN MY OPINION IT DOES NOT APPEAR NECESSARY TO ASK THE COURT FOR ANYTHING MORE THAN A SIMPLE RECEIPT FOR THE PAYMENT MADE. THE REGULAR FORM OF DEPARTMENTAL VOUCHER SHOULD BE IN EACH CASE PREPARED, SETTING FORTH THE PARTICULARS OF THE PAYMENTS, AND THIS SHOULD BE ENFACED BY A REFERENCE TO THE RECEIPT OF THE COURT, WHICH RECEIPT, IN TURN SHOULD BE ENFACED BY A REFERENCE TO THE DEPARTMENTAL VOUCHER.

1. Counterfoil receipt of District Judge for Rs 265/-
2. Cheque of the District Judge and receipt of the payee for Rs 265/-
3. Receipt of the District Moonsiff Guntur for Rs 564/-

3. THE ENCLOSURES OF YOUR LETTER WHICH ARE NOTED IN THE MARGIN ARE HEREWITH RETURNED.

(TRUE COPY).

G. E. Potter
SUPTT. CORRESPONDENCE BRANCH.

Prepared at Piece

[C. No. 8.]

GOVT. OF MADRAS. } 188 8. { P.W. DEPT.

EXAMINER, P. W. ACCOUNTS.

*Madras*, 11 May 188 8.

OFFICE NOTE No. 1471

Encl

To

W.

With reference to G.O. No. 1444 W. dated 26th. May 1887 communicating proceedings of the Madras Government No. 1001 dated 9th. May 1887, Judicial Department, regarding the form of receipt to be used when payments are made into courts in execution of decrees granted against contractors and others, I beg to forward herewith, copy of letter No. 345 C. dated 12th. April 1888 from the Accountant General P.W. Department, and request that you will be good enough to ascertain whether Government approve of the adoption of the procedure obtaining in Bengal, viz to obtain the receipt of the courts in the ordinary P.W. receipt forms; and if so, whether instructions can be issued in the Judicial Department to ensure the grant of receipts by

KEEP-WITH Genl. No.

dated 188 .

1,000—7-2-88.

courts in the departmental forms,
viz contract certificate etc. etc.

C.

P.W.C No 4458 9031

R/ 14.5.88

No. 1902 C d/ 16-5-88

J 2394 288 / 6

Prepared at Piece-worker's request.

| Quantity | | Particulars. | Rate | | Amount | | | | | | Remarks. |
|---|---|---|---|---|---|---|---|---|---|---|---|
| During month. | To end of month. | | At | Per | During month. | | | To end of month. | | | |
| | | | | | RS. | A. | P. | RS. | A. | P. | |
| | | Total Rupees † .. | | | | | | | | | |

Piece-worker.

In charge of Work.

Certified that the foregoing claim is correct, that the necessary measurements were taken by me on the and are recorded at page of my measurement book No. and that the work has been satisfactorily performed.

Sub-Divisional Officer.

Dated 188 .

* These words should be scored out when the bill is prepared by the piece-worker himself.

† In words.

NOTES.

REFERENCE TO MADRAS P.W.D. CODE.

PARAS. 1748, 1801 AND 1829.

1. Work should be promptly measured up and paid for, running accounts being avoided as much as possible. See also note 1 on yellow form M 14.

2. When the payee signs in the vernacular, the amount acknowledged should also be noted in vernacular as well as in English.

3. A receipt stamp is required for every payment exceeding Rs. 20.

4. The words in the heading within "Prepared at Piece-worker's request" will be scored out when the Piece-worker prepares his own bill.

5. The signature of the payee should be attested by two competent witnesses when made by a seal or by a mark, and also in all cases, even when he signs his name, when he is not well known and is paid in cash.

6. Payments made by Cheque need not be attested.

7. A certified copy of a receipted voucher should be retained by the officer concerned, whenever such a document is required to complete the records of his office, but the recipient should not be required to sign such copy himself.

Central Office No.

