

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Account.

READ—the following letter from D. C. GORDON, Esq., Examiner, Public Works Accounts, Madras, to the Secretary to Government, Public Works Department, dated Madras, 1st October 1886, No. 100 W.

I have the honor to forward, for information and orders of Government, notes by Mr. Heaven, Deputy Examiner, of his inspection of the cash-book of the Superintending Engineer, IV Circle.

2. The Superintending Engineer's notice should be directed to the certificates on the contingent bills in regard to the existence and defacement of vouchers. No payment should be made without the Superintending Engineer's order on the voucher (or memorandum, in the case of trifling items), and if, during the Superintending Engineer's absence on tour, petty disbursements have to be made, the vouchers should be passed by him on return to headquarters.

3. The advances to clerks are irregular; if granted under Code paragraph 479 A., they should appear in the cash-book of the Executive Engineer, and not of the Superintending Engineer.

4. Attention is also directed to the numerous payments made to office establishment for conveyance from office to the Superintending Engineer's house; these should be very exceptional.

5. More care is evidently required in checking the postage accounts, and service books should be re-attested where necessary.

ENCLOSURE.

NOTES of inspection by F. G. HEAVEN, Esq., Deputy Examiner, Public Works Accounts, Madras, of the cash-book of the Superintending Engineer, IV Circle.

The Superintending Engineer's cash-book is fairly neat, and bears the Superintending Engineer's signature on two occasions this month. Vouchers not submitted with contingent bills are destroyed; they should be cancelled and kept with office copies of contingent bills. The head clerk states that ordinary payments are made by him without the Superintending Engineer's order to pay being recorded on the voucher. There have been one or two cases of personal advances to clerks; and there are numerous payments of cart-hire to head clerk and draftsman for going to the Superintending Engineer's house.

2. For the current month's payments no vouchers are recorded for cooly hire, cart-hire, &c., and the utility of such vouchers appears doubtful; for other payments vouchers were produced; all vouchers are initialled by the Superintending Engineer at the end of the month, when he signs the contingent bill.

3. The account of postage labels is fairly satisfactory; the receipts tally with the counter-foils of indents and with the cash-book, except in one instance, where stamps of the value of Rs. 40 were indented for, and Rs. 10 made over to the camp clerk, without being passed through the book. A mistake of one rupee in the carried-over total was not discovered for some months, and the balance of previous register was not entered in the current one for some time. The head clerk should regularly check the balance when indenting for stamps.

4. Opportunity was taken to examine the service books of the Superintending Engineer's establishment: those of the office establishment were in order, but those of some lascars require reattesting.

29th September 1886.

ORDER—dated 5th October 1886, No. 2600 W., Public Works.

Communicated to the Superintending Engineer, IV Circle, whose attention is drawn to the remarks of the inspecting officer and of the Examiner, Public Works Accounts.

(True Extract.)

(Signed) J. O. HASTED, Colonel, R.E.,
Secretary to Govt., P.W.D.

To the Superintending Engineer, IV Circle.
,, Examiner, Public Works Accounts.

Exd. E. Fernandez.
Spare Copies

GENERAL.
ACCOUNT.

Govt. of 1886 Madras
PUBLIC WORKS.

Dated October, 5th.

Recd.

Encl.

G.O., 5th Oct. 1886, No. 2600 W.

OCTOBER.

Inspection

The notes of —, by the Deputy Examiner, of the cash-book of the Superintending Engineer, IV Circle, with the remarks of the Examiner, Public Works Accounts, communicated to the Superintending Engineer.

No. 406
E.W. *Supg. Engrs. Office, 4th Circle.*
Coimbatore 21st October 1886.



From

The Superintending Engineer,
Fourth Circle.

To

The Chief Engineer,
J.W. Department.

Sir,

In, advertence to the Deputy Examiner's remarks in para 1 of his notes of Inspection embodied in G.O. No. 2600 W, dated 5th instant, that "there are numerous payments of cart hire to Head Clerk, and Draughtsmen for going to the Superintending Engineer's house", I have the honor to inform you that the total cost for the last 6 months from April to September 1886 is only Rs. 3" 7" 0 on 15 different occasions as shown below:—

<i>In April</i>	<i>Rs. a P</i>
_____	<i>" - 3 - "</i>
<i>In May</i>	_____
_____	<i>" - 9 - "</i>
<i>Carried over</i>	<i>" - 12 - "</i>

Dr. - a/c

Brought forward	" - 12 - "
In June	" - 8 - "
" July	" - 10 - "
" August	1 - 3 - "
" September	" - 6 - "
	<u>3 - 7 - "</u>

2. I consider that the above should not have been classed as "Numerous payments;" it is only in exceptional cases that clerks come to my house.

I have the honor to be,
Sir,

Your most obedt. servant.

L. Beatty - Col. R.E.
Supt. Engineer, 4th circle.

24

2600 - 5.10.86.

P.W.C. No 8

No 2823 way 27th Octr 1886

B

From

The Supg. Engineer
4th Circle.

To,

The Chief Engineer.

P.W. Department.

Communicated

to the Exr. P.W. Accounts
the Exr. P.W. Accounts.

See
25/10/86

Dated. 21st } October 1886
Received. 25 }

See
25/10/86

No 406
E.W.

No 2823 way 27th Octr/86

Cart hire to Office Members
for going to the Supg. Engineer's
House.

Informs that the cost
of — for 6 months from April
to September 1886 being Rs. 3-7-
it is not to be classed as "numer-
ous payments"

Exr. P.W. Secy

S.E. IV circle

S.E. IV

27.10.86

20/10

With order

with order