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P.W. Department.

G.O. No. / B.P.W. 1189 (W) Pms. / Mis

Dated :- 2.5.1887

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

Buildings and Roads.
Civil Works.

Read—the following papers :—

From H. T. ROSS, Esq., Registrar of the High Court of Judicature at Madras, to the Chief Secretary to Government, dated Madras, 24th January 1887, No. 141.

The District Judge of Madura reports that, owing to want of racks, his record room is being utilised only to a very limited extent, the records, except those of the Subordinate Judges' Courts, being temporarily secured in the record room of the Collector's office.

2. The Collector has intimated to the District Judge that the room will shortly have to be vacated, and it is therefore necessary that arrangements should be made to provide the District Court record room with the necessary racks.

3. In November 1885, when submitting the estimates of the Public Works Department for a new record room, the District Judge stated that they included a provision of Rs. 2,830 on account of 18 wooden racks; but he was informed that the High Court did not approve of wooden racks as arrangements were then in progress for obtaining designs and estimates for iron racks in all District Courts. In May 1886 the District Judge submitted an indent for 36 iron racks the cost of which was estimated at Rs. 3,150. These, however, could not be supplied as Government were unable to provide the necessary funds (G.O., 14th August 1886, Miscellaneous, Judicial).

4. In these circumstances, I am directed to inquire if funds can be provided by Government at an early date for the iron racks required in the Madura Court.

Transferred to the Public Works Department.

(By Order.)

(Signed) W. S. MEYER,
Asst. Secy., J.D.

4th February 1887.

From Lieutenant-Colonel J. PENNYCUICK, R.E., Superintending Engineer, VI Circle, to the Chief Engineer, Public Works Department, dated Kodaikánal, 8th April 1887, No. 27 M.D.

With reference to your memorandum No. 455 C., of 8th February 1887, I have the honor to forward an estimate, amounting to Rs. 3,990, for 36 iron record racks required for the use of the District Court, Madura.

2. The enclosure of your memorandum under reply is herewith returned as requested.

Note by the Chief Engineer, Public Works Department.

The estimate, amounting to Rs. 3,990, for providing iron record racks for the District Court at Madura, is submitted for sanction with the remark that the design should be modified in accordance with the instructions given in memorandum No. 1265 C., dated 4th April 1887, to the Superintending Engineer, V Circle.

(Signed) J. O. HASTED, Col., R.E.,
Chief Engineer, P.W.D.

26th April 1887.

ORDER—dated 2nd May 1887, No. 1189 W., Public Works.

The estimate, amounting to Rs. 3,990, for providing 36 iron record racks for the District Court at Madura, is sanctioned as supplemental to the estimate of Rs. 3,31,985 sanctioned in G.O., No. 1793 W., dated 15th July 1886.

2. The total sanction for the work will now stand at Rs. 3,35,975.

3. The design of the racks will be returned to the Superintending Engineer, V Circle, for revision, with reference to the note by the Chief Engineer, Public Works Department, above recorded.

4. The sanction accorded in paragraph 1 of these proceedings has been registered as Provincial, No. 11 W. of 1887-88, and classified as Civil Buildings, Original Works.

(True Extract.)

Captain, R.E.,
Under Secy. to Govt., P.W.D.

To the Superintending Engineer, VI Circle, with the estimate.
" Examiner, Public Works Accounts, with copy of the abstract estimate.
" Superintending Engineer, V Circle, with the design.
" Judicial Department.

Exd. P. L. Pereira.
Spare Copies

1189/2

BUILDINGS AND ROADS.
CIVIL WORKS.

Govt. of {1887} Madras.

PUBLIC WORKS.

Dated May, 2nd.

Recd. *Encl.*

G.O., 2nd May 1887, No. 1189 W.

MAY.

District Court at Madura

Estimate of Rs. 3,990 for providing iron record racks for the —, sanctioned with remarks.

1189/3

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

Buildings and Roads.
Civil Works.

Read—the following papers:—

No. 455 M.D.

Report by the Superintending Engineer, VI Circle, on the estimate for locating the Judge in Tirumal Naick's Palace at Madura, Rs. 16,220.

