

C. No. 3677

C.A.W.

Prior to submitting
this to D. W., I forward
it to you for an
expression of opinion,
whether the mass
of detail required
by C is necessary
in the case of
first appointments.

C.

21.4.88

S.A.W.

The Certificate seems
a very elaborate one at
first sight, but having
gone carefully through it,
I think all the informa-
tion is really necessary
for audit purposes, and
that if it is supplied as
proposed by C, much
subsequent correspondence
will

GOVT.
OF MADRAS. }

1888.

{ P.W.
DEPT.

EXAMINER, P. W. ACCOUNTS.

Madras, 19 April 1888.

OFFICE NOTE No. 1366

Encl: 1

To
W.

I submit, for the approval of Government, a form of certificate which I propose as an accompaniment to the first salary bill in which pay is claimed for any officer — not being a gazetted officer — on first appointment to the permanent establishment of the department.

2. There are a number of points on which information is required by this office in all cases of such appointments, and, in the absence of any prescribed form for conveying the information in question, this office has very great difficulty in obtaining it, and the consequent correspondence, and trouble and waste of time are great.

3. It often happens that the necessity for one piece of information hinges on some other; for

will be saved.

The form will also give appointing officers some idea of necessary requirements, and thus prevent them nominating men who are ineligible, and in respect of whom they will subsequently be obliged to appeal to Govt. for confirmation of their action. Such cases are not at all infrequent.

N.S.

26-10-88

D.S.

Submitted, with a draft order for approval.

The adoption of the Certificate will undoubtedly prevent a good deal of correspondence.

C.C.

26-4-88

T agree with the above

Gimins

W.C.

26-4-88

6-21-4-88

KEEP-WITH

Genl. No.

dated

188 .

1,000-7-2-88.

instance, until the appointee's age is known, it is not known whether sanction of Government is, or is not, required to his appointment. It is altogether an exceptional thing for the health, vaccination and age certificate, prescribed in Code para 50, to be received with the first salary bill as laid down; it generally takes some months to obtain this, and not infrequently it is necessary to report the matter to Government; then when the certificate is received it very probably turns out that the appointee is over 25 years of age, and then it takes several more months, and a good deal of trouble and correspondence, to find out whether the appointment has been sanctioned by Government, and if not to secure the appointment being reported to Government for confirmation.

4. With a view to preventing this trouble and waste of time in future, I propose, subject to the approval of Government, to simply disallow all first claims for salary which are not supported by a complete first appointment certificate in ^{the} form now suggested, and if necessary to enforce such disallowances

by promptly reporting to Government all cases in which salaries disallowed are nevertheless paid, or having been previously paid are not at once refunded, in contravention of Code para 473.

5. Such disallowances will, I am convinced, entail no real, or at any rate no unjustifiable hardship to individuals. Candidates for appointments in the department in most cases know, quite as well as I do, and probably a good deal better than the Executive Engineer or other appointing officer, the conditions and limitations as to such appointments, and if they do not, the proposed certificate is a useful compendium of information on the subject; and in any case in which, on the ground of emergency, or through inadvertence, any appointment is made in contravention of any rule, the sanction or condonation of competent authority can, if promptly applied for, be obtained before the claim for the salary of the appointment comes under audit of this office. There is not the slightest reason why, with ordinary care, there should ever be any occasion for disallowances on the

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grounds referred to; and, on the other hand, there is some ground for believing that the delays now experienced, which can easily be prevented from coming too prominently under the notice of the Executive Engineer, or other appointing officer, may not infrequently be due to deliberate non-compliance by the appointee with some condition, compliance with which would disclose a flaw in his case.

R 20.4.88

21

[Signature]

C.

[Signature]

29.

19/4

No 1321 W. d/5 "May 1888"

B

[Signature]

30 Apr

The proposed form of Certificate is approved and will be embodied in the P. W. Code forms.

2. The Examiner is authorized after issue of the form, to adopt the procedure suggested in para 4 of his report.

20/4/88

26.4.88

The Examiner P. W. Accounts with form.

10/9
24/4
30/4
27/4 - R. S. S.

With order.

13/5/88