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TAMIL NADU ARCHIVES

GOVERNMENT OF TAMIL NADU

P.W. DEPARTMENT

G.O. No.	6 - W	Press.
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Dated	6 - 1 - 1886	198

S.C.M.

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4TH JANUARY 1886, No. 6 W., PUBLIC WORKS.

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Account.

Read—the following letter from D. C. GORDON, Esq., Examiner, Public Works Accounts, to the Secretary to Government, Public Works Department, dated Madras, 18th December 1885, No. 94 W. :—

I have the honor to submit, for information and orders of Government, notes by Mr. Heaven, Deputy Examiner, of his inspection of the office of the Tinnevely division.

2. The office is in good order. The Superintending Engineer's attention is necessary to the remarks in paragraph 4 of the report (in connection with code paragraph 1090, standing order No. 146 of 1885), also to paragraphs 10 and 12.

ENCLOSURE.

Notes of inspection by F. G. Heaven, Esq., Deputy Examiner, Public Works Accounts, Madras, of the office of the Executive Engineer, Tinnevely division, on the 11th and 12th December 1885.

The Executive Engineer, A. M. Hayes, Esq., and the accountant, J. Gopala Aiyar, were present: the last inspection of this office by an Accounts officer was on the 16th October 1884, *vide* G.O., No. 2711 W., dated 3rd November 1884.

2. The sub-divisions are—

1. Head-quarters } both in charge of the Executive Engineer.
2. Shermádevi }
3. Tenturá, in charge of W. V. Baker, Esq., Honorary Assistant Engineer.

Imprest-holders are—

Head-quarters sub-division, Mr. T. C. Fitzgerald, supervisor, Rs. 100 as detached officer, Tinnevely; Rs. 50 as detached officer, Srivilliputtur.

Shermadévi sub-division { M. Arumanayakam Pillay, overseer, Rs. 100.
 { M. Mattuvira Pillay, overseer, Rs. 100.

3. The Executive Engineer draws on—

- | | |
|----------------------|------------------|
| 1. Huzar treasury | |
| 2. Ambásamudram | |
| 3. Tenkási | |
| 4. Sríviliputur | } sub-treasuries |
| 5. Sankazansinárkoil | |
| 6. Tenkarai | |

of Tinnevely district: the Shermádevi sub-divisional officer on Nos. 1, 3 and 5, and the Tentkeral sub-divisional officer on No. 2.

Cheque books and the pass-book were examined with satisfactory results.

Cash accounts are all in excellent order: the divisional cash-book is kept by the accountant, and is very neat, with the exception of one erasure: copies of sub-divisional cash-books are received three times a-month and at once posted into cash abstract books: the check of vouchers before payment appears complete.

4. Imprest accounts are in order, but most of the disbursements are salaries of maistries, &c., which might be paid by cheques from sub-divisional officers, obviating the necessity for imprests.

5. Work accounts are in good order; work abstracts are well prepared by sub-divisional and detached officers, and the work register is neat. All charges are satisfactorily vouched for, measurement sheets being filed with duplicate contract certificates, which agree with originals in all cases where checked. The contractors should not be called on to sign the duplicate receipts

(code paragraph 1929 A). All work done by contract should be included in part I of the work abstract of the month in which it is measured up and accepted by the officer in charge, whether paid for in that month or not. There are no large amounts of materials at site. Part IV of work abstracts is signed by officers in charge. Part II of work abstracts in the case of officers who make payments from imprest should not be filled up by them, but by the officer in whose cash-book the disbursement appears when the imprest is recouped.

6. There is no stock in the division; tools and plant accounts are in order, except that the storekeeper's book of daily receipts and issues should show his own transactions, *e.g.*, receipts and issues from and to sub-divisional officers; at present he only enters transactions beyond the division.

7. No register of liabilities (form M 77) is maintained; it should be used for indents sent to the Public Works Stores, &c.

8. The appropriation registers are correct except that an alteration advised in discrepancy note on return of grants has been noted on the office copy of form M 78 instead of at once in the register.

9. Money deposited for contribution works is entered in the "Revenue" part of form M 78, which appears incorrect.

10. Registers of buildings and churches are maintained; the rents require revision in some cases. In accordance with G.Os., No. 2944 W., dated 28th November 1884, and No. 1509 W., dated 29th June 1885 some buildings in the Provincial and Imperial registers should be classed as Local (Port Fund).

11. Service books require re-attesting in some instances; it would be well if all entries were clearly ruled off so that it might be known to which entry each signature refers.

12. Measurement books have not, since 1883, been filed in the divisional office; this should be insisted on.

13. The accounts generally are neat and systematically filed.

ORDER—dated 4th January 1886, No. 6 W., Public Works.