In G.O., No. 1885 W., dated 4th August 1884, three estimates, aggregating to Rs. 15,735, were sanctioned for this work, but they were revised, and the revised estimate, amounting to Rs. 7,261, was sanctioned in G.O., No. 609 W., dated 14th March 1885; the saving was principally due to dispensing with the restoration of east aisle of the old Muhammadan school. But in G.O., No. 2055 W., dated 4th September 1885, it is directed that the east aisle of the old Muhammadan school should be restored; hence the necessity for this revised estimate of Rs. 16,220.

2. Although the excess over the sanctioned estimate is Rs. (16,220 — 7,261) 8,959, yet the excess due to the restoration of the east aisle of the old Muhammadan school is only Rs. 5,759, the remainder, Rs. 2,830, is for the record racks which were omitted both in the original and the revised estimates, and Rs. 370 for work done on the estimate of Rs. 7,261 which is now to be demolished.

3. The rates are fair, and the estimate is forwarded to the District Judge of Madura for submission to Government for their sanction (*vide* paragraph 1168 of the Public Works Code).

4. In order that the foundation may have time for settlement without delaying the work, the Superintending Engineer has directed the foundations to be put in hand at once.

Trichinopoly,
20th November 1885.

(Signed) H. R. MEAD, Colonel, R.E.,
Superintending Engineer, VI Circle.

From T. WEIR, Esq., Acting District Judge of Madura, to the Acting Chief Secretary to Government, dated Madura, 9th December 1885, No. 547.

In submitting the accompanying estimates, with plans and copy of the report, received from the Superintending Engineer, VI Circle, for locating the Judge in Tirumal Naick's Palace at Madura, I have the honor to request that you will obtain the sanction of Government for the same, except as to the amount Rs. 2,830 included therein on account of record racks.

2. The Public Works Department have estimated for wooden racks, of which the High Court does not approve, it being contemplated by the High Court to provide all the record rooms with iron racks of a standard pattern, and the Registrar informs me that they are now making arrangements to supply them shortly.

3. A copy of the Registrar's letter, dated 5th instant, No. 3173, is also enclosed herein for the information of Government.

No. 2174, Judicial.

Forwarded to the Honorable the Judges of the High Court for their remarks.

(By Order.)

(Signed) H. A. STUART,
Ag. Assistant Secretary.

19th December 1885.

From H. T. ROSS, Esq., Acting Registrar of the High Court of Judicature at Madras, Appellate Side, to the Acting Chief Secretary to Government, dated Madras, 22nd January 1886, No. 189.

With reference to your endorsement, No. 2174, dated 19th December 1885, forwarding, for the remarks of the High Court, the estimates and plans prepared by the Public Works Department for locating the Judge in the Tirumal Naick's Palace at Madura, and submitted by the Acting District Judge of Madura to Government for sanction, I am directed to say that the estimates and plans may, in the opinion of the High Court, be accepted.

No. 174 C., Judicial.

Approved and transferred to the Public Works Department. The sum of Rs. 2,830 on account of record racks will be excluded from the estimates.

(By Order.)

(Signed) A. G. CARDEW,
Ag. Assistant Secretary.

30th January 1886.

No. 508 M.D.

Report by the Superintending Engineer, VI Circle, Trichinopoly, on the estimate for locating the Collectorate in Tirumal Naick's Palace, Madura, Rs. 47,849.

On Mr. Chisholm's estimate for Rs. 82,220 for this work, Government in their order, No. 2055 W., dated 4th September 1885, directed a revised estimate to be prepared providing for the work as recommended by the committee, the proceedings of which are printed in G.O., No. 170 W., dated 9th January 1884. The estimate now forwarded allows for this and also for a sum of Rs. 6,369 that has been spent in excess of previous sanctions under different sub-heads—see paragraph 8 of Chief Engineer's note printed in G.O., No. 2055, dated 4th September 1885. Statement marked A shows details of this; for many of the works completion certificates have been sent in and passed, completion certificates for the rest have been ordered to be sent in without delay. Statement marked B compares the approximate estimated amount to carry out the committee's proposals (see letter No. 255 M.D., dated 7th August 1885, from Superintending Engineer, printed in G.O., No. 2056 W., Public Works, dated 4th September 1886) and the cost as estimated in the estimate now submitted; the amounts are Rs. 49,053 and Rs. 41,480, respectively, and the difference, Rs. 7,573, or saving is explained in the statement. It is believed that the present estimate will allow very fair accommodation for the Collector's and other offices in the palace building; the works proposed are good and substantial, but have been all designed as cheaply as possible, and this especially with regard to the out-buildings.

