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TAMIL NADU ARCHIVES

GOVERNMENT OF TAMIL NADU

Public works DEPARTMENT

G.O. No.	485W	Press.
B.P. No.		Mis.
Dated	18-2-1887	198 .

S.G.M.

Not to be folded or roughly handled

18TH FEBRUARY 1887, No. 485 W., PUBLIC WORKS.

GOVERNMENT OF MADRAS.
PUBLIC WORKS DEPARTMENT.

General.
Account.

READ—the following letter from D. C. GORDON, Esq., Examiner, Public Works Accounts, to the Secretary to Government, Public Works Department, dated Madras, 14th February 1887, No. 179 W. :—

I have the honor to forward, for information and orders of Government, notes by Mr. Heaven, Deputy Examiner, of his inspection of the cash book of the Superintending Engineer, II Circle.

2. With reference to paragraph 2, reference is solicited to the orders passed in a similar case—G.O., No. 2600 W., dated 5th October 1886.

ENCLOSURE.

NOTES of Inspection by F. G. HEAVEN, Esq., Deputy Examiner, Public Works Accounts, Madras, of the cash book of the office of the Superintending Engineer, II Circle, on the 4th February 1887.

The cash book was inspected and compared with contingent bills for July—October 1886; there are usually differences in the totals, owing to some payments being made by the Executive Engineer, Kistna Eastern division; but all were satisfactorily explained.

2. Petty vouchers are passed for payment by the manager under the Superintending Engineer's authority, and such vouchers are destroyed after contingent bill is submitted for audit.

3. There are no payments for advances, &c., outside the contingent bills.

4. The register of service labels is neat; but one discrepancy was noticed, the register showing stamps of the value of Rs. 10 received on the 4th September, while the Tahsildar's receipt for the money is dated 9th idem.

5. The service books of the Superintending Engineer's establishment are properly maintained.

CHEPÂK,
11th February 1887.

(Signed) F. G. HEAVEN,
Dy. Examiner, P. W. Accounts, Madras.

ORDER—dated 18th February 1887, No. 485 W., Public Works.

Communicated to the Superintending Engineer, II Circle, whose attention is drawn to the remarks of the inspecting officer and of the Examiner, Public Works Accounts.

(True Extract.)

Captain, R.E.,
Under Secy. to Govt., P.W.D.

To the Superintending Engineer, II Circle.
„ Examiner, Public Works Accounts.

Exd. P. L. Pereira.
Spare Copies

GENERAL.
ACCOUNT.

Gobt. of 1887 Madras.
PUBLIC WORKS.

Dated February, 18th.

Recd.

Encl.

G.O., 18th Feb. 1887, No. 485 W.

FEBRUARY.

Inspection

Letter from the Examiner, Public Works Accounts, submitting the notes of — by the Deputy Examiner, of the cash book of the Superintending Engineer, II Circle, communicated to the Superintending Engineer.

5TH OCTOBER 1886, No. 2600 W., PUBLIC WORKS.

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Account.

READ—the following letter from D. C. GORDON, Esq., Examiner, Public Works Accounts, Madras, to the Secretary to Government, Public Works Department, dated Madras, 1st October 1886, No. 100 W.

I have the honor to forward, for information and orders of Government, notes by Mr. Heaven, Deputy Examiner, of his inspection of the cash-book of the Superintending Engineer, IV Circle.

2. The Superintending Engineer's notice should be directed to the certificates on the contingent bills in regard to the existence and defacement of vouchers. No payment should be made without the Superintending Engineer's order on the voucher (or memorandum, in the case of trifling items), and if, during the Superintending Engineer's absence on tour, petty disbursements have to be made, the vouchers should be passed by him on return to headquarters.

3. The advances to clerks are irregular; if granted under Code paragraph 479 A., they should appear in the cash-book of the Executive Engineer, and not of the Superintending Engineer.

4. Attention is also directed to the numerous payments made to office establishment for conveyance from office to the Superintending Engineer's house; these should be very exceptional.

5. More care is evidently required in checking the postage accounts, and service books should be re-attested where necessary.

ENCLOSURE.

NOTES of inspection by F. G. HEAVEN, Esq., Deputy Examiner, Public Works Accounts, Madras, of the cash-book of the Superintending Engineer, IV Circle.

The Superintending Engineer's cash-book is fairly neat, and bears the Superintending Engineer's signature on two occasions this month. Vouchers not submitted with contingent bills are destroyed; they should be cancelled and kept with office copies of contingent bills. The head clerk states that ordinary payments are made by him without the Superintending Engineer's order to pay being recorded on the voucher. There have been one or two cases of personal advances to clerks; and there are numerous payments of cart-hire to head clerk and draftsman for going to the Superintending Engineer's house.

2. For the current month's payments no vouchers are recorded for cooly hire, cart-hire, &c., and the utility of such vouchers appears doubtful; for other payments vouchers were produced; all vouchers are initialled by the Superintending Engineer at the end of the month, when he signs the contingent bill.

3. The account of postage labels is fairly satisfactory; the receipts tally with the counterfoils of indents and with the cash-book, except in one instance, where stamps of the value of Rs. 40 were indented for, and Rs. 10 made over to the camp clerk, without being passed through the book. A mistake of one rupee in the carried-over total was not discovered for some months, and the balance of previous register was not entered in the current one for some time. The head clerk should regularly check the balance when indenting for stamps.