Communicated to the Superintending Engineer, VI Circle, for the information of the Executive Engineer, Tinnevely division.

2. Attention is directed to paragraphs 4, 10 and 12 of the notes. The report is satisfactory.

(True Extract.)

Captain, R.E.,
Under Secy. to Govt., P.W.D.

To the Superintending Engineer, VI Circle.
„ Examiner, Public Works Accounts.

Encl. E. Fernandez.
Spare Copies

GENERAL.
ACCOUNT.

Govt. of (1886) Madras.
PUBLIC WORKS.

Dated January, 4th.

Recd.

Encl.

G.O., 4th Jan. 1886, No. 6 W.

JANUARY.

Notes of Inspection

Orders on — submitted by the Examiner,
Public Works Accounts, of the office of the
Tinnevely division.

3RD NOVEMBER 1884, No. 2711 W., PUBLIC WORKS.

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Account.

READ—the following letter from D. C. GORDON, Esq., Examiner, Public Works
Accounts, to the Secretary to Government, Public Works Department, dated
Madras, 24th October 1884, No. 88 W :—

I have the honor to forward, for information and orders of Government, notes by
Mr. Curry, Assistant Examiner, of his inspection of the office of the Tinnevely
division.

Paragraph 4.—It may be considered by Government unnecessary to require the
remaining work done by convict labor to be given free of charge, as the work accounts
have hitherto included the value of such labor.

Paragraph 6.—The periodical verification of these materials should be required.

Paragraph 7.—This matter was referred to the Superintending Engineer in last
report.

2. The state of the office is satisfactory.

ENCLOSURE.

Notes of Inspection by W. E. CURRY, Esq., Assistant Examiner,
Madras, of the office of the Executive Engineer, Tinnevely
October 1884.

Public Works Accounts,
Madras, on the 16th

The Executive Engineer, Mr. J. C. Larminie, has just taken over charge of this division from
Mr. W. L. Bird. He was out in the district at the time of inspection. The Accountant,
J. Gopal Iyer, was present. This office was last inspected in October 1883 (*vide* G.O., No. 3197 W.,
dated 12th November 1883.)

2. The treasury account could not be compared with the cash book, as the pass book was at
the treasury. The pass book should have been present; it should also remain in the possession
of the Executive Engineer the greater part of the month.

3. There is nothing to remark about the accounts, except that they are bulky and in
excellent order.

4. The new jail will shortly be finished. This is the only work done by departmental
labor. Convicts are also employed; the value of their labor at 2 annas a-day amounts to Rs. 1,170
during the present official year. As their labor has now to be given gratis, there is no use in the
Jail Superintendent submitting bills and sending them on to the local Accountant-General.

5. The muster rolls, ten-day reports, and work abstract for the jail are all very well kept
by a writer employed for the purpose. The cost will apparently be considerably less than the
estimate (Rs. 2,00,800), perhaps the schedule of rates, compiled in 1879, requires revising.

6. There are 19 works done on the contract system for which "materials at site" accounts
are kept. The aggregate book value at end of September was Rs. 6,000. This is less than
their actual value, as contractors are paid at a low rate for materials delivered.

7. There are 14 contribution works on the deposits schedule. These works are constructed
from contributions and Government money in equal proportions. They have always been
numerous in this division, but seem rather to drag in their execution. Some of the above are
finished, and the rest are in progress. There is difficulty in finding out the proper persons to
whom to pay unpaid balances, and consequent delay in clearing them off the accounts.

3RD NOVEMBER 1884, No. 2711 W., PUBLIC WORKS.

ORDER—dated 3rd November 1884, No. 2711 W., Public Works.

Communicated to the Superintending Engineer, VI Circle, for the information of the Executive Engineer, Tinnevely division.

2. Adverting to paragraph 4 of the inspection notes, and the Examiner's remarks thereon, it is observed that, under paragraph 3 of G.O., No. 1054 W., dated 25th April 1884, no change need be made in the method of accounting for labor on the district jail at Palamcottah if inconvenience would be caused thereby.

(True Extract.)

(Signed) J. SHAW-STEWART, Colonel, R.E.,
Secretary to Govt., P.W.D.

To the Superin. Engineer, VI Circle.
" Examina Works Accounts.

Ed. A. Grubert.
Spare Copies.

GENERAL
ACCOUNT.

Govt. of (1884) Madras.

PUBLIC WORKS.

Dated November, 3rd.

Read.

Encl.

G.O., 3rd Nov. 1884, No. 2711 W.

NOVEMBER.

Notes of Inspection

Orders on —, submitted by the Examiner,
Public Works Accounts, of the office of the
Tinnevely division.

Proceedings of the Madras Government, Public Works Department,
23rd February 1875.