2. Eventually it is hoped that Government will, at a cost of about Rs. 27,750, take up the land on the north and west side of the palace building, remove the houses and make a road round the buildings; this will be a great improvement, but one that can be done hereafter.

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4

3. Total sanction to the palace works, including the present estimate, will be as follows:—

		RS.
Total sanction (see G.O., No. 728 W., dated 22nd March 1885) ...		2,74,847
Deduct estimate sanctioned in G.O., No. 609 W., dated 14th March 1885 ...		7,261
To be cancelled—see this office report, dated 20th November 1885, No. 455 ...		2,67,586
Sanction applied for in this office report, No. 455, dated 20th November 1885 ...		16,220
Estimate now forwarded ...		47,849
Total ...		3,31,655
Expenditure up to 30th September 1885 has been—		
As per statement B ...		1,72,455
On completing restoration ...		77,535
Locating the Judge ...		3,639
Do. Collectorate ...		15,901
		2,69,530
Estimated cost of work to be done—		
Completing restoration ...	23,965	
Do. locating Judge ...	12,581	
Do. do. Collectorate ...	25,579	
		62,125
Total ...		3,31,655

Trichinopoly,
21st December 1885.

(Signed) H. R. MEAD, Colonel, R.E.,
Superintending Engineer, VI Circle.

From E. TURNER, Esq., Collector of Madura, to the Chief Engineer, Public Works Department, dated Madura, 11th January 1886, No. 63.

I have the honor to forward the report (with enclosures) on the estimate for locating the Collector's office in Tirumal Naick's Palace, Madura, submitted by the Superintending Engineer, VI Circle, with the following remarks.

2. I have gone through the papers on the above subject, and it appears to me that Mr. Crole changed his opinion, in view of the inconvenience of placing the Executive offices side by side with the Judicial, pointed out in his letter, dated 19th April 1885, No. 38, and shared in by Mr. Chisholm in his letter of the 16th idem, No. 2, embodied in G.O., dated 4th September 1885, No. 2055 W., Public Works.

3. As, however, it has been finally decided in the above order that the Revenue offices should be removed to the palace, I have the honor to commend to the favorable notice of Government a suggestion made by Mr. Crole in paragraph 9 of his letter, dated 21st June 1882, No. 1677, embodied in G.O., dated 20th December 1882, No. 3374 W., Public Works. This refers to the construction of a private room for the Collector on the roof of the building. The necessity for this has been pointed out in the same paragraph of Mr. Crole's letter, and I would press the matter on your attention.

4. There is sufficient space upstairs for a room of the kind, which can be constructed at a trifling cost.

5. The room intended for the Collector in the palace is badly ventilated, noisy, and on one side open to the public. The room will do fairly well when the Collector is sitting as a court or transacting public business in public, but a retiring room, as above mentioned, is absolutely necessary.

No. 334 C., Public Works.

Forwarded, with the estimates, to the Superintending Engineer, VI Circle, for consideration of Mr. Turner's suggestion.

(Signed) J. SHAW-STEWART, Colonel, R.E.,
Secy. to Govt., P.W.D.

25th January 1886.

From Colonel H. R. MEAD, R.E., Superintending Engineer, VI Circle, to the Chief Engineer, Public Works Department, dated Trichinopoly, 18th February 1886, No. 619 M.D.

With reference to your endorsement No. 334 C. (returned), dated 25th January 1886, I have the honor to report that I consider Mr. Crole's suggestion in paragraph 9 of his letter, No. 1677, dated 21st June 1882 (embodied in G.O., No. 3374 W., dated 20th December 1882), now brought forward by Mr. Turner, a very good one, and that it is right that provision should be made for the Collector to have a private room on the roof away from the noise below, and I regret that this proposal was not brought forward when the committee considered and reported on the requirements of the Collector's office.

2. I have marked on the ground-plan of the building the site I would propose for this room, and consider that it might be safely built on the roof, the corners of the new building being over the four piers of the groined roof below.

3. I do not consider it necessary or practicable to make this room an architectural feature of the building, as outside there is no architectural front, and the building will hardly be seen from below.