P. W. D. FORM. No. M 14-A.

DIVISION—

SUB-DIVISION—

## Piece-worker's Bill.

(To accompany accounts for the month of 188 .)

Name of Piece-worker.—

Name of Work.—

Authority for Work.—Estimate Register No. of 188 -8 .

No. of this Bill ... ...

Cash-book No. ... ...

Work Voucher No. ...

Schedule No. ... ...

Remarks by Executive Engineer.

Pay Rs.

only by cheque.

(Signed)

*Dated* 188 .

*Executive Engineer,*
*Division.*

Received Rs.

only on account of the above-mentioned work, as per memorandum below.

(Signed)

*Dated* 188 .

*Piece-worker.*

*Memorandum of work done and payment made.*

| | RS. | A. | P. | RS. | A. | P. |
|---|---|---|---|---|---|---|
| Total value of work done up to date .. .. .. | | | | | | |
| Previous payments as per bill No. of 188 .. | | | | | | |
| Payments now made { By Cash .. .. .. .. | | | | | | |
| „ Cheque No. of ... | | | | | | |
| Balance due .. | | | | | | |

20,000—30-11-87.

* Prepared at Contractor's request.

| Unit. | Quantity executed since last Certificate. | Quantity executed up to date as per Measurement List. | Items. | Rate. RS. | A. | P. | Amount. Up to date. RS. | A. | P. | Since last Certificate. RS. | A. | P. | Remarks. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | | | |
| | | | Total value of work done to date .. | | | | | | | | | | |
| | | | Deduct value of work shown on last Certificate .. .. .. .. .. | | | | | | | | | | |
| | | | Net value of work done since last Certificate. | | | | | | | | | | |

*Contractor.*

*Sub-Divisional Officer.*

Certified that the foregoing claim is correct, that the necessary measurements were made by me on the _____ and are recorded at page ——— of my Measurement Book No.——— and that the work has been satisfactorily performed.

STATION _____
Dated _____ 188 .

*In charge of Work.*

20,000—18-4-87.

* To be scored out when Contractor prepares his own bill.

P.W.D. Form. No. M 14.

# CENTRAL OFFICE No.

Division _____

Sub-Division _____

## CONTRACT CERTIFICATE.

To accompany the Accounts for the month of _____ 188 .

Name of Contractor.—

Name of Work.—

*Authority for Work.—Estimate Register No.* of 188 -8 .—

Amount of Security deposited, if any—
Rs.

Description of do.

Where lodged.

No. of this Certificate.

Cash Book No.

Work voucher No.

Schedule No.

REMARKS BY THE EXECUTIVE ENGINEER:—

(Here enter the nature of the check Measurement taken, or other examination of the work, and the results of such examinations.

STATION _____

Dated _____ 188 .

*Executive Engineer.*

_____

*Accountant.*

MEMORANDUM OF PAYMENTS MADE.

| | Rs. | A. | P. | Rs. | A. | P. |
|---|---|---|---|---|---|---|
| Total value of work done .. .. .. .. | | | | | | |
| Amount of previous payments from last Certificate No. forwarded with the Accounts for 188 .. | | | | | | |
| Payments now made .. By Cash .. .. Rs. | | | | | | |
| „ Cheque No. of 188 „ | | | | | | |
| „ Value of Stock supplied „ | | | | | | |
| „ „ other materials | | | | | | |
| taken over by Contractor „ | | | | | | |
| Balance due .. | | | | | | |

Received Rupees _____

as above, on account of this work.

ఇచ్చిన వెయిలుకుగాను మీదలి కూలీలకు మరకీసులు ఈ _____ దినములకు జీతాలు :—

ఈ పనికొరకు నేను కనుపరచిన వస్తువులు _____ కు స్టాంపు పాయలు :—

Stamp.

Station

Dated _____

Witnesses. _____

*Contractor.*

(Name of Contractor in English.)

J 23 4788

## CERTIFIED COPY.

Station and date.