Read the following Proceedings of the Madras Government in the Judicial
Department, dated 29th January 1875, No. 209 :—

Read the following papers :—

From Colonel C. V. WILKIESON, R.E., Superintending Engineer, Coimbatore,
to Colonel G. W. WALKER, R.E., Secretary to Government, Public
Works Department, Fort St. George, dated Coimbatore, 31st October
1874, No. 98.

The dwelling house with office and godown for the Assistant Superintendent
of Police at Erode, sanctioned in G. O., No. 54, of the 11th December 1871, being
now completed, it will, on the 2nd November, be handed over to the Police Department.

Building	...	...	...	...	Rs.
Out-houses	...	...	...	...	5,710
Office	...	...	...	...	1,020
Compensation for land	...	...	...	...	1,200
					410
Total	...	...	...	...	8,340

I have the honor to request sanction for the monthly rent being fixed at Rupees 30, being within 2 Rupees and a fraction of 6 per cent. on the cost of the building, as per margin, after deducting cost of office with half the cost of out-houses and compensation for land.

2. The present incumbent draws Rupees 400 a-month, but as pointed out by the Superintendent of Police, the Assistant has frequently a vary.

Referred to the Judicial Department, with a view to the de regulation of the rent to be charged to different classes of Police Officers for house accommodation supplied them, with reference to the salary of each grade.

FORT ST. GEORGE, (Signed) G. W. WALKER, Colonel, R.E.,
15th January 1875. Secretary to Government, P.W.D.

Forwarded to the Inspector-General of Police for report.

FORT ST. GEORGE, (Signed) D. F. CARMICHAEL,
18th January 1875. Acting Chief Secretary.

From Lieutenant-Colonel C. S. HEARN, Inspector-General of Police, to the Hon.
D. F. CARMICHAEL, Acting Chief Secretary to Government, Fort St.
George, dated Madras, 20th January 1875, No. 367.

With reference to your endorsement, dated 18th January, and that of the Secretary to Government, Public Works Department, on a letter from the Superintending Engineer, Coimbatore (herewith returned), I have the honor to suggest that 6 per cent. on the salary of substantive appointments would be a reasonable rate of house-rent for Officers above the grade of Inspectors.

2. No Officer above the grade of Assistant Superintendent at present occupies a Government building. Six per cent. on Rupees 500 would make the rent Rupees 30 per mensem, and I do not think it would be necessary to reduce this amount when the buildings are occupied by Officiating Officers on Rupees 400 or Rs. 350 per mensem.

CHEQUE BOOKS AND THE PASS BOOK WERE EXAMINED WITH SATISFACTORY RESULTS.

CASH ACCOUNTS ARE ALL IN EXCELLENT ORDER; THE DIVISIONAL CASH BOOK IS KEPT BY THE ACCOUNTANT, AND IS VERY NEAT, WITH THE EXCEPTION OF ONE ERASURE; COPIES OF SUB-DIVISIONAL CASH BOOKS ARE RECEIVED THREE TIMES A MONTH AND AT ONCE POSTED INTO CASH ABSTRACT BOOKS; THE CHECK OF VOUCHERS BEFORE PAYMENT APPEARS COMPLETE.

4. IMPREST ACCOUNTS ARE IN ORDER, BUT MOST OF THE DISBURSEMENTS ARE SALARIES OF MAISTRIES ETC. WHICH MIGHT BE PAID BY CHEQUES FROM SUB-DIVISIONAL OFFICERS, OBVIATING THE NECESSITY FOR IMPRESTS.

5. WORK ACCOUNTS ARE IN GOOD ORDER; WORK ABSTRACTS ARE WELL PREPARED BY SUB-DIVISIONAL AND DETACHED OFFICERS, AND THE WORK REGISTER IS NEAT. ALL CHARGES ARE SATISFACTORILY VOUCHERED FOR, MEASUREMENTS SHEETS BEING FILED WITH DUPLICATE CONTRACT CERTIFICATES, WHICH AGREE WITH ORIGINALS IN ALL CASES WHERE CHECKED. THE CONTRACTORS SHOULD NOT BE CALLED ON TO SIGN THE DUPLICATE RECEIPTS (CODE PARA 1929 A.) ALL WORK DONE BY CONTRACT SHOULD BE INCLUDED IN PART I OF THE WORK ABSTRACT OF THE MONTH IN WHICH IT IS MEASURED UP AND ACCEPTED BY THE OFFICER IN CHARGE, WHETHER PAID FOR IN THAT MONTH OR NOT. THERE ARE NO LARGE AMOUNTS OF MATERIALS AT SITE: PART IV OF WORK ABSTRACTS IS SIGNED BY OFFICERS IN CHARGE. PART II OF WORK ABSTRACTS IN THE CASE OF OFFICERS WHO MAKE PAYMENTS FROM IMPRESTS SHOULD NOT BE FILLED UP BY THEM, BUT BY THE

OFFICER IN WHOSE CASH BOOK THE DISBURSEMENT APPEARS WHEN THE IMPREST IS RECOVERED.

