

(1) Number of pages 8
(2) Date of repair 26/11/27
(3) Initials of the Referencer lva

TAMIL NADU ARCHIVES

GOVERNMENT OF TAMIL NADU

P. W. DEPARTMENT

G.O. No.	702 W	Press.
~~B.P. No.~~		Mis.
Dated	17.3. 1886	198

2/6/27

Not to be folded or roughly handled.

17TH MARCH 1886, No. 702 W., PUBLIC WORKS.

GOVERNMENT OF MADRAS.
PUBLIC WORKS DEPARTMENT.

General.
Account.

READ—the following letter from Colonel W. S. TREVOR, R.E., Secretary to the Government of India, Public Works Department (Account—Establishment), to the Secretary to the Government of Madras, Public Works Department, dated Fort William, 8th March 1886, No. 49 A.—E.:—

A case which has recently come under the notice of the Government of India, has rendered it advisable to draw attention to the necessity for exercising a strict watch over, and ensuring a proper audit of, the charges for contingent expenditure in the offices of Chief and Superintending Engineers and other officers to whom advances are made for the purpose of meeting such charges, but who are not required to submit any accounts to the Examiners beyond the usual contingent bills. I am to state that officers signing contingent bills should invariably scrutinise the charges made in them, and should direct their attention especially to seeing that the ordinary recurring charges, such as payments for service postage labels, &c., are kept under proper control and regularly accounted for. I am also to suggest that these officers should be requested to arrange with the Examiners for a periodical audit of the cash books kept in their offices. In carrying out this audit the entries in the cash book should be carefully compared with the charges made in the contingent bills and with the vouchers.

2. As regards vouchers, care should be taken that all vouchers not submitted with the contingent bills are duly cancelled. Erasures in vouchers should be strictly prohibited, and all corrections made in these documents should be attested by a gazetted officer as well as by the individual concerned.

ORDER—dated 17th March 1886, No. 702 W., Public Works.

Communicated to officers of the Public Works Department for information and guidance.

(True Extract.)

J. R. Campbell Major, R.E.,
Under Secy. to Govt., P.W.D.

To the Chief Engineer for Irrigation.
" Consulting Engineer for Railways.
" Superintending Engineers.
" Consulting Architect to Government.
" Superintendent, Madras Harbour Works.
" Examiner, Public Works Accounts.
" " Guaranteed Railway Accounts.
" " State Railway Accounts.
" Engineer-in-Chief, Madras State Railway Surveys.

Exd. P. L. Pereira.

Spare Copies.

GENERAL.
ACCOUNT.

Gobt. of {1886} Madras
PUBLIC WORKS.

Dated March, 17th.

Recd.

En

G.O., 17th Mar. 1886, No. 702 W.

MARCH.

Contingent Expenditure

Letter from the Government of India drawing attention to the necessity for exercising a strict watch over, and ensuring a proper audit of, the charges for —, communicated to officers of the Public Works Department for information and guidance.

No. 49 A.—E.
GOVERNMENT OF INDIA.
PUBLIC WORKS DEPARTMENT.
ACCOUNT.
Establishment.

To
THE GOVERNMENTS OF MADRAS, BOMBAY, BENGAL, THE NORTH-WESTERN PROVINCES AND OUDH, AND THE PUNJAB.
THE CHIEF COMMISSIONERS OF THE CENTRAL PROVINCES, BRITISH BURMA, ASSAM, AND COORG.
THE RESIDENT AT HYDERABAD.
THE RESIDENT AT MYSORE (THROUGH FOREIGN DEPARTMENT).
THE AGENTS TO THE GOVERNOR GENERAL FOR CENTRAL INDIA, RAJPUTANA, AND BILUCHISTAN.
THE SUPERINTENDENT OF PORT BLAIR AND CHIEF COMMISSIONER, ANDAMAN AND NICOBAR ISLANDS.
THE DIRECTOR GENERAL OF TELEGRAPHS.
THE INSPECTOR GENERAL OF MILITARY WORKS.
THE SUPERINTENDENT OF WORKS, SIMLA IMPERIAL CIRCLE.
THE ACCOUNTANT GENERAL, PUBLIC WORKS DEPARTMENT.
THE DIRECTOR GENERAL OF RAILWAYS.
THE DIRECTOR-IN-CHIEF, INDO-EUROPEAN TELEGRAPH.
THE DIRECTOR, PERSIAN TELEGRAPH.
THE DIRECTOR, PERSIAN GULF TELEGRAPH.
THE CONSULTING ENGINEERS TO THE GOVERNMENT OF INDIA FOR GUARANTEED RAILWAYS, CALCUTTA, LAHORE, AND LUCKNOW.
THE COMPTROLLER GENERAL.
THE ACCOUNTANT GENERAL, BENGAL.

Fort William, March 8, 1886.

SIR,

A case which has recently come under the notice of the Government of India, has rendered it advisable to draw attention to the necessity for exercising a strict watch over, and ensuring a proper audit of, the charges for contingent expenditure in the Offices of Chief and Superintending Engineers and other Officers to whom advances are made for the purpose of meeting such charges, but who are not required to submit any accounts to the Examiners beyond the usual contingent bills. I am to state that officers signing contingent bills should invariably scrutinise the charges made in them, and should direct their attention especially to seeing that the ordinary recurring charges, such as payments for service postage labels, &c., are kept under proper control and regularly accounted for. I am also to suggest that these officers should be requested to arrange with the Examiners for a periodical audit of the Cash Books kept in their offices. In carrying out this audit the entries in the Cash Book should be carefully compared with the charges made in the contingent bills and with the vouchers.

As regards vouchers, care should be taken that all vouchers not submitted with the contingent bills are duly cancelled. Erasures in vouchers should be strictly prohibited, and all corrections made in these documents should be attested by a gazetted Officer as well as by the individual concerned.

I have the honor to be,

SIR,

Your most obedient Servant,

M. D. D. Colonel, R.E.,
Secretary to the Govt. of India.

Documents accompanying.
Nil.

*The Secretary to the Govt. of India
March 1886.*

102/
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GOVERNMENT OF INDIA.
PUBLIC WORKS DEPARTMENT.
ACCOUNT.
Establishment.

Communicated
to officers of the Dept
for information
and guidance.

To

No. 49 A.—E.

Dated March 8, 1886.

Received 16

16/3/86

16-3-87

1840

21-3-86

C. E. for J. ✓
Ch. E. for J. ✓
C. E. for Sup. ✓
Com. for Sup. ✓
Sup. Engineers ✓
C. A. to Gen. ✓
Sup. M. H. W. ✓
Engr. W. Accts. ✓
Engr. G. R. Accts. ✓
Engr. State Lys. Accts. ✓
Engr. C. H. L. Accts. ✓
Engr. in the Sup. H. Accts. ✓
Engr. in the Sup. H. Accts. ✓

Scrutiny and audit of contingent expenditure in the Offices of Chief and Superintending Engineers and other Officers to whom advances are made for the purpose of meeting such charges.

G. I. C. P. O.—No. 500, A. G., P. W. D.—9-86-460.

Will order
by the order

2030

Govt. of Madras.

PUBLIC WORKS.

23

Dated

Recd.

Encl.

G.O. 17th March 1886. No. 70245

Contingent Expenditure

Letter from the S.P.S.
Drawing attention
to the necessity for
erecting a structure
over & enclosing a proper
Acidst of the Champs
for ———. Command to
of the P.W. Dept.
ing information & funds

200
210
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220 11/3

220 11/3