Received from

Rupees ( _____ )

on account of

as per Memorandum below :—

| | Rs. | A. | P. | Rs. | A. | P. |
|---|---|---|---|---|---|---|
| Memo. of payments made— | | | | | | |
| Total value of work done, as per contract or pie ce work bill No. _____ , dated _____ .. | | | | | | |
| Previous payment, from last account, as per bill No. _____ , dated _____ | | | | | | |
| Payments now made, as per receipt above, viz. :— | | | | | | |
| In cash .. .. .. .. Rs. | | | | | | |
| By Cheque No. _____ , dated _____ „ | | | | | | |
| „ Value of Stock supplied by the Department .. .. .. .. „ | | | | | | |
| „ Value of other materials .. .. „ | | | | | | |
| Total Payments .. .. .. .. .. .. .. | | | | | | |
| Balance due to (or from) Contractor .. .. .. .. .. .. | | | | | | |

Names of Witnesses

_____

Name of Contractor, not signature.

(True Copy.)

*Accountant.* *Executive Engineer.* Signature of Paying Officer.

*N B.*—When the payment to Contractor is final, Form No. M 14 printed on yellow paper is to be used.

## ORIGINAL.

Received from

Rupees ( _____ )

on account of

as per Memorandum below :—

| | Rs. | A. | P. | Rs. | A. | P. |
|---|---|---|---|---|---|---|
| Memo. of payments made— | | | | | | |
| Total value of work done, as per contract or piece work bill No. _____ , dated _____ | | | | | | |
| Previous payment, from last account, as per bill No. _____ , dated _____ | | | | | | |
| Payments now made, as per receipt above, viz. :— | | | | | | |
| In Cash .. .. .. .. Rs. | | | | | | |
| By Cheque No. _____ , dated _____ „ | | | | | | |
| „ Value of Stock supplied by the Department .. .. .. .. „ | | | | | | |
| „ Value of other materials .. .. „ | | | | | | |
| Total Payments .. .. .. .. .. .. .. | | | | | | |
| Balance due to (or from) Contractor .. .. .. .. .. .. | | | | | | |

Signature of Witnesses.

Signature of Contractor in English.

Stamp.

Station _____

Dated

*Accountant.* *Executive Engineer.* Signature of Paying Officer.

*N.B.*—When the payment to Contractor is final, Form No. M 14 printed on yellow paper is to be used.

Original Central Office No

P. W. D. Form No. 15.

DIVISION ... ... ... No.

SUB-DIVISION ... ... ... No.

---

**Contractor's receipt for payment.**

---

(To be used also in the case of piece-workers.)

*The Executive Engineer* *Division.* **Dr.**

*To* *for Materials supplied by him.*

| Quantity and Description of Materials. | Price. Rate. | Per | Price. Amount. | Price. Total of each description. | Payments. Amount. | Payments. When paid. | For what account purchased. | By whom received, and No. of receipt attached if not receipted below. |
|---|---|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | RS. A. P | | RS. A. P. | RS. A. P. | RS. A. P. | | | |
| Balance due for supplies of previous months :— | | | | | | | | |
| Supplied in current month :— | | | | | | | | |
| Total of this Bill, Rs. in writing. | | | | | | | | |

Station

Dated 188 .

*Signature of Supplier.*

Certified that the foregoing claim is correct, and that the materials have been received by the person mentioned in the last column in good order and up to sample, and that the rates are correct.

Station

Dated 188 .

*Signature of Sub-Divisional Officer.*

20,000—12-10-87.

Reference to Madras P. W. D. Code.

Paras. 1774 and 1830.

Central Office No.

P. W. D. Form. No. M 17.

Division— No.

Sub-Division— No.

## Bill for Materials.

Rates approved,

Pay Rs. * _____

Station
Dated 188 .

_____
*Signature of Executive Engineer.*

* Here state the amount in words and whether "in Cash" or "by Cheque."

### Supplier's Receipt.

Received Rupees ( ) _____
on account of the materials detailed in this Bill * as a final payment in settlement of all demands.