6. THERE IS NO STOCK IN ONE DIVISION; TOOLS AND PLANT ACCOUNTS ARE IN ORDER. EXCEPT THAT THE STOREKEEPERS BOOK OF DAILY RECEIPTS AND ISSUES SHOULD SHOW HIS OWN TRANSACTIONS E.G. RECEIPTS AND ISSUES FROM AND TO SUB-DIVISIONAL OFFICERS; AT PRESENT HE ONLY ENTERS TRANSACTIONS BEYOND THE DIVISION.

7. NO REGISTER OF LIABILITIES (FORM M 77) IS MAINTAINED; IT SHOULD BE USED FOR INCIDENTS SENT TO THE P.W. STORES.

8. THE APPROPRIATION REGISTERS ARE CORRECT EXCEPT THAT AN ALTERATION ADVISED IN DISCREPANCY NOTE ON RETURN OF GRANTS HAS BEEN NOTED ON THE OFFICE COPY OF FORM M.78 INSTEAD OF AT ONCE IN THE REGISTER.

9. MONEY DEPOSITED FOR CONTRIBUTION WORKS IS ENTERED IN THE 'REVENUE' PART OF FORM M.78 WHICH APPEARS INCORRECT.

10. REGISTERS OF BUILDINGS AND CHURCHES ARE MAINTAINED; THE RENTS REQUIRE REVISION IN SOME CASES, IN ACCORDANCE WITH G.O.S. NO. 2944 W. DATED 28TH. NOVEMBER 1884 AND NO. 1209 W. DATED 29TH. JUNE 1883. SOME BUILDINGS IN THE PROVINCIAL AND IMPERIAL REGISTERS SHOULD BE CLASSED AS LOCAL (PORT FUND).

11. SERVICE BOOKS REQUIRE RE-ATTESTING IN SOME INSTANCES; IT WOULD BE WELL IF ALL ENTRIES WERE CLEARLY RULED OFF SO THAT IT MIGHT BE KNOWN TO WHICH ENTRY EACH SIGNATURE REFERS.

12. MEASUREMENT BOOKS HAVE NOT SINCE 1883 BEEN FILLED

IN THE DIVISIONAL OFFICE: THIS SHOULD BE INSISTED ON.

15. THE ACCOUNTS GENERALLY ARE NEAT AND SYSTEMATICALLY
FILED.

PALANCOOTTAH.
13TH DECEMBER 1885.

SIGNED F. G. HEAVEN.

DY. EXAMINER P.W. ACCOUNTS.

(THIS COPY.)

Mr. J. J. J.
HON. ASST. EXAMINER P.W. ACCOUNTS.

N.B.—In any future communication on this subject, the number and date of this letter should be quoted.

[Form No. 1.]

No. 94 W.

From

The EXAMINER,
PUBLIC WORKS ACCOUNTS,
MADRAS.

To

The Secretary to Government,
Public Works Department,
Madras, 18 December

1885

Sir,

I have the honor to submit for information and orders of Government notes by Mr Heaven, Dy. Examiner, of his inspection of the Office of the Tinnevely Division.

2. The Office is in good order. The Superintending Engineer's attention is necessary to the remarks in para 4 of the report (in connection with Code para 1090 (Standing Order No. 146 of 1885)) also to paras 10 and 12.

I have the honor to be,

Sir,

Your Most Obedient Servant.

D. P. Lucas
Examiner P.W. Accounts.

Comm^d to the
Supy Engr VI Circle
for the information
of the E.E. Tinnivelly
Division.

The Examiner P.W. Accounts,
Madras.

To,
The Secretary to Government,
P.W. Department.

2. Attention is
directed to paras
4, 10, & 12 of the
notes. The report No. 94W
is satisfactory.

Dated 18th December 1885.

Recd.

Encl. I.

Notes of inspection
of the Office of the Tinnivelly
Division by Mr Heaven. Forwards
with remark.

PE VI Circle
E. W. T. S. S. S.
15/1/86

10949.

Govt. of Madras.
PUBLIC WORKS

2/1/11
P. P. P.

Date

Date

Date

on 1/1/11

Notes of Inspection

Order

has been submitted by the
Mr. P. P. P. of the
Office of the Ministry
Division. ~~Order~~
~~to the P. P. P.~~

215774 29-3-14

50 copies
4 for signature

10/11

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