4. I consider a plain well-designed building as all that is required, and propose that it should be similar to Mr. Chisholm's design for the upstair portion of the Sub-Magistrate's cutcherry at Madura, but without the tower; the room would be about 19 feet × 27 feet inside without verandahs, but with a projecting roof, the windows being further protected by sun-shades, a covered passage from the top of the staircase will give sheltered access to it. I estimate the approximate cost of this at Rs. 2,600, and should this proposal be approved of, I request that I may have orders to prepare the detailed estimate, &c., and that this amount, Rs. 2,600, may be added to the estimate now returned, making the total Rs. 3,34,255 instead of Rs. 3,31,655.

5. I request that early sanction may be given to the estimate, the work of which is in progress as far as the funds allotted will allow.

Order—dated 16th March 1886, No. 697 W., Public Works.

With his letters above recorded, the Superintending Engineer, VI Circle, submits the estimates called for in G.O., No. 2055 W., dated 4th September 1885, for rebuilding the east aisle of the old Muhammadan school in Tirumal Naick's Palace, Madura, and for locating the Collector's office in the palace in accordance with the recommendations of the committee whose report is recorded in Proceedings, dated 19th January 1884, No. 170 W.

2. The estimate for the first-mentioned work is submitted in the form of a revised estimate for locating the Judge's court, and amounts to Rs. 16,220. From this sum must be deducted Rs. 2,830, the cost of wooden record racks, of which the High Court do not approve, leaving the amount to be sanctioned at Rs. 13,390.

3. The estimate for locating the Collector's office amounts to Rs. 47,849, and to this sum must be added Rs. 2,600, the approximate cost of a retiring room for the Collector, making a total of Rs. 50,449. The actual expenditure to be incurred is, however, only Rs. 44,080, for the Superintending Engineer explains that he has included in the estimate a sum of Rs. 6,369, representing excess outlay on various sub-heads of the restoration works.

4. The estimates now submitted are approved, and sanctioned as follows:—

	RS.
(1) Locating Judge's court	13,390
(2) Locating Collector's office, including Rs. 6,369 unsanctioned outlay	50,449

5. The total sanction will now be as shown below:—

Total sanction as per G.O., No. 2055 W., dated 4th Sept. 1885 ...	2,74,847
Deduct former estimate for locating Judge's court	7,261
	2,67,586
Revised estimate for locating Judge's court	13,390
Locating Collector's office	50,449
Total ...	3,31,425

6. The total expenditure on the palace works up to 31st March 1885 amounted to Rs. 2,63,460; the allotment for 1885-86 is Rs. 19,376, and a grant of Rs. 30,000 has been provided for the project in the Provincial budget for 1886-87.

7. The Superintending Engineer will submit, as soon as possible, a detailed plan and estimate for a retiring room for the Collector, as proposed in paragraph 4 of his letter, No. 619 M.D., dated 18th February 1886.

8. The sanction now accorded has been registered as Provincial No. 234—1 and 2 W. of 1885-86, and classified as Civil Buildings, Original Works.

(True Extract.)

(Signed) J. SHAW-STEWART, Colonel, R.E.,
Secretary to Govt., P.W.D.

To the Superintending Engineer, VI Circle, with nineteen enclosures.
" Examiner, Public Works Accounts, with two duplicate abstract estimates.
" Consulting Architect to Government.
" Judicial Department.
" Revenue "

Exd. P. L. Pereira.
Spare Copies

No. 334 C., Public Works.

Forwarded, with the estimates, to the Superintending Engineer, VI Circle, for consideration of Mr. Turner's suggestion.

(Signed) J. SHAW-STEWART, Colonel, R.E.,
25th January 1886. Secy. to Govt., P.W.D.

From Colonel H. B. MEAD, R.E., Superintending Engineer, VI Circle, to the Chief Engineer, Public Works Department, dated Trichinopoly, 18th February 1886, No. 619 M.D.

With reference to your endorsement No. 334 C. (returned), dated 25th January 1886, I have the honor to report that I consider Mr. Crole's suggestion in paragraph 9 of his letter, No. 1677, dated 21st June 1882 (embodied in G.O., No. 3374 W., dated 20th December 1882), now brought forward by Mr. Turner, a very good one, and that it is right that provision should be made for the Collector to have a private room on the roof away from the noise below, and I regret that this proposal was not brought forward when the committee considered and reported on the requirements of the Collector's office.

2. I have marked on the ground-plan of the building the site I would propose for this room, and consider that it might be safely built on the roof, the corners of the new building being over the four piers of the groined roof below.

3. I do not consider it necessary or practicable to make this room an architectural feature of the building, as outside there is no architectural front, and the building will hardly be seen from below.