ఇప్పిల్లిలో కండిరుక్కిర సామాన్కళుక్కాక * సకలపాక్కి జాడావాక మొత్తం రూపాయ్ (
_____ పెఱ్ఱుక్కొండేన్.

ఈ బిల్లునందు కమజరచిన సామానులకుగాను యావత్తు బాకీ పైసలుగా మొత్తం రూపాయలు
_____ పుచ్చుకొంటిని.

Station
Dated

Stamp.

Rupees _____

Witness _____

*Accountant.* *Signature of Supplier.*

* To be scored out when the payment is not final.

1902 C.

...ment of Madras.

Central Office No.

P. W. D. Form. No. M 217.

## PUBLIC WORKS DEPARTMENT, MADRAS.

Voucher No. _____ of _____ 188

### MISCELLANEOUS RECEIPT.

Division _____

Received from the officer in charge of _____

Rupees _____

Division _____

only on account of _____

Station _____

Dated the _____ 188

*N.B.*—A receipt stamp is required for every payment exceeding twenty rupees. The amount should be entered with in figures and in writing.

[P. W. D. Code, Para. 1642.]

Madras: Printed by R. Hill, at Government Press.—50,000—20-8-86.

P. W. D. Form. No. M 217.

[P. W. D. Code, Para. 1642.]

Receipt for Rs. _____

Given by _____

On account of _____

Dated _____ 188

REFERENCE TO MADRAS P. W. D. CODE.

PARAS. 1774 AND 1830.

Central Office No.

P. W. D. FORM. No. M 17.

No.

No.

erials.

R

Station

Dated

Executive Engineer.

Recei
on accoun

Station

Dated

Rupees

ture of Supplier.

No. 1902 C.

Government of Madras.

**PUBLIC WORKS DEPARTMENT,**

Chepâk, 16th May 1888.

OFFICE NOTE.

From

W.

To

C

Your office note
No. 1471 of 11th May 1888.

Please forward for inspection copies of the forms of receipt which it is proposed to obtain from Coats.

WM
15.5.88

D.V.

A- 1547
23/5/88 Encls 5

To W.

Herewith copies of the

Cr

W. 1902 cas 16.5.8
" 1444 way 26.5.87
" 32 D by 21-4-87

EXAMINER 1093 17 MAY 1888 ENCLOSURE P. W. ACCOUNTS.

PWC No 4887

Judicial

following forms on which it is proposed to obtain receipts from Courts.

Form M.14 - Contract Certificate.
" M.14 A - Piece-workers' bill.
" M 15 - Contractor's receipt for payment.
" M17 - Bill for materials.
" M 217 - Miscellaneous receipts.

C.

CURRENT NO. 2394 87.

P. W. Department
Ootacamund
No. 241 D. 30th May 1888

Transferred, with the Examiners office note No. 1471 dated 11th May 1888 to the Judicial Department for consideration.

(By order)

W. C. Bonsfield Captain R.E.
Under Secy to Govt P.W. Dept

Endorsed

[25]

CHIEF SECRETARIAT MADRAS.

Judicial Department.

PROCEEDINGS OF THE MADRAS GOVERNMENT.

READ the following paper

From the P. W. D. dated 30th May and 17th August, 1888, Nos 2412 and 5416 D.

Ords, 3rd September, 1888, No 1870

The Government are not prepared to ask the High Court to make any order in this matter. The P. W. D. must be treated like any other debtor, and all that the courts can do, when they attach a debt or order payment into Court, is to give a simple receipt. The courts cannot go into particulars but simply receive money admitted to be due. As pointed out by the Accountant General, P. W. D., a simple receipt is all that is necessary and as already suggested, there should be a letter asking the Court, with reference to its order, to receive Rupees ____, due to ____, on account of ____;

and

and a receipt should be attached
giving similar particulars, which
the Court will sign and return.

[True Extract]

A.G. Carden.
Ag Lands Secretary

To The L.W.D.
with C.R.O. 2394