4. Opportunity was taken to examine the service books of the Superintending Engineer's establishment: those of the office establishment were in order, but those of some lascars require reattesting.

29th September 1886.

ORDER—dated 5th October 1886, No. 2600 W., Public Works.

Communicated to the Superintending Engineer, IV Circle, whose attention is drawn to the remarks of the inspecting officer and of the Examiner, Public Works Accounts.

(True Extract.)

Major, R.E.,
Under Secy. to Govt., P.W.D.

To the Superintending Engineer, IV Circle.
„ Examiner, Public Works Accounts.

Exd. E. Fernandez.
Spare Copies

285
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GENERAL.
ACCOUNT.

Gobt. of {1886} Madras
PUBLIC WORKS.

Dated October, 5th.

Recd.

Encl.

G.O., 5th Oct. 1886, No. 2600 W.

OCTOBER.

Inspection

The notes of —, by the Deputy Examiner, of the cash-book of the Superintending Engineer, IV Circle, with the remarks of the Examiner, Public Works Accounts, communicated to the Superintending Engineer.

N.B.—In any future communication on this subject, the number and date of this letter should be quoted.

[C. No. 2.]

No. 179. N. 18/4

From

D. C. Gordon Esq.
The EXAMINER,

PUBLIC WORKS ACCOUNTS,

MADRAS,

To

The Secretary to Government,

Public Works Department.

Madras, 14 February 1887.

Sir,

I have the honor to forward for information and orders of Government, notes by Mr. Heaven, Dy. Examiner, of his inspection of the Cash Book of the Superintending Engineer 2nd. Circle.

2. With reference to para 2, reference is solicited to the orders passed in a similar case, G. O. No. 2600 W. dated 5th. October 1886.

I have the honor to be,

Sir,

Your Most Obedient Servant.

D. C. Gordon

Examiner P. W. Accounts.

18.14/2

Enc: One

18.14/2

Enclos to letter No. 179 N. of. 11. Feb. 1887.
Enclosure *8/5* *Wm*

NOTES OF INSPECTION BY F.G. HEAVEN ESQ. DEPUTY EXAMINER
P.W. ACCOUNTS MADRAS, OF THE CASH BOOK OF THE OFFICE OF THE
SUPERINTENDING ENGINEER 2ND CIRCLE, ON THE 4TH FEBRUARY 1887.

THE CASH BOOK WAS INSPECTED AND COMPARED WITH CON-
TINGENT BILLS FOR JULY - OCTOBER 1886; THERE ARE USUALLY
DIFFERENCES IN THE TOTALS, OWING TO SOME PAYMENTS BEING MADE
BY THE EXECUTIVE ENGINEER KISTNA EASTERN DIVISION; BUT ALL
WERE SATISFACTORILY EXPLAINED.

2. PETTY VOUCHERS ARE PASSED FOR PAYMENT BY THE
MANAGER UNDER THE SUPERINTENDING ENGINEER'S AUTHORITY; AND
SUCH VOUCHERS ARE DESTROYED AFTER CONTINGENT BILL IS SUBMITTED
FOR AUDIT.

3. THERE ARE NO PAYMENTS FOR ADVANCES ETC. OUTSIDE
THE CONTINGENT BILLS.

4. THE REGISTER OF SERVICE LABELS IS NEAT; BUT ONE
DISCREPANCY WAS NOTICED; THE REGISTER SHOWING STAMPS OF THE
VALUE OF RS. 10/ RECEIVED ON THE 4TH SEPTEMBER WHILE THE
TAMSILCAR'S RECEIPT FOR THE MONEY IS DATED 9TH IDEM.

5. THE SERVICE BOOKS OF THE SUPERINTENDING ENGINEER'S
ESTABLISHMENT ARE PROPERLY MAINTAINED.

CHEPAK
11TH FEBRUARY 1887.

F.G. Heaven
DY. EXAMINER P.W. ACCOUNTS,
MADRAS.

29. 11/2

29. 11/2

Part
P.H. 1245/67

485
/

2600 w 5.10.86 *Real Sect*

P.W. No 1245

No 485. Wd/18 July/87

483/8

Communicated to the Superintending Engineer II Circle whose attention is drawn to the remarks of the inspecting officer and of the Examiner, P.W. Sects.

From
The Examiner P.W. Accounts,
Madras.
To *✓*
The Secretary to Government
P.W. Department

*W.W.
18.2.87*

No. *179 W*

Dated *17* February 1887.

Recd. *18.2.87*

*S. C. II Circle
Ex: P.W. Sects.*

Encls. I.

Inspection of the Cash
Book of the Supg. Engineer 2nd
Circle. Forwards with remarks
notes of-----by Mr. Heaven.

28/2

with order

1245

Gt. of 1880 Madras.
PUBLIC WORKS.

28-2-12

Dated

Recd.

Encl.

G.O. 10th Feb 1880 No 485

Inspection
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Letter from the Examr.
P.W. submitting the
notes of — by the
Dy. Examiner of the
cash book of the
Supy: Engineer II
Circle, communicated
to the Supy Engineer

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See
8.19/2 88 up