4. I consider a plain well-designed building as all that is required, and propose that it should be similar to Mr. Chisholm's design for the upstair portion of the Sub-Magistrate's cutcherry at Madura, but without the tower; the room would be about 19 feet × 27 feet inside without verandahs, but with a projecting roof, the windows being further protected by sun-shades, a covered passage from the top of the staircase will give sheltered access to it. I estimate the approximate cost of this at Rs. 2,600, and should this proposal be approved of, I request that I may have orders to prepare the detailed estimate, &c., and that this amount, Rs. 2,600, may be added to the estimate now returned, making the total Rs. 3,34,255 instead of Rs. 3,31,655.

5. I request that early sanction may be given to the estimate, the work of which is in progress as far as the funds allotted will allow.

Order—dated 16th March 1886, No. 697 W., Public Works.

With his letters above recorded, the Superintending Engineer, VI Circle, submits the estimates called for in G.O., No. 2055 W., dated 4th September 1885, for rebuilding the east aisle of the old Muhammadan school in Tirumal Naick's Palace, Madura, and for locating the Collector's office in the palace in accordance with the recommendations of the committee whose report is recorded in Proceedings, dated 19th January 1884, No. 170 W.

2. The estimate for the first-mentioned work is submitted in the form of a revised estimate for locating the Judge's court, and amounts to Rs. 16,220. From this sum must be deducted Rs. 2,830, the cost of wooden record racks, of which the High Court do not approve, leaving the amount to be sanctioned at Rs. 13,390.

3. The estimate for locating the Collector's office amounts to Rs. 47,849, and to this sum must be added Rs. 2,600, the approximate cost of a retiring room for the Collector, making a total of Rs. 50,449. The actual expenditure to be incurred is, however, only Rs. 44,080, for the Superintending Engineer explains that he has included in the estimate a sum of Rs. 6,369, representing excess outlay on various sub-heads of the restoration works.

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4. The estimates now submitted are approved, and sanctioned as follows:—

	RS.
(1) Locating Judge's court	13,390
(2) Locating Collector's office, including Rs. 6,369 unsanctioned outlay	50,449

5. The total sanction will now be as shown below:—

Total sanction as per G.O., No. 2055 W., dated 4th Sept. 1885 ...	2,74,847
Deduct former estimate for locating Judge's court	7,261
	2,67,586
Revised estimate for locating Judge's court	13,390
Locating Collector's office	50,449
Total ...	3,31,425

6. The total expenditure on the palace works up to 31st March 1885 amounted to Rs. 2,63,460; the allotment for 1885-86 is Rs. 19,376, and a grant of Rs. 30,000 has been provided for the project in the Provincial budget for 1886-87.

7. The Superintending Engineer will submit, as soon as possible, a detailed plan and estimate for a retiring room for the Collector, as proposed in paragraph 4 of his letter, No. 619 M.D., dated 18th February 1886.

8. The sanction now accorded has been registered as Provincial No. 234—1 and 2 W. of 1885-86, and classified as Civil Buildings, Original Works.

(True Extract.)

(Signed) J. SHAW-STEWART, Colonel, R.E.,
Secretary to Govt., P.W.D.

To the Superintending Engineer, VI Circle, with nineteen enclosures.
" Examiner, Public Works Accounts, with two duplicate abstract estimates.
" Consulting Architect to Government.
" Judicial Department.
" Revenue "

Exd. P. L. Pereira.
Spare Copies

BUILDINGS AND ROADS.
CIVIL WORKS.

Govt. of (1886) Madras.

PUBLIC WORKS.

Dated March, 16th.

Recd. *Enst.*

G.O., 16th Mar. 1886, No. 697 W.

MARCH.

Tirumal Naick's Palace, Madura

Estimates for locating the Judge's court and the Collector's office in —, approved and sanctioned with remarks.

1189/6

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

Buildings and Roads.
Civil Works.

Read—the following letter from E. TURNER, Esq., Collector of Madura, to the Secretary to Government, Public Works Department, dated Madura, 30th June 1886, No. 41 :—

Adverting to paragraph 7 of the G.O., No. 697 W., dated 16th March 1886, I have the honor to submit, for sanction, duly countersigned by me, an estimate and plan, received from the Superintending Engineer, VI Circle, with his letter, No. 115 M.D., of the 25th ultimo, for the construction of a retiring-room over the roof of Tirumal Naick's palace at Madura for the use of the Collector.

Order—dated 16th July 1886, No. 1793 W., Public Works.

The estimate, amounting to Rs. 3,160, for constructing a retiring-room for the Collector on the roof of Tirumal Naick's palace at Madura, is sanctioned.

2. The provision for the work in the completion estimate for the restoration of Tirumal Naick's palace, sanctioned in G.O., No. 697 W., dated 16th March 1886, was Rs. 2,600 only. The total sanction for the entire work will therefore now be raised from Rs. 3,31,425 to Rs. 3,31,985.

3. This sanction has been registered as Provincial, No. 65 W. of 1886-87, and classified as Civil Buildings, Original Works.

(True Extract.)

(Signed) J. SHAW-STEWART, Colonel, R.E.,
Secretary to Govt., P.W.D.

To the Superintending Engineer, VI Circle, with six enclosures.
„ Examiner, Public Works Accounts, with duplicate abstract estimate.
„ R[illegible]ue Department.

Exd. E. Fernandez.
Spare Copies.

BUILDINGS AND ROADS.
CIVIL WORKS.

Govt. of (1886) Madras.

PUBLIC WORKS.

Dated July, 15th.

Recd. *Encl.*

G.O., 15th July 1886, No. 1793 W.

JULY.

**.Tirumal Naick's Palace,
Madura**

Estimate of Rs. 3,160, for constructing a retiring-room for the Collector on the roo of —, sanctioned.

13th December 1886, No. 2595, Public.

1181/7

GOVERNMENT OF MADRAS.

PUBLIC DEPARTMENT.

Read—again the following papers :—

Memorandum, dated 23rd March 1882, No. 184, Public.
„ „ 27th „ „ „ 187 „
G.O., dated 7th June 1886, No. 491, Financial.

Order—dated 13th December 1886, No. 2595, Public.

The following consolidated and amended rules are now published on the subject of the form in which official papers should be submitted to Government :—

(1) Communications should be made on paper, 13 inches in length (about) and the following sizes in width :—ordinary width, 8½ inches ; less than ordinary width, 4¼ inches ; more than ordinary width, some multiple of 4¼ inches. Enclosures should be on similar quality and size of paper, except where there is special cause to the contrary (*e.g.*, in the case of a sketch, plan, or original enclosure). Exactness of width is necessary to prevent filed papers from being torn.

(2) It is specially to be observed that forms which cannot be submitted on paper 8½ inches wide should, under rule 1, be submitted on paper which will fold to 4¼ inches.

(3) Papers should be folded once lengthwise, and should be enclosed in covers large enough to contain them when thus folded. Gazettes should be folded similarly.

(4) Plans and maps, and articles liable to be damaged by folding, should be despatched in tin tubes or cases.

(5) With every manuscript communication (except in cases of a very trifling description) a docket on a *separate* half sheet of substantial paper, 13 inches by 8½ inches, should be supplied. The docket is kept separate to facilitate the subsequent transmission of the contents in original to other offices. A space should be left blank at the head of the docket for the entry of marks in the receiving office.

(6) The docket, the covering letter, and the enclosures or appended statements (if any) should be all filed chronologically in a single file. Enclosures which bear a date prior to that of the letter should come first in the file ; then the letter itself ; then any statements (appendices) prepared at the same time as the letter ; at the back of all, the docket. The intention is that the whole file shall read as a book from left to right, and chronologically as regards the date borne by each paper.

(7) When a file is voluminous it can be broken up into two or more portions. Enclosures which are of such a nature (*e.g.*, sketches and plans) that they will not readily lie in book form, can be kept separate.

(8) Enclosures should be clearly numbered at the head of the first page, " Enclosure No. 1, 2, &c., of letter No. —— ." The same for statements appended.

(9) The abstract at foot of the docket should state clearly the purport of the letter and not merely indicate its title subject.

(10) Letters should be numbered according to the order of their despatch. The date entered on them should be the date of their despatch. The name of the town, village or other place from which the letter is written should be added to the date.

(11) Heads of departments should see that copies issued to petitioners and other parties are issued on stationery which conforms to these rules.

(True Extract.)

H. E. STOKES,
Ag. Chief Secretary.

To the Departments of the Secretariat.
„ all Heads of Departments, including Collectors and District Judges.

Exd. A. Raitt.

Communicated to
fficers of the P.W.
ept. for information
guidance.

(Sd) J.C.H.
W.

Ch. Engr. for Irrgn
onsy. Engr. for Rys
Supdg. Engrs.
S.E. T.M.S.
C.A. to Govt
Exr. P.W. Accts
Exr. Gr. Ry. Accts
Exr. State Ry. Accts
Engr. in-ch. M. State Ry
Surveys.

Govt. of {1886} Madras.

PUBLIC.

Issued

Recd. Encl.

G.O., 13th Dec. 1886, No. 2595.

DECEMBER.

Correspondence.

Issuing certain rules regarding the form in which official papers should be submitted to Government.

With orders

Pld.

Memo

× Letter from the Registrar High Court No. 141 of 24.1.87
Endt. thereon from the Judl. Dept of 4 Feby 1887.

× Le. No. 903 – Submitting the circumstances under which a supply of iron racks for the Madura Dist Court is necessary & enquiring if funds can be provided by Govt. for the purpose at an early date.

Referred to the Supdg Engr VI Circle, who will ascertain the requirements of the Dist Judge Madura, & obtain from the P.W. Workshops Madras, an estimate for the iron record racks asked for.

2. The estimate should be submitted as early as practicable.

S.E. VI Circle with letter in origl to Judl

Despd 8/2/87

7/2/87.

7.2.87

No. 400 cd/ 4-2-87

w/ 11/2 LS

Surveys.

11894

2870

SAW

1188/9

I have kept back the file connected with this paper as the Judicial Dept ~~wt~~ wish to see it – I shall send it down in a day or two.

Please see W's pencil note on the draft.

Ch
29-4-87

H.C.

Please see W's note – The S.E.v.l will submit the revised design & before issue it must go to H.M.

HB 2/5

No. 400 C. d/ 4-2-87

w/ 11/2

Surveys.

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design shall be awaited before further action is taken on the papers under disposal.

F.B.
14. 4. 87.

The Est may be sanctioned but the design of the racks should be modified in accordance with the instructions given in Memo No 1265 C of 4th April 1887 to the SE I circle.

14. 4. 87

No. 141.

High Court of Judicature,
Madras, 24th January 1887.

From

J. Ross Esquire
Registrar of the High Court
of Judicature at Madras.

To

The Honorable H. E. Stokes
Ag. Chief Secretary to
Government.

Sir,

The District Judge of Madura reports that, owing to want of racks, his record room is being utilized only to a very limited extent, the records, except those of the Subordinate Judges' Courts, being temporarily secured in the record room of the Collector's office.

2. The Collector has intimated to the District Judge that the room will shortly have to be vacated and it is therefore necessary that arrangements should

should be made to provide the District Court record room with the necessary racks.

3. In November 1885, w[illegible] submitting the estimates of the D. [illegible] for a new record room, the District J[illegible]ge stated that they included a provision of Rs. 2,830 on account of 18 wooden racks but he was informed that the High Court did not approve of wooden racks as arrangements were then in progress for obtaining designs and estimates for iron racks in all District Courts. In May 1886, the District Judge submitted an indent for 36 iron racks the cost of which was estimated at Rs. 3,150. These however could not be supplied as Government were unable to provide the necessary funds (G. O. 14th August 1886, Miscellaneous Judicial)

4. In these circumstances I am directed to enquire if funds can be provided by Government at an early date for the iron racks required in the Madura Court.

I have the honor to be,

Sir,

Your most obedient Servant,

1189/13

B. Moss;

Registrar,

Appellate Side.

189
14

J. Govt 2147 d/ 14-8-86 M.D.
~~References~~ No 4522 d/ 15-1-87
——— 827 — 30-3-86 Judl
——— 487 — 23-2-86 —
——— 2435 — 31-10-85 —

Transferred to the Jud. Dept.
By order
H. A. Stuart
Under Secy.

27th July /87

Transferred to the Public Works Department.
(By order)
W. S. Meyer
Asstt. Secretary

To
The Public Works Department

Surveys

CURRENT NO.

1/1097. M.D./87

Judicial {1887} Department.

No.

SUPERINTENDING ENGINEER 6th CIRCLE 7 APR 87

SUPERINTENDING ENGINEER 6th CIRCLE 10 FEB 87

FROM

THE REGISTRAR OF THE HIGH COURT
OF JUDICATURE AT MADRAS,
APPELLATE SIDE.

P. W. Dept.
To be returned with reply.

Dated 24th January }
Received 25 — do — } 1887.

26 JAN 87

No. 141.

Submitting the circumstances under which a supply of iron racks for the Madura Dt. Court is necessary and Enquiring if funds can be provided by Govt. for the purpose at an early date.

Enclosure No. 3 in No. 27. M.D.
8-4-87

OFFICE OF THE SUPERINTENDING ENGINEER,
6TH CIRCLE.

Kodaikanal. 8th April 1887.

No. 27 M.D. D/11

From Lt. Col. J. Pennycuick R.E.
~~The~~ Superintending Engineer,
6th Circle.

118
15

To
The Chief Engineer
P. W. Department.

Sir,

ENCLOSURE 3.
1 Estimate
1 Plan
1 original letter.

With reference to your Memo. No. 455 C of 8th February 1887, I have the honor to forward an Estimate amounting to Rs 3,990 for 36 Iron record racks required for the use of the District Court, Madura.

2. The enclosure of your Memo. under reply is herewith returned as requested.

I have the honor to be
Sir
Your most obedient servant.
J. Pennycuick
Lt. Col. R.E.
Supg. Engineer, 6 Circle

G. O. No 1793 W. 15. 7. 86
" " 697 W. 16. 3. 86
B. No 3369 W. 21. 12. 86
No 1265 C. 4. 4. 87
" 590 C. 19. 2. 87
G. O. 273 W. 4. 2. 87
No 400 C. 4. 2. 87

P. W. D. 6TH CIRCLE.

(7)

From

The Superintending Engineer,
6th Circle.

To

The Chief Engineer
P. W. D

No. 27. M. B

Dated 8th
Received } April 1887

Enclosure. 3.

Submits an estimate of Rs 3990 for 36 iron record racks required for the use of the District Court Madura—

G. 25. 4. 87

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Note by the Chief Engr. P. W. D.

The estimate amounting to Rs. 3,990, for providing iron record racks for the District Court at Madura is submitted for ~~the~~ sanction ~~of the Govt~~ with the remark that the design should be modified in accordance with the instructions given in memo No: 1265. C. dated 4th April 1887, to the Supdg. Engineer II Circle.

24/4/87. E. W.

25. 4. 87

25/4/7.

23/4

G.25.4.87 G.2-5.87

G.25.4.87 G.2-5.87

No. 1189 W

158 R
C works

PUBLIC WORKS DEPARTMENT.

A
Circ

PROCEEDINGS OF THE MADRAS GOVERNMENT.

UNDER date the 2nd May 1887

READ the following

From the Registrar of the High Court of Judicature Mg. No. 141 d/24 January 1887
Endorsement by the Judicial Dept d/4th February 1887.
From the Supdg Engineer VI Circle Mg. No. 27 Mc. D. d/8 April 1887.
Note by the Chief Engineer P.W. Department d/

Pro

The estimate amounting to Rs 3,990, for providing 36 iron record racks for the District Court at Madura is sanctioned, as supplemental to the estimate of Rs 3,31,985 sanctioned in G.O. No. 1793 W. dated 15th July 1886.

2. The total sanction for the work will now stand at Rs 335,975.

3. The design of the racks will be returned to the Supdg Engineer, V Circle, for revision, with reference to the note by the Chief Engineer P.W. Department above recorded.

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(7)

4. The sanction accorded in para 1 of these Proceedings has been registered as Provincial No. 11 W of 1887-88, and Classified as Civil Buildings, Original Works.

MCB
25.4.87

Jott
21/4/87

Hon. Mr Hutchins

J. – [illegible]
2-5-87

13 V/ 1.

Seen the Circle [illegible]
[illegible] before [illegible]

[illegible] 29/4/87

D
20/5

SAW
[illegible]

I. The Supdg Engr VI Circle with the Estimate
- Examiner of P.W. accts with Copy of the abstract Estimate
- Supdg Engr VI Circle with the design
- Judicial Department
(To the Chief Secy for form of Councillor's initials)

W
23/4

[illegible] 26.4

FB.
26/4/87

a. 25.4.87. [illegible] 2-5-87

2870

Govt. of (1887) Madras.

PUBLIC WORKS.

Dated

Encl. 220 W 1/5/87

Encl.

G.O., 2d May 1887, No. 1189 W

District Court at Madura

Estimate of Rs 3,990 for providing iron record racks for the ~~C~~ —— sanctioned with remarks.

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Exc